

**SHREWSBURY**

**TOWN REPORT**



**No. 284**  
**FOR THE YEAR ENDING DECEMBER 31, 2011**

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# FACTS ABOUT SHREWSBURY

## History

This township was granted to certain persons in 1717, most of whom belonged to Marlboro. Boundaries of Shrewsbury were established on December 6, 1720. (Prov. Laws, Vol XI, p. 236)

First Meeting House built May 4, 1721. Incorporated as a town, December 15, 1727. Part of Shrewsbury was:

Annexed to Lancaster, February 27, 1768

Established as Boylston, March 1, 1786

Annexed to Westborough, March 2, 1793

Annexed to Grafton, March 3, 1826

## Location

About 6 miles from Worcester, 36 miles West of Boston and 183 miles from New York City.

## Land Area

Approximately 20.78 square miles (13,971.2 acres).

## Lakes and Ponds

Approximately 1.05 square miles

## Elevation

Municipal Building approximately 633 feet above sea level.

Highest point in Town, Rawson Hill, 755 feet above sea level.

## Population

<u>Year</u>		<u>Year</u>	
1723	40 families	1960	16,622
1790	963 (after incorporation of Boylston)	1970	19,229
1860	1,558	1980	22,674
1930	6,910	1990	24,146
1940	7,586	2000	31,640
1950	10,594	2010	35,608
		2011	32,361

## Registered Voters

December 31, 2011: 22,080

## Town Government

Representative Town Government 1953

Selectmen - Manager 1953

Nine Precincts - December 31, 2001

## Roads

State Roads	18.41 miles
Town Roads	150.97 miles
Private Roads	13.07 miles
Subdivision Roads	4.27 miles

**Tax Rate**                    \$11.11 Residential  
\$11.11 Open Space  
\$11.11 Commercial, Industrial Personal Property per \$1,000 value  
Taxes due and payable July 1st  
Taxpayers are advised to refer to the printed matter on their  
tax bill regarding interest.

**Total Valuation**       \$4,771,285,789.00

**Transportation**       Served by Route 9, 70, 140, U.S. 20 and Interstate 290  
Easy access to Massachusetts Turnpike and Route 495

**Public Utilities**       Municipally owned Water System since 1905  
Municipally owned Light Department since 1908  
Combined Sewer and Water Department since 1963  
Municipally owned CATV since 1983

**Schools**                Senior High School  
Middle Schools (2)  
Four Elementary Schools  
Beal Early Childhood Center  
Parker Road Preschool

**Annual Town Election** First Tuesday of May  
**Annual Town Meeting** Third Monday of May

**Register of  
Voters**                    Daily at Town Clerk’s Office, Mon. - Fri., 8:00 AM - 4:30 PM.

**Qualification of  
Voters**                    Any resident of the state and town is eligible to register, if 18  
years of age at time of the next election and was born in the  
United State or is fully naturalized.

**Polling  
Places**                    Precinct 1 at the Richard D. Carney Municipal Office Building,  
100 Maple Avenue  
Precinct 2 at Frohsinn Club, 25 North Quinsigamond Ave.  
Precinct 3 at Calvin Coolidge School, 17 Florence St.  
Precinct 4 at Scandinavian Athletic Club, 438 Lake St.  
Precinct 5 & 8 at Sewer & Water Department, South St.  
Precinct 6 at Senior Center, 98 Maple Avenue  
Precinct 7 at Spring Street School, 123 Spring St.  
Precinct 9 at Fire Station #3, 20 CenTech Blvd.

# **FEDERAL, STATE, AND COUNTY REPRESENTATIVES 2011**

## **UNITED STATES SENATOR**

Scott P. Bown (R), Boston

John F. Kerry (D), Boston

## **GOVERNOR**

Deval L. Patrick (D), Milton

## **REPRESENTATIVE IN CONGRESS, THIRD DISTRICT**

James P. McGovern (D), Worcester

## **STATE SENATOR, SECOND WORCESTER DISTRICT**

Michael O. Moore (D), Millbury

## **COUNCILOR, 7th DISTRICT**

Jennie L. Cassie (D), Oxford

## **STATE REPRESENTATIVE 11th WORCESTER DISTRICT**

Matthew A. Beaton (R), Shrewsbury

## **CLERK OF COURTS**

Dennis P. McManus (D), Worcester

## **DISTRICT ATTORNEY**

Joseph D. Early, Jr.

## **REGISTER OF DEEDS**

Anthony J. Vigliotti (D), Worcester

## **REGISTER OF PROBATE**

Stephen G. Abraham (D), Worcester

## **SHERIFF**

Lewis Evangelidis (R), West Boylston

# TOWN GOVERNMENT ORGANIZATION

## SHREWSBURY VOTERS ELECT

Moderator	Board of Selectmen	School Committee
Town Meeting Members	Shrewsbury Housing Authority	Library Trustees

## MODERATOR APPOINTS

Finance Committee	Personnel Board	Lake Quinsigamond Commission
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## SELECTMEN APPOINT

Board of Appeals	Historic District Commission	Shrewsbury Cultural Council
Constables	Registrars of Voters	Election Officers
Town Accountant	Town Manager	Town Counsel
Parking Clerk	Treasurer and Collector	EDIC Steering Committee
Industrial Development Financing Authority	Westborough Treatment Plant Board	Town Clerk
	Shrewsbury Development Corporation	Open Space and Recreation Plan Committee

## TOWN MANAGER APPOINTS

Assessors	Animal Control Officer	Light Commissioners
Board of Health	Conservation Commission	Planning Board
Building Inspector	Sewer Commissioners	Police Department
Civil Defense	Industrial Dev. Comm.	Public Buildings
Engineering Department	Parks and Cemetery Dept.	Tree Warden
Fire Department	Sewer and Water Dept.	Wire Inspector
Highway Department	Soldiers Memorial Comm.	Veterans Agent
Fence Viewer	Council on Aging	Public Weighers
Measurer of Wood & Bark	Sealer of Weights & Measures	Shrewsbury Comm. for the Disabled
Inspector of Animals	Special Police Officers	
MIS Director		

# **2011 TOWN OFFICERS AND COMMITTEES**

## **ELECTED OFFICERS AND ASSISTANTS**

**Term Expires**

### **MODERATOR**

Christopher G. Mehne	May	2012
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### **SELECTMEN**

James F. Kane	May	2012
John I. Lebeaux	May	2013
Moiria E. Miller	May	2013
Maurice M. DePalo	May	2014
Henry J. Fitzgerald	May	2014

### **SCHOOL COMMITTEE**

Steve Levine	May	2012
Erin Hughes Canzano	May	2013
B. Dale Magee	May	2013
Sandra M. Fryc	May	2014
John R. Samia	May	2014

### **TRUSTEES OF PUBLIC LIBRARY**

Walter J. Avis, Jr.	May	2012
Laurie Lindberg Hogan	May	2012
Carl A. Larson	May	2012
Beth N. Casavant	May	2013
Nancy P. Gilbert	May	2013
Frances Whitney	May	2013
Joan T. Barry	May	2014
Kevin M. McKenna	May	2014
Frank B. Stille	May	2014

### **SHREWSBURY HOUSING AUTHORITY**

Kevin T. Byrne (state appt.)	Nov 15,	2014
Richard Ricker	May	2012
Anthony D. Cultrera	May	2013
Paul Campaniello	May	2014
Mary R. Jordalen	May	2015
Dennis Osborn, Executive Director		



# **APPOINTED OFFICERS 2011**

## **ACCOUNTANT**

Mary E. Thompson

Jan. 1, 2011-Dec. 31, 2013

## **AFFORDABLE HOUSING TRUST FUND Established by Board of Selectmen**

Maurice M. DePalo

August 4, 2008

John I. Lebeaux

Moiria E. Miller

Benjamin W. Tartaglia, Sr.

## **ANIMAL CONTROL OFFICER**

Leona M. Pease

June 30, 2012

## **BOARD OF ASSESSORS**

Christopher R. Reidy, Principal

Frank B. Stille

June 30, 2011

Alicia A. Howe

June 30, 2012

David T. Musselman

June 30, 2014

## **BOARD OF HEALTH**

Derek Brindisi, Director

Matthew J. Armendo, Agent

Richard J. Correia

June 30, 2012

Maria Narducci

June 30, 2013

John M. Collins

June 30, 2014

Kerry Stockwell, Burial Permits

Michele Bauwens, Burial Permits

Shannon Henry, Burial Permit

## **CENTRAL MASSACHUSETTS REGIONAL PLANNING COMMISSION**

Kathleen M. Keohane

First Delegate

June 30, 2012

John F. Knipe, Jr.

Second Delegate

June 30, 2012

Judy M. Vedder

Third Delegate

June 30, 2012

Thomas Gregory

Alternate

June 30, 2012

## **CITIZEN ADVISORY COMMITTEE (CAC)**

Joseph J. Zecco, Jr.

Paul V. Swydan

Allen Jarrell

John P. Masiello

Gerard J. Gach

Paul H. Burnett

Alan D. Buckley

## **TOWN CLERK**

Sandra E. Wright

March 2012

## **ASSISTANT TOWN CLERK**

Joyce C. Record

March 2012

## **COMMISSION ON DISABILITY Adopted May 28, 1991**

Gail A. Sokolowski  
Diane L. Burns  
Loretta M. Henry  
Robert G. Falter  
John M. Harris

June 30, 2011  
June 30, 2012  
June 30, 2012  
June 30, 2013  
June 30, 2013

## **CONSERVATION COMMISSION**

Kenneth F. Polito  
Dorbert A. Thomas  
Patricia M. Banks  
Robert P. Jacques  
John J. Ostrosky

June 30, 2012  
June 30, 2012  
June 30, 2013  
June 30, 2013  
June 30, 2014

## **CONSTABLES**

Andrea Beth Castinetti  
Rajoo R. Ananth  
Daniel E. Cormier  
Michael A. D'Errico  
Robert S. Esposito  
Brian P. Gerardi  
John J. Manzi  
James E. McDonald

June 30, 2011  
June 30, 2012  
June 30, 2012  
June 30, 2012  
June 30, 2012  
June 30, 2012  
June 30, 2012  
June 30, 2012

## **COUNCIL ON AGING**

John J. Concordia  
Mahesh R. Reshamwala  
Charles C. Fenno  
Martin D. Green  
Tim Swiss  
Alcide L. Vadenais  
Rita Mary Dichele

June 30, 2012  
June 30, 2012  
June 30, 2013  
June 30, 2013  
June 30, 2013  
June 30, 2013  
June 30, 2014

## **DEPARTMENT OF BUILDING INSPECTION**

Patricia A. Sheehan, Inspector of Buildings  
Louis A. Pepi, Jr., Assistant Building Inspector

## **TOWN COUNSEL**

T. Philip Leader

June 30, 2012

## **EMERGENCY MANAGEMENT**

Allyn C. Taylor III, Director	June 30, 2012
Richard H. Fiske III, Deputy Director	June 30, 2012

## **EMERGENCY MEDICAL SYSTEMS COORDINATOR**

Linda Gosselin

## **TOWN ENGINEER**

John D. Perreault

## **FENCE VIEWER**

Donald R. Gray	June 30, 2012
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## **FINANCE COMMITTEE**

Charles M. Giacoppe	June 30, 2011
John Cygielnik	June 30, 2012
Donna Largess O'Connor	June 30, 2012
Christopher P. Rutigliano	June 30, 2012
Gene E. Buddenhagen	June 30, 2013
John P. Masiello	June 30, 2013
Clare M. O'Connor	June 30, 2013
John T. Campbell	June 30, 2014
Bretta M. Karp	June 30, 2014
L. Patrick Pitney	June 30, 2014

## **FIRE DEPARTMENT**

James M. Vuona	May 17, 2015
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## **HANDICAPPED COORDINATOR**

Daniel J. Morgado

## **HIGHWAY DEPARTMENT**

John F. Knipe, Jr., Superintendent

## **HISTORICAL COMMISSION**

Evelyn Lincourt	April 13, 2012
Loretta M. Morelle	June 30, 2012
Harold R. Richardson	June 30, 2012
Patricia A. Wolf	April 13, 2012
Gail Ann Aslanian	June 30, 2013
Christopher W. Kirk	June 30, 2013
J. Kevin Samara	June 30, 2014

## **HISTORIC DISTRICT COMMISSION**

Brian R. Beaton	June 30, 2012
Donald R. Gray	June 30, 2012
Edward M. Healy (Alt.)	June 30, 2012
Henry H. Wood, Jr.	June 30, 2012
Robert A. Cox	June 30, 2013
Michael P. Perna, Jr.	June 30, 2013
Kristine L. Gustafson	June 30, 2014
Paula Lupton	June 30, 2014
J. Kevin Samara	June 30, 2014

## **INDUSTRIAL DEVELOPMENT COMMISSION**

James A. McQuade	June 30, 2014
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## **INDUSTRIAL DEVELOPMENT FINANCING AUTHORITY**

### **INSPECTOR OF ANIMALS**

Leona Pease	June 30, 2012
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### **INSPECTOR OF LICENSES FOR SALE OF AUTOMOBILES**

James J. Hester, Jr., Police Chief	June 30, 2012
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### **KEEPER OF THE LOCK-UP**

James J. Hester, Jr., Police Chief	June 30, 2012
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## **LAKE QUINSIGAMOND COMMISSION**

Kenneth F. Polito	(Shrewsbury)	June 30, 2013
James J. Hester, Jr., Police Chief	(Shrewsbury)	(ex officio)
James Gallagher, Police Chief	(Worcester)	
Tristan Lundgren	(Worcester)	
John Wilson	(Grafton)	
Michael J. Paika (Shrewsbury Citizen Appointment)		June 30, 2012

## **SHREWSBURY PUBLIC LIBRARY**

Ellen Dolan, Director
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## **LIBRARY BUILDING COMMITTEE**

Joan T. Barry  
Robert A. Cox  
Ellen Dolan  
Michael Lapomardo, Jr.  
Francis A. Mannella, Jr.  
Moiria E. Miller  
Daniel J. Morgado  
Bridgid E. Rubin  
Clay Benjamin Smook

## **TOWN MANAGER**

Daniel J. Morgado  
Thomas Gregory – Assistant to Town Manager

Sept. 30, 2015

## **MUNICIPAL LIGHT COMMISSIONERS**

John Lavery, Wiring Inspector	June 30, 2012
John McQuade, Asst. Wiring Inspector	June 30, 2012
Patricia A. Lyons-Gallo	June 30, 2012
Michael A. Refolo	June 30, 2013
Anthony M. Trippi	June 30, 2013
Robert D. Holland	June 30, 2014
Clifford T. Jefferson, Jr.	June 30, 2014

Michael R. Hale, General Manager  
Electric Light Plant and Community Cablevision

## **OPEN SPACE & RECREATION PLAN COMMITTEE**

**Established by Selectmen  
June 7, 2011**

Lawrence A. Barbash	Jan. 12, 2013
James V. Brown	Jan. 12, 2013
Martha Hall Gach	Jan. 12, 2013
Mindy McKenzie-Hebert	Jan. 12, 2013
Kenneth F. Polito	Jan. 12, 2013

## **PARKING CLERK**

James J. Hester, Jr., Police Chief	June 30, 2012
Carolyn J. Marcotte, Asst.	June 30, 2012

## **PARKS AND CEMETERY COMMISSIONERS**

John H. Bowles, Chr.	June 30, 2012
James V. Brown	June 30, 2013
Edward F. Vigliatura, Jr.	June 30, 2014

Angela Snell, Director Parks & Recreation

## **PERSONNEL BOARD**

Michelle B. Taupier	June 30, 2012
Anthony A. Froio	June 30, 2013
Robert J. Cashman	June 30, 2014

## **PLANNING BOARD**

Donald F. Naber	June 30, 2012
John D. Perreault (Associate for Special Permit Granting Authority)	June 30, 2012
Mindy J. McKenzie-Hebert	June 30, 2013
Kathleen Keohane (Clerk)	June 30, 2014
Stephan M. Rodolakis (Vice-Chairman)	June 30, 2015
Melvin P. Gordon (Chairman)	June 30, 2016

## **POLICE DEPARTMENT**

James J. Hester, Jr.

## **PUBLIC BUILDINGS DEPARTMENT**

Robert A. Cox, Superintendent

## **PUBLIC WEIGHERS**

Worcester Sand & Gravel	
Charles Brazile	June 30, 2012
Marion D. Sokolowski	June 30, 2012
Michael A. Trotto	June 30, 2012
Rocco F. Trotto	June 30, 2012

## **REGISTRARS OF VOTERS**

Patricia L. Keeton	Mar. 31, 2012
Brenda A. Ljunggren	Mar. 31, 2013
Laurence J. Gannon	Mar. 31, 2014
Sandra E. Wright, Clerk (ex officio)	

## **RETIREMENT BOARD**

Caryn M. Shea	(appointed)	Dec. 23, 2011
David A. L'Ecuyer	(appointed)	June 30, 2012
Raffael Iaccarino	(appointed)	Dec. 6, 2012
Robert A. Tozeski	(elected)	Dec.8, 2013
Mary E. Thompson	(ex officio)	

## **SHREWSBURY PUBLIC SCHOOLS**

Joseph M. Sawyer, Superintendent  
James E. Cummings, Assistant Superintendent

## **SEALER OF WEIGHTS AND MEASURE**

John F. Knipe, Jr.

## **SEWER COMMISSIONERS**

Paul H. Burnett	June 30, 2013
Paul V. Swydan	June 30, 2011
Joseph J. Zecco, Jr.	June 30, 2012
Peter A. Reilly	June 30, 2014
Robert A. Tozeski, Superintendent, Sewer & Water Dept.	

## **SHREWSBURY DEVELOPMENT CORPORATION**

### **Board of Directors**

Patrick Convery	Jan. 31, 2012
Jonathan S. Mack	Jan. 31, 2012
Lisa A. Cossette	Jan. 31, 2013
Hannah Kane	Jan. 31, 2014
Richard Ricker, Esq.	Jan. 31, 2015
David C. Donahue	Jan. 31, 2016

### **SOLDIERS MEMORIAL COMMISSION**

Randall L. Dean	Aug. 31, 2011
James J. Dunlevy	Aug. 31, 2012
Donald R. Gray	Aug. 31, 2012
Ronald W. Pelletier	Aug. 31, 2013
Walter J. Kalczynski	Aug. 31, 2014

### **SPECIAL POLICE OFFICERS**

J. Paul Belliveau	Mar. 31, 2012
James F. Carlin	Mar. 31, 2012
James A. Coates	Mar. 31, 2012
William R. Cummins	Mar. 31, 2012
Michael A. D'Errico, Jr.	Mar. 31, 2012
Michael J. Donahue	Mar. 31, 2012
Jeffrey R. Marcimo	Mar. 31, 2012

Sandra E. Wright, Election Duties	Mar. 31, 2012
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### **TARGETED ZONING COMMITTEE** **Established by Board of Selectman** **April 5, 2010**

Maurice M. DePalo  
Melvin P. Gordon  
James F. Kane  
Daniel J. Morgado  
Donald F. Naber  
Patricia A. Sheehan  
Kristen Wilson

### **TREASURER AND COLLECTOR**

Carolyn J. Marcotte	Mar. 1, 2013
Mary E. Grillo, Asst.	June 30, 2012

### **CUSTODIAN OF PROPERTY** **FORECLOSED UNDER TAX TITLE** Carolyn J. Marcotte June 30, 2012

**VETERANS AGENT**

Richard E. Perron, District Director

June 30, 2012

**VETERANS BURIAL AGENT**

Richard E. Perron

June 30, 2012

**ZONING BOARD OF APPEALS**

Melvin P. Gordon (Chr./Planning Board)

June 30, 2012

Dale W. Schaetzke

Mar. 31, 2012

Paul M. George

Mar. 31, 2012

Alfred C. Confalone

Mar. 31, 2013

Ronald I. Rosen

Mar. 31, 2013

**ZONING BOARD OF APPEALS**

**ASSOCIATE MEMBERS**

Stephan M. Rodolakis (Vice Chr/Planning Bd)

June 30, 2012

Maribeth A. Boisvert

Mar. 31, 2012

Peter D. Collins

Mar. 31, 2012

Lisa A. Cossette

Mar. 31, 2012

Robert D. Holland (resigned 9/30/2011)

Mar. 31, 2012

**SHERWOOD MIDDLE SCHOOL BUILDING COMMITTEE**

**Established by Vote of Annual Town**

**Meeting (adj) May 19, 2004**

Anthony J. Bent

Erin Hughes Canzano

Robert A. Cox

Henry J. Fitzgerald

John I. Lebeaux

(resigned 5/4/2011)

Daniel J. Morgado

Katherine A. Nash

Daniel E. Wolohan, R.A.

**SPRING STREET SCHOOL BUILDING COMMITTEE**

Erin Hughes Canzano

Robert A. Cox

Henry J. Fitzgerald

John I. Lebeaux

(resigned 5/4/2011)

Daniel J. Morgado

Katherine A. Nash

Joseph M. Sawyer



**HUMAN SERVICES ADVISORY COMMITTEE**  
**Established by Selectmen**  
**February 13, 1995**

Gerald E. Nowosacki  
 John Concordia, Alt  
 Alma Shanley, Alt

**Term Expires**  
 Jan. 31, 2012

**SCHOLARSHIP COMMITTEE**  
**Established by Annual Town**  
**Meeting (adj) May 17, 1995**

Janice M. Ryzewski  
 Paul M. DePalo  
 Donald R. Gray  
 Gail A. Sokolowski  
 Judith A. DeFalco  
 James F. Pignataro  
 Robert D. Holland

Sept. 30, 2011  
 Sept. 30, 2012  
 Oct. 31, 2012  
 Oct. 31, 2012  
 Oct. 31, 2013  
 Oct. 31, 2013  
 Oct. 31, 2014

**SHREWSBURY CULTURAL COUNCIL**  
**Established by Selectmen**  
**February 11, 1980**

Mark Adler  
 Janet M. Conlon  
 Rita Mary Dichele  
 Chia Hsu  
 Joanne R. Hynes  
 Caroline Reich  
 Lee Reid  
 Blake R. Schultz  
 Gretchen Schultz-Ellison  
 Susan Tritell  
 Celia E. Brown  
 Loretta M. Morelle  
 Elizabeth W. Saba  
 Neena Mohanka

1st term  
 2nd term  
 1st term  
 1st term  
 1st term  
 1st term  
 1st term  
 1st term  
 2nd term  
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 1st term

Feb. 10, 2012  
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 Feb. 10, 2012  
 Feb. 10, 2012  
 Feb. 10, 2012  
 Feb. 10, 2012  
 Feb. 10, 2012  
 Feb. 10, 2012  
 Feb. 10, 2013  
 Feb. 10, 2013  
 Feb. 10, 2013  
 Feb. 10, 2014

**TRUSTEES OF THE**  
**WRIGHT AND HARLOW CHARITABLE FUND**  
**Appointed at Annual Town**  
**Meeting May 2009**

Gail E. Claflin  
 Robert H. Claflin  
 William A. Davis  
 Donald R. Gray  
 Raymond G. Harlow  
 Dawn M. Shannon  
 Harry Shepard

May 2012  
 May 2012  
 May 2012  
 May 2012  
 May 2012  
 May 2012  
 May 2012

**WESTBOROUGH TREATMENT PLANT BOARD**  
**Established Sept. 11, 1979**

Michael Stanton (Chr.)	(Westboro)	Sept.30, 2011
Tom Burke	(Westboro)	Sept.30, 2012
Francis P. Zarette (Vice Chr.)	(Shrewsbury)	Sept.30, 2012
Francis J. Holloway (Treas.)	(Shrewsbury)	Sept.30, 2013
John D. Perreault	(Shrewsbury)	Sept.30, 2014
John H. Goodhall, Jr., Engineer/Administrator		

# TOWN MEETING MEMBERS 2011

## PRECINCT ONE

		<u>Term Expires</u>
Gail Ann Aslanian	285 Main St.	May 2012
Gene E. Buddenhagen	201 Gulf St.	May 2012
Bonnie E. Gibbs	95 Holden St.	May 2012
Mark R. Harris	4 Redwood Ln.	May 2012
Christopher W. Kirk	40 Westwood Rd.	May 2012
Christina M. Manos	7 Shirley Rd.	May 2012
Karen Warnke O'Neill	6 Thestland Dr.	May 2012
Lynn M. Roy	319 Gulf St	May 2012
Maurice J. Boisvert	491 Main St.	May 2013
Catherine C. Cooper	90 Holden St.	May 2013
Richard B. Cooper	90 Holden St.	May 2013
David Joseph Lizotte, Jr.	15 Colton Ln.	May 2013
John V. Martello	54 Longfellow Rd.	May 2013
Frances J. Nugent	209 Prospect St.	May 2013
Clare M. O'Connor	20 Wadsworth Rd.	May 2013
Melanie K. Petrucci	1 Tory Dr.	May 2013
Mark Adler	55 Gulf St.	May 2014
Arthur B. Brunell, Jr.	505 Main St.	May 2014
Timothy J. Daly	17 Colton Ln.	May 2014
Judith E. Merriman	4 Stone Meadow Farm Dr.	May 2014
William F. Miller	14 Cypress Ave	May 2014
William P. Orfalea	4 Greenbriar Dr.	May 2014
Richard Ricker	32 Westwood Rd.	May 2014
Paul N. Taylor	34 Boylston Cir.	May 2014

## PRECINCT TWO

		<u>Term Expires</u>
Mary Lou Brisson	60 Dewey Rd.	May 2012
Deanna M. Fernacz	10 Crane Cir.	May 2012
Ralph Iaccarino	57 Avon Ave.	May 2012
Barbara J. Kickham	12 Tamarack Ln	May 2012
Thomas P. Luby	51 O'Donnell Ave.	May 2012
John B. Lukach	4 Bunker Hill Rd.	May 2012
Robert K. McGinley (resigned Apr. 6, 2011)	211 Maple Ave.	May 2012
Robert Millette	197 North Quinsigamond Ave.	May 2012
Joseph K. Samara	454 Main St.	May 2012
Edward Tim Callahan	30 Pine Ave.	May 2013
Andrew C. Carlson	261 Old Mill Rd.	May 2013
William R. Cummins	22 Ptarmigan Dr.	May 2013
Jason deSourdis	29 North Quinsigamond Ave.	May 2013
Lorraine M. Folsom	69 Elm St.	May 2013
Joseph F. Gonet	22 Leblanc Rd.	May 2013
Susan R. Mitchell	7 Everett Ave.	May 2013
Anita R. Wos	19 Eaglehead Ter.	May 2013
John Cygielnik	25 Lexington Rd.	May 2014
William P. Gordon	34 Gage Ln.	May 2014
Matthew E. Lebow	31 Fifth Ave. ROW	May 2014
Dennis W. Mastro	31 Caroline Ave.	May 2014
Stephen R. Meola	48 Minuteman Way	May 2014
John J. Morrissey	219 Old Mill Rd.	May 2014
Donna Largess O'Connor	16 Bunker Hill Rd.	May 2014
A. Wayne Sampson	48 Old Mill Rd.	May 2014

### PRECINCT THREE

		<u>Term Expires</u>
Steven C. Boulay	6 Redland St.	May 2012
Joseph A. Bouvier	167 South Quinsigamond Ave.	May 2012
Linda L. Derosier	7 Old Cart Rd.	May 2012
Brian G. Goodness	20 Stoneland Rd.	May 2012
Susan Harris	163 South Quinsigamond Ave.	May 2012
Laurie Lindberg Hogan	70 South Quinsigamond Ave.	May 2012
Matthew J. Hogan	70 South Quinsigamond Ave.	May 2012
Joseph A. Najarian	12 Plainfield Ave.	May 2012
John K. Donahue	198 South Quinsigamond Ave.	May 2013
Melvin P. Gordon	112 South Quinsigamond Ave.	May 2013
Alden F. L. Harris, II	163 South Quinsigamond Ave.	May 2013
Kathleen M. Keohane	29 Gleason Rd.	May 2013
Christine L. Purple	6 Robin Rd	May 2013
Maxwell Souda	388 Oak St.	May 2013
Jeffrey P. Staples	55 Maury Ln.	May 2013
Paula M. Vincequere	74 Maury Ln	May 2013
Florence R. Bergquist	95 Worthington Ave.	May 2014
Bruce R. Card	20 Hancock St.	May 2014
Maurice M. DePalo	63 Maury Ln	May 2014
Edward T. Lenehan	17 Stone Ave.	May 2014
Leigh R. Sanborn	6 Vinnie Way	May 2014
Joseph A. Thomas	26 Edgewater Ave.	May 2014
Walter G. Thomas, II	30 Edgewater Ave.	May 2014
Joseph J. Zecco, Jr.	10 Hancock St.	May 2014

## PRECINCT FOUR

		<u>Term Expires</u>
Karin J. Hemmerdinger	21 Heath Rd.	May 2012
Beverly A. Johnson	109 Hartford Tpk.	May 2012
Jonathan S. Mack	21 Smith Rd.	May 2012
Richard E. Nickle	557 Lake St.	May 2012
Arthur B. Patterson	386 Lake St.	May 2012
Vincent G. Pignataro	21 Roman Dr.	May 2012
Rashid M. Shaikh	24 Sheryl Dr.	May 2012
Kris A. Vokes	33 Bay View Dr.	May 2012
John A. Wahlstrom	2 South Brook St.	May 2012
Ross A. Benavides	9 Dalphen Rd.	May 2013
Peter N. Collins	31 Flagg Rd.	May 2013
George Gary Dency	52 Hillside Dr.	May 2013
Lynne Detarando Grden	1 Dickinson Cir.	May 2013
Sandra J. Lucas	58 Hillside Dr.	May 2013
James McKiernan, Jr.	81 Bay View Dr.	May 2013
William J. Monahan	55 Howe Ave.	May 2013
Nicholas J. Todisco, Jr.	2 Kenda Cir.	May 2013
Sandra Alice Weed	8 Blackstone St.	May 2013
Joseph M. Armenti, Jr.	119 Howe Ave.	May 2014
Joseph T. Dyer, Jr.	10 Edgemere Blvd.	May 2014
Derek A. Grillo	16 Shannon Dr.	May 2014
Brenda A. Ljunggren	24 Edgemere Blvd.	May 2014
John J. Manzi	20 Hillside Dr.	May 2014
Sandra L. McManus	398 Grafton St.	May 2014
Paula M. Petrone	337 Lake St.	May 2014
Eileen F. Terrill	44 Beverly Hill Dr.	May 2014
Michele A. Villani	7 Bittersweet Cir.	May 2014

## PRECINCT FIVE

		<u>Term Expires</u>
Hannah E. Kane	32 Main Cir.	May 2012
James F. Kane	32 Main Cir	May 2012
Stanley L. Koch	7 Flintlock Dr.	May 2012
Aileen M. Lemoine	12 Eaton Pl.	May 2012
Judith Lindeborg	60 Hillando Dr.	May 2012
Melanie A. Magee	28 Oak Ridge Way	May 2012
John Tsombakos	97 Main Blvd.	May 2012
Michael Vescere	38 Floral St.	May 2012
Robert H. Whitaker	8 Flintlock Dr.	May 2012
Ellen Donahue	66 Walnut St.	May 2013
Robert H. Dumas	10 Artemas Ave.	May 2013
James J. Hoogasian	14 Old Farm Cir.	May 2013
Lynn A. Ljunggren	166 Walnut St.	May 2013
Robert C. Ljunggren, Jr.	166 Walnut St.	May 2013
John F. Knipe, Jr.	20 Greenwood Ave.	May 2013
James E. McDonald	10124 Arbor Dr.	May 2013
Kimberly A. Parker-Nadeau	22 Oak Ridge Way	May 2013
James E. Stencil	94 Bumble Bee Cir.	May 2013
Cathleen M. Burke	161 Walnut St.	May 2014
Michael F. Campaniello	165 Floral St.	May 2014
Errol E. Ethier	23 Hunting Ave.	May 2014
Joan Elaine Ethier	23 Hunting Ave.	May 2014
Roberta R. Goldman	12 Founders Rd.	May 2014
Maureen P. Harrington	39 Washington St.	May 2014
Deborah P. Lebeaux	203 Walnut St.	May 2014
John I. Lebeaux	203 Walnut St.	May 2014
L. Patrick Pitney	137 Floral St.	May 2014

## PRECINCT SIX

		<u>Term Expires</u>
John H. Bowles	24 Spruce St.	May 2012
George B. Burns (resigned 3/11/2011)	49 Monroe St.	May 2012
Kevin T. Byrne	22 Elma Cir.	May 2012
Kathleen Quinn Copeland	35 Crescent St.	May 2012
John L. Dalli	4 Jill Cir.	May 2012
Glenn E. Johnson	14 Brightside Ave.	May 2012
Everett M. Joseph	108 Harriet Ave.	May 2012
Ronald I. Rosen	8 Grafton St.	May 2012
John D. Tyndall	1 Birchwood Dr.	May 2012
 Paul Campaniello	 42 Wesleyan St.	 May 2013
Isabelle C. Chang	15 Fiske St.	May 2013
Amy L. Kotsopoulos	29 Estabrook Rd.	May 2013
Michael Lapomardo	5 Jill Cir.	May 2013
Marcia E. Pereira	34 Monroe St.	May 2013
Jonathan C. Ricker	11 Maple Ave.	May 2013
Dorothy A. Thyden	20 Williamsburg Ct. #4	May 2013
Bruce C. Sullivan	10 Laurel Ave.	May 2013
Henry A. Zarozny (deceased 1/21/2011)	8 Hapgood Way	May 2013
 George K. Bergstrom	 20 Shady Lane Ave.	 May 2014
Melissa C. Byrne	26 Elma Cir.	May 2014
Henry J. Fitzgerald	17 Hutchins St.	May 2014
Paul W. Keegan	4 Arnold Rd.	May 2014
Bonnie L. O'Brien	11 Maplewood Rd.	May 2014
Dawn M. Shannon	10 Knowlton Ave.	May 2014
Carol C. Swydan	7 Tavern St.	May 2014
Mark A. Veligor	36 Lake St.	May 2014



## PRECINCT SEVEN

		<u>Term Expires</u>
Ann Marie Cairns	20 Glen Gery Rd.	May 2012
Patricia L. Keeton	26 Morningside Dr.	May 2012
Kathleen Keohane	8 Bracken Rd.	May 2012
John P. Martin	204 North St.	May 2012
Kathleen F. McCarthy	26 Fox Hill Rd.	May 2012
Debra Page Mooney	41 Deerfield Rd.	May 2012
Dina A. Nichols	18 Olde Colony Dr.	May 2012
Paul T. Ottaviano	87 Colonial Dr.	May 2012
William J. Shine	52 Colonial Dr.	May 2012
Nicholas A. Smyrnios	78 Colonial Dr.	May 2012
John T. Campbell	176 North St.	May 2013
Katherine L. Colman (resigned 12/5/2011)	7 Valley Forge Dr.	May 2013
Deborah L. DelDotto	318 Spring St.	May 2013
Joanne G. Helstowski	4 Birch Brush Rd	May 2013
John P. Masiello	18 Heatherwood Dr.	May 2013
John F. McDonald	8 Hunter Cir.	May 2013
Victoria J. Pugliese	4 Valley Forge Dr.	May 2013
Dale W. Schaetzke	64 Barnard St.	May 2013
Michael J. Thompson	9 Camelot Dr.	May 2013
H. Bradford White, Jr.	289 Spring St.	May 2013
Alice E. Brennan	4 Fox Hill Rd.	May 2014
Peter D. Collins	94 North St.	May 2014
Donald R. Gray	26 High St.	May 2014
Bretta M. Karp	2 Medieval Rd.	May 2014
Bridgid E. Malee-Rubin	62 High St.	May 2014
Mark T. Murray	19 Colonial Dr.	May 2014
Deborah H. Peebles	20 Keyes House Rd.	May 2014
Judith L. Polito	5 Rams Gate Pl.	May 2014
Kenneth F. Polito	8 Coachman Ridge Rd.	May 2014
John R. Samia	8 Fox Hill Rd.	May 2014

## PRECINCT EIGHT

		<u>Term Expires</u>
Paul M. DePalo (resigned 8/22/11)	10 Old Brook Cir.	May 2012
Bradford F. Green	30 Francis Ave.	May 2012
Andrew MacIsaac	690 Main St.	May 2012
David T. Musselman	39 Stonybrook Ln.	May 2012
Judith A. Ostrosky	7 Old Brook Rd.	May 2012
Kristina M. Palomba	15 Kalamat Farms Cir.	May 2012
Lynne M. Perreault	21 Raymond Ave.	May 2012
Jean C. Potter	24 Cross St.	May 2012
Nancy M. Trotto	45 North St.	May 2012
Virginia L. Winship	67 Spring St.	May 2012
Erin Hughes Canzano	6 Holman Heights Cir.	May 2013
Robert D. Holland	8 Raymond Ave.	May 2013
Erin P. Hruskoci	16 Gates Rd.	May 2013
Mary R. Jordalen	131 Grafton St.	May 2013
Christine Juetten	41 Stonybrook Ln.	May 2013
Moiria E. Miller	12 Lamplighter Dr.	May 2013
Johanna B. Musselman	39 Stonybrook Ln.	May 2013
James M. Shea	99 Francis Ave.	May 2013
Frank B. Stille	2 Kalamat Farms Cir.	May 2013
Michael A. Trotto	45 North St.	May 2013
Beth N. Casavant	16 Clear View Rd.	May 2014
Edwin B. Coghlin, Jr.	68 Gates Rd.	May 2014
Joyce M. Danielson	32 Francis Ave.	May 2014
Michael L. Filiere	12 Harlow Rd.	May 2014
Carol Anne Geary	31 Gates Rd.	May 2014
Viola S. Jefferson	25 Spring St.	May 2014
Anthony J. Mastromatteo	1 Lamplighter Dr.	May 2014
Elizabeth O. McCollum	6 Lantern Ln.	May 2014
Maria Narducci	9 Fieldstone Dr.	May 2014
Frances Whitney	8 Gifford Dr.	May 2014

## PRECINCT NINE

		<u>Term Expires</u>
Jody M. Butt	24 Farmington Dr.	May 2012
Rhoda A. Decatur	183 Cherry St.	May 2012
Pamela J. Dejeu	22 Nightingale Dr.	May 2012
Sandra M. Fryc	21 Pheasant Hill Dr.	May 2012
Joseph G. Godek	27 Cortland Grove Dr.	May 2012
Lisa K. Greene	25 Waterville Ln.	May 2012
Francis J. Horan, Jr.	21 Heywood St.	May 2012
Kurt S. Hultgren	623 Grafton St.	May 2012
Jason Palitsch	16 Heywood St.	May 2012
Michael B. Stiling	14D Farmington Dr.	May 2012
Patrick Convery	28 Thomas Farm Cir.	May 2013
Martha P. Deering	623 Grafton St.	May 2013
Marty C. Dell'Erba	16 Thomas Farm Cir.	May 2013
Donald L. Filiere	41 Brook St.	May 2013
James Flynn	13 Holt St.	May 2013
Paul F. Kennedy	24 Orchard Meadow Dr.	May 2013
Neena Mohanka	8 Deer Run Dr.	May 2013
Peter A. Reilly	19 Pheasant Hill Dr.	May 2013
George J. Smith	33 Clews St.	May 2013
Robin L. Snyder	2 Pheasant Hill Dr.	May 2013
Jeffrey K. Chin	125 Memorial Dr.	May 2014
Steven R. Danielson	75 Stoney Hill Rd.	May 2014
M. Janice Filiere	41 Brook St.	May 2014
Melisa A. Hollenback	38 Stoney Hill Rd.	May 2014
Helen P. McLaughlin	37 Old Laxfield Rd.	May 2014
Stephen T. Scott	467 Walnut St.	May 2014
Gail A. Sokolowski	85 Commons Dr.	May 2014
Laura J. Spangenberg	2 Nightingale Dr.	May 2014
Judy M. Vedder	15 Pheasant Hill Dr.	May 2014
Cynthia J. Wright	1 Cooper Dr.	May 2014

# PRECINCT OFFICERS 2011-2012

## PRECINCT ONE

U	Warden	Dorothy R. Perkins	4 Cabot Dr.
U	Clerk	Carol J. McWilliams	28 Colton Ln
U	Inspector	Lois A. Benotti	32 Westmont Rd.
U	Inspector	MaryEllen O'Loughlin	11 Mountain View Ave.
U	Inspector	Susan E. Falzoi	15 Red Coat Rd.
U	Inspector	Judith A. Gooding	30 Eastern Point Dr.
R	Inspector	Carolyn R. Henderson	529 Main St.

## PRECINCT TWO

D	Warden	Gail A. Bisceglia	8 Pratt Ln.
U	Clerk	Marcelle I. Carter	17 Stone Ave.
D	Inspector	Mary Lou Brisson	60 Dewey Rd.
U	Inspector	Lorraine M. Folsom	69 Elm St.
D	Inspector	James W. Goodwin	4 State St.
D	Inspector	Nancy B. Kowalczyk	21-3 Eaglehead Ter.
R	Inspector	Ann M. Paquette	7 Gleason Rd.

## PRECINCT THREE

U	Warden	Kathryn R. Gaudette	25 Plainfield Ave.
R	Clerk	Theresa F. Haire	26 Plainfield Ave.
U	Inspector	Florence R. Bergquist	95 Worthington Ave.
D	Inspector	Barbara A. Greenwood	49 Harrington Farms Way
U	Inspector	Cecile J. Haire	26 Plainfield Ave.
U	Inspector	Annmarie G. Pignataro	30 Plainfield Ave.
D	Inspector	Mary P. Pignataro	11 Glen Ter.

## PRECINCT FOUR

U	Warden	Sandra A. Weed	8 Blackstone St.
U	Clerk	Kathleen M. Lawton	27 Edgemere Blvd.
U	Inspector	Jane L. Cox	25 Adams Rd.
U	Inspector	Frank B. Stille	2 Kalamat Farms Cir.
D	Inspector	Marlene E. Hallice	7 Eaglehead Ter. #3
U	Inspector	Myra H. Hopkins	18-D Shrewsbury Green Dr.
U	Inspector	Elaine E. Shaw	131 Floral St.

## PRECINCT FIVE

D	Warden	Elaine F. Pescaro	16 Karen Ave.
U	Clerk	Sharon M. Gallerani	118 Main Blvd.
D	Inspector	Joann M. Brosnan	41 Woodway Dr.
D	Inspector	Sheila M. Donnelly	47 Woodway Dr.
U	Inspector	Jean C. Potter	24 Cross St.
U	Inspector	Wendy L. Quirion	10 Park St.
		(resigned Oct. 31, 2011)	
U	Inspector	Sandra L. Regnier	299 Spring St.

### **PRECINCT SIX**

U	Warden	Bernice E. Forrister	6 Newton St.
D	Clerk	Edith D. Messier	19 Bellridge Dr.
D	Inspector	Evelyn P. Abasciano	37 Lebeaux Dr.
R	Inspector	Judith H. Flanagan	26 St. James Rd.
U	Inspector	Moira C. Minnucci	4 Elma Cir.
U	Inspector	Helen C. Murray	6 Arnold Rd.
R	Inspector	Beryl A. Notargiacomo	106 Crescent St.

### **PRECINCT SEVEN**

U	Warden	Dorbert A. Thomas	26 Spring Cir.
U	Clerk	Ann M. Fohlin	42 Brook St.
U	Inspector	Gail Ann Aslanian (Resigned 8/25/2011)	285 Main St.
U	Inspector	Nina A. Behm	2 Hunter Cir.
U	Inspector	Richard A. Brodeur	3 Ashley Dr.
U	Inspector	Janet E. Dearden	7 Cabot Dr.
D	Inspector	Dawn M. Shannon	10 Knowlton Ave.

### **PRECINCT EIGHT**

U	Warden	Pamela J. Empie	107 High St.
U	Clerk	Ruth J. Runvik	85 Holden St.
U	Inspector	Marie A. Gray	26 High St.
D	Inspector	Mary P. Johnson	82 Harriet Ave.
D	Inspector	Helen F. Reynolds	237 South St.
U	Inspector	Carol C. Swydan	7 Tavern St.
U	Inspector	Katherine L. Whitney	12 Edgewood Rd.

### **PRECINCT NINE**

U	Warden	Joan Elaine Ethier	23 Hunting Ave.
D	Clerk	Patricia L. Scarborough	34 Worthington Ave.
D	Inspector	Charlotte A. Brenner	55 Baker Ave. #2
U	Inspector	Frances J DiDonato	395 Prospect St.
R	Inspector	Steve A. Lindberg	40 Maple Cir.
U	Inspector	Michelle Record	18 Parker Rd.
D	Inspector	Ruby R. Schwartz	200 Cherry St.

## 2011 RESIGNATIONS

		<b>Date Received</b> <b><u>Town Clerk's Office</u></b>
George B. Burns	Town Meeting Member Pr. 6	March 11, 2011
Robert K. McGinley	Town Meeting Member Pr. 2	April 6, 2011
John I. Lebeaux	Sherwood Middle School/Spring Street School Building Committee	May 4, 2011
Paul M. DePalo	Town Meeting Member Pr. 8	August 22, 2011
Gail Aslanian	Precinct Officer Pr. 7	August 25, 2011
Wendy L. Quirion	Precinct Officer Pr. 5	October 31, 2011
Katherine L. Colman	Town Meeting Member Pr. 7	December 5, 2011

# TOWN OF SHREWSBURY ANNUAL TOWN ELECTION MAY 3, 2011

In accordance with the warrant, the polls were opened at 7:00 A.M. and closed at 8:00 P.M. Voters met at their respective voting places: Precinct 1 at the Richard D. Carney Municipal Office Building, 100 Maple Ave.; Precinct 2 at the Frohsinn Club, 25 North Quinsigamond Ave.; Precinct 3 at Calvin Coolidge School, 17 Florence St.; Precinct 4 at the Scandinavian Athletic Club, 438 Lake St.; Precincts 5 & 8 at the Sewer/Water Dept., 209 South St.; Precinct 6 at the Senior Center, 98 Maple Ave.; Precinct 7 at Spring Street School, 123 Spring St.; Precinct 9 at Fire Station #3, 20 CenTech Blvd. All precincts had reported by 8:30 P.M.

## Votes were as follows:

Pr.1	Pr.2	Pr.3	Pr.4	Pr.5	Pr.6	Pr.7	Pr.8	Pr.9	TOTAL
473	302	204	282	342	369	404	446	267	3089
19%	13%	10%	11%	14%	16%	15%	15%	10%	14%

## Registered Voters:

2,505	2,368	2,022	2,644	2,418	2,332	2,693	2,889	2,613	22,484
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One hundred seven absentee ballot applications were processed.

## SELECTMAN, for three years

	Pr.1	Pr.2	Pr.3	Pr.4	Pr.5	Pr.6	Pr.7	Pr.8	Pr.9	Total
* Maurice M. DePalo	290	152	130	167	210	194	233	289	158	1823
Benjamin W. Tartaglia, Sr.	132	122	86	123	118	164	104	136	85	1070
* Henry J. Fitzgerald	325	176	114	154	203	221	293	302	174	1962
George J. Smith	86	71	37	62	74	56	83	65	65	599
All Others	1	1	0	0	0	1	1	0	0	4
Blank	112	82	41	58	79	102	94	100	52	720
Total	946	604	408	564	684	738	808	892	534	6178

## SCHOOL COMMITTEE, for three years

	Pr.1	Pr.2	Pr.3	Pr.4	Pr.5	Pr.6	Pr.7	Pr.8	Pr.9	Total
* Sandra M. Fryc	318	186	135	190	211	210	243	267	202	1962
* John R. Samia	348	220	141	205	253	256	321	338	195	2277
All Others	2	0	2	0	0	3	2	2	0	11
Blank	278	198	130	169	220	269	242	285	137	1928
Total	946	604	408	564	684	738	808	892	534	6178

## TRUSTEES OF PUBLIC LIBRARY, for three years

	Pr.1	Pr.2	Pr.3	Pr.4	Pr.5	Pr.6	Pr.7	Pr.8	Pr.9	Total
* Joan T. Barry	330	215	144	209	222	242	256	305	202	2125
*Kevin M. McKenna	313	195	130	198	208	230	231	281	178	1964
*Frank B. Stille	263	178	124	187	199	210	243	268	182	1854
All Others	4	1	1	0	1	3	1	0	2	13
Blank	509	317	213	252	396	422	481	484	237	3311
Total	1419	906	612	846	1026	1107	1212	1338	801	9267

## TOWN MEETING MEMBERS

### PRECINCT ONE (8 to be elected)

#### TOWN MEETING MEMBER, for 3 years

* Mark Adler	225
* Arthur B. Brunell, Jr.	233
* Timothy J. Daly	236
Morgan W. Duffy	133
* Judith E. Merriman	166
Joseph F. Milan	134
* Richard Ricker	215
* Paul N. Taylor	156
Eric T. Ferguson	139
* William F. Miller	172
* William P. Orfalea	176
All Others	4
Blank	1795
Total	3784

### PRECINCT TWO (8 to be elected)

#### TOWN MEETING MEMBER, for 3 years

* John Cygielnik	125
* William P. Gordon	162
Barbara J. Kickham	114
* Matthew E. Lebow	138
* Stephen R. Meola	153
* John J. Morrissey	170
* Donna Largess O'Connor	177
* A. Wayne Sampson	167
* Dennis W. Mastro	179
All Others	0
Blank	1031
Total	2416

### PRECINCT TWO (1 to be elected)

#### TOWN MEETING MEMBER, for 1 year

(to fill vacancy)

* Ralph Iaccarino	205
All Others	1
Blank	96
Total	302

### PRECINCT THREE (8 to be elected)

#### TOWN MEETING MEMBER, for 3 years

* Florence R. Bergquist	141
* Bruce R. Card	151
* Edward T. Lenehan	113
* Leigh R. Sanborn	116
* Joseph A. Thomas	135
* Walter G. Thomas, II	140
* Joseph J. Zecco, Jr.	133
* Maurice M. DePalo	134
All Others	3
Blank	566
Total	1632

### PRECINCT FOUR (9 to be elected)

#### TOWN MEETING MEMBER, for 3 years

* Joseph M. Armenti, Jr.	205
* Joseph T. Dyer, Jr.	186
* Brenda A. Ljunggren	196
* John J. Manzi	188
* Sandra L. McManus	191
* Paula M. Petrone	194
* Eileen F. Terrill	194
* Michele A. Villani	169
* Derek A. Grillo	181
All Others	3
Blank	831
Total	2538

### PRECINCT FOUR (1 to be elected)

#### TOWN MEETING MEMBER, for 2 years

(to fill vacancy)

* George Gary Dency	199
All Others	83
Blank	282
Total	



**PRECINCT FIVE** (9 to be elected)**TOWN MEETING MEMBER**, for 3 years

* Cathleen M. Burke	203
* Michael F. Campaniello	208
* Errol E. Ethier	186
* Joan Elaine Ethier	186
* Roberta R. Goldman	190
* Deborah P. Lebeaux	221
* John I. Lebeaux	234
* Maureen P. Harrington	156
* L. Patrick Pitney	174
All Others	3
Blank	1308
Total	3069

**PRECINCT SIX** (8 to be elected)**TOWN MEETING MEMBER**, for 3 years

* George K. Bergstrom	205
* Henry J. Fitzgerald	238
* Paul W. Keegan	207
* Bonnie L. O'Brien	198
* Dawn M. Shannon	208
* Carol C. Swydan	186
* Mark A. Veligor	163
* Melissa C. Byrne	209
All Others	8
Blank	1330
Total	2952

**PRECINCT SIX** (1 to be elected)**TOWN MEETING MEMBER**, for 2 years

(to fill vacancy)

* Bruce C. Sullivan	236
All Others	1
Blank	132
Total	369

**PRECINCT SIX** (1 to be elected)**TOWN MEETING MEMBER**, for 1 year

(to fill vacancy)

* John L. Dalli	223
All Others	3
Blank	143
Total	369

**PRECINCT SEVEN** (10 to be elected)**TOWN MEETING MEMBER**, for 3 years

* Alice E. Brennan	214
* Peter D. Collins	180
* Donald R. Gray	192
* Bretta M. Karp	171
* Mark T. Murray	215
Denis M. O'Connell	147
* Deborah H. Peeples	204
* Judith L. Polito	194
* Kenneth F. Polito	189
Christopher P. Rutigliano, Sr.	146
Rochelle Jonswold	98
* Bridgid E. Malee-Rubin	158
* John R. Samia	258
All Others	1
Blank	1673
Total	4040

**PRECINCT SEVEN** (1 to be elected)**TOWN MEETING MEMBER**, for 2 years

(to fill vacancy)

* Kathleen Keohane	274
All Others	1
Blank	129
Total	404

**PRECINCT EIGHT** (10 to be elected)**TOWN MEETING MEMBER**, for 3 years

* Edwin B. Coghlin, Jr.	285
* Joyce M. Danielson	280
* Michael L. Filiere	204
* Carol Anne Geary	199
* Viola S. Jefferson	257
* Anthony J. Mastromatteo	215
* Maria Narducci	192
* Frances Whitney	254
* Beth N. Casavant	205
* Elizabeth O. McCollum	230
All Others	1
Blank	2138
Total	4460

<b>PRECINCT NINE</b> (10 to be elected)	
<b>TOWN MEETING MEMBER</b> , for 3 years	
* Jeffrey K. Chin	160
* Steven R. Danielson	169
* M. Janice Filiere	142
* Melisa A. Hollenback	174
* Helen P. McLaughlin	146
* Stephen T. Scott	145
* Gail A. Sokolowski	155
* Laura J. Spangenberg	167
* Judy M. Vedder	172
* Cynthia J. Wright	176
All Others	6
Blank	1058
Total	2670

# TOWN OF SHREWSBURY SPECIAL TOWN ELECTION OCTOBER 18, 2011

In accordance with the warrant, the polls were opened at 7:00 A.M. and closed at 8:00 P.M. Voters met at their respective voting places: Precinct 1 at the Richard D. Carney Municipal Office Building, 100 Maple Ave.; Precinct 2 at the Frohsinn Club, 25 North Quinsigamond Ave.; Precinct 3 at Calvin Coolidge School, 17 Florence St.; Precinct 4 at the Scandinavian Athletic Club, 438 Lake St.; Precincts 5 & 8 at the Sewer/Water Dept., 209 South St.; Precinct 6 at the Senior Center, 98 Maple Ave.; Precinct 7 at Spring Street School, 123 Spring St.; Precinct 9 at Fire Station #3, 20 CenTech Blvd. All precincts had reported by 8:30 P.M.

## Votes were as follows:

Pr.1	Pr.2	Pr.3	Pr.4	Pr.5	Pr.6	Pr.7	Pr.8	Pr.9	TOTAL
806	648	407	618	738	678	788	912	583	6178
32%	27%	20%	23%	30%	29%	29%	31%	22%	27%

## Registered Voters:

2,499	2,361	2,050	2,657	2,438	2,316	2,696	2,915	2,646	22,578
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Two Hundred thirty one absentee ballot applications were processed.

## Question 1

Shall the Town of Shrewsbury be allowed to exempt from the provisions of proposition two and one-half, so called, the amounts required to pay for the bond issued in order to fund the construction, renovation and expansion of the Shrewsbury Public Library, to fund demolition, landscaping, paving, utility and other site improvements incidental or directly related to such construction, renovation and expansion, to fund necessary architectural, engineering or other professional and legal expenses and fees associated with this project, to fund temporary library operational space, storage and moving expenses, to fund furnishings and equipment and to fund the payment of all costs incidental or related thereto.

	Pr.1	Pr.2	Pr.3	Pr.4	Pr.5	Pr.6	Pr.7	Pr.8	Pr.9	Total
Yes	431	210	140	240	362	318	455	532	322	3010
No	375	437	267	375	375	360	333	380	261	3163
Blank	0	1	0	3	1	0	0	0	0	5
<b>Total</b>	<b>806</b>	<b>648</b>	<b>407</b>	<b>618</b>	<b>738</b>	<b>678</b>	<b>788</b>	<b>912</b>	<b>583</b>	<b>6178</b>

# **TOWN OF SHREWSBURY SPECIAL TOWN MEETING JANUARY 12, 2011**

At 7:04 P.M. Moderator Christopher G. Mehne addressed town meeting members present that he was advised by the town clerk that we DO NOT have a quorum. He noted that, for the record, we are currently experiencing a severe winter storm which has created dangerous driving and parking conditions in Shrewsbury. The official checklist showed 8 town meeting members present, including the moderator.

The moderator also noted that after consultation with the town manager and other town officials, he determined it would pose a risk to the safety of our town meeting members, town officials and other participants and observers to attempt to hold the Special Town Meeting this evening as scheduled. Accordingly, he advised all concerned to stay home and the town meeting members who did attend would be asked to adjourn this meeting to another date.

After further consultation with the town manager and School Department central office, the moderator determined that Wednesday, January 19, 2011 would be a suitable and available date to hold the meeting. He explained that in order to postpone the meeting in compliance with state law, our town bylaws and Cushing's Manual of Parliamentary Practice, it is necessary to follow three steps:

First, determine whether a quorum exists, which he was advised by the town clerk, does not exist.

Second, Section 14 of Chapter 553 of the Acts of 1953 provides that a town meeting consisting of less than a quorum may organize temporarily and may adjourn from time to time. Accordingly, the moderator called this meeting to order for the sole purpose of establishing another meeting date and then adjourning to that date.

Third, the moderator will ask for two motions at this meeting.

**VOTED UNANIMOUSLY** a motion to fix the time of reassembling, upon the adjournment of this meeting, to January 19, 2011 at 7:00 P.M.

**VOTED UNANIMOUSLY** a motion to adjourn at 7:10 P.M.

ATTEST:

Sandra E. Wright  
Town Clerk

# **TOWN OF SHREWSBURY SPECIAL TOWN ELECTION JANUARY 19, 2011**

The meeting was called to order at 7:10 P.M. at the Oak Middle School Auditorium when Moderator Christopher G. Mehne announced a quorum of town meeting members in attendance. The official checklist showed 159 town meeting members present, including member at large.

As the first order of business the moderator examined the warrant and the constable's return and asked for and received unanimous consent to waive the reading of the warrant.

The moderator led the assembly in the pledge of allegiance to the flag.

A moment of silence was observed to remember Robert Lutz who passed away December 11, 2010 at 95 years old. Bob served as Town Meeting Member in Precinct Four from the very first town meeting in 1954 to the present, he was a School Committee member from 1960 to 1972 and was Co-founder and long-time Commissioner of the Shrewsbury Municipal Light Department. Bob also served as Grand Marshall of the Spirit of Shrewsbury Festival in 2009.

The moderator then introduced town officials seated on the stage starting with John Campbell, Chairman of Finance Committee, Phil Leader, Town Counsel, Michael Hale, Assistant Town Manager, Sandra Wright, Town Clerk, Dan Morgado, Town Manager, Moira Miller, Chairman of the Board of Selectmen, Jim Kane, Vice Chair, and Board members, Maurice DePalo, John Lebeaux and Benjamin Tartaglia.

Mark Murray, who announced he would not be running for re-election to the School Committee, was recognized as a leader in the school system after serving 15 years on the Committee, four of those years as Treasurer. We look forward to his continued service as a Town Meeting Member.

Also recognized was Tom Josie, longtime General Manager of Shrewsbury Electric Light and Cable, who announced his pending retirement after serving 25 years with SELCO. Tom was a valuable asset in bringing SELCO into the 21st century. The Moderator noted that Tom's accomplishments are too numerous to mention. This meeting will be Tom's last as a Department Head and he was thanked for his outstanding service to the town.

The moderator explained that procedural rules of town meeting are based on Mass. General Laws, Town General By-laws and Cushing's Manual of Parliamentary Practice.

At the invitation of the moderator, Henry J. Fitzgerald, Chairman of the Sherwood School Building Committee presented the committee's report.

## **Report of the Sherwood Middle School Building Committee**

Since the last update to Town Meeting Members on May 17, 2010 a number of items have progressed well.

On June 8, 2010 the Building Committee approved the selection of the Gilbane Building Company as the construction manager for this project. It should be noted that Gilbane was selected from a list of seven highly qualified companies. Since that time, Gilbane has worked closely with LPA (architects), PMA (the owner's project manager) and the Building Committee to review plans, propose alternatives and develop cost estimates in a highly productive and cooperative manner.

On July 13, 2010 the Building Committee was introduced to RDK Engineers as the Commissioning Agent for this project. RDK Engineers are contracted and funded by the MSBA. The MSBA requires a commissioning agent on all projects to assure that the completed building will perform in accordance with the intended design, with effective operation and interaction of critical building systems, particularly the HVAC, electrical, plumbing and building envelop systems.

Throughout the summer and early winter progress continued with LPA developing 60% and 90% construction documents. At each of these milestones submissions were made to the MSBA and cost estimates were prepared by Gilbane and A.M. Fogarty, an independent cost estimating company. The MSBA has made only minor comments to those plans which have been addressed. You may recall that early in the program development phase of the project that our consultants estimated the project to cost approximately \$47.3M. The MSBA agreed to a maximum facilities grant (state reimbursement) of \$24.4M leaving the Town's share of the project to be approximately \$22.9M. We are pleased to report at this time that the cost of construction is approximately \$2.2M lower based on the 90% construction documents.

The schedule of the project is also progressing well. Ground breaking is scheduled to occur in March or April this year. The project is on schedule to be complete for the start of the 2013/14 school year with high likelihood that actual construction of the school will be completed three to six months prior to that date.

One change that has been agreed to be the Building Committee and is before you tonight as described in Articles 7 & 8 is to accept a parcel of land on Hutchins Street. By accepting this parcel of land it allows us to realign the entrance to the Sherwood Middle School. The new alignment will allow for a clear distinction of traffic patterns from the new service entrance originating from Crescent Street and the existing traffic leaving via Hutchins Street. While it is not pertinent to the overall success of the project it does offer improved traffic design.

In summary, the Sherwood Middle School project is going as well as can be expected at this time. We anticipate the project being under budget and ahead of schedule.

Respectfully submitted,  
Henry Fitzgerald

Sherwood Building Committee – Chair

The moderator then invited Arthur Dobson, spokesperson for the World War I Monument Committee, to present the committee's report.

## **Report of the World War I Monument Committee**

Good Evening Town Meeting Members

My name is Art Dobson and I am a United States Marine Corps Korean War Veteran.

I am representing the World War I Monument Ad Hoc Building Committee and come before you this evening to update the planning for a new World War One monument replacing the old monument in front of Beal School on Maple Ave.

Article 7 of the Shrewsbury Town Meeting of October 29, 1923 voted to accept the gift of a memorial and flag staff provided by the Beal Family to honor Major Howard Beal and his seven fellow soldiers who paid the ultimate price for freedom.

Article 1 of this special town meeting will take a step closer to more appropriately honoring the 8 sons of Shrewsbury who sacrificed their lives for us in World War I.

Article 1 of this special town meeting will authorize the Board of Selectmen to enter into a license agreement with the Victor Quaranta American Legion Post #397, an approved non-profit 501C3, and also representing the 3 Veterans Posts in Shrewsbury for purposes of appropriating, insuring and accomplishing the work related to the new monument.

We hope you will support this article.

We are committed to the complete construction of this Monument through private fund raising and in kind contributions. Our budget is finalized and fundraising is underway.

From the pennies raised from the Beal School students to the donations of Shrewsbury residents and businesses, to the \$1000 donation received today from Joseph J. Cariglia, to the Barbara Donahue family leadership fund and anonymous generous gifts of \$10,000 each, we will succeed.

The Monument Committee thanks you for your interest and support.

An asterisk indicates articles recommended by the Finance Committee.

### **\*Article 1: Licensure Agreement Replacement of World War I Monument**

**VOTED UNANIMOUSLY** a motion to authorize the Board of Selectmen to enter into a licensure agreement with the Victor A. Quaranta American Legion Post, a recognized IRS 501c(3) organization, for the purpose of replacing the World War I monument located at 1 Maple Avenue.

**\*Article 2: Classification and Compensation Plan Consolidated Personnel Bylaw**

**VOTED BY DECLARED 2/3rds MAJORITY** a motion to amend the Classification and Compensation Plan and the Consolidated Personnel Bylaw by repealing the salary schedules and the assignment of position classes to compensation grades and by adopting new salary schedules and new assignment of position classes to compensation grades prepared by the Personnel Board and on file in the office of the Town Clerk, and said new salary schedules and the assignment of position classes to be effective on January 1, 2011 and to fund the new salary schedules, the sum of \$35,000.00 is transferred from account 01-0421-10-571230 Pavement Management System and \$5,000 from Free Cash to be used under the authority of the Personnel Board.

**\*Article 3: Transfer to Various Departmental Appropriations**

**VOTED UNANIMOUSLY** a motion to transfer \$55,707.79 from existing departmental appropriations and appropriate said sums to various departmental appropriations for Fiscal 2011:

Department	Account	Account Number	Amount	Account/Funding Source	Reason
Library	Professional Services	01-0610-04-520130	\$40,444.56	01-0610-03-510010	Funding is being shifted to contractual cleaning.
		01-0610-04-520130	\$3,251.23	01-0610-03-510090	
		Dept Total	\$43,695.79		
Building Inspector	Salaries - Part Time	01-0241-03-510020	\$10,890.00	01-0510-04-520130	Increase Assistant Building Inspector to 37.5 Hrs/Wk from 18 Hrs/Wk. Duties expanded to be lister with Board of Assessors. Clerical position in Assessors reduced to 18 Hrs/Wk from 37.5 Hrs/Wk via attrition.
	Utility - Telephone	01-0241-04-520040	\$258.00	01-0510-04-520130	
	Car Allowance/Mileage	01-0241-06-570010	\$864.00	01-0510-04-520130	
		Dept Total	\$12,012.00		
		Article Total	\$55,707.79		

**\*Article 4: Transfer of Funds to Highway Department**

**VOTED UNANIMOUSLY** a motion to accept \$745,046.00 from the Commonwealth of Massachusetts in accordance with Chapter 303 of the Acts of 2008 and transfer said funds to the Highway Department.

**\*Article 5: Home Well Farm**

**VOTED UNANIMOUSLY** a motion that the Town vote to transfer the following sums of money:



Project	Account	Amount
Leak Detection	01-0450-10-585590	\$9,625.00
Upgrade Plant Control System	01-0450-10-585710	\$1,800.00
Centech Park Lot 9	01-0450-10-585940	\$58,562.18
Hartford Turnpike	01-0450-10-585990	\$29,612.12
Water Extension Brook Street	01-0450-10-585410	\$11,615.52
Repair to Hillside Tank	01-0450-10-585920	\$34,343.27
New Masonic Tank	303019-585000	\$29,441.91
		\$175,000.00

to fund the construction and improvements to the Home Farm Well complex known as Home Farm Well 6, 6-1, 6-2, 6-3, 6-4 including all engineering, buildings, equipment and related appurtenances and authorize the Board of Selectmen to acquire land or easements in connection therewith.

**\*Article 6: Water System Improvements Account**

**VOTED BY DECLARED 2/3rds MAJORITY** a motion to transfer \$700,000.00 from Free Cash to the Water System Improvements Account.

**\*Article 7: Hutchins Street Extension  
Laying Out and Making Public**

**VOTED UNANIMOUSLY** a motion to accept the report of the Board of Selectmen in laying out and making public an extension of Hutchins Street as shown on a plan filed in the Office of the Town Clerk, and bounded and described as follows:

A certain parcel of land located in the Town of Shrewsbury, County of Worcester, Commonwealth of Massachusetts, more commonly known as Hutchins Street and being more particularly described as follows:

BEGINNING at a point on the westerly sideline of the 1941 Town Layout of Hutchins Street, said point being the most southerly terminus point of said 1941 layout;

- THENCE S 20° 50' 01" E, 87.88 feet, through land now or formerly of Paula T. Mason to a point;
- THENCE N 69° 09' 59" E, 76.97 feet, through land now or formerly of Paula T. Mason, land of now or formerly of the Town of Shrewsbury and the easement of Town of Shrewsbury to land now or formerly of Erica and Patrick Bodden to a point;
- THENCE Northwesterly 93.30 feet, by a curve to the right having a radius of 156.68 feet, by land now or formerly of Erica and Patrick Bodden to a point on the said southerly terminus of Hutchins Street;
- THENCE S 69° 09' 59" W, 50.00 feet, along said southerly terminus of Hutchins Street to the point of beginning.

The above described parcel contains about 5,154 square feet of land, more or less.

The purpose of this layout is to extend the existing 1941 Town Layout of Hutchins Street.

Planning Board recommends approval of Article 7.

**\*Article 8:       Hutchins Street  
                      Acquire Parcel of Land**

**VOTED UNANIMOUSLY** a motion to authorize the Board of Selectmen to acquire for consideration of less than One Hundred (\$100.00) Dollars and under such other terms and conditions deemed appropriate a certain parcel of land located in the Town of Shrewsbury, County of Worcester, Commonwealth of Massachusetts and described as follows:

A certain parcel of land located in the Town of Shrewsbury, County of Worcester, Commonwealth of Massachusetts and described as follows:

BEGINNING at a point on the western sideline of the southern terminus of the 1941 Town layout of Hutchins Street, said point being 12.12 feet south of the lot line separating Parcel 4 and Parcel 5, as shown on the below-referenced plan;

- THENCE       S 20° 50' 01" E, 152.62 feet, through land now or formerly of Paula T. Mason to a point;
  
- THENCE       N 62° 24' 29" E, 47.33 feet, by land now or formerly of Paula T. Mason and an easement of Town of Shrewsbury to land now or formerly Town of Shrewsbury to a point;
  
- THENCE       N 45° 40' 26" W, 66.36 feet, by said land now or formerly Town of Shrewsbury to a point;
  
- THENCE       Northwesterly 89.61 feet, by a curve having a radius of 206.68 feet and by said easement of the Town of Shrewsbury, to the point of beginning.

The above described parcel contains about 2,664 square feet of land, more or less.

As shown as Parcel 2 and Parcel 3 on a plan entitled "Plan Extending the Public Way Layout of Hutchins Street, Conveyance of Land Owned by Paula T. Mason to the Town of Shrewsbury and Division of Land Owned by Paula T. Mason" dated December 2010 prepared by the Town of Shrewsbury Engineering Department to be recorded herewith in Plan Book \_\_\_\_, Plan \_\_\_\_.

Planning Board recommends approval of Article 8.

**\*Article 9: School Building Committee  
Spring Street Elementary School**

**VOTED UNANIMOUSLY** a motion to authorize the creation of a School Building Committee to oversee the roof and/or window repair/replacement at the Spring Street Elementary School consisting of a member of the Board of Selectmen, a member of the School Committee, the Superintendent of Schools, the Superintendent of Public Buildings, the Town Manager and two residents to be appointed by the Board of Selectmen.

**\*Article 10: Feasibility Study  
Spring Street Elementary School  
Transfer of Funds**

**VOTED UNANIMOUSLY** a motion to transfer the sum of \$50,000.00 from Free Cash for the purpose of conducting a feasibility study concerning roof and/or window repair/replacement at the Spring Street Elementary School located at 123 Spring Street, said sum to be expended under the direction of the School Building Committee; that the Town acknowledges that the Massachusetts School Building Authority ("MSBA") grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any costs the Town incurs in connection with the feasibility study in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town.

**\*Article 11: Main St. (Shrewsbury Federal Credit Union)  
Acquire Land with Building**

**VOTED BY DECLARED 2/3rds MAJORITY** a motion that the sum of \$760,000.00 is hereby appropriated to acquire under such terms and conditions deemed appropriate by the Board of Selectmen, a parcel of land with building situated thereon on the north side of Main Street presently owned by the Shrewsbury Federal Credit Union in a deed recorded in the Worcester District Registry of Deeds in Book 16786, page 218, bounded and described as follows:

Beginning at a point in the Northerly line of Main Street, fifty-two and 17/100 (52.17) feet S. 85° 43' 33" E. of a Massachusetts Highway Bound at land of the Town of Shrewsbury;

THENCE N. 7° 35' 00" W. one hundred ninety-nine and 02/100 (199.02) feet;

THENCE N. 58° 50' 50" E. two hundred thirty-one and 51/100 (231.51) feet, along a stone wall;

THENCE S. 4° 16' 27" W. three hundred twenty-eight and 97/100 (328.97) feet, to the Northerly line of Main Street;

THENCE N. 85° 43' 33" W. one hundred forty-seven and 76/100 (147.76) feet, along the Northerly line of Main Street to the point of beginning.

and to meet this appropriation, the sum of \$80,000.00 is transferred from Free Cash and the Town Treasurer, with the approval of the Board of Selectmen is authorized to borrow \$680,000.00 under G. L. Chapter 44, or any other enabling authority; that the Board of Selectmen and the Board of Library Trustees is hereby authorized to apply for, accept and expend a grant or grants from the Commonwealth and/or Federal Governments for this purpose; and that the Board of Selectmen is authorized to take any other action necessary or convenient to carry out this project.

**\*Article 12: Shrewsbury Public Library  
Design for Renovation and Expansion**

**VOTED BY STANDING VOTE, YES, 128; NO, 4** a motion to accept the preliminary design for the renovation and expansion of the Shrewsbury Public Library as generally set forth in the report of the Library Building Committee dated December 27, 2010, and to authorize the Board of Library Trustees and the Board of Selectmen to apply for, accept and expend any state grants which may be available for this project.

VOTED a motion to adjourn at 10:35 P.M.

ATTEST:

Sandra E. Wright  
Town Clerk

# **TOWN OF SHREWSBURY ANNUAL TOWN MEETING MAY 16, 2011**

The meeting was called to order at 7:15 P.M. in the Oak Middle School auditorium when Moderator Christopher G. Mehne announced a quorum of town meeting members in attendance. The official checklist showed 202 town meeting members present, including the moderator. As the first order of business the moderator examined the warrant and the constable's return and asked for and received unanimous consent to waive the reading of the warrant.

The moderator invited (Tony) Joseph A. Thomas, longest serving Town Meeting Member, to lead the assembly in the pledge of allegiance to the flag. He noted Tony has served the town in a number of ways including serving on the Finance Committee and the Masonic Home Study Committee in addition to representing his neighbors in Precinct Three for 51 years as Town Meeting Member. The assembly remained standing for our National Anthem, which was performed by Katherine Parks, Brianna Huie, Dina Martinelli, Louisa Ramirez-Flynn, Brandon Esteves, David Audet, Matthew Beckstrom and Nick Huang, students from the Shrewsbury High School *a cappella* choir, under the direction of Bonnie Narcisi-Gorey, Director of Music for the Shrewsbury Public Schools.

A moment of silence was observed for those town meeting members who passed away since our last town meeting. Henry Zarozny, long time representative in Precinct Six passed away in January. Robert Lutz, original Town Meeting Member representative in Precinct Four served from 1954 until his death in December of last year. Bob was honored at the Special Town Meeting in January. Carol (Borgatti) Cullen who passed away in March of this year was a life long resident of Shrewsbury, a long time Library Trustee and a tireless advocate for the town, especially the Library

Newly elected town meeting members present were sworn to the faithful performance of their duties.

The moderator recognized individuals seated on the stage starting with Finance Committee members. He noted that Charles Giacope would be retiring from the Finance Committee after serving nine years and thanked him for his service. Thomas Gregory, newly appointed Assistant to the Town Manager was introduced. Town Counsel, Town Clerk, Town Manager and the Board of Selectmen were recognized, and newly elected Selectman Henry Fitzgerald was congratulated.

The moderator also recognized the presense of other town officials seated in the auditorium, including Dr. Joseph Sawyer, Superintendant of Schools, the School Department central office administrators, and School Committee. Newly elected School Committee member John Samia was congratulated. All department heads seated in the auditorium were recognized. Congratulations were given to three new department heads, Derek Brindisi, Director of Public Health; John Covey, Chief Information Officer; and Michael Hale, General Manager of SELCO.

The moderator explained the procedure of town meeting based on General By-laws of the Town of Shrewsbury, Mass. General Laws and Cushing's Manual of Parliamentary Practice.

A procedural motion presented by the moderator was moved and seconded and it was

**VOTED** to adjourn each session of our Town Meeting at 10:30 P.M. or at the completion of any moved motion before us at 10:30 P.M.

An asterisk indicates articles recommended by the Finance Committee:

**\*Article 1: Reports of Town Officers and Committees**

**Report of the Library Building Report  
May 16, 2011**

**GRANT UPDATE**

- Grant application was filed on January 27, 2011
  - 30 communities filed grant applications
  - State Grant Review Panels reviewed applications from March 10 through May 20, 2011
  - Grant Review Panel Architect visited our site on March 7, 2011
  - One inquiry from Massachusetts Board of Library Commissioners staff
    - very minor question clarifying definition of one cost item
- No status reports or feedback provided in this state program
- State will announce grant awards on Thursday, July 14, 2011
- If awarded state grant, Town must secure local funding and accept grant by January 2012
- Library construction must begin within 12 months of accepting Grant (by January 2013)

**OTHER MATTERS**

- Town must complete purchase of credit union property by June 16, 2011 in order to be eligible for immediate grant.

Fundraising Committee (a separate committee) continues their efforts

- They plan to begin grassroots/public phase of the campaign after state grant announcement.

Submitted by,  
Francis Mannella  
Vice Chair of Library Building Committee

**Report of the Spring Street Elementary School “Green Repair” Project plus the  
Report of the Sherwood Middle School Building Committee  
May 16, 2011**

**SPRING ST. “GREEN REPAIR” PROJECT**

In late October 2010 the MSBA invited communities to prepare a feasibility study under their “green repair program”. At our January 2011 Special Town Meeting, you authorized us to proceed with that study. If you recall, this is a program that aimed at energy conservation that includes the State reimbursement for a portion of the replacement costs of windows, roofs and boilers. In February our Building Committee selected an architect (Habeeb & Associates) and an owner’s project manager (PMA Associates). This group of consultants prepared schematic designs and those were sent to the MSBA. The MSBA approved our schematic designs in late March with a reimbursement rate of 50.16% of eligible costs and the stipulation that the program be completed by the end of 2011. Our program covers the replacement of the roof and windows only. The Spring Street Elementary School is electrically heated and therefore, does not have a boiler heating plant. The cost of the window and roof replacement was estimated to be \$1.31M. The cost to the Town of Shrewsbury is estimated to be \$725K. You will be asked to approve this amount at the Special Town Meeting to follow in a few days. In conversations with the MSBA, we have committed to complete the roof project by the end of 2011 but requested that the window project, that is highly disruptive, be held off to the summer of 2012. The MSBA has not yet agreed to the delay in the timeline, however, approval is expected. The MSBA noted they will not add any additional reimbursement funds should the delay cause lead to higher bids.

**Sherwood Middle School**

The Sherwood Middle School project is progressing extremely well. When I updated you in January I stated that the program is progressing ahead of schedule and well under budget. That is still the case. On May 10, 2011 the Building Committee agreed to the Guaranteed Maximum Price (GMP) proposal for the construction related costs of this project. You may recall that the ZOriginal overall project cost was estimated to be \$47.3M of which construction related costs were estimated to be \$37.03M. With the GMP in place, construction related costs are approximately \$3.04M under budget. Projected savings are shared with the State.

The new access road from Crescent Street to the rear of the current facility will be completed and in use by May 23. Foundation work for the new school continues and is approximately 50% complete. Steel will be erected starting in June and the building will be enclosed by the end of the year. Work on the mechanical, electrical, plumbing and wall systems will continue inside the building throughout next winter and spring. The new school construction will be complete by late 2012 and will give the School Department the opportunity to consider options to move into the new facility early. After the school is complete and ready for occupancy, demolition of the existing school will commence, followed by site work and parking in the area of the demolished building. Although project work is well underway a ground breaking ceremony is scheduled for May 26 at 1PM. An interesting event occurred on April 13 when State Treasurer Steve Grossman and Katherine Craven, Executive Director of the MSBA, visited the Sherwood Middle School. They indicated their visit was related to the success of the

Sherwood and Spring Street projects and also as a result of the MSBA's recent awarding model school status to the Shrewsbury High School project. Congratulations are in order to the LPA design team for their efficient and highly effective designs.

I would like to take this time to thank members of Spring St. and the Sherwood Middle School Building Committee. Those members include: Town Manager Dan Morgado, Superintendent of Schools Dr. Joseph Sawyer, Selectman John Lebeaux, Superintendent of Public Buildings Bob Cox, S00, School Committee member Erin Canzano and Community Member Kathy Nash.

As I was elected to be a member of the Board of Selectmen and that our Town Charter only allows one Selectman on a committee at one time, Selectman John Lebeaux has graciously resigned from the Building Committee. I and the rest of the Committee thank John for his insight and input into this project. A community member will be appointed to replace John on the Building Committee.

Respectfully submitted,  
Henry Fitzgerald – Chair of the combined Spring Street & SMS Building Committee

**VOTED UNANIMOUSLY** a motion to accept the reports of the Library Building Committee and the Spring Street Elementary School “Green Repair” Project and Sherwood Middle School Building Committee.

**\*Article 2: Wright and Harlow Charitable Fund**

**VOTED UNANIMOUSLY** a motion that the following individuals be named trustees of the Wright and Harlow Charitable Trust Fund:

Gail E. Claflin	Donald R. Gray
William A. Davis	Harry H. Shepard
Dawn M. Shannon	Raymond G. Harlow
Robert H. Claflin, Jr.	

**\*Article 3: Personnel Bylaw  
Classification and Compansation Plan**

**VOTED UNANIMOUSLY** a motion to amend the Classification and Compensation Plan and the Consolidated Personnel Bylaw by repealing the salary schedules and the assignment of position classes to compensation grades and by adopting new salary schedules and new assignment of position classes to compensation grades prepared by the Personnel Board and on file in the office of the Town Clerk, and said new salary schedules and the assignment of position classes to be effective on July 1, 2011.

**\*Article 4: Medical Expenses  
Retired Disabled Police Officers and Firefighters**

**VOTED UNANIMOUSLY** a motion to raise the sum of \$2,685.58 to pay the medical expenses of retired disabled police officers and firefighters.



**\*Article 5:       Transfer from Free Cash  
                      to Various Departmental Appropriations**

**VOTED UNANIMOUSLY** a motion to raise the sum of \$2,685.58 to pay the medical expenses of retired disabled police officers and firefighters.

Department	Account	Amount	Explanation
Public Buildings	Professional Service - 520130	\$110,000.00	To fund snow removal from roofs
Highway	Overtime – 520080	\$25,000.00	To fund snow & ice control
	R & M Equipment – 520080	\$20,000.00	To fund snow & ice control
	Rental of Equipment – 520140	\$98,000.00	To fund snow & ice control
	Sand, Stone & Gravel – 540050	\$16,000.00	To fund snow & ice control
	Salt & Chemicals – 540060	\$10,000.00	To fund snow & ice control
Cemetery	Overtime - 520080	\$2,000.00	To fund snow & ice control
		\$281,000.00	

**\*Article 6:       Town Budget  
                      Finance Committee Report**

The moderator presented the budget for consideration by the town meeting members under general headings, line items, classifications and department.

The following amendments and changes in the budget were approved by the Finance Committee and voted by the Town Meeting members.

**Personnel Board       119       (page 18)**

**VOTED UNANIMOUSLY** a motion to amend printed motion by deleting under (9) Separately Iden. Apps., the figure \$0 and insert the sum of \$200,000; to delete under (1 to 9) Grand Total, the sum of \$3,600 and insert the sum of \$203,600.

**Grand Total                               (page 40)**

**VOTED UNANIMOUSLY** a motion to change the date under Grand Total from FIS-CAL 2011 to FISCAL 2012.

**VOTED BY A DECLARED 2/3rds MAJORITY** a motion to raise the sum of \$92,090,924.00 in the following manner:

- \$85,487,280.00   by taxation
- \$1,241,983.00   by transfer from Free Cash
- \$4,618,663.00   by transfer from Sewer Surplus and applying \$4,592,867.00 to the Sewer Department budget and \$25,796.00 to Debt and Interest

- \$350,570.00 by accepting said sum from the Municipal Light Department to be applied to Debt and Interest
- \$377,300.00 by accepting said sum from CATV funds of the Municipal Light Department to be applied to Debt and Interest
- \$15,128.00 by transfer from the Title V Loan Repayment Account to be applied to Debt and Interest

and accepting the same to the various departments and purposes as specifically set forth in detail in the report of the Finance Committee as amended except that line items 1, Salaries – Professional, Executive, Administrative, 2, Salaries – Secretarial and Clerical, and 3, Salaries – All Other, be combined under Salaries Grand Total 1-2-3 and considered as one appropriation for all budgets and that line items 4, Contractual Services, 5, Supplies and Materials, and 6, Other Expenses, be combined under total 4,5,6, and considered as one appropriation for all budgets and further appropriate all receipts and other sums of money in accordance with and as recommended in said report as amended, and do further move that, in accordance with Chapter 41, Section 108 of the General Laws, the salaries of all elected town officers be fixed at the amounts and rates set forth in the Finance Committee’s report, as amended, effective from July 1, 2011, and all salaries and wages are hereby made effective from July 1, 2011 said wages and salaries to be at the rates set in the Classification and Compensation Plan and the Consolidated Personnel Bylaw in effect July 1, 2011 that said report, as amended, be received and placed on file and that the sum of \$91,890,924.00 appearing in the Fiscal Year 2012 printed grand total of all departmental budgets be deleted and the sum of \$92,090.924.00 be substituted in place thereof.

**\*Article 7:       Operation of Municipal Residential Solid Waste Collection, Processing and Disposal Services**

**VOTED UNANIMOUSLY** a motion to appropriate the sum of \$1,782,750.00 to operate the Municipal and Residential Solid Waste Collection, Processing and Disposal Services enterprise as follows:

Collection	\$1,143,400.00
Disposal	485,750.00
Expenses	153,600.00
	1,782,750.00

and that the \$1,782,750.00 be raised as follows:

From Department Receipts	\$885,000.00
From Retained Earnings	50,000.00
From Site Assessment (01-0510-10-571190)	50,000.00
From Tax Levy	797,750.00
	\$1,782,750.00

**\*Article 8: Omnibus Capital Budget**

**VOTED UNANIMOUSLY** a motion to raise the sum of \$45,000.00 and transfer from Free Cash the sum of \$590,808.00, to fund the costs associated with the adoption of an Omnibus Capital Budget for the fiscal period beginning July 1, 2011 as follows:

Department	Item/Project	Amount	Funding Source	Explanation/Comment
Highway	Improvements to Public Ways	\$150,000.00	Free Cash	Annual appropriation for general street reconstruction and related expenses. Present balance on account is \$738,245.
	Trackless Tractor With Attachments	\$132,500.00	Free Cash	Replaces 1996 MTV Trackless Tractor (#28). 1996 machine to be used as backup.
	Radio Upgrades	\$15,000.00	Free Cash	To be used to fund radio upgrades as necessary to meet new FCC regulations.
	Dump Truck with Plow (4 x 4)	\$56,308.00	Free Cash	Replaces 1997 Chevrolet 400 Dump Truck (#29) with 92,740 miles.
Fire	Refurbish Engine #2 (1997)	\$102,000.00	Free Cash	Refurbish body, control systems rebuild engine and replace transmission.
Police	Replace Marked Cruiser	\$30,000.00	Free Cash	Replaces 2008 Ford Crown Victoria with 87,000 miles.
	Replace Marked Cruiser	\$30,000.00	Free Cash	Replaces 2008 Ford Crown Victoria with 89,000 miles.
	Replace Marked Cruiser	\$30,000.00	Free Cash	Replaces 2008 Ford Crown Victoria with 100,000 miles.
Parks	Dump Truck With Plow (4 x 4)	\$45,000.00	Free Cash	Replaces 1994 Ford 350 Dump Truck (#29) with 43,545 miles.
Water	Pickup (4 x 4) With Utility Body	\$45,000.00	Taxation (Water Fees)	Replaces 2004 Chevrolet Pickup (4 x 4) (#71) with 96,400 miles.
		\$635,808.00		

**\*Article 9: Sale of Cemetery Lots**

**VOTED UNANIMOUSLY** a motion to transfer the sum of \$18,000.00 from the Sale of Cemetery Lots account to the Cemetery Department for the care, improvement and embellishment or enlargement of the cemetery.

**Article 10: Departmental Bills of Prior Year**

Finance Committee recommends defeat of Article 10.

**DEFEATED UNANIMOUSLY** a motion to raise the sum of \$1.00 to pay departmental bills contracted in a prior year.

**\*Article 11: Laying Out and Making Public  
Certain Streets in Whole or in Part**

Planning Board recommends approval of Article 11.

**VOTED UNANIMOUSLY** a motion to accept the report of the Board of Selectmen in laying out and making public the following streets, in whole or in part, as shown on plans filed in the office of the Town Clerk.

STREET	SUBDIVISION
Fortune Boulevard	CenTech Park East
Holt Street	Federal Estates

**\*Article 12: Reduce Bond Amount  
General Water System Improvements**

**VOTED UNANIMOUSLY** a motion to reduce the bond amount authorized for general water system improvements under Article 34 of the May 17, 2006, Annual Town Meeting from \$1,750,000.00 to \$700,000.00.

**\*Article 13: Accept M.G.L. Chapter 32B, Section 20  
Unfunded Health Insurance Costs for Retirees**

**VOTED UNANIMOUSLY** a motion to accept the provisions of General Laws Chapter 32B, Section 20, which would allow for the establishment of a fund to offset future health insurance costs for retirees.

**\*Article 14: Home Rule Petition  
Remove Civil-Service System for all New Hires**

**VOTED UNANIMOUSLY** a motion to authorize and empower the Board of Selectmen to file a petition, in substantially the following form, with the General Court:

Be it enacted, etc., as follows:

SECTION 1. Notwithstanding the provisions of any general or special law to the contrary, all positions in the Town of Shrewsbury, including the School Department, with the exception of Police Officers and Firefighters below the rank of Chief, shall not be subject to the provisions of Chapter Thirty-One of the General Laws.

SECTION 2. The provisions of section one shall not impair the civil service status of any person holding one of the said positions in the Town of Shrewsbury or its School Department on the effective date of this act.

SECTION 3. This act shall take effect upon its passage.

**\*Article 15      Amend Zoning By-Laws  
Section VII(I.) 1 – Flood Plains**

Planning Board recommends approval of Article 15.

**VOTED UNANIMOUSLY** a motion to amend the Zoning Bylaw, Section VII.I.1–Floodplain as follows:

By Deleting:

1. Those areas found to be subject to seasonal or periodic flooding shall be defined as "special flood hazard areas" and are those areas delineated as Zone A or Zone A1-30 on maps entitled "Flood Insurance Rate Maps and Flood Boundary and Floodways Maps, Town of Shrewsbury, Massachusetts, Worcester County dated June 4, 1980". The maps as well as the accompanying Flood Insurance Study are incorporated herein by reference. The Flood Insurance Study and maps are on file with the Town Clerk, Engineering Department and Inspector of Buildings; and are hereby made part of this Bylaw by reference.

Replacing with:

1. The District includes all special flood hazard areas within the Town of Shrewsbury designated as Zone A and AE on the Worcester County Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency (FEMA) for the administration of the National Flood Insurance Program. The map panels of the Worcester County FIRM that are wholly or partially within the Town of Shrewsbury are panel numbers 25027C0610E, 25027C0620E, 25027C0628E, 25027C0629E, 25027C0633E, 25027C0636E, 25027C0637E, 25027C0638E, 25027C0639E, 25027C0641E, 25027C0643E, 25027C0826E and 25027C0827E dated July 4, 2011. The exact boundaries of the District may be defined by the 100-year base flood elevations shown on the FIRM and further defined by the Worcester County Flood Insurance Study (FIS) report dated July 4, 2011. The FIRM and FIS report are incorporated herein by reference and are on file with the Town Clerk, Engineering Department and Inspector of Buildings.

By Deleting:

3. All development within a Zone A or A1-30 as shown on the Flood Insurance Rate maps shall be subject to the Massachusetts State Building Code relative to elevation or flood-proofing requirements.

Replacing With:

3. All development within a Zone A or A1-30 AE as shown on the Flood Insurance Rate maps shall be subject to the Massachusetts State Building Code relative to elevation or flood-proofing requirements.

By Deleting:

4. Within a floodway, as designated on the Worcester County Flood Insurance Rate Maps Flood Boundary and Floodway Map, all encroachments including fill, new construction, substantial improvements to existing structures and other development are prohibited unless certification by a registered professional engineer is provided by

the applicant demonstrating that such encroachment shall not result in any increase in flood levels during the occurrence of a 100-year flood.

In any Zone A or Zone A1-30 which is situated along a watercourse that has not had a regulatory floodway designated, the best available federal, state, local or other floodway data shall be used to prohibit encroachments in a floodway which would result in any increase in flood levels within Shrewsbury during the occurrence of the base flood discharge. Base flood elevation data is required for any proposed subdivision or other development located within an unnumbered A Zone which consists of either more than 50 lots or is greater than 5 acres in area.

Replacing With:

4. Within a floodway, as designated on the Worcester County Flood Insurance Rate Maps Flood Boundary and Floodway Map, all encroachments including fill, new construction, substantial improvements to existing structures and other development are prohibited unless certification by a registered professional engineer is provided by the applicant demonstrating that such encroachment shall not result in any increase in flood levels during the occurrence of a 100-year flood.

In any Zone A or Zone A1-30 AE which is situated along a watercourse that has not had a regulatory floodway designated, the best available federal, state, local or other floodway data shall be used to prohibit encroachments in a floodway which would result in any increase in flood levels within Shrewsbury during the occurrence of the base flood discharge. Base flood elevation data is required for any proposed subdivision or other development located within an unnumbered A Zone which consists of either more than 50 lots or is greater than 5 acres in area.

And by Adding a New Subsection:

7. All subdivision proposals must be designed to assure that:
  - a) such proposals minimize flood damage;
  - b) all public utilities and facilities are located and constructed to minimize or eliminate flood damage; and
  - c) adequate drainage is provided to reduce exposure to flood hazards.

**\*Article 16: Amend Zoning By-Laws**  
**Section VIII (C.) – Violations and Enforcement**

Planning Board recommends approval of Article 16.

**VOTED** a motion to end debate and vote the printed motion.

**VOTED BY A DECLARED 2/3rds MAJORITY** a motion to amend the Zoning Bylaw by deleting Section VIII(C.) and inserting in place the following:

**C. Penalty Non-Criminal Disposition**

Any person violating any provision of the Zoning By-Law of the Town of Shrewsbury,

the violation of which is subject to a specific penalty, may be penalized by a non-criminal disposition as provided in Massachusetts General Laws Chapter 40, Section 21D. When enforcing the provisions of this Zoning Bylaw by non-criminal complaint, the Inspector of Buildings shall issue fines. The penalty shall be zero (\$0) dollars for the first offense, fifty (\$50) dollars for the second offense, and one hundred (\$100) dollars for the third and subsequent offense(s). Each day on which a violation exists shall constitute as a separate offense.

- a. Before proceeding with non-criminal disposition of a zoning violation, the Building Inspector may give a written warning to an offender allowing the offender up to fifteen (15) calendar days to terminate the violation and repair any damage caused thereby.
- b. If the violation is not corrected within said fifteen (15) days, the Building Inspector shall give the offender a written notice to appear before the clerk of the district court at any time during office hours, not later than twenty-one (21) days after the date of such notice. If the offender desires to contest the violation alleged in the notice, they may avail of the procedure provided in MGL Chapter 40, Section 21D.
- c. Any person notified to appear before the clerk of the district court may mail to the Town Clerk together with the notice, the specific sum of money as penalty for violation of the Bylaw. Such payment shall if mailed, be made only by postal note, money order or check. Upon receipt of such notice, the Town Clerk shall forthwith notify the district court clerk of such payment and the receipt by the district court of such notification shall operate as a final disposition of the case.

**\*Article 17:      Amend Zoning By-Laws**  
**Section II – Definitions**

Planning Board recommends approval of Article 17.

**VOTED UNANIMOUSLY** a motion to amend the Zoning Bylaw, Section II Definitions by adding the following new definitions in appropriate alphabetical order:

Non-profit uses: a nonresidential use designed, intended, or used by a charitable organization and operated for charitable purposes.

Office for physician, dentist, or other health care practitioner: a building or portion thereof designed, intended, or used as an office for an individual or group medical, dental, or other health care practice, but not including a hospital, clinic, ambulatory surgery center, or other facility that is subject to a determination of need and licensure by the Massachusetts Department of Health under G.L. c. 111.

Planned Residential Development: a development with mixed residential uses designed and arranged so as to reserve a majority of a site as permanently protected open space, subject to a special permit from the Planning Board.

**\*Article 18:      Amend Zoning By-Laws  
                         Section VI – Use Regulations**

Planning Board recommends approval of Article 18.

**VOTED UNANIMOUSLY** a motion to to amend the Zoning Bylaw, Section VI – Use Regulations by amending Table 1 – Use Regulation Schedule as follows:

Part 1.

Add “Planned Residential Development in accordance with Section VII.Q” as a separate use after “Structures for dwelling units containing not more than eight (8) stories, provided that...”

Part 2.

Delete “Public and parochial schools, playgrounds, churches or parish houses” and replace with separate uses “Public and non-profit schools and accessory uses” and “Religious uses” as separate uses.

Part 3.

Add “Hospital, sanitarium, ambulatory surgery center, or outpatient medical clinic, including diagnostic laboratory as an accessory use” as a separate use under “Cemeteries.”

Part 4.

Delete “Medical buildings, charitable institutions and non-profit research laboratories and accessory uses thereto” and replace with “Non-profit medical or science research laboratories and accessory uses thereto.”

Part 5.

Add “Office for physician, dentist, or other health care practitioner” as a separate use under “Business or professional offices.”

Part 6.

Delete “Apartment hotel or extended stay hotel” as it is listed in duplicate under “Hotel, motel.”

**\*Article 19      Amend Zoning By-Laws  
                         Establish Rural AA District & Amend Other Sections**

Planning Board recommends approval of Article 19.

**VOTED UNANIMOUSLY** a motion to amend the Zoning Bylaw in order to establish a Rural AA district by including the following language:

Part 1. Amend Section III.A, Establishment of Districts, by adding the following to the list of districts:

1a. Rural AA



Part 2. Amend Section VI.A, District Intent, by adding the following new paragraph :

L. The Rural AA District is intended as a residential district for detached single-family homes and open space, recreation, and conservation areas in addition to planned residential developments.

Part 3. Amend Section VI, Table I, by inserting a new column labeled Rur AA and denoting use regulations for the Rural AA district, as follows:

	<b>Rur AA</b>
Residential Uses	
One-family detached dwelling (28) (amended 3/24/03)	Y
Two-family dwelling (28)	N
Renting of rooms to not more than four (4) persons in an owner-occupied one-family detached dwelling.	N
Conversion of a one-family dwelling, existing at the time of the original adoption of this Section of the Bylaw, to a two-family dwelling, provided that the exterior appearance is not altered.(3)	N
In-law apartments	SP-PB
Continuing/Continuum Care Retirement Community subject to the following: (4)	N
Senior Housing. (28) (amended 5/22/02, 5/19/05)	SP-PB
MF-1 -- Multi-family garden-type apartments (5); (28)	N
MF-2 -- Multi-family townhouse-type structures (6) (28)	N
Structures for dwelling units containing not more than eight (8) stories, provided that: (7)	N
Planned Residential Development in accordance with Section VII(Q).	SP-PB
Agriculture, Conservation and Recreation Uses	
Conservation areas for water supply, plants and wildlife and dams necessary for achieving this purpose.	Y
Picnic areas, provided that there are adequate provisions for disposal of waste products and for parking. (3)	Y
Fields, pastures, woodlots, orchards, nurseries, greenhouses, farming and horticulture, including raising, harvesting, and storing crops, truck gardening, grazing and poultry raising, except commercial piggeries and fur farms, on parcels greater than (5) acres. (1)	Y
Fields, pastures, woodlots, orchards, nurseries, greenhouses, farming and horticulture, including raising, harvesting, and storing crops, truck gardening, grazing and poultry raising, except commercial piggeries and fur farms, on parcels less than five acres. (1)	Y
On parcels less than five (5) acres, facilities for the display and sale or offering for sale by the owner or resident of the land of farm produce, provided that the major portion of the produce is raised on the premises, and provided that no stand for such sale exceeds two hundred (200) square feet in area, and provision is made for off-street parking in accord with Section VII D.	Y
Day camps, overnight camps and camp sites where tents are used for shelter. Buildings used in connection with the operation of these uses shall be subject to the same restrictions which apply to the location of farm buildings. (3)	SP-PB
Country clubs, provided that any buildings in connection therewith are located subject to the same conditions as apply to farm buildings. (3)	SP-PB
Recreation, including golf courses, ski runs, parks (but not an amusement park), boating, commercial or club fishing and hunting (where legally permitted), and any non-commercial open-air recreation use. Storage uses shall be located subject to the same provisions which apply to farm buildings. (3)	SP-PB
Veterinary hospitals, stables and kennels used for commercial purposes, raising or breeding animals for sale, and boarding animals subject to the same conditions applicable to the location of farm buildings and to the grazing of farm animals.	SP-PB
Institutional Uses	
Public and non-profit schools and accessory uses.	Y
Religious uses	Y

	Rur AA
For-profit schools, nursery schools and kindergartens, and colleges with or without dormitory facilities, including dance and music studios, provided adequate off-street parking areas in accord with Section VII D are provided, there is no external change of appearance of any dwelling converted for such use, and that no activity is carried on which results in objectionable noise audible off the premises. (Ed. Note: This line combines § VI.B.2.b. and VI.C.2.a.).	Y
Museums (14)	SP-PB
Cemeteries	SP-PB
<i>Hospital, sanitarium, ambulatory surgery center, or outpatient medical clinic, including diagnostic laboratory as an accessory use.</i>	SP-PB
Nursing homes	SP-PB
Assisted living residence (20)	SP-PB
Non-profit medical or science research laboratories and accessory uses thereto.	N
Business Uses	
Retail store or service establishment, the principal activity of which shall be the offering of goods or services at retail within the building.	N
Gift shops and places for display or sale of handcrafts.	N
Business or professional offices	SP-PB
<i>Office for physician, dentist, or other health care practitioner</i>	SP-PB
Banks	N
Banking machines, where public access is only available from within a building and is operated in connection with other uses in the same building.	N
Banking machines, as stand-alone structures, or where public access is available via drive-up windows or from outside a building.(29) (amended 5/19/04)	N
Restaurants or other places for serving food within the structure.	N
Restaurants or other places for serving food not confined to service within the structure. (amended 5/19/04)	N
Membership clubs	N
Gasoline stations (9)	N
Gasoline Service Stations with Related Uses (9) (amended 3/24/03)	N
Garages and repair shops (9)	N
Salesrooms for Automobiles and Motor Cycles (amended 3/24/03)	N
Salesroom for Agricultural, Construction, Large Recreation, Trucks and Boating Sales and Equipment (amended 3/24/03)	N
Hotel, motel (amended 5/22/08)	N
Apartment hotel or extended stay hotel (amended 5/22/08)	N
Lodging House (amended 5/22/08)	N
Bed and Breakfast (amended 11/13/01)	SP-PB
Funeral homes (29)	N
Mortuaries or crematories	N
Marinas	N
Bowling alleys	N
Auditoriums, athletic facilities, health clubs, and other places of amusement or public assembly where activities take place inside the building.	N
Auditoriums, skating rinks, clubs and other places of amusement or assembly where activities are conducted outside the structure.	N
Theaters	N
Passenger depots	N
Adult bookstore, adult motion picture theater, adult paraphernalia store, adult video store, or establishment which displays live nudity for its patrons (16) (30) (amended 5/19/04)	N
Body Art Establishment (amended 11/13/01)	N
Research and Industrial Uses	
Manufacturing enterprises (11)	N
Research laboratories and accessory uses thereto, including incidental assembly or testing	N
Photographic, medical, scientific and research laboratories	N

	<b>Rur AA</b>
Basic and applied research and development in the pharmaceutical, biotechnology and biomedical field, production and product assembly, laboratory testing and bioprocessing, and related uses.	N
Basic and applied research and development in the electronic, computer, instrumentation, photonics, and communication field, production and product assembly, laboratory testing, and related uses. (amended 9/9/02, 3/24/03)	N
Contractors' yards and storage yards provided all materials and equipment are stored away from view from public ways or abutting properties.	N
Trucking terminals (amended 11/13/01, 3/24/03)	N
Warehousing and Distribution (amended 3/24/03)	N
Utility structures greater than two hundred (200) square feet (17)	N
Wireless Telecommunications Towers (18)	N
Wireless Communications Antenna (21) (amended 11/1/99)	N
Parcel distribution centers and wholesale distribution plants	N
Building materials salesrooms (12) (29)	N
Printing or publishing establishments, photo-graphic processing studios, medical or dental laboratories. (11) (12)	N
The construction or siting of hazardous waste facilities, as defined in M.G.L. Chapter 111, Section 150A and 310 CMR 16.00 and 19.00 See Section VI. C.	N
<i>Health science educational facilities</i>	N
Accessory Uses	
Accessory uses, including such normal accessory uses as private garages, storage sheds, tennis courts, swimming pools, cabanas for swimming pools, summer houses and a structure approved by Civil Defense authorities and designed for use by the inhabitants, employees or customers of the property to which it is accessory and used for shelter from natural disaster or war, and detached fireplaces. (Ed. Note: This line combines § VI.A.1.g. and VI.C.1.b.).	Y
Overnight storage, parking, or garaging of commercial vehicles of more than 14,000 pounds gross vehicle weight. (19) (29)	N
The keeping of domestic animals, other than customary household pets, for the exclusive use of, or pleasure of residents.	SP-PB
Professional office or customary home occupation. (2), (3)	SP-PB
Restaurants, provided that their use is in connection with a permitted use and that adequate parking areas are provided, as required in Section VII D, and further provided that any such building be located subject to the same conditions as apply to farm buildings. (1), (3)	N
Cafeterias for employees and other normal accessory uses when contained in the same structure as a permitted use.	Y
Dwelling unit for a watchman or caretaker when contained in the same structure as a permitted use.	N
Accessory manufacturing	N
Heliport	N
Signs are permitted subject to the provisions of § VII. E.	

and further by inserting in Table I, footnote 20, the words Rural AA, followed by a comma, between the words Table II and relative to in the first sentence, such that the revised sentence shall read (change shown in *italics*):

Notwithstanding the maximum and minimum conditions set forth in Section VII, Table II, relative to *Rural AA*, Rural A, Rural B, Residence A, Residence B-1 and Residence B-2 Districts, a lot developed exclusively for assisted living within these zoning districts shall have a lot coverage of not more than twenty percent (20%) of its lot area and shall maintain at least fifty percent (50%) of its lot area as open space.

Part 4. Amend Section VII, Table II, by inserting a new row labeled Rural AA and denoting dimensional and density regulations for the Rural AA district, as follows:

DISTRICT	Lot Area(10) Sq. Ft.	Lot (1) Frontage	Front(2) Yard	Side(3) Yard	Rear Yard	Add'l Area Per(5) Dwelling Unit	Open Space Percent of Lot Area	Lot Coverage Percent	Height Feet	Number Stories
One Family	45,000	150	50	30	50	--		15	35 <sup>(16),(17)</sup>	2 1/2 <sup>(16)</sup>
All Other Uses	45,000 <sup>(15)</sup>	150	50	30	50	--	25	40	40 <sup>(16),(17)</sup>	3 <sup>(16)</sup>

Part 5. In Section VII, Table II by adding the following new footnotes:

- <sup>(15)</sup> The minimum tract size for a Continuing Care Retirement Center, Country Club, or Day or Overnight Camp shall be five (5) acres, and each such tract shall have a minimum of one hundred (100) feet of frontage.
- <sup>(16)</sup> Building height shall be determined in accordance with Section VII(A).
- <sup>(17)</sup> When more than one principal building is located on a lot in the Rural AA district, no building shall be closer than its height to any other building except in a Planned Residential Development, where building setbacks shall be in accordance with Section VII(Q).

Part 6. Amend Section VII.B(6) by inserting the words Rural AA in the first sentence, followed by a comma, between the words In and Rural A, such that the revised sentence shall read (change shown in *italics*):

In *Rural AA*, Rural A, Rural B, and Residential A, B-1 and B-2 districts no lot shall be less than fifty (50) feet in width to a depth of one hundred (100) feet from the front lot line of the street along which the required frontage exists

Part 7. Amend Section VII.B(7) by inserting the words Rural AA, followed by a comma, in the first sentence between the words In and Rural A, such that the revised sentence shall read (change shown in *italics*):

In *Rural AA*, Rural A, Rural B, and Residential A, B-1 and B-2 districts, a minimum frontage of fifty (50) feet may be permitted, provided that:

and further in VII.B(7)(1) in the third sentence between the words the and Rural A, such that the revised sentence shall read (change shown in *italics*):

For those lots located in the *Rural AA*, Rural A, Rural B and Residence A Districts, seventy-five percent (75%) of the minimum lot area required for zoning compliance or 45,000 square feet, shall be upland

Part 8. Amend Section VII by adding a new subsection Q, as follows:

Q. PLANNED RESIDENTIAL DEVELOPMENT.

1. Purposes and Intent. The purpose of Planned Residential Development (PRD) is to encourage creatively designed residential development that maximizes the amount

of land reserved for open space, wildlife habitat, passive recreation, and agricultural, horticultural, and forestry uses.

2. **Applicability.** The Planning Board may grant a special permit for a PRD in the Rural AA district subject to the provisions of this Section Q.

3. **Use Regulations.**

a. **Residential Uses.** A PRD may contain any of the following residential uses, provided that no single residential use type shall comprise more than 60 percent of the total number of units in the PRD. The maximum number of bedrooms in any unit in a PRD shall be two, except that up to 25 percent of the total number of units in a PRD may be three-bedroom units if approved by the Planning Board.

- 1) Detached dwellings
- 2) Duplexes
- 3) Townhouses, with not more than five (5) units per building
- 4) Multi-family garden-style units, with not more than twelve (12) units per building
- 5) Accessory uses subordinate and customarily incidental to the above-listed residential uses, such as but not limited to a community center and other amenities for residents of the PRD

b. **Nonresidential Uses.** A PRD may contain any of the following nonresidential uses, provided that not more than 5 percent of the total gross floor area in the PRD shall be used for nonresidential purposes.

- 1) Professional office
- 2) Retail not exceeding 1,200 sq. ft. of floor area, only in a PRD with more than 100 units and only in a building with other nonresidential uses

c. Conservation, recreation, or agricultural uses.

4. **Density and Dimensional Regulations.**

1. The minimum tract size for a PRD shall be ten (10) acres.
2. The maximum number of dwelling units shall be determined as follows:

Step 1. Calculate Net Acreage	Step 2. Estimate "by right" development potential	Step 3. Apply PRD incentive to estimated "by right" potential:
Net acreage = gross site acreage minus 10% of the gross site acreage to account for roads and infrastructure; minus 50% percent of the acreage with slopes of 20% or greater; minus 75% percent of the land subject to easements or restrictions prohibiting development, lakes, ponds, streams, vernal pools, 100 year floodplains as most recently delineated by FEMA, and wetlands as defined in G.L. c. 131. 3. 40, as delineated by a wetlands specialist and approved by the Shrewsbury Conservation Commission; minus 100% of the land in Zone I and A around public water supplies.	Divide net acreage by the minimum lot area in the Rural AA district:  <u>Net acreage</u> 45,000	Maximum PRD density = By-right units x $\frac{1.5}{1}$ Example: if the estimated "by right" development potential is 20 lots, the maximum PRD density is 30 dwelling units, of which not more than 60 percent shall be detached cottages, duplexes, townhouse units, or multi-family garden-style units, and the remaining 40 percent may be any combination of the other three residential use types.

3. The minimum lot area, minimum lot frontage, minimum open space, and maximum lot coverage requirements in Section VII, Table II shall not apply to lots in a PRD.
  4. For interior lots in a PRD, the minimum setback from any property line shall be ten (10) feet, and no principal building within the PRD shall be closer than twenty (20) feet to any other principal building. When a PRD lot abuts a lot with an existing single-family dwelling, the minimum setback shall be fifty (50) feet.
  5. All other requirements in Section VII, Table II shall apply to lots and structures in a PRD.
5. Open Space Requirement.
- a. Minimum Requirement. At least 60 percent of the land in a PRD shall be preserved as permanent open space. The applicant may propose to set aside a greater percentage of the site as open space in exchange for additional dwelling units, and the Planning Board may approve the same subject to any conditions it seems appropriate. All land to be protected must be shown on the approved plans for the PRD, and all such land shall be subject to the same requirements that apply to the minimum open space required under this section.
  - b. Shape and Location. The preserved open space shall be contiguous to the greatest extent practicable. Where the protection of conservation areas will be achieved best with pockets of unconnected open space, the applicant shall attempt to create connections between resources areas by providing trails or vegetated corridors. Open space will be considered contiguous if it is separated by a shared driveway, roadway, or an accessory amenity (such as a barn, paved pathway or trail, or shed for the storage of recreational equipment).
  - c. Permitted Uses of Open Space. The open space in a PRD shall be kept perpetually in an open state, preserved for the purposes set forth herein and maintained in a manner to ensure its suitability for its intended purposes. Proposed use(s) of the open space consistent with this section shall be specified in the application.
    - 1) The open space shall be used for wildlife habitat and conservation and the following additional purposes: historic preservation, outdoor education, passive recreation, aquifer protection, agriculture, horticulture, forestry, or a combination of these uses, and shall be served by suitable access for such purposes.
    - 2) Subject to approval by the Planning Board, up to 10% of the open space may be altered and used for active recreation purposes such as playing fields or community gardens.
    - 3) The Planning Board may authorize up to 5% of the open space to be paved or built upon, preferably using permeable pavement and other means of retaining natural hydrology, for structures accessory to the use or uses of such open space, e.g., farm structures, parking to support public access for passive recreation, or bike paths, as long as the conservation values of the open space are not compromised.
    - 4) Stormwater management systems consistent with Low Impact Development (LID) that serve the PRD may be located within a portion of the open space, not to exceed 15%. Conventional surface systems, such as detention or retention ponds, shall not qualify toward the minimum open space required, but treated stormwater from such systems may be discharged into the open space.

d. Ownership. The open space shall be owned by:

- 1) The Shrewsbury Conservation Commission;
- 2) A non-profit organization, the principal purpose of which is the conservation of open space for any of the purposes set forth herein;
- 3) A private owner for agricultural, horticultural, forestry or any other purpose not inconsistent with the conservation restriction; or
- 4) A homeowners association (HOA) as defined in herein owned jointly or in common by the owners of lots or units within the project. Under this option, the requirements of Section Q(6) shall apply.

e. Restriction Required.

- 1) Any land set aside as open space shall be protected in perpetuity under Article 97 of the Constitution of the Commonwealth of Massachusetts or a perpetual restriction under G.L. c. 184, § 32. Unless conveyed to the Shrewsbury Conservation Commission, the required open space shall be subject to a permanent conservation or agricultural preservation restriction that meets the standards of the Massachusetts Executive Office of Environmental Affairs, Division of Conservation Services, or Department of Agricultural Resources in accordance with G.L. c. 184, § 31, approved by the Planning Board and Board of Selectmen, and held by the Town of Shrewsbury, the Commonwealth of Massachusetts, or a non-profit conservation organization qualified to hold conservation restrictions under G.L. c. 184, § 31. Any proposed open space that does not qualify for inclusion in a conservation restriction or agricultural preservation restriction or that is rejected from inclusion in these programs by the Commonwealth of Massachusetts shall be subject to a restrictive covenant under G.L. c. 184, §§ 26-30, which shall be approved by the Planning Board and Board of Selectmen and enforceable by the Town of Shrewsbury.
- 2) The restriction shall specify the permitted uses of the restricted land, and shall permit public access or access by residents of the development to the protected land.
- 3) Any restriction or other legal document necessary to conserve open space in perpetuity as required herein shall be recorded before lots are released or building permits are issued, whichever comes first.

6. Homeowners Association.

- a. Each PRD shall have a Homeowners Association (HOA), which shall be responsible for maintenance of roadways, stormwater management systems, utilities, shared or common wastewater disposal facilities, and any open space conveyed to the HOA. The HOA must be created and recorded before final approval of the PRD, comply with all applicable provisions of state law, and pass with conveyance of the lots or units in perpetuity. Each individual deed, and the deed, trust, or articles of incorporation, shall include language designed to effect these provisions.
- b. Membership must be mandatory for each property owner, who must be required by recorded covenants and restrictions to pay fees to the HOA for taxes, insurance, and maintenance of common open space, private roads, and other common facilities.
- c. The HOA shall be responsible in perpetuity for liability insurance, property taxes, the maintenance of recreational and other facilities, private roads, and any shared driveways.



- d. Property owners must pay their pro rata share of the costs in subsection (c) above, and the assessment levied by the HOA must be able to become a lien on the property.
  - e. The HOA must be able to adjust the assessment to meet changing needs.
  - f. The applicant shall make a conditional offer of dedication to the Town, binding upon the HOA for all open space to be conveyed to the HOA. Such offer may be accepted by the Town at the discretion of the Board of Selectmen, upon the failure of the HOA to take title to the open space from the applicant or other current owner, upon dissolution of the association at any future time, or upon failure of the HOA to fulfill its maintenance obligations hereunder or to pay its real property taxes.
  - g. Ownership shall be structured in such a manner that real property taxing authorities may satisfy property tax claims against the open space lands by proceeding against individual owners in the HOA and the dwelling units they each own.
  - h. The Planning Board shall find that the HOA documents satisfy the conditions in subsections (a) through (g) above, and such other conditions as the Planning Board deems necessary.
7. Maintenance. Ongoing maintenance standards shall be established as a condition of development approval to ensure that utilities are properly maintained and the open space land is not used for storage or dumping of refuse, junk, or other offensive or hazardous materials. Such standards shall be enforceable by the Town against any owner in the PRD, including an HOA. If the Board of Selectmen finds that the maintenance provisions are being violated to the extent that the condition of the utilities or the open land constitutes a public nuisance, it may, upon thirty (30) days written notice to the owner, enter the premises for necessary maintenance, and the cost of such maintenance by the Town shall be assessed ratably against the landowner or, in the case of an HOA, the owners of properties within the development, and shall, if unpaid, become a property tax lien on such property or properties.
8. Procedures and Submission Requirements.
- a. The special permit procedures for a PRD shall be in accordance with G.L. c. 40A, § 9, and Section IX(C) of this Bylaw.
  - b. Application for a PRD special permit shall be made in accordance with the Planning Board's rules and regulations and shall include a site plan that conforms to Section VII(F) of this Bylaw and the Planning Board's site plan submission requirements.
  - c. The special permit application shall include, in addition to the Planning Board's usual submission requirements:
    - 1) A conservation analysis of the site proposed for a PRD. The conservation analysis shall identify and delineate primary conservation areas, such as wetlands, riverfront areas, and floodplains regulated by state or federal law. Development shall be prohibited within primary conservation areas. The analysis shall also identify secondary conservation areas, including unprotected elements of the natural landscape such as steep slopes, mature woodlands, prime farmland, meadows, wildlife habitats, and cultural features such as historic and archaeological sites and scenic views. Land outside the primary and secondary conservation areas identified in the analysis shall be the potentially developable area of the site. It shall be the applicant's burden to demonstrate that



the proposed locations of buildings and roads are within the potentially developable area of the site.

- 2) Plans, data, analysis, narrative submissions, proposed HOA documents, and other information sufficient to demonstrate to the Planning Board's satisfaction that the PRD complies with the Design Standards in Section Q(9).
- d. The Planning Board, in consultation with the Conservation Commission shall study the conservation analysis, may conduct field visits, and shall formally determine which land should be preserved and where development may be located. The Planning Board's special permit decision shall contain findings supporting this determination.
- e. No later than ninety (90) days from the date of the public hearing, the Planning Board shall take final action on the PRD special permit application. The Planning Board may approve, approve with any conditions it deems appropriate, or deny the special permit.
- f. The Planning Board shall not approve any PRD special permit application that lacks sufficient information to make conservation findings, that deviates from the requirements of this section, or that does not preserve land that the Planning Board determines should be preserved from development as a result of the conservation analysis and findings.
- g. A subdivision is not required for a PRD, but a PRD that involves a subdivision shall be submitted to the Planning Board in accordance with the Shrewsbury Subdivision Regulations.
9. PRD Design Standards. The following standards shall apply to all PRDs and govern the design and development process:
  - a. Disturbed Areas. To maximize the amount and contiguity of preserved open space, every effort shall be made to minimize and concentrate the amount of disturbed area, i.e., any land not left in its natural vegetated state, by minimizing tree and soil removal. Grade changes shall be in keeping with the general appearance of the neighboring developed areas. The orientation of individual building sites shall be such as to maintain maximum natural topography and cover. Topography, tree cover, surface water buffers, and natural drainage ways shall be treated as fixed determinants of road and lot configuration rather than as malleable elements that can be changed to follow a preferred development scheme.
  - b. Ways. Streets shall be located and designed in such a manner as to maintain and preserve natural topography, significant landmarks, and trees; to minimize cut and fill; and to preserve and enhance views and vistas on or off the subject parcel. The Planning Board may modify the applicable road construction requirements for new roads within a PRD as provided in the Shrewsbury Subdivision Regulations if it finds that such modifications will be consistent with the purposes of this Section.
  - c. . Development shall be related harmoniously to the terrain and the use, scale, and architecture of existing buildings in the vicinity that have functional or visual relationship to the proposed buildings. All open space (landscaped and usable) shall be designed to add to the visual amenities of the area by maximizing its visibility for persons passing the site or overlooking it from nearby properties.
  - d. The removal or disruption of historic, traditional, or significant uses, structures, or architectural elements shall be minimized insofar as practicable, whether these exist on the site or on adjacent properties.

- e. Landscaping. The PRD shall be enhanced and complemented by a coordinated approach to landscape design, including landscaping of structures, parking areas, driveways, and pedestrian facilities. The landscaping plan shall incorporate key features of the site, such as mature trees, stone walls, rocks, and other natural elements, and stress simplicity in form. Further, the landscaping plan shall emphasize the use of native plant materials and landscape elements that require low maintenance, are resistant to insect infestations, drought, disease, roadside salt, urban conditions, and auto emissions, and are suitable for growing conditions in Shrewsbury. Attention shall be given to integrating buildings into the landscape through techniques such as masses or drifts that emphasize colors and texture in order to soften edges, especially around larger buildings. Landscaping shall be coordinated with the location of underground and above ground utilities and light fixtures.
- f. Low-Impact Development Techniques. The use of Low Impact Development techniques, i.e., practices that limit off-site stormwater runoff (both peak and non-peak flows) to levels substantially similar to natural hydrology by emphasizing decentralized management practices and the protection of on-site natural features, is required. Drainage design shall be in accordance with the most recent edition of the Massachusetts Stormwater Management Policy standards.
- g. Hard Stormwater Management Facilities. All structural surface stormwater management facilities shall be accompanied by a conceptual landscape plan.
- h. Utilities. Each dwelling unit in the PRD shall be provided with access, drainage, and utilities that are functionally equivalent to the requirements set under the Shrewsbury Subdivision Regulations.
- i. On-site Pedestrian and Bicycle Circulation. Walkways, trails and bicycle paths shall be provided to link residences with recreation facilities (including parkland and open space) and adjacent land uses where appropriate.

**\*Article 20      Amend Zoning By-Laws**  
**Section VII (K.) – Inclusionary Housing**

Planning Board recommends approval of Article 20.

**VOTED UNANIMOUSLY** a motion to amend the Zoning Bylaw in order to amend Section VII(K) of the Shrewsbury Zoning Bylaw, as follows:

Part 1. In Section VII(K)(2), insert the words Rural AA before Rural A, such that the revised sentence shall read, in part, as follows (change shown in *italics*):

...lots for residential use in the following zoning districts: *Rural AA*, Rural A,...

Part 2. In Section VII(K)(5)(a)(1), add the words Rural AA between the words the and Rural A, such that the revised sentence shall read, in part, as follows (change shown in *italics*):

In the *Rural AA*, Rural A, Rural B, Residence A and Residence B-1 Districts, the following are permitted uses...

Part 3. In Section VII(K)(5)(d)(1), add the words Rural AA between the words the and Rural A, such that the revised sentence shall read, in part, as follows (change shown in italics):

In the *Rural AA*, Rural A, Rural B, and Residence A Districts...

Part 4. In Section VII(K)(7)(a)(1), add the words Rural AA in the third sentence between the words the and Rural A, such that the revised sentence shall read, in part, as follows (change shown in italics):

For lots located in the Rural AA, Rural A, Rural B or Residence A District...

Part 4. Amend Table K-A by adding a new row and inserting the following information under each column:

	Minimum Lot Area	Minimum Frontage	Front	Side(2)	Rear	Add'l Area Per Unit <sup>(3)</sup>	Open Space % Lot Area	Lot Coverage
Rural AA								
Single-Family	45,000	150	50	30	50	---	---	15%
Two-Family(4)	45,000	150	50	30	50	---	---	15%

**\*Article 21:      Amend Zoning By-Laws  
                      Establish Limited Commercial-Business District  
                      Amend other Sections of Zoning By-Law**

Planning Board recommends approval of Article 21.

**VOTED UNANIMOUSLY** a motion to amend the Zoning Bylaw in order to establish a Limited Commercial-Business district by including the following language:

Part 1. Amend Section III.A, Establishment of Districts, by adding the following to the list of districts:

9a. Limited Commercial Business

Part 2. Amend Section IV(B)(2) by inserting the words Limited Commercial-Business District between the words Commercial-Business and Limited Industrial Districts, such that the beginning of the revised sentence shall read (change shown in italics):

In the Limited Business, Commercial-Business, Limited Commercial-Business, and Limited Industrial Districts...

Part 3. Amend Section VI.A, District Intent, by adding the following new paragraph :

M. The Limited Commercial-Business (LCB) district is intended to provide goods and services for residents, transients and/or tourists as well as office uses.

Part 4. Amend Section VI, Table I, by inserting a new column labeled LCB and denoting use regulations for the Limited Commercial-Business district, as follows:

	LCB
Residential Uses	
One-family detached dwelling (28) (amended 3/24/03)	N
Two-family dwelling (28)	N
Renting of rooms to not more than four (4) persons in an owner-occupied one-family detached dwelling.	N
Conversion of a one-family dwelling, existing at the time of the original adoption of this Section of the Bylaw, to a two-family dwelling, provided that the exterior appearance is not altered.(3)	N
In-law apartments	N
Continuing/Continuum Care Retirement Community subject to the following: (4)	N
Senior Housing. (28) (amended 5/22/02, 5/19/05)	SP
MF-1 -- Multi-family garden-type apartments (5); (28)	N
MF-2 -- Multi-family townhouse-type structures (6) (28)	N
Structures for dwelling units containing not more than eight (8) stories, provided that: (7)	N
Planned Residential Development in accordance with Section VII(Q).	N
Agriculture, Conservation and Recreation Uses	
Conservation areas for water supply, plants and wildlife and dams necessary for achieving this purpose.	Y
Picnic areas, provided that there are adequate provisions for disposal of waste products and for parking. (3)	Y
Fields, pastures, woodlots, orchards, nurseries, greenhouses, farming and horticulture, including raising, harvesting, and storing crops, truck gardening, grazing and poultry raising, except commercial piggeries and fur farms, on parcels greater than (5) acres. (1)	Y
Fields, pastures, woodlots, orchards, nurseries, greenhouses, farming and horticulture, including raising, harvesting, and storing crops, truck gardening, grazing and poultry raising, except commercial piggeries and fur farms, on parcels less than five acres. (1)	Y
On parcels less than five (5) acres, facilities for the display and sale or offering for sale by the owner or resident of the land of farm produce, provided that the major portion of the produce is raised on the premises, and provided that no stand for such sale exceeds two hundred (200) square feet in area, and provision is made for off-street parking in accord with Section VII D.	Y
Day camps, overnight camps and camp sites where tents are used for shelter. Buildings used in connection with the operation of these uses shall be subject to the same restrictions which apply to the location of farm buildings. (3)	N
Country clubs, provided that any buildings in connection therewith are located subject to the same conditions as apply to farm buildings. (3)	N
Recreation, including golf courses, ski runs, parks (but not an amusement park), boating, commercial or club fishing and hunting (where legally permitted), and any non-commercial open-air recreation use. Storage uses shall be located subject to the same provisions which apply to farm buildings. (3)	Y
Veterinary hospitals, stables and kennels used for commercial purposes, raising or breeding animals for sale, and boarding animals subject to the same conditions applicable to the location of farm buildings and to the grazing of farm animals.	Y
Institutional Uses	
<i>Public and non-profit schools and accessory uses.</i>	Y
<i>Religious uses</i>	Y
For-profit schools, nursery schools and kindergartens, and colleges with or without dormitory facilities, including dance and music studios, provided adequate off-street parking areas in accord with Section VII D are provided, there is no external change of appearance of any dwelling converted for such use, and that no activity is carried on which results in objectionable noise audible off the premises. (Ed. Note: This line combines § VI.B.2.b. and VI.C.2.a.).	Y

	LCB
Museums (14)	Y
Cemeteries	N
<i>Hospital, sanitarium, ambulatory surgery center, or outpatient medical clinic, including diagnostic laboratory as an accessory use.</i>	SP-PB
Nursing homes	Y
Assisted living residence (20)	Y
Non-profit medical or science research laboratories and accessory uses thereto.	Y
Business Uses	
Retail store or service establishment, the principal activity of which shall be the offering of goods or services at retail within the building.	Y
Gift shops and places for display or sale of handcrafts.	Y
Business or professional offices	Y
<i>Office for physician, dentist, or other health care practitioner</i>	Y
Banks	Y
Banking machines, where public access is only available from within a building and is operated in connection with other uses in the same building.	Y
Banking machines, as stand-alone structures, or where public access is available via drive-up windows or from outside a building.(29) (amended 5/19/04)	SP
Restaurants or other places for serving food within the structure.	SP
Restaurants or other places for serving food not confined to service within the structure. (amended 5/19/04)	N
Membership clubs	Y
Gasoline stations (9)	N
Gasoline Service Stations with Related Uses (9) (amended 3/24/03)	N
Garages and repair shops (9)	N
Salesrooms for Automobiles and Motor Cycles (amended 3/24/03)	N
Salesroom for Agricultural, Construction, Large Recreation, Trucks and Boating Sales and Equipment (amended 3/24/03)	N
Hotel, motel (amended 5/22/08)	SP
Apartment hotel or extended stay hotel (amended 5/22/08)	N
Lodging House (amended 5/22/08)	N
Bed and Breakfast (amended 11/13/01)	SP
Funeral homes (29)	SP
Mortuaries or crematories	SP
Marinas	N
Bowling alleys	N
Auditoriums, athletic facilities, health clubs, and other places of amusement or public assembly where activities take place inside the building.	SP
Auditoriums, skating rinks, clubs and other places of amusement or assembly where activities are conducted outside the structure.	SP
Theaters	SP
Passenger depots	SP
Adult bookstore, adult motion picture theater, adult paraphernalia store, adult video store, or establishment which displays live nudity for its patrons (16) (30) (amended 5/19/04)	N
Body Art Establishment (amended 11/13/01)	N
Research and Industrial Uses	
Manufacturing enterprises (11)	N
Research laboratories and accessory uses thereto, including incidental assembly or testing	N
Photographic, medical, scientific and research laboratories	N
Basic and applied research and development in the pharmaceutical, biotechnology and biomedical field, production and product assembly, laboratory testing and bioprocessing, and related uses.	N
Basic and applied research and development in the electronic, computer, instrumentation, photonics, and communication field, production and product assembly, laboratory testing, and related uses. (amended 9/9/02, 3/24/03)	N

	LCB
Contractors' yards and storage yards provided all materials and equipment are stored away from view from public ways or abutting properties.	N
Trucking terminals (amended 11/13/01, 3/24/03)	N
Warehousing and Distribution (amended 3/24/03)	SP
Utility structures greater than two hundred (200) square feet (17)	SP
Wireless Telecommunications Towers (18)	SP
Wireless Communications Antenna (21) (amended 11/1/99)	SP
Parcel distribution centers and wholesale distribution plants	SP
Building materials salesrooms (12) (29)	N
Printing or publishing establishments, photo-graphic processing studios, medical or dental laboratories. (11) (12)	Y
The construction or siting of hazardous waste facilities, as defined in M.G.L. Chapter 111, Section 150A and 310 CMR 16.00 and 19.00 See Section VI. C.	N
<i>Health science educational facilities</i>	N
Accessory Uses	
Accessory uses, including such normal accessory uses as private garages, storage sheds, tennis courts, swimming pools, cabanas for swimming pools, summer houses and a structure approved by Civil Defense authorities and designed for use by the inhabitants, employees or customers of the property to which it is accessory and used for shelter from natural disaster or war, and detached fireplaces. (Ed. Note: This line combines § VI.A.1.g. and VI.C.1.b.).	Y
Overnight storage, parking, or garaging of commercial vehicles of more than 14,000 pounds gross vehicle weight. (19) (29)	SP
The keeping of domestic animals, other than customary household pets, for the exclusive use of, or pleasure of residents.	N
Professional office or customary home occupation. (2), (3)	Y
Restaurants, provided that their use is in connection with a permitted use and that adequate parking areas are provided, as required in Section VII D, and further provided that any such building be located subject to the same conditions as apply to farm buildings. (1), (3)	SP
Cafeterias for employees and other normal accessory uses when contained in the same structure as a permitted use.	Y
Dwelling unit for a watchman or caretaker when contained in the same structure as a permitted use.	N
Accessory manufacturing	N
Heliport	N
Signs are permitted subject to the provisions of § VII. E.	Y

Part 5. Amend Section VII, Table II, by inserting a new row labeled Limited Commercial-Business and denoting dimensional and density regulations for the Limited Commercial-Business district, as follows:

DISTRICT	Lot Area(10) Sq. Ft.	Lot (1) Frontage	Front(2) Yard	Side(3) Yard	Rear Yard	Add'l Area Per(5) Dwelling Unit	Open Space Percent of Lot Area	Lot Coverage Percent	Height Feet	Number Stories
Limited Commercial Business										
All Uses(6)	40,000	150	40 <sup>(15)</sup>	15*	25 <sup>*(7)(14)</sup>	--	20	50	40 <sup>(13)</sup>	3 <sup>(13)</sup>
* except 100 when abutting a Residential District										

Part 6. Amend Section VII.B(5) by inserting the words Limited Commercial-Business, followed by a comma, between the words Commercial-Business and Limited Industrial Districts, such that the revised sentence shall read (change shown in *italics*):

When more than one (1) main structure is built upon a single lot in the Multi-Family Residential, Apartment, Limited Business, Commercial-Business, *Limited Commercial-Business*, or Limited Industrial Districts, they shall be separated by a distance of at least 20 feet.

Part 7. Amend Section VII.E(3) by inserting the words Limited Commercial-Business, followed by a comma, between the words Commercial-Business and Limited Industrial Districts, such that the revised sentence shall read (change shown in italics):

Additional signs are permitted in the Commercial-Business, *Limited Commercial-Business*, and Limited Industrial Districts, as follows:

Part 8. Amend Section VII.F(1)(b) by inserting the words Limited Commercial-Business, followed by a comma, between the words Commercial-Business and Limited Industrial Districts, such that the revised sentence shall read (change shown in italics):

All structures, off-street parking and loading areas permitted in Multi-Family Residential, Apartment, Limited Business, Commercial-Business, *Limited Commercial-Business*, or Limited Industrial Districts.

**\*Article 22:      Amend Zoning Map  
                         Establish a Rural AA**

Planning Board recommends approval of Article 22.

**VOTED UNANIMOUSLY** a motion to amend the Zoning Map in order to establish a Rural AA by doing the following:

Amend the Shrewsbury Zoning Map in order to change the existing Residence A, Residence B-1 and Commercial-Business districts south of Route 9 and east and west of Lake Street to Rural AA and Limited Commercial-Business, as shown on a map entitled “Proposed Zoning Change Glavin Property – Lake Street” dated February 14, 2011, said map on file in the Town Clerk's Office, Richard D. Carney Municipal Office Building.

**\*Article 23:      Amend Zoning Map  
                         Establish Limited Commercial-Business District**

Planning Board recommends approval of Article 23.

**VOTED BY A DECLARED 2/3rds MAJORITY** a motion to amend the Shrewsbury Zoning Map in order to change the existing Rural B and Commercial-Business districts to Limited Commercial-Business as shown on a map entitled “Proposed Zoning Change Route 290-Main Street” dated April 8, 2011, said map on file in the Town Clerk's Office, Richard D. Carney Municipal Office Building.

**VOTED** at 10:30 P.M. a motion to adjourn to Wednesday, May 18, 2011 at 7:00 P.M.

ATTEST:  
Sandra E. Wright  
Town Clerk

# **TOWN OF SHREWSBURY ANNUAL TOWN MEETING (ADJOURNED) MAY 18, 2011**

The meeting was called to order at 7:07 P.M. in the Oak Middle School auditorium when Moderator Christopher G. Mehne announced a quorum of town meeting members in attendance. The official checklist showed 182 town meeting members present, including the moderator.

The moderator led the assembly in the pledge of allegiance to the flag.

Selectman Maurice DePalo and School Committee member Sandra Fryc were congratulated on their re-elections.

Newly elected town meeting members who had not taken the oath of office were sworn to the faithful performance of their duties.

An asterisk indicates articles recommended by the Finance Committee.

**\*Article 24: Metso Automation Facility  
Grant Easement**

**VOTED UNANIMOUSLY** a motion to grant an easement to Metso Automation USA, Inc. for access and signage purposes over that portion of a parcel of land owned by the Town of Shrewsbury as shown as “Access and Signage Easement” on a plan entitled “Proposed Easements Main St. & Bowditch Dr. in Shrewsbury, Massachusetts” dated February 28, 2011 Sheet 2 of 2, and prepared by Guerriere and Halnon, Inc. on file in the Town Clerk’s office, Richard D. Carney, Municipal Office Building.

**\*Article 25: Bowditch Drive  
Abandon and Discontinue Portion entitled “Proposed Easements”**

**VOTED UNANIMOUSLY** a motion to abandon and discontinue that portion of Bowditch Drive as shown as “Area to be Discontinued and Abandoned” on a plan entitled “Proposed Easements Main St. & Bowditch Dr. in Shrewsbury, Massachusetts” dated February 28, 2011 Sheet 1 of 2, and prepared by Guerriere and Halnon, Inc. on file in the Town Clerk’s office, Richard D. Carney, Municipal Office Building.

**\*Article 26: Utility Easement  
Main St. and Bowditch Dr.  
Metso Automation**

**VOTED UNANIMOUSLY** a motion to accept an easement for the purposes of access and utility connections to be granted by Metso Automation USA, Inc. which such easement is over and upon the parcel owned by Metso Automation USA, Inc. and



shown as: (i) “Proposed 15’ wide “Utility Easement”; and (ii) “50’ Wide Access Easement” both on the plan entitled “Proposed Easements Main St. & Bowditch Dr. in Shrewsbury, Massachusetts” dated February 28, 2011 Sheet 1 of 2, and prepared by Guerriere and Halnon, Inc. on file with the office of the Town Clerk.

**\*Article 27:      Easement for Roadway and Vehicular Travel  
Main St. and Bowditch Dr.  
Metso Automation**

**VOTED UNANIMOUSLY** a motion to accept an easement for roadway and vehicular travel purposes to be granted by Metso Automation USA, Inc. over the parcel owned by Metso Automation USA, Inc. as shown on the plan entitled “Proposed Easements Main St. & Bowditch Dr. in Shrewsbury, Massachusetts” dated February 28, 2011 Sheet 1 of 2, and prepared by Guerriere and Halnon, Inc. on file with the office of the Town Clerk.

**\*Article 28:      Amend General By-Laws  
Article 7 – Contract Procedure**

**VOTED UNANIMOUSLY** a motion to amend Article 7 Contract Procedure of the General bylaws of the Town of Shrewsbury by deleting Article 7 in its entirety and inserting in place the following:

ARTICLE 7  
CONTRACT PROCEDURE

The procurement of all supplies and services shall be conducted in accordance with General Laws Chapter 30B.

**VOTED** at 7:30 P.M. a motion to adjourn the Annual Town Meeting and call to order the Special Town Meeting.

Attest:  
  
Sandra E. Wright  
Town Clerk

# **TOWN OF SHREWSBURY SPECIAL TOWN MEETING MAY 18, 2011**

After completing Article 28 of the Annual Town Meeting it was voted to adjourn the meeting and act on the warrant for the Special Town Meeting called for May 18, 2011.

The Special Town Meeting was called to order at 7:30 P.M. The moderator examined the warrant and the constable's return and asked for and received unanimous consent to waive the reading of the warrant.

An asterisk indicates articles recommended by the Finance Committee.

**\*Article 1:       Spring St. School  
                      Roof and Window Replacements**

**VOTED UNANIMOUSLY** a motion to appropriate the sum of \$1,310,000 to pay costs of roof and window replacements and all other related costs and expenses at the Spring Street Elementary School located at 123 Spring Street, which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, said sum to be expended under the direction of the Spring Street School Building Committee, and to meet said appropriation the Town Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44, or any other enabling authority; that the Town acknowledges that the Massachusetts School Building Authority's ("MSBA") grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town; provided further that any grant that the Town may receive from the MSBA for the Project shall not exceed the lesser of (1) fifty and sixteen hundredths percent (50.16%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the Town and the MSBA.

**\*Article 2:       Transfer of Funds  
                      Highway Department**

**VOTED UNANIMOUSLY** a motion to accept \$989,652.00 from the Commonwealth of Massachusetts in accordance with Chapter 303 of the Acts of 2008 and transfer said funds to the Highway Department.

**\*Article 3:       Grant Back and Abandon Easement – Laurel Ridge Lane  
                      Accept Easement – Highland Hills**

Planning Board recommends approval of Article 2.

**VOTED UNANIMOUSLY** a motion to grant back and abandon an access, egress and utility easement accepted as part of the street acceptance for Laurel Ridge Lane authorized under Article 12 of the May 17, 2010 Annual Town Meeting as shown on the plan entitled "Easement Plan Prepared for Highland Hills, LLC Meadow Hill Road Shrewsbury, Massachusetts" dated April 30, 2011 described as follows:

A certain parcel of land located in Town of Shrewsbury, Worcester County, Commonwealth of Massachusetts, being shown as Access, Egress and Utility Easement on lot 10 on a plan entitle "OWNER: TOWN OF SHREWSBURY, ACCEPTANCE PLAN OF MEADOW HILL ROAD, HIGHLAND HILL DRIVE & LAUREL RIDGE LANE IN SHREWSBURY, MASSACHUSETTS, Scale: 1"=40', Dated March 23, 2010, prepared by Jarvis Land Survey, INC.," and recorded with Worcester District Registry of Deeds, plan book 833 plan 99 and deed book 46095, page 45, to be abandoned, said parcel bounded and described as follows:

BEGINNING at a concrete bound on the westerly sideline of Laurel Ridge Lane and the northeasterly corner of the herein Access, Egress and Utility Easement;

THENCE S 19° 59' 18" E, 9.73 feet to a concrete bound;  
THENCE N 81° 40' 52" W, 50.01 feet to a concrete bound;  
THENCE S 70° 48' 09" W, 19.65 feet to a concrete bound;  
THENCE S 52° 49' 40" W, 16.17 feet to a concrete bound;  
THENCE S 44° 30' 52" W, 31.46 feet to a concrete bound;  
THENCE S 13° 26' 53" E, 23.80 feet to a concrete bound;  
THENCE S 14° 32' 48" W, 14.84 feet to a concrete bound;  
THENCE S 47° 04' 15" W, 27.39 feet to a concrete bound;  
THENCE S 70° 16' 38" W, 16.91 feet to a concrete bound;  
THENCE S 87° 23' 59" W, 182.88 feet to a concrete bound;  
THENCE N 15° 41' 30" E, 41.27 feet to a concrete bound;  
THENCE S 84° 33' 00" E, 33.54 feet to a drill hole;  
THENCE S 84° 33' 00" E, 82.97 feet to a concrete bound;  
THENCE N 70° 16' 38" E, 10.48 feet to a concrete bound;  
THENCE N 47° 04' 15" E, 19.94 feet to a concrete bound;  
THENCE N 14° 32' 48" E, 6.72 feet to a concrete bound;  
THENCE N 13° 26' 53" W, 28.37 feet to a concrete bound;  
THENCE N 44° 30' 52" E, 40.86 feet to a concrete bound;  
THENCE N 52° 49' 40" E, 19.64 feet to a concrete bound;  
THENCE N 70° 48' 09" E, 23.00 feet to a concrete bound;  
THENCE N 78° 13' 52" E, 28.73 feet to a concrete bound;  
THENCE S 81° 40' 52" E, 32.98 feet to a concrete bound on the westerly side-line of Laurel Ridge Lane;  
THENCE Southeasterly by Laurel Ridge 16.72 feet along a curve to the left with a radius of 60.00 feet to the point of beginning;

and I move that the Town accept for access, egress and utility purposes an easement as shown on the plan entitled "Easement Plan Prepared for Highland Hills, LLC Meadow Hill Road Shrewsbury, Massachusetts" dated April 30, 2011 described as follows:

A certain parcel of land located in Town of Shrewsbury, Worcester County, Commonwealth of Massachusetts, being shown as Access, Egress and Utility Easement on lot 10, said parcel contains 8,361 square feet of land, more or less, bounded and described as follows:

BEGINNING at a point on the westerly sideline of Laurel Ridge Lane and the north-easterly corner of the Access, Egress and Utility Easement;

- THENCE S 03° 53' 03" W, 78.69 feet to a point;
- THENCE S 34° 38' 53" W, 44.80 feet to a point;
- THENCE N 89° 46' 52" W, 109.63 feet to a point;
- THENCE S 87° 23' 59" W, 187.82 feet to a point;
- THENCE N 15° 41' 30" E, 41.27 feet to a point;
- THENCE S 84° 33' 00" E, 170.40 feet to a point;
- THENCE S 89° 46' 52" E, 108.62 feet to a point;
- THENCE N 34° 38' 53" E, 32.77 feet to a point;
- THENCE N 03° 53' 03" E, 88.82 feet to the point on the westerly sideline of Laurel Ridge Lane;
- THENCE By a curve to the left having a radius of 60.00' an arc length of 20.80' by Laurel Ridge Lane to the point of beginning;

The above described parcels are shown on a plan entitled on a plan entitle "EASEMENT PLAN PREPARED FOR HIGHLAND HILLS, LLC, MEADOW HILL ROAD, SHREWSBURY, MASSACHUSETTS, Scale: 1"=40', Dated April 30, 2011, prepared by Jarvis Land Survey, INC".

A copy of said plan is filed herewith in Worcester District Registry of Deeds, Plan Book\_\_\_\_\_, Plan\_\_\_\_\_.

This instrument does not create any new boundaries.

**VOTED** AT 7:45 P.M. a motion to adjourn the Special Town Meeting and reconvene with the Annual Town Meeting.

ATTEST:

Sandra E. Wright  
Town Clerk

**TOWN OF SHREWSBURY  
ANNUAL TOWN MEETING  
(ADJOURNED)  
MAY 18, 2011**

**VOTED** at 7:45 P.M. to reconvene with the Annual Town Meeting.

**\*Article 29:      Transfer of Funds for Improvements  
                         Browning Road Sewer Pump Station**

A motion was made to amend Article 29 by deleting \$450,000.00 from the sewer surplus account and inserting \$550,000.00

**VOTED UNANIMOUSLY** an amended motion to transfer the sum of \$550,000.00 from the sewer surplus account to fund improvements to the Browning Road Sewer Pump Station and related appurtenances and authorize the application, acceptance and expenditure of a grant or grants from the Commonwealth and/or Federal Governments for this purpose.

**\*Article 30:      Funding to Upgrade Existing Sewer Trunk Line**

**VOTED UNANIMOUSLY** a motion to appropriate the sum of \$3,500,000.00 to fund the construction, reconstruction, and other improvements of main drains, surface drains, common sewers, sub-drains, connections and related appurtenances associated with the sewer trunk line extending easterly from Grafton Street to the former sewer treatment facility located on the Shrewsbury and Northborough town line including engineering and all other related professional fees and expenses associated with this project and to fund all related expenses for the project, and to meet said appropriation the Town Treasurer, with the approval of the Board of Selectmen is authorized to borrow said sum under M.G.L. Chapter 44, or any other enabling authority; to further authorize the application, acceptance and expenditure of a grant or grants from the Commonwealth and/or Federal Governments for this purpose and to further authorize the Board of Sewer Commissioners, acting for and on behalf of the Town to layout and construct, reconstruct or make other improvements to said main drains, surface drains, common sewers, sub-drains, connections and related appurtenances, acquire land or easements in connection therewith which may be authorized by Chapter 502 of the Acts of 1954, as amended.

**\*Article 31:      Kenneth F. Burns Memorial Bridge Replacement  
                         Improvement of Sewer Line and Related Appurtenances**

**VOTED UNANIMOUSLY** a motion to transfer the sum of \$150,000.00 from the Sewer Construction Account to fund the construction, reconstruction, and other improvements of main drains, surface drains, common sewers, sub-drains, connections and related appurtenances associated with a sewer line located in the Boston Turnpike and North and South Quinsigamond Avenue area including engineering and

all other related professional fees and expenses associated with the design of this project and to authorize the application, acceptance and expenditure of a grant or grants from the Commonwealth and/or Federal Governments for this purpose and to further authorize the Board of Sewer Commissioners, acting for and on behalf of the Town to layout and construct, reconstruct or make other improvements to said main drains, surface drains, common sewers, sub-drains, connections and related appurtenances, acquire land or easements in connection therewith which may be authorized by Chapter 502 of the Acts of 1954, as amended.

**\*Article 32: Fund Infiltration and Inflow Program for Sewer System  
Transfer from Sewer Surplus Account**

A motion was made to amend Article 32 by deleting \$500,000.00 from Sewer Surplus Account and inserting \$400,000.00.

**VOTED UNANIMOUSLY** an amended motion to transfer the sum of \$400,000.00 from the Sewer Surplus Account to fund an infiltration and inflow program for the sewer system which includes testing, engineering, design, permitting, construction, reconstruction, and other improvements of main drains, surface drains, common sewers, sub-drains, connections and related appurtenances and to authorize the application, acceptance and expenditure of a grant or grants from the Commonwealth and/or Federal Governments for this purpose, and to further authorize the Board of Sewer Commissioners, acting for and on behalf of the Town to layout and construct, reconstruct or make other improvements to said main drains, surface drains, common sewers, sub-drains, connections and related appurtenances, acquire land or easements in connection therewith which may be authorized by Chapter 502 of the Acts of 1954, as amended.

**\*Article 33: Storm Water Management Program  
Raise Funds Associated with Program**

**VOTED** a motion to raise the sum of \$25,000.00 to fund costs associated with a storm water management program.

**\*Article 34: Development of Bedrock Wells  
Concord River Basin**

**VOTED UNANIMOUSLY** a motion to raise the sum of \$200,000.00 to fund the development of additional water sources in the form of bedrock wells including pumps, buildings, related water mains, hydrants, services, connections and appurtenances and all associated professional and engineering expenses and costs associated with acquiring land or easements which may be necessary for such water system improvements, and authorize the application, acceptance and expenditure of a grant or grants from the Commonwealth and/or Federal Governments for this purpose and to further authorize the Board of Selectmen, acting for and on behalf of the Town to acquire land or easements in connection herewith.

**\*Article 35: Fund Water Meter Replacement Program**

**VOTED UNANIMOUSLY** a motion to raise the sum of \$250,000.00 to fund a water meter replacement program with all related appurtenances

**\*Article 36: Kenneth F. Burns Memorial Bridge Replacement Project  
Improvement of Water Line and Related Appurtenances**

**VOTED UNANIMOUSLY** a motion to raise the sum of \$150,000.00 for the construction, reconstruction, and other improvements of a water main, connections and related appurtenances associated with a water line located in the Boston Turnpike and North and South Quinsigamond Avenue area including engineering and all other related professional fees and expenses associated with the design of this project and to authorize the application, acceptance and expenditure of a grant or grants from the Commonwealth and/or Federal Governments for this purpose and to further authorize the Board of Selectmen to acquire land or easements in connection therewith.

**\*Article 37: Water System Improvements Account**

**VOTED UNANIMOUSLY** a motion to raise the sum of \$487,500.00 to be added to the Water System Improvements Account for the improvement of the water system including extension, relocation and relaying of water mains and replacement or improvement of water system appurtenances, buildings and equipment and authorize the Board of Selectmen to acquire land or easements in connection therewith.

**\*Article 38: Newton Pond Dam Improvements**

**VOTED UNANIMOUSLY** a motion to raise the sum of \$200,000.00 to fund the repair and improvement of the Newton Pond Dam and related appurtenances, to authorize the application, acceptance and expenditure of a grant or grants from the Commonwealth and/or Federal Governments for this purpose and to further authorize the Board of Selectmen to acquire land or easements in connection therewith.

**\*Article 39: Donahue Rowing Center  
Revolving Fund**

**VOTED UNANIMOUSLY** a motion that a revolving fund be established under the provisions of Chapter 44, Section 53E 1/2 of the General Laws for the operation and maintenance of the Donahue Rowing Center. All receipts for the use of this facility and those received by the Town during prior fiscal years shall be credited to the fund. Expenditures shall be made by the Park and Cemetery Commission upon approval by the Town Manager. Expenditures for Fiscal 2012 shall not exceed \$200,000.00.

**\*Article 40: Council on Aging Bus  
Revolving Fund**

**VOTED UNANIMOUSLY** a motion that a revolving fund be established under the provisions of Chapter 44, Section 53E 1/2 of the General Laws for the operation and

maintenance of the bus operated by the Council on Aging. All receipts paid to the Council on Aging by users of the bus and those received by the Town during prior fiscal years shall be credited to the fund. Expenditures shall be made by the Council on Aging upon approval by the Town Manager. Expenditures for Fiscal 2012 shall not exceed \$75,000.00.

**\*Article 41:      Shrewsbury Youth and Family Services  
                         Counseling and Educational Services**

**VOTED UNANIMOUSLY** a motion to raise the sum of \$72,000.00 for counseling and educational services to families.

**Article 42:      Norwood Avenue  
                         Acquire Parcel of Land by Gift**

Finance Committee recommends defeat of Article 42.

Parcel of land (.344 acre) no longer available for donation.

**DEFEATED** a motion to authorize the Board of Selectmen to acquire by gift under such terms and conditions deemed appropriate a parcel of land situated on Norwood Avenue as shown on the Assessor's Map 23, Lot 237.

**\*Article 43:      Municipal Light Department - CATV Division  
                         Accept Sum of Money**

**VOTED UNANIMOUSLY** a motion to accept a sum of \$723,720.00 from the Municipal Light Department CATV division and appropriate said sum to the use of the Board of Assessors in fixing the tax rate for Fiscal Year 2012.

**\*Article 44:      Municipal Light Department  
                         In Lieu of Taxes**

**VOTED UNANIMOUSLY** a motion to accept a sum of \$150,384.00 from the Municipal Light Department in lieu of taxes, and appropriate said sum to the use of the Board of Assessors in fixing the tax rate for Fiscal Year 2012.

**\*Article 45:      Transfer Funds to Board of Assessors**

**VOTED UNANIMOUSLY** a motion to transfer the sum of \$500,000.00 from Free Cash and appropriate said sum to the use of the Board of Assessors in fixing the tax rate for Fiscal Year 2012.

**VOTED** a motion to adjourn at 8:36 P.M.

ATTEST:  
Sandra E. Wright  
Town Clerk



# **TOWN OF SHREWSBURY SPECIAL TOWN MEETING SEPTEMBER 26, 2011**

The meeting was called to order at 7:10 P.M. at the Oak Middle School auditorium when Moderator Christopher G. Mehne announced a quorum of town meeting members in attendance. The official checklist showed 177 town meeting members present, including member at large.

As the first order of business the moderator examined the warrant and the constable's return and asked for and received unanimous consent to waive the reading of the warrant.

The moderator led the assembly in the pledge of allegiance to the flag.

A moment of silence was observed to remember Randall L. Dean who had recently passed away. Randy was one of the town's original town meeting members. He served as a town meeting member from 1954 until 2007.

The moderator introduced officials on the stage and recognized newly appointed member of the Finance Committee, L. Patrick Pitney. He also recognized town department heads seated in the auditorium.

Town Planner, Kristen Wilson, gave a presentation on Open Space and Recreation and encouraged residents to take a survey on line to share their thoughts with the Committee.

## **Report of School Building Committee:**

### **Spring Street Greening Project:**

In this two part project, the first phase (roof replacement) has been completed on time and within budget. The phase two window replacement will go out to bid in October. Work for this phase is planned to occur in the summer of 2012.

### **Sherwood Middle School:**

The Sherwood Middle School continues to make excellent progress. The project remains well under budget and ahead of schedule.

To recap the financial progress the original total project estimate was \$47,266,777. After bidding the project cost was reduced over \$3M to \$44,227,705. In addition, within the \$44,227,705 is \$3,644,494 of combined owner and construction management contingencies. Of those contingencies we have spent \$77,343 and have future commitments of another \$172,885. That leaves \$3,394,266 of contingency funds neither spent nor committed.

To recap, the project is fully \$3M under budget and there is an additional \$3.4M of additional contingency remaining. You may recall that State reimbursement is approxi-

mately 50% of project costs. With the project well under budget the Town requires less permanent financing than originally anticipated. It should be noted that the bond rates for permanent financing are a full point below that anticipated when the project was authorized and is the subject of discussions under Article 1.

Construction is moving along well and is approximately 25% complete. Foundations and steel are complete. Roofing and siding are underway and the facility will be weather tight this winter. The projected completion of all interior spaces is the early winter 2012 a full half year ahead of schedule.

Respectfully submitted:  
Henry Fitzgerald: Chair School Building Committee  
Dan Morgado: Town Manager  
Dr. Joseph Sawyer: Superintendent Public Schools  
Bob Cox: Superintendent of Public Buildings  
Erin Canzano: School Committee  
Kathy Nash: Community Member  
Daniel Wolohan: Community Member

An asterisk indicates articles recommended by the Finance Committee.

**\*Article 1: Fund Dept Service Expenses**

**VOTED UNANIMOUSLY** a motion to raise the sum of \$375,751.00 to fund debt service expenses for the fiscal year beginning July 1, 2011.

**\*Article 2: Personnel Bylaw  
Classification and Compensation Plan**

**VOTED** a motion to end debate and vote the printed motion.

**VOTED** a motion to amend the Classification and Compensation Plan and the Consolidated Personnel Bylaw by repealing the salary schedules and the assignment of position classes to compensation grades and by adopting new salary schedules and new assignment of position classes to compensation grades prepared by the Personnel Board and on file in the office of the Town Clerk, and said new salary schedules and the assignment of position classes to be effective on January 1, 2012.

**\*Article 3: Personnel Bylaw  
Classification and Compensation Plan  
Fund Amended Plan**

**VOTED** a motion to raise the sum of \$31,000 to be expended under the authority of the Personnel Board to fund the amended Classification and Compensation Plan and the consolidated Personnel Bylaw.

**\*Article 4:           Stabilization Fund  
                          Transfer of funds**

**VOTED UNANIMOUSLY** a motion to raise the sum of \$186,212.00 and transfer said sum to the Stabilization Fund.

**\*Article 5:           Other Post Employment Benefits (OPEB) Trust  
                          Transfer of funds**

**VOTED UNANIMOUSLY** a motion to raise the sum of \$186,212.00 and transfer said sum to the Other Post Employment Benefits (OPEB) Trust.

**\*Article 6:           Water System Improvements Account  
                          Transfer from Free Cash**

**VOTED UNANIMOUSLY** a motion to transfer from Free Cash the sum of \$448,000.00 to the Water System Improvements Account.

**\*Article 7:           Amend Zoning By-Law  
                          Section VII.E – Limited Commercial-Business**

Planning Board recommends approval of Article 7.

**VOTED BY A DECLARED 2/3rds MAJORITY** a motion to amend the Shrewsbury Zoning Bylaw by removing the letter Y from Table 1 under the use “Signs are permitted subject to the provisions of §VII.E.” under the zoning district Limited Commercial-Business.

**\*Article 8:           Amend Zoning Bylaw  
                          Section VII.B.7 – Rear Lots**

Planning Board recommends approval of Article 8.

**VOTED UNANIMOUSLY** a motion to amend the Shrewsbury Zoning Bylaw Section VII.B.7 Rear Lots of the Shrewsbury Zoning Bylaw by making the following changes:

Part 1:  
By adding the notation “a.” before the words “In Rural A, Rural B, and Residential A, B-1 and B-2 districts...”

Part 2:  
By adding the notation “b.” after the existing item 5 “All other dimensional requirements of the district in which the lot is located shall apply.” and adding the following language that applies to Commercial and Industrial zoned land.

- b. In Limited Business, Commercial-Business, Neighborhood Business, Office-Research, Limited Office Research and Limited Commercial-Business districts, a minimum frontage of fifty (50) feet may be permitted provided that:

1. The building envelope contains an area equal to the minimum lot area of the district. For lots divided by a zoning boundary line, the minimum lot area for the district with the larger minimum lot area shall be used in determining the minimum lot area for the rear lot. For lots located in the districts, seventy-five percent (75%) of the minimum lot area required for zoning compliance shall be upland.
2. The minimum width of the access strip, measured between two side lot lines parallel to the street, shall not be less than fifty (50) feet.
3. The minimum width of the access strip, measured between two side lot lines parallel to the street, shall not be less than twenty (20) feet when the property is serviced by a common driveway.
4. The lot must be capable of containing an area of land equal to a circle with a diameter equal to the frontage requirement in the district. A portion of the building on the lot shall be located in this circle.
5. No more than five (5) rear lots may obtain their access from one (1) common driveway. A special permit from the Planning Board shall be required for any such common driveway.
6. All other dimensional requirements of the district in which the lot is located shall apply.

**\*Article 9:       Amend Zoning Bylaw**  
**Section VII.L – Common Driveways**

Planning Board recommends approval of Article 9.

**VOTED UNANIMOUSLY** a motion to amend the Shrewsbury Zoning Bylaw Section VII.L Common Driveways by making the following changes:

Part 1:  
 By deleting Section VII.L.2.a through g and inserting a table and associated footnotes to delineate Common Driveway standards for Residential/Apartment and Commercial/Industrial districts as follows.

Dimensional Standard	Residential/Apartment Districts	Commercial/Industrial Districts
Minimum pavement width	18 feet <sup>1</sup>	22 feet <sup>2</sup>
Minimum easement width	24 feet	40 feet <sup>3</sup>
Maximum grade	8% <sup>4</sup>	10% <sup>5</sup>
Curb Cut	No closer than 100 feet from the centerline intersections right-of-way	
Minimum centerline radius	45 feet	45 feet
Minimum sight distance for a driveway entering onto a roadway	200 feet in each direction	200 feet in each direction <sup>6</sup>
Maximum number of lots serviced by one common driveway	3	5
Maximum length	300 feet	1,500 feet

Footnotes:

<sup>1</sup>The paved surface shall consist of a 2-inch binder, a 1-inch top and a 12-inch gravel base.

<sup>2</sup>The paved surface shall consist of a 3-inch binder, a 1-1/2-inch top and an 18-inch gravel base.

<sup>3</sup> The driveway shall be designed based upon low impact development techniques. The Planning Board shall have the discretion to require curbing or gravel shoulders where appropriate.

<sup>4</sup> And within fifty (50) feet of the street line, six percent (6%).

<sup>5</sup> And within fifty (50) feet of the street line, two percent (2%).

<sup>6</sup>Longer sight distance may be required based upon the road type the common driveway enters on.

Part 2:

By adding the following language under Section VII.L.3

- a. For commercial and industrial development, turnarounds shall be located along the driveway, subject to Planning Board approval.
- b. For commercial and industrial development, adequate lighting shall be provided along the common driveway subject to Planning Board approval.

Part 3:

By adding “utilities” to Section VII.L.4 “A declaration of covenants, easements and restrictions for the use and maintenance of said common drives may be required by the Board and shall include arrangements satisfactory to the Board concerning: roadway maintenance, snowplowing, rubbish collection, utilities and potential future use as a public way.”

Part 4:

By deleting the word “residence” and replacing it with the word “building” in Section VII.L.6 “No occupancy permit for a building to be served by a common driveway shall be issued until the Planning Board certifies in writing that the common driveway has been completed in accordance with the standards of this section.”

Part 5:

By adding Section VII.L.8 under 7 “Addresses of all buildings accessed off the common driveway shall be posted on a sign at the entrance of the driveway that is visible for residents, employees, visitors and public safety officials.”

**\*Article 10: Amend General Bylaws**  
**Article 9-C – Unregistered Motor Vehicles**

**VOTED UNANIMOUSLY** a motion to amend Article 9-C Unregistered Motor Vehicles of the General By-Laws of the Town of Shrewsbury by adding the following new Paragraph 2.(C.):

C.This bylaw shall not apply to new motor vehicles for which no

Certificate of Title has been issued and that are still on a Certificate of Origin from the manufacturer that are stored on a parcel of property in a manner as set forth in a license issued by the Board of Selectmen under such conditions deemed appropriate by the Board subject to applicable provisions of the Zoning Bylaw of the Town. Further, the stored vehicles shall be in the ownership of a dealer holding a valid Class I license issued by the Shrewsbury Board of Selectmen pursuant to M.G. L., Chapter 140, Sections 57 through 69.

**\*Article 11:     Improvements to Sewer Pump Stations  
                      Rolfe Ave., Browning Rd., Reservoir St.**

**VOTED UNANIMOUSLY** a motion to transfer from Sewer Surplus the sum of \$150,000.00 to fund improvements to the Rolfe Avenue, Browning Road and Reservoir Street Sewer Pump Stations.

**\*Article 12:     Shrewsbury Public Library  
                      Construcion, Renovation and Expansion**

**VOTED** a motion to end debate and vote the printed motion.

**VOTED BY A DECLARED 2/3rds MAJORITY** a motion to raise and appropriate the sum of \$18,470,000.00 to fund the construction, renovation and expansion of the Shrewsbury Public Library, to fund demolition, landscaping, paving, utility and other site improvements incidental or directly related to such construction, renovation and expansion, to fund necessary architectural, engineering or other professional and legal expenses and fees associated with this project, to fund temporary library operational space, storage and moving expenses, to fund furnishings and equipment and to fund the payment of all other costs incidental or related thereto; to authorize the Town to apply for and accept any grants or loans available for the project, including the Massachusetts Board of Library Commissioners grant; that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is hereby authorized to borrow the sum of \$18,470,000.00 by issuance and sale of bonds or notes of the Town in accordance with General Laws, Chapter 44, Section 7(3) and Section 7(3A), as amended, said sum to be expended under the direction of the Library Building Committee established under Article 1 of the May 19, 2010, Special Town Meeting which is authorized to take any action necessary to carry out this vote; provided, however, that this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed under General Laws Chapter 59, Section 21C (Proposition 2 ½) the amounts required to pay the principal of and interest on the borrowing authorized by this vote.

**VOTED** at 10:38 P.M. a motion to adjourn.

ATTEST:

Sandra E. Wright  
Town Clerk

# **TOWN CLERK**

**SANDRA E. WRIGHT, CMC**

As a result of the 2010 Federal Census figure of 35,608 residents in Shrewsbury, precinct boundaries were modified and a 10th precinct was added. The law states that no precinct contain more than 4,000 residents and every precinct be within +/- 5% of the other.

I would like to acknowledge Dan McCullen, GIS Coordinator, for all his assistance in revising and preparing the precinct map and boundary descriptions submitted to the Local Election District Review Commission.

As mentioned in the last report, a new Vital's Bill which the State Department of Vital Records has been working on went into effect this year. Since March, 2011 all births are processed electronically. The next component of this bill is marriages and is scheduled for some time in 2012.

The routine duties of the Town Clerk's office include issuing certified copies of vital records, issuing marriage licenses, business certificates, dog licenses, recording minutes of town meeting as well as serving as the filing officer for Planning Board and Zoning Board of Appeals. The Town Clerk's office maintains Zoning Bylaws, General Bylaws, Traffic Rules and Orders and Personnel Bylaws. Amendments to Zoning and General Bylaws are submitted to the Attorney General for approval before taking effect.

This was the last year for Town Clerk's office to issue fishing and hunting licenses. Beginning January 2012, all licenses will be issued electronically. They can be purchased either through certain vendors or the MassWildlife website.

Following is a list of Receipts for Fiscal 2011 and a comparison of Vital Statistics for the past five calendar years.

Following is a list of Receipts for Fiscal 2011.

**RECEIPTS IN FISCAL 2011**

Birth Certificates	\$7,540.00	
Marriage Certificates	3,420.00	
Death Certificates	10,600.00	
Business Certificates	3,655.00	
Marriage Licenses	2,600.00	
Dog & Kennel Licenses & Surcharges	32,352.00	
Hunting, Fishing & Sptg. Licenses	10,334.00	
Gasoline Storage Permits	785.00	
Raffle Permits	70.00	
Town Maps	64.00	
Zoning Bylaws & Maps	130.00	
Street Lists/Tapes	515.00	
Miscellaneous	<u>255.25</u>	<b>72,320.25</b>
Receipts for Planning Board	41,795.00	
Receipts for Board of Appeals	<u>12,100.00</u>	<b>53,895.00</b>
Total Receipts of the Town Clerk Including the Planning Board and the Board of Appeals in Fiscal 2011		<b>\$126,215.25</b>



The following is a comparison of vital statistics and licenses for the past five calendar years.

	2007	2008	2009	2010	2011*
Births Recorded	361	372	367	321	373
Marriages Recorded	144	129	126	116	113
Deaths Recorded	281	258	281	267	255
Dog & Kennel Lic. issued	2628	2679	2785	2685	2668
Hunting, Fishing & Spt. Lic.	512	340	506	526	456
Cemetery Deeds Recorded	67	47	59	47	43
Gasoline Permits issued	21	22	28	25	23
Raffle Permits issued	6	11	10	8	10
Planning Board Filings	36	34	31	29	20
Board of Appeals Filings	68	46	60	74	50

\*Recorded at time of printing

# REGISTRARS OF VOTERS

**Patricia L. Keeton, Chairperson**  
**Brenda A. Ljunggren**  
**Laurence J. Gannon**  
**Sandra E. Wright, Clerk**

In November of this year the town purchased a new voting system from LHS Associates. The AccuVote system replaces the OpTech Eagle the town has used for the past 17 years. A majority of the cities and towns in the state use the AccuVote.

Due to the addition of a 10th precinct, the polling locations for 2012 beginning with the Presidential Primary on March 6, 2012 are as follows:

Pr. 1	Richard D. Carney Municipal Building	100 Maple Ave.
Pr. 2	Gesang-Verein Frohsinn Club	25 No. Quinsig. Ave.
Pr. 3	Calvin Coolidge School	1 Florence St.
Pr. 4	Scandinavian Athletic Club	438 Lake St.
Pr. 5 & 10	Sewer/Water Department	209 South St.
Pr. 6	Shrewsbury Senior Center	98 Maple Ave.
Pr. 7 & 8	Spring Street School	123 Spring St.
Pr. 9	Fire Station #3	20 CenTech Blvd.

**SOLDIERS MEMORIAL COMMISSION**

**Walter J. Kalczynski, 2014**  
**Ronald W. Pelletier, 2013**  
**James J. Dunlevy, 2012**  
**Walter J. Josti, Jr, 2014**  
**Donald R. Gray, 2012**

The Soldiers Memorial Commission consists of the Selectmen, Town Treasurer, Ex-officio and five additional members appointed by the Town Manager.

The Commission has been working with the Shrewsbury Veterans Council, Town Manager and the Board of Selectmen to replace the Monument to the Veterans of World War 1, located in front of the Major Howard Beal School on Maple Ave. Fundraising efforts are proving fruitful and construction of the new Memorial to WW 1 Veterans will start in the spring of 2012.

On hand Dec. 31, 2010 . . . . .	\$ 11,483.24
Receipts (Interest) . . . . .	\$ 251.34
Disbursements . . . . .	none
On hand Dec. 31, 2011 . . . . .	\$ 11,734.58

Respectfully Submitted

Donald R. Gray  
For the Commission

# **WRIGHT and HARLOW CHARITABLE FUND**

**Trustees:**

**Gail E. Claflin**

**Carlo P. Alano**

**Donald R. Gray**

**Harry H. Shepard**

**Bernice L. Gordon**

**Dawn M. Shannon**

**Raymond G. Harlow**

By the vote of the Town on March 20, 1882, the Town shall now and hereafter at their annual March meetings, elect seven Trustees in the way and manner they may see fit, to consist of one resident voter in each of former School District, who shall have the sole management of said Fund to be safely invested and the income distributed agreeably to the last will and testament of the Testator.

There were no requests of the Wright and Harlow Charitable Fund in 2011.

Balance Dec. 31.2010	\$ 3,936.40
Receipts (Interest)	\$ 86.15
Disbursements	\$ none
Balance Dec. 31, 2011	\$ 4,022.55

Respectfully Submitted

Donald R. Gray, Chairman

## **TOWN MANAGER**

I am pleased to submit to you my fifteenth annual report as Town Manager. During the course of 2011, I continued to discharge my duties as set forth in Section 11 of the Board of Selectmen -Town Manager's Act. As part of these duties, I attended the regular and special meetings of the Board of Selectmen in addition to special workshops that were used to focus on specific critical issues. In addition, I attended meetings of other Boards, Committees and Commissions as necessary and appropriate.

In October, Richard D. Carney, Shrewsbury's second Town Manager died and all members of the Shrewsbury government greatly mourned this passing. Mr. Carney served this community as town manager from 1957 until his retirement in 1997. He was without question an effective and positive influence for this community and for the public management profession as a whole. The quality of life we all experience today, is due in a great part to the work of Mr. Carney and those of his generation that served this community in elected, appointed and professional capacities over the period of his tenure. Personally, the big break in my career was being selected to serve as his administrative assistant in the 1980-1981 timeframe. This one year of service taught me a great deal about how a professional manager practices his or her craft.

In 2011, this community like the rest of the Nation continued to grapple with the affects of the economic downturn restricting resources but service demands have not relented. We continue to provide an excellent value to our residents. Accordingly, special consideration and notice must be given to our employees and department heads who continue to perform at a very high level despite increasing workloads and diminishing resources.

The Fiscal Year 2012 Tax Rate is projected at \$11.11 per thousand increasing the average single family tax bill to \$4,139. While the recent increase in the average residential tax bill has been significant, we continue to have both a tax rate and average tax bill well below that of neighboring towns particularly in comparison to levels and qualities of Town services.

In December, I advised the Board that the Town enjoys a fragile stability resulting from careful and conservative management of the Town's fiscal resources by the Board of Selectmen, Finance Committee, Town Meeting and all other boards, committees, commissions and departments. The Town's reserve position has improved during this trying period and difficult decisions have been made that have shored up the Town's fiscal position whenever practical and appropriate. Two examples are the Board of Selectmen's continued commitment to the 2022 funding schedule for the pension system and the creation by Town Meeting of the Other Post Employment Benefits (OPEB) Trust.

Thomas Josie, SELCO's General Manager, retired after 26 years of service. During his tenure, SELCO experienced unprecedented growth in service to the community as the cable system expanded its product line to embrace the newest technologies. On the electric side, SELCO's ability to provide reliable service while keeping costs low was continued under his stewardship. Mr. Josie also assisted me greatly throughout my

tenure in dealing with many management issues that developed. I found his counsel to be direct and valuable.

Michael Hale was selected to fill this vacancy after 23 years with this office rising in the ranks from administrative assistant to the town manager, assistant to the town manager and then finally to the position of assistant town manager. To fill the vacancy in this office, Thomas Gregory was brought in as assistant to the town manager and Paula Brady was promoted into the administrative assistant to the town manager position. I am sure that Mr. Hale will continue his excellent work in his new capacity.

I have expanded upon my contract with the City of Worcester to provide public health services. This expansion is the latest example of the steps taken with the support of the Board of Selectmen to alter service delivery models with the goal of maintaining or improving service levels while reducing costs. Working with the City of Worcester and the Towns of Leicester, Millbury, Holden and West Boylston, we have developed the structure of a comprehensive regional public health delivery model that is now backed by a \$325,000 grant paid out over four years from the Commonwealth of Massachusetts.

I have continued my efforts to complete projects involving the Town's building and public works infrastructure.

The primary continuing building project is the replacement of the Sherwood Middle School that is being funded through the Massachusetts School Building Authority (MSBA). To date, the project is on schedule and the working budget is below that projected when the project was authorized by the Town Meeting.

A debt exclusion question to fund a new library project was defeated in the fall. This debt exclusion would have funded a portion of the project with the balance paid by the Commonwealth of Massachusetts and from local donations. As of this writing, the project is still under review awaiting information relative to the timing of the grant award.

Work on our public works infrastructure continues unabated with numerous road, drainage, water and sewer improvements completed or begun in 2011. Improvements to the Westborough Treatment Plant commenced in 2009 and are now being concluded with the project within budget and schedule. A sewer rate increase was implemented in 2011 to fund the debt service associated with the upgrade and to fund ongoing O&M and other capital expenses. The Town will need to make substantial upgrades of the sewer system infrastructure over the next several years. I continue to pursue an alternate water supply option and will seek from Town Meeting in May funding to develop two bedrock wells on the former Masonic property located on Prospect Street.

We are also pursuing regulatory changes to the Town's Water Management Act permit to allow for additional water capacity. In recent weeks we have been making progress in pursuing our case with the Commonwealth that additional capacity is warranted based upon the Town's huge housing effort in the 1990's and 2000's.

Assistant Town Manager Michael Hale until his departure continued his project manager role assisting the Engineering, Highway, Parks, Water and Sewer Departments on

all major projects. Working with Town Engineer Jack Perreault, Highway Superintendent John Knipe, Water and Sewer Superintendent Robert Tozeski and Parks and Cemetery Superintendent Angela Snell, Mr. Hale continued to achieve great results for this community which maintains the Town's long standing tradition of first rate public works infrastructure. His duties in this regard will be re-assigned among a number individuals.

This infrastructure together with work by our planning department has provided to our business community the best possible environment for success and expansion. Along these lines, we continue to work to expand the Town's non-residential tax base and pursue all opportunities. In 2012, working with the Worcester Business Development Corporation (WBDC), improvements were completed on road, drainage and utilities infrastructure into CenTech Park –East. The Shrewsbury Development Corporation (SDC) continued its work on the development and marketing of the former Allen parcel which is now renamed CentTech Park – North. I direct your attention to the annual report of the SDC for a more specific report on the progress of this project.

In addition, grant funds not needed to construct infrastructure at CenTech Park – East will be used to partially fund a sewer extension to service CenTech Park – North.

Each year, I file a Capital Budget for projects projected by departments over the next five years. I continue to remain concerned over the widening gap between resources and the various capital and building needs of this community.

As stated above, we will continue to aggressively pursue a number of public works and public building facilities projects. I direct your attention to the reports of the Engineering, Public Buildings, Highway, Cemetery, Parks, Sewer and Water Departments. These are the Departments that are engaged in the very important work of expanding and maintaining our critical public infrastructure.

I wish to thank the Finance Committee for their continued assistance in the fiscal management of this community.

I also thank the Board of Selectmen for their continued assistance and support. I continue to find their counsel and direction of great value to me as I discharge my duties. I wish to commend the various department heads, employees, board, committee and commission members for their outstanding efforts to maintain Shrewsbury's excellent quality of life.

I wish to note the excellent work of Michael Hale, Thomas Gregory, Paula Brady and Janice McCoy throughout the past year in supporting the Board of Selectmen and me.

A final thank you to the residents of Shrewsbury for the opportunity to serve as your Town Manager.

Respectfully Submitted,  
Daniel J. Morgado

# BOARD OF ASSESSORS

**Christopher R. Reidy, MAA, Chairman**  
**Alicia A. Howe**  
**David Mussleman**

The Assessors are charged with ensuring full and fair valuation of all of the town's property. The department consists of a three member Board of Assessors including a full time chairman/principal assessor. The office is staffed by Ms. Mary Lowell and Ms. Helen Townsend.

Residential property values are the highest portion of real estate value in the town at 86.841%. Revaluation of shopping plazas and the completion of the Price Chopper helped boost the commercial value percentage to 8.4% an increase of 13.6% from the prior year.

Property values are adjusted each year to better track the changes in the market. These overall figures include new construction, additions, and new personal property accounts. The overall total value of the town increased by 1.7%, with the majority of the change being seen in the commercial sector. The total of all Residential values increased by 0.8%, mostly due to new construction.

New growth in all classes increased by \$56,551,625 versus the 2010 increase of \$50,014,000. New growth is forecast to remain slow for the next few years. The ongoing cyclical inspections and thorough review of sales should supplement the new growth values.

As a result of the overall decrease in values, there was an increase in the tax rate from \$10.67 to \$11.11 per thousand dollars of valuation. This illustrates the fact that the tax rate is a simple formula which uses two basic figures, the total tax levy, which is the amount to be raised by taxation, and the total value of the town; then divided by 1,000.

$$R \text{ (rate)} = L \text{ (levy)} / V \text{ (total value).}$$
$$R = (\$53,009,018.44 / \$4,771,285,789) / \$1,000 = \$11.11$$

The tax rate is \$11.11 per thousand dollars of value.

The major variable in the equation is the tax levy. The higher the tax levy - the higher the taxes. It is the spending and not the value that determines what one will pay in taxes. The assessed values are a mechanism that allows the levy to be distributed fairly among all the taxpayers. The town is required to appraise property within very strict guidelines issued by the Department of Revenue (DOR). An interim adjustment was made this year. The adjustment of values follows the requirements of the DOR and reflects 100% fair market value; even when values go down. One less publicly known requirement of the DOR is that prior calendar year sales are used to set values. The current assessed values are based on sales in 2010. Due to this, the assessments will tend to be higher than the current year's sales prices, in 2012. Generally in a declining market, the assessed values will trend higher than sales prices. Similarly, in a rising market the assessed values will trend lower than sales prices.



The list below summarizes the exemptions given to town property owners for the identified reasons. These are allowed by State law and are designed to ease the tax burden on property owners of particular categories. They are listed below.

**Exemptions**

Clause	17 D	Surviving Spouse	19	\$3,325
Clause	22	Veteran	181	\$87,975
Clause	37	Blind	32	\$14,000
Clause	41 C	Elderly	99	\$98,861
Clause	41 A	Deferral	1	\$1,216
Clause	42	Widow of police/firefighter lost in the line of duty	1	\$2,728
Chapter 8 of Sect 58		DOR Commissioner Approval	1	\$5,683
			<u>334</u>	<u>\$213,788</u>

A summary of the calculation of the current tax rate is below.

**Local Expenditures FY 2011**

Appropriations	\$	101,508,248
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**Other Amounts to be Raised**

Tax Title	\$	0.00
Final Court Judgments	\$	0.00
Overlay Deficits	\$	0.00
Cherry Sheet Offsets	\$	163,198.00
Cent. Mass. Regional Planning	\$	<u>7,622.71</u>

**State & County Assessments**

State and County Charges	\$	1,983,115.00
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**Overlay**

\$	715,053.15
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**Gross Amount to be Raised**

\$	104,377,237.23
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**Estimated Receipts & Available Funds**

Cherry Sheet Receipts	\$	24,893,298.00
Cherry Sheet Overestimates	\$	0.00
Total Local Estimated Receipts	\$	13,023,959.00
Available funds	\$	12,076,857.79
Available funds to Reduce the Tax Rate	\$	<u>1,374,104.00</u>

Total Est. Receipts and Avail funds	\$	51,368,218.79
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**Tax Rate Recapitulation**

Total Amount to be Raised	\$	104,377,237.23
Total Est. Receipts & Available Funds	\$	<u>51,368,218.79</u>

Net Amount to be Raised by Taxation	\$	53,009,018.44
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Total Valuation as of December 31, 2011	\$	4,771,288,789.00
Tax Levy Divided by Total Valuation	\$	0.01111
Times 1,000 = New Tax Rate	\$	11.11

# **DEPARTMENT OF THE BUILDING INSPECTOR**

**Patricia A. Sheehan, Inspector of Buildings**  
**Louis A. Pepi, Local Inspector**

On September 7, 2011, the Town of Shrewsbury Building Inspector's Office, with the support of the SELCO staff, implemented an online permit system for building, plumbing, gas, and sheet metal permits. The office of the Building Inspector is responsible for the enforcement of the Commonwealth of Massachusetts State Building Code and the Town of Shrewsbury Zoning Bylaw. Together, these codes regulate the construction and occupancy of buildings and structures and control the use, location and density of land and buildings within the Town of Shrewsbury.

In addition to the aforementioned functions, this office performs all clerical duties required of the Zoning Board of Appeals including the preparation of all notices, minutes of public hearings and the decisions of the board. This department also issues plumbing and gas fitting permits, as well as sheet metal permits, and manages the inspection program for these permits.

## **BUILDING**

During 2011, a total of 1069 building permits were issued for various types of construction activities including the erection of new buildings, additions and alterations to existing structures and the installation of signs, swimming pools, wood and pellet stoves and accessory structures. The valuation of all construction work under permit during this period totaled \$87,181,813. With respect to residential growth, permits were issued for the construction of 49 new single-family homes and 2 two-family dwellings. Certificate of Occupancies have been issued for all 9 multi-family buildings in the Madison Place Project. Also, commercial building permit applications were filed in February for the new Sherwood Middle School, in May for the new Wagner Audi Auto Dealership, in June for 2 new additions at Metso Automation, and in July for the new Shrewsbury Federal Credit Union. The new ownership of White City and White City East has submitted numerous building permits for interior tenant space alterations as well as façade upgrades at their Boston Turnpike locations.

The Council On Aging (COA) continues to assist the Building Inspector's Office with office volunteers. The COA volunteers provided 389.5 hours of support to the Building Inspector and Health Department staff for 2011.

## **SHEET METAL**

Per MGL 112, 237-251 and sheet metal regulations 271 CMR, The Division of Professional Licensure Board of Examiners of Sheet Metal Workers, required all Massachusetts cities and towns to issue sheet metal permits as of February 2011. The Town of Shrewsbury received a ninety (90) day waiver and therefore implemented the sheet metal permit application on May 19, 2011. Eighty-four (84) sheet metal permits were issued for 2011.

## PLUMBING

Mr. David P. Lyons and Mr. Leo J. Bullard are Shrewsbury's Inspector of Plumbing and Gas fitting and Alternate Inspector, respectively. Together, these gentlemen perform the inspection and enforcement duties required by the Massachusetts State Fuel Gas and Plumbing Code. There were 643 plumbing and 710 gas fitting permits issued this year.

### TABULATION OF BUILDING PERMITS

Building Classification	Permits	Valuation	
1. New Dwellings	Single-Family	49	\$13,132,462
Two-Family		2	981,580
2. Apartments/Condos	New	6	3,196,000
	Alterations	74	1,440,904
3. Additions, Alterations, Repairs-Res.		227	4,267,711
3a. Siding, Roofing, Window Replacement		389	3,497,133
4. Garages	Residential	19	460,868
5. Signs		22	198,534
6. Swimming Pools		19	214,894
7. Commercial	New	4	44,709,329
	Additions, Alterations	87	14,137,726
8. Industrial	New	0	
	Additions, Alterations	0	
9. Demolition, Relocation		22	125,745
10. Other (Sheds, Stoves, etc.)		<u>149</u>	<u>818,927</u>
<b>TOTALS</b>		<b>1069</b>	<b>\$87,181,813</b>

### PERMIT RECEIPTS

Building Permits and Inspection Fees	\$543,727
Plumbing and Gasfitting Permits	115,425
Miscellaneous Receipts/Sheet Metal	10, 460
<b>TOTAL RECEIPTS</b>	<b>\$669,612</b>

# **ZONING BOARD OF APPEALS**

Ronald I. Rosen, Chairman	(2013)
Paul M. George, Clerk	(2012)
Melvin P. Gordon	(2012)
Fred C. Confalone	(2013)
Dale W. Schaetzke	(2012)

## **ASSOCIATE MEMBERS**

Peter D. Collins	(2012)
Stephan M. Rodolakis	(2012)
Maribeth Boisvert	(2012)
Lisa Cossette	(2012)

The Zoning Board of Appeals is established in accordance with the provisions of Chapter 40A, Section 12, of the Massachusetts General Laws to hear and decide appeals relative to the administration of the Zoning Bylaw. The Board is empowered to grant relief from the literal enforcement of the Bylaw and to issue special permits for the use of buildings or land as regulated therein. Public hearings are generally conducted once per month on a Monday or Tuesday beginning at 6:30 P.M. in the Selectmen's Room, Richard D. Carney Municipal Office Building.

There were 53 public hearings conducted during 2011 at which time appeals for 32 variances and 21 special permits were presented. The Board's decisions resulted in the granting of 27 variances and the issuance of 21 special permits. There were 2 withdrawals. As of the July meeting, Kristen Wilson, Town Planner, became the staff consultant to the board, taking over from private consultant Jeffrey Howland, Engineer.

# **COMMISSION ON DISABILITIES**

**John Harris – Chairperson**

**Loretta Henry – Member**

**Robert Falter – Secretary**

**Diane Burns - Vice Chairman**

**Thomas Gregory – Liaison to Town Manager**

**Daniel Morgado – ADA Coordinator**

During 2011 the Commission answered several requests from the Board of Selectmen for concerns on license applications. Most of these were for a change which did not affect the accessibility of a location and most were answered with our standard response which is to be sure that the applicant is aware of both MA Architectural Access Board rules and also ADA requirements.

There were a few phone calls to the Commissions phone line requesting transportation information and these were forwarded to Cynthia Willis at the Senior Center.

We bid farewell to Gail Sokolowski as a member of the Commission in 2011. Gail was a very active and dedicated member for several years. Gail had to reject reappointment due to many other commitments. You will be greatly missed Gail.

The Commission continued to create educational spotlights, this year regarding handicap parking, senior and ADA transportation and a town resource for 911 Disability Indicator Form. Diane Burns worked with SELCO to post these spotlights onto their Bulletin Board channel for town wide access where they will air at various times throughout the year.

We worked with the Parent Teacher Organization and Principal of Paton School along with a representative of the architectural firm planning the playground renovation. We reviewed the plans and discussed some of the options brought forth by the architect. The Commission agreed that the layout, equipment and location of the entrance to the playground fit into the accessibility requirements and we unanimously gave our approval.

Also in 2011 we met with Mr. Thomas Gregory who is the new Assistant to the Town Manager. He will be filling in for Mr. Morgado at our commission meetings and will give any necessary reports from the Town Manager and taking any complaints or issues from the Commission.

Respectfully submitted,  
John M. Harris  
Shrewsbury Commission on Disabilities Chair.

# CONSERVATION COMMISSION

**John J. Ostrosky, Chairman**  
**Robert P. Jacques, Vice Chairman**  
**Dorbert A. Thomas, Clerk**  
**Patricia M. Banks**  
**Kenneth F. Polito**

The primary function of the Conservation Commission is to preserve and protect the local wetland resource areas, as defined in the Massachusetts Wetlands Protection Act. Since Colonial times, Massachusetts has lost nearly one third of its wetlands. The loss of wetlands means the loss of the important benefits they provide. This includes the protection of water quality and water supplies, stormwater and flood damage prevention, and the protection of wildlife and plant habitat. Our goal is to protect the community's natural resources for present and future generations.

The Conservation Commission is composed of appointed town officials who serve as unpaid volunteers. The Commission meets on the third Tuesday of each month for the conduct of regular business and for public hearings. When necessary, meetings may be scheduled on alternate dates. This year twelve regular meetings were held. There were 38 projects filed with the Conservation Commission in 2011. Many of the projects involved the construction of residential subdivisions, commercial buildings, single-family homes, home additions, and swimming pools as listed below:

- Town of Shrewsbury – Improvements to the Town sanitary sewer infrastructure near Main Street, Norwood Avenue, Providence Avenue, Liberty Drive, Walnut Street, Oak Ridge Way, Turtle Creek Circle and Main Circle
- Massachusetts Department of Transportation – Resurfacing Route 20 between properties at 729 Hartford Turnpike and 1000 Boston Turnpike
- Massachusetts Department of Transportation – Replacement of the Kenneth F. Burns Memorial Bridge located on Route 9, spanning Lake Quinsigamond
- Brian & Ellen McGovern – Construction of a swimming pool and previous work within the Buffer Zone and Riverfront Area at 24 Sewall Street
- Karen Dumas – Construction of a home addition at 221 Grafton Street
- Michael & Jodi Vizzo – Construction of retaining walls, patio, and walkway at 8 Tamarack Lane
- Joseph Doonan – Determination of wetland resources at 165 Green Street
- Sunward Manor, LLC – Construction of a single family house at Lot 6 South Street
- Sunward Manor, LLC – Construction of a single family house at Lot 7 South Street
- Metso Automation USA, Inc – Expansion of existing manufacturing facility at 42 Bowditch Drive
- Highland Hills, LLC – Relocation of a walkway at 10 Laurel Ridge Lane
- White City Shopping Center, LLC – Construction of a new patio and select cutting of trees at 20 Boston Turnpike

- Matthew Evans – Demolition of an existing house and construction of a new home at 13 Cedar Road
- Town of Shrewsbury – Upgrade of an existing sewer pump station at 108A Reservoir Street
- Town of Shrewsbury – Rehabilitation of a dam structure at 148 Sewall Street and Newton Pond
- Robert Pumphret – Construction of an above ground swimming pool at 105 Main Boulevard
- Paul Balutis – Construction of a home addition at 116 Boylston Circle
- 429 Main Street LLC – Construction of a home at 429 Main Street, Lot 4
- Makhlof Makhlof – Construction of an addition and lawn expansion at 174 North Street
- NSTAR Gas – Construction of a gas main within Lamplighter Drive
- Matthew J. Kessler – Removal of trees and brush at 110 South Quinsigamond Avenue
- Richard Duhamel – Removal of an existing house and construction of a new single family home at 39 Cedar Road
- Richard Duhamel – Construction of a new single family house at 41 Cedar Road
- Michael Hale, General Manager, SELCO – Installation of a pole-mount solar PV project at the Floral Street Elementary School, 57 Floral Street
- Seth Colby – Construction of a garage at 73 Francis Avenue
- Mindy & David Hebert – Construction of a boulder retaining wall and grading of lawn area at 5 Woodchuck Hill Road
- Peter Bates – Construction of a deck at 13 Fifth Avenue
- NSTAR Gas – Installation of gas service lines on properties along Lamplighter Drive and Stonybrook Lane
- Shrewsbury Federal Credit Union – Installation of a sanitary sewer service line at 489 Boston Turnpike
- Highland Hills, LLC – Construction of a single-family house, driveway, and site work at 9 Highland Hill Drive
- Joanne Adams – Construction of a single family house, driveway, utilities, and site work at 166 South Quinsigamond Avenue
- Lisa & Stephen Turnblom – Creation of a lawn area and construction of a swimming pool at 312A Gulf Street
- Thomas Brushway – Construction of a garage and home addition at 16 Lexington Road
- Kevin Boneventura – Construction of a new single family home, retaining walls, and driveway at 15-15A Canna Drive
- St. Frances Realty Trust – Construction of a driveway, water service and grading at 472-474 Lake Street

- Domenic, Sr. and Patricia Fratantonio – Construction of a home addition at 397 Prospect Street
- Umamakeswari & Rajoo R. Ananth – Installation of a gas service line at 14 Lamplighter Drive
- Curtis Colenero – Mechanically assisted harvesting of weeds in Lake Quinsigamond near 318-332 South Quinsigamond Avenue

The Federal Environmental Protection Agency (EPA) and the State Department of Environmental Protection (DEP) have standards in place that regulate stormwater utilities. EPA's National Pollutant Discharge Elimination System (NPDES) Phase II Regulations require the Town to obtain permit coverage for stormwater discharges. These discharges come primarily from building roofs, parking lots, and roadways. EPA issues their NPDES permits on a five-year cycle. EPA let the recent permit expire, and the Town is anticipating that EPA will issue a new permit by the summer of 2012. Some significant changes from the prior permit are anticipated and may require the Town do the following:

- Develop a map of the entire storm sewer system (the last permit required mapping of discharge points only).
- Perform a more extensive search for non-stormwater connections to the storm sewer system that may contain pollutants.
- Receive survey as-built plans from property owners for development projects.
- Calculate the amount of impervious land areas that contribute stormwater runoff to the storm sewer system and update the information each year.
- Clean all catch basins every two years.
- Sweep all public roadways and parking lots twice per year (currently the Town sweeps public roadways about once per year).
- Collect and test water samples for pollutants from each stormwater discharge outfall during dry weather and also during rainy weather (this would require a minimum of a few hundred samples to be taken and tested).
- Develop a plan to reduce the amount of pollutants discharged into EPA designated impaired water bodies.

The state government has also been active in trying to protect Massachusetts waters from stormwater degradation, as DEP revised the state Wetlands Protection Act regulations in May of 2008 that require the following summarized stormwater management standards:

1. No new stormwater conveyances may discharge untreated stormwater directly to or cause erosion in wetlands or waters.
2. Stormwater discharge rates for developments shall not exceed the pre-development rates to minimize flooding.
3. Loss of annual recharge to groundwater shall be eliminated or minimized for developments through the use of infiltration measures.
4. Stormwater systems shall be designed to remove 80% of the Total Suspended Solids that are present in the stormwater runoff.



5. Land uses with higher potential pollutant loads shall eliminate or reduce the stormwater runoff from such land uses.
6. Stormwater discharges to critical areas such as Public Water Supplies, Outstanding Resource Waters or Special Resource Waters shall be treated to control or eliminate pollution. In some cases discharges are prohibited.
7. Redevelopment projects are required to meet all of the above to the maximum extent practicable.
8. Pollution prevention plans shall be developed and implemented during construction and land disturbance projects.

The NPDES program and stormwater regulations within the Wetlands Protection Act are designed to protect our natural resources, including Lake Quinsigamond and the Town's drinking water supply wells, from contaminated stormwater. Stormwater may contain high levels of pollutants, such as suspended solids, nutrients, heavy metals, pathogens and toxins. Stormwater pollution accelerates the eutrophication process in many lakes and ponds. Eutrophication results in heavy weed growth and thereby jeopardizes wildlife habitat and recreational uses. The Conservation Commission and the Town Engineering Department are working together to improve stormwater quality. Since 1997 the Conservation Commission requires new subdivision and commercial projects to meet the Massachusetts Stormwater Management Policy. That policy was updated and has now become a regulation in 2008 under the Wetlands Protection Act, giving the Conservation Commission the ability to better control pollution and protect water supplies.

The Town is continuing to build the Geographic Information Systems (GIS) program that will have the ability to create maps of the drainage utilities in town and comply with the NPDES permit requirements. With the aid of GIS we will have a greater awareness of the location of storm water discharges and what impacts it may have on the environment, as well as the ability to respond quickly in the event of a waste spill or another related emergency.

The last NPDES Phase II permit also required the Town to adopt a Stormwater Management Bylaw prior to the permit expiration in March of 2008. Town Meeting members passed a Stormwater Management Bylaw in May of 2007 to grant the Town the legal ability to prohibit illicit connections and discharges to the stormwater utilities in accordance with the NPDES permit. Additionally, the by-law regulates development projects that will disturb one acre or more of land. The Town Board of Sewer Commissioners will be responsible for enforcing the bylaw and may develop rules, regulations, and permitting procedures for compliance.

Although the stormwater regulations will benefit the community by improving the quality of our water resources, the Town anticipates incurring significant costs in order to comply with the EPA mandate. The Town estimates that funds needed for permit compliance will be approximately \$350,000 to \$500,000 per year. With no federal or state aid available, Shrewsbury is currently exploring the creation of a stormwater utility fee. Similar to charging a fee for public water and sanitary sewer service, the Town would bill property owners for the use of public storm sewers. While still in the preliminary stages, the anticipated costs would likely be a small percentage of what ratepayers are typically charged for water & sanitary sewer utilities.

This year the construction of the Dam Rehabilitation Project at Newton Pond commenced in December. The project includes constructing a new earthen and concrete dam, spillway, and training walls to replace the approximately 62-year old existing structure. It's anticipated that the project will be completed by the spring of 2012.

In April the Wheelabrator Corporation and Shrewsbury resident Robert Terkanian sponsored the stocking of Brook Trout and Rainbow Trout in Mill Pond and the pond on conservation property at 302 Cherry Street (named St. Pierre Pond by some locals). Many residents have enjoyed the recreational benefits of those contributions. The Conservation Commission appreciates their continued support and commitment to the program.

# COUNCIL ON AGING

**Tim Swiss, Chairman**  
**John Concordia, Vice Chairman**  
**Martin Green, Secretary**  
**Rita Dichele**  
**Charles Fenno (appointed August, 2011 to fill A. Vadenais' term)**  
**Lillian Goodman**  
**Mahesh Reshamwala**  
**Alcide Vadenais (passed away February, 2011)**

**Sharon M. Yager, Director**  
**Cynthia M. Willis, Transportation Coordinator**  
**Denise A. Buteau, part-time Assistant to the Director**  
**Walter P. Rice, LCSW, Outreach Coordinator \***  
**Stacey Lavelly, Volunteer Coordinator\***  
**Rochelle Lockwood, Office Support Coordinator\***

\*these part-time staff members are not paid through town funding, but rather through the state "Formula" grant

*The Town of Shrewsbury's Council On Aging Mission  
is to develop and support community activities which enhance  
the well-being of residents of the town who are age 60 or older.*

## OVERVIEW OF THE DEPARTMENT AND DEMOGRAPHICS:

The Council on Aging (COA) is a human service department which serves Shrewsbury seniors and oversees the Senior Center, located in its facility at 98 Maple Avenue. The COA is overseen by the Town Manager, who appoints a seven member governing Board of volunteers. **7,271** of Shrewsbury's residents were age 60 or older during Fiscal Year 2012 (FY12), which began on July 1, 2011 and will run through June 30, 2012.

Steady growth is evident in the chart below, which shows the increase in the number of Shrewsbury seniors since the "Boomer" Generation began, when those born at the beginning of the "Baby Boom" (1946-1964) began turning 60. Women broke the 4,000 mark this year:

<b>Fiscal Year</b>	<b>Women Over 60</b>	<b>Men Over 60</b>	<b>Total Seniors</b>	<b>Increase in Seniors</b>
<b>FY12</b>	<b>4085</b>	<b>3186</b>	<b>7271</b>	<b>260</b>
FY11	3932	3079	7011	269
FY10	3782	2960	6742	52
FY09	3762	2928	6690	218
FY08	3661	2811	6472	433

One out of every five Shrewsbury residents aged 60 or older was helped by the Council on Aging over the course of Fiscal Year 2011, for a total of 1,515 seniors served. Of these, 35% were men and 65% were women. The majority of seniors served

through the department are aged 75 or older, with the number of seniors served in that age group totaling 904. The differences in the percentage of each gender served closes dramatically within that grouping, with 57% men served and 63% women.

## **HIGHLIGHTS OF 2011 IN THE SERVICE AREAS OF: OUTREACH, TRANSPORTATION AND NUTRITION**

### **Outreach:**

The purpose of the COA's Outreach program is to assist senior residents in town who are in need of referrals, guidance, or need temporary case work during the time of a crisis, which can include abuse and neglect. Shrewsbury's Outreach Coordinator, Walter Rice, a licensed Social Worker, also assists adult children of seniors who are seeking assistance for their parents. Some of the adult children live in town and their parent does not, so Mr. Rice helps connect them to the proper referrals for where their parent lives. In other cases, it's the other way around, and Mr. Rice can be assisting with a parent who lives in town, but has children on the other side of the country.

During FY11, the Outreach program assisted **190** individuals. Four new trends emerged from the people served:

1. **15%** of the people served through Outreach were elders not listed in the Town Clerks' database, despite living in Shrewsbury. This was due to a variety of reasons, including homelessness or temporary residence in Shrewsbury.
2. Although the number of minorities the COA Department served during the year was relatively small (37 residents, or 2% of the total served), the Outreach program served double that of the department as a whole. This is important as it shows that the Outreach program is effective in reaching Shrewsbury's diverse elder population, especially minorities, who may not take part in regular activities.
3. More "walk-ins" were served this year compared to previous years, with 33 of the seniors who sought assistance simply "showed up" at the Senior Center seeking help, without calling or arranging an appointment in advance. Most of these "walk-ins" were then able to apply for various programs.
4. The number of people who passed away during FY11 who were also getting services from the Council on Aging (whether by getting Meals on Wheels, Transportation, or taking part in activities) was more noticeable this year than in the past, with 29 people being active with the COA in some way at the time of their passing. Most of these people were served through the Outreach Program in some way. Although it might seem like a morbid statistic, it actually speaks to the importance of the department helping people to "age in place". "Aging in place" means not only being able to remain in the community for one's entire life, but being able to live out one's days with dignity and in the safety of their home or with loved ones. The COA is proud to play a role in this success, which contributes to the quality of life that the town of Shrewsbury offers across the life span.

2011 was also a year of continued growth for the **Small Home Repair and Fall Prevention Program (SHRP)** as it began its third year in existence. By the end of the calendar year, over **200** repairs had been done by volunteers to help keep people safe in their homes, double what had been accomplished in 2010. A generous \$5,000 grant from Home Depot was received, thanks to the input of one of the SHRP volunteers.

This allowed the payment of the cost of the supplies to be waived for seniors who were receiving other benefits during 2011. A \$500 “Dollars for Doers” grant from the Allegro Corporation was also received for the program thanks to one of the SHRP volunteers who is an employee there. The SHRP also got state recognition. In October, Mr. Rice presented the SHRP at a workshop at the statewide Massachusetts Council on Aging (MCOA) Conference in Sturbridge, alongside his counterpart from North Attleboro, which has had a program for nine years. The model Shrewsbury used is one that can easily be replicated by other COAs and was well received by the COA staff from across the state who attended.

The TRIAD “Town Resource Information And Dedication” continued their weekly meetings and are now in their fifth year. The Shrewsbury TRIAD continues to be made up of COA representative Walter Rice, Police Department Representatives Officer Patricia Babin and Animal Control Officer Leona Pease, Fire Department representative Captain Bill Cummins and the UMASS Emergency Management Services (EMS) representative Michael Hunter. Other departments and local resources are consulted as needed. The continuing collaboration has ensured better service for elders in town. Although a dollar figure cannot be assigned, the TRIAD saves the town money by being proactive in working together to address issues with residents before they escalate into what could be costly emergency services.

**Transportation:**

The COA's transportation program continues to consist of three paratransit vans: two that are operated by the COA, but owned by the Worcester Regional Transit Authority (RTA), as well as an additional van that the town operates independently.

In FY11, the COA again provided over 10,000 one-way trips between its three vans. As can be seen in the chart below, the demand has continued to increase over the five year span shown. For riders who qualify for service under the Americans with Disability Act (ADA), trips that the COA cannot provide are brokered out to Paratransit Brokered Services, Inc (PBSI). This number increased from FY10 to FY11, but is not as high as previous years, as the COA is able to accommodate most trip requests. In FY11, the volume of one way trips between the vehicles remained nearly the same as FY10.

<b>Fiscal Year</b>	<b>Percentage of trips in town</b>	<b>Percentage of trips to Worcester</b>	<b>Percentage done with 3rd van</b>	<b>Total Trips Provided by COA:</b>	<b>Brokered Trips by PBSI</b>
FY11	38%	40%	22%	10,133	1,494
FY10	38%	39%	23%	10,116	1,328
FY09	35%	43%	22%	9,997	2,257
FY08	45%	35%	20%	9,632	2,664
FY07	48%	36%	16%	9,415	1,564

Operating expenses for the independent van come through a COA revolving account, which is renewed via vote at each Annual Town Meeting. This account takes in the fares collected from that vehicle, funds donated through the Shrewsbury Housing Authority, grants and other donations.

A grant for a replacement vehicle for the third van was approved by the Massachusetts Department of Transportation. The new van was delivered in the Fall

and the old model van was retired from use. The larger van can not only accommodate more riders, it has better safety and user-friendly features for the riders, especially for those with visual or ambulatory impairments. The Friends organization played a major role in the process of replacing the vehicle. More about the work they did to make the new van a reality is under their section.

**Volunteerism**

The Council On Aging would not be unable to operate as a department or the Senior Center facility without its numerous volunteers. The COA's Volunteer Coordinator, Stacey Lavelly, continued her work during 2011 to recruit and maintain the COA's vibrant volunteer programs.

Volunteers find rewarding opportunities at the Senior Center, in the community, or in other locations they are referred to. Some people want to continue doing what they did for a career in some capacity, others want to try something new and different from what they've done before. Whatever their abilities or interests, there is usually a rewarding volunteer activity to match what one is seeking in a volunteer experience.

The COA had a slight decrease in volunteers during 2011, yet the high dollar value of their contributions was even more than in 2010. The number of volunteers doing professional levels of work was the primary reason behind the large increase in value. The values used to create these figures are mostly obtained primarily from the Points of Lights foundation, which helps organizations assign a monetary value to the work performed. Each year, this dollar value has been nearly equal to or greater than the line item the COA receives in budget funding from the town. A dramatic increase of the value of the work of volunteers can be seen below, charting the last four fiscal years. More than a \$100,000 increase in value was evident during Fiscal Year 2011, nearly double the COA's line item received from the Town Budget.

<b>Fiscal Year</b>	<b>Number of Volunteers</b>	<b>Cumulative Hours</b>	<b>Dollar Value of Hours Worked</b>	<b>COA Town Line Item:</b>
FY11	364	27,932	\$449,502.50	\$229,388.00
FY10	399	23,258.25	\$341,915.50	\$249,441.00
FY09	290	19,818.50	\$278,770.00	\$260,569.00
FY08	262	17,073.50	\$228,290.00	\$235,571.00

The COA anticipates the need for volunteers will only continue to grow in the year ahead.

**Friends of the Shrewsbury Senior Center, Inc.**

The Friends of the Shrewsbury Senior Center, Inc, is the non-profit 501 (3) c charitable organization that raises funds for the Senior Center and the needs of seniors, having been incorporated in 1996. The Friends applies for grants and does fundraising that the COA, as a governmental department, can not do. The greatest challenge The Friends encounter each year is paying for the costs of printing and mailing the monthly COA Newsletter which is produced by volunteers and costs an average of \$1,000 a month. Although over 300 people are now receiving the publication electronically, the hard copy of the Senior Edition remains the primary communication for the department. The Friends continue to depend on the generosity of local advertisers, who typically pay \$425 a year for a standard ad, on individual donations, and on support from the Shrewsbury Public Library, who help in paying for the quarterly 12-page issue.

In 2011, the Friends provided major assistance with two Transportation Grants. The Health for Life Community Benefits grant that the Friends have been receiving to assist with transportation to Saint Vincent's Hospital was successful in being renewed for the fifth consecutive year. Although the COA applied in 2010 for a Department of Transportation Grant to replace the COA's third van, the COA needed the Friends' assistance for the required 20% match for a successful application. The Friends came up with a "10 for 10" campaign, asking for a \$10 donation toward the nearly 10 years of service the van would have provided by the time it was replaced. The Friends kicked off the campaign with a \$1,000 contribution from their own funds and were joined with \$1,000 donations from The Central One Federal Credit Union and the Firemen's Association. Thirty donors gave \$100 or more and will be recognized on a plaque. In all, over 140 people and organizations donated a total of \$8,500.00, a significant portion of the match that the COA would have been unable to otherwise obtain.

In addition to all the assistance the Friends gave on the van fundraising, the Friends also have the responsibility for the purchase and maintenance of the Senior Center furnishings. Costs are increasing as the building ages and during 2011, the major costs included purchasing a new commercial refrigerator for the Senior Center at a cost of \$3,000, tuning the piano and having new wheels and a base installed on it. In October, the Friends played a major role in the Shrewsbury Cultural Arts Grant application filing, which the COA and Friends filed jointly for the first time. Several performances were approved and will take place in 2012.

Fundraising activities were a major focus during 2011 and in addition to all that was raised for the van, funds were also raised through Gift Basket Raffles during the Spirit of Shrewsbury Fall Festival, the yearly May Madness Calendar and the on-going sale of knitted goods.

The Friends continue to provide a monthly social program, open to all, from September through May at the Senior Center. Entertainment featured during 2011 included the Shrewsbury High School A Capella Choir, the Trinity Big Band, Joanne Warren Dancers and many more. Refreshments are covered by the \$5 annual dues, paid by 500 members in 2011. The number of "new" Friends gained during 2011 was impressive, with over 75 individuals joining the organization. In 2012, the Friends will continue to look for help from the community as a whole to support and maintain activities which benefit the community's seniors. It is hoped the "younger seniors" will join in the many activities and worthwhile efforts of the Friends in the year to come.

### **Trends regarding Incoming Phone Calls to the COA:**

The number of calls the COA receives remain steady. Beginning in 2005, the COA has received more than 10,000 incoming phone calls each year. The chart below highlights the tallies of some components to the phone calls the COA has received over the last five fiscal years. Although most of the figures remain fairly constant, the number with a drastic change for FY11 was the number of calls from Minorities, which nearly doubled. This is reflective of the trend mentioned in the demographic and Outreach report sections.



Fiscal Year Time frame covered	Number of Calls	<b>Calls From Minorities</b>	Transportation Related	Calls from residents with disabilities	Calls from residents or others under 60:
<b>FY11</b> July, 2010-June 2011	11,866	<b>434</b>	54.25%	2,992	2,110
FY10 July, 2009-June 2010	12,000	244	53.75%	2,991	2,585
FY09 July, 2008-June 2009	12,405	208	54%	3,185	2,363
FY08 July, 2007-June 2008	11,305	125	57%	2,747	2,065
FY07 July, 2006-June 2007	10,195	249	59%	2,048	1,701

### State Funding:

The COA is fortunate to continue to receive state funding through a Formula Allocation from the Executive Office of Elder Affairs. Previously referred to as the state Formula Grant, a dollar amount is given to each Council on Aging throughout the Commonwealth, based on the number of seniors in each community as reflected in the federal Census. During 2011, the COA received an adjusted funding amount as the figures from the 2010 Census replaced those of 2000. A total of **\$41,175** was received from the state Formula Allocation. The breakdown of how these funds are spent is as follows:

<b>Item:</b>	<b>Details:</b>	<b>Amount:</b>
Office Support Coordinator	Works 15 hours week	\$7,800.00
Outreach Coordinator	Works 18 hours per week	\$16,848.00
Volunteer Coordinator	Works 18 hours per week	\$14,976.00
Van Driver Hours	Up to 30 addit'l hrs. over the course of FY12	\$476.10
Office Supplies	Supplements town budget	\$74.90
State Conferences	For staff and Board Members	\$500.00
Volunteer Recognition	Volunteer recognition/training	\$500.00

### Looking Ahead:

In the past, most people were connected through their local jobs and their faith community. With Shrewsbury's diversity, there are people who worship somewhere outside of town, or are not connected with a place of worship at all. In addition, more of today's retirees were commuters than in other generations, making it challenging to network with former colleagues. The Senior Center offers a truly neutral place for people to enjoy shared interests, meet new people, reconnect with old friends, or get confidential assistance right in their own backyard. It has become common knowledge that to age well, one needs to "use it or lose it". The Council on Aging is proud to offer a place residents can use "it"...whether it be an interest, a talent, physical exercise, or the like. 2012 is expected to be another year of growth and opportunity for the department and the residents who utilize it.



# **CULTURAL COUNCIL**

## **Cultural Council Members in 2011**

**Joanne Hynes – Chairperson (appointed February 2009)**

**Janet Conlon – Treasurer (appointed February 2009)**

**Mark Adler (appointed February 2009)**

**Celia Brown (appointed March 2010)**

**Rita Mary Dichele (appointed February 2009)**

**Chia Hsu (appointed February 2009)**

**Neena Mohanka (appointed February 2011)**

**Loretta Morelle (appointed March 2010)**

**Caroline Reich (appointed February 2009)**

**Lee Reid (appointed February 2009)**

**Wendy Saba (appointed February 2010)**

**Blake Schultz (appointed February 2009)**

**Gretchen Schultz – Ellison (appointed February 2009)**

**Susan Tritell (appointed February 2010)**

## **Cultural Council Background**

The Shrewsbury Cultural Council (SCC) receives funds from the Massachusetts Cultural Council (MCC), which allots a specific percentage annually to all Local Cultural Councils throughout the state using funding generated in part by State Lottery Commission revenues.

SCC members are appointed by the Board of Selectmen for three-year terms and may serve up to two terms. The SCC can have as many as 22 members. Anyone interested in serving on the SCC is welcome to contact the Town Manager's Office.

Each year the SCC processes approximately 30 grant applications ranging from traditional Local Cultural Council grants to Field Trip grants (previously called PASS grants). The deadline for receiving applications is October 15th. Cultural Council members can provide guidance to applicants going through the application process.

## **Cultural Council Activities**

The SCC filed all approved grants online complying with the requirements set forth by the MCC, including timely completion of our annual report. The SCC maintains a mandatory log of all applications by fiscal year and grant awards online at [www.massculturalcouncil.org](http://www.massculturalcouncil.org). A spreadsheet detailing all applications and award decisions is included.

In FY10, the SCC received applications from 28 groups and individuals totaling \$15,778. The SCC awarded 18 grants totaling \$6,067. The SCC received \$5,910 in funds from the MCC and the remaining awarded amount came from unencumbered funds from previous grant cycles.

The SCC also processed grant reimbursements for all 2010 awards during 2011.

## **SHREWSBURY DEVELOPMENT CORPORATION**

The Shrewsbury Development Corporation, consisting of seven members appointed by the Board of Selectmen for five-year terms, continues to promote economic development and to develop the former Allen Farm parcel, now marketed as CenTech Park North. In 2011, Pat Convery, P.E., Lisa Cossette, David Donahue, Hannah Kane, Jonathan Mack, and Richard Ricker, Esq. served on the SDC board. There was one vacancy on the Board.

Our goal remains to bring about development that preserves CenTech Park North in the non-residential tax base thus providing economic benefit to the town, provide additional high-paying jobs for our citizens, and do so without degrading the quality of life in the surrounding neighborhoods.

Though there has been interest in the property, the market for development of industrial and commercial sites continues to be very slow. Vacant buildings of a variety of sizes and locations exist in the metro west area and continue to be available at attractive lease or purchase costs making development less competitive. Despite the market, SDC efforts to attract development have continued and there has been interest in the property from the healthcare, food manufacturing, manufacturing, retail, warehousing, and recreation industries. The most notable reasons for not pursuing purchase are: water capacity, lack of infrastructure, topography of Subdistrict B, traffic, and access from South Street, as opposed to Route 20.

In January, the Worcester Business Development Corporation (WBDC), investigated opportunities with neighboring property owners: UMASS Medical School to determine space needs and any interest, Polito Development Corporation to discuss a connector road between CenTech Park North and the industrial park owned by Polito Development Corporation, and abutters to the traffic light to discuss access. The EDA denied the SDC application for \$1M funding for development. The SDC contract with WBDC was extended through September 2011.

In May, a company in the Health Insurance industry showed interest in the north parcel (Subdistrict A) and met with the SDC, SELCO and the Town of Shrewsbury Engineering Department to determine fit and utility requirements. The WBDC began to pursue the transfer of remaining funds from the CenTech Park East EDA grant for the sewer extension project to CenTech Park North.

In June, the WBDC filed correspondence with the Massachusetts Historical Commission as required for EDA environmental review. The SDC received an offer to purchase an 18.3 acre parcel in Subdistrict A from the health insurance user, Partners Healthcare to construct a data center. The SDC and Board of Selectmen discussed the offer price, payment-in-lieu-of-taxes (PILOT) considerations, the total acreage for purchase, infrastructure and utility concerns, and zoning uses. Water and sewer issues became apparent for Partners Healthcare during this time. A well test was performed

to determine viability of a well as an alternative to municipal water/sewer service on the property. Well test results were significantly unsuitable.

In July, SELCO responded to Partners Healthcare requirements with two options for providing electrical energy. The WBDC continued discussion with MASSDOT to coordinate paving of Route 20 and sewer work to CenTech Park North.

In August, Solar Power Partners, a potential tenant of the neighboring industrial park owned by Polito Development Corporation, made a proposal to lease approximately 20 (15 usable) acres of 60 acre CenTech Park North in an effort to expand the number of solar panels placed in a single location. The Town Manager and the SDC declined this offer as economically impractical.

In September, the Town was approached by a recreational company interested in CenTech Park North for baseball field use. A landscape architect was utilized by the prospect to determine feasibility. Ultimately, topography and lot shape were issues and other properties within Shrewsbury were pursued. The Town was also approached by a light industrial manufacturer to place a 150,000 sq. ft. building in Subdistrict A for food manufacturing. The user chose not pursue the property due to the truck trips on South Street and potential disturbance within the neighborhood.

In October, the SDC received an offer to use the old barn in Subdistrict A for an ice cream stand. After consideration of Master Plan, conceptual site plan, and development plans, the SDC turned down the offer as it did not meet SDC goals for the property, zoning restrictions, and encumbers prospective development. The SDC exercised its option on the first extension of its Brokerage contract with Cushman Wakefield and extended the agreement until July 2012. The SDC discussed extending contract with WBDC until June 2012.

In November, the Town of Shrewsbury requested additional permitted water capacity from the Commonwealth of Massachusetts to continue to expand the Town's commercial and industrial base. Representatives of the Town of Shrewsbury and the WBDC met with Secretary Bialecki of the Massachusetts Executive Office of Housing and Economic Development (EOHED) in on-going efforts to resolve water capacity issues. Partners Healthcare may re-engage purchase negotiations if water issues can be resolved.

# **SELCO**

**(SHREWSBURY ELECTRIC AND CABLE OPERATIONS)**

## **Commissioners**

Clifford T. Jefferson, Jr. Chairman  
Michael A. Refolo  
Robert Holland  
Patricia Lyons-Gallo  
Anthony M. Trippi

## **Management Staff**

Michael R. Hale, General Manager  
Michael Quitadamo, Manager, Finance  
Wayne Cullen, Manager, CATV Technical Operations  
Jackie Pratt, Manager, Marketing  
Ralph Iaccarino, Manager, Engineering  
Norman Ludovico, Manager, Electric Operations  
John Terrasi, Manager, Customer Service  
Robert Cellupica, Manager, Technical Support  
John Covey, Chief Information Officer

**SELCO**  
**(Shrewsbury Electric and Cable Operations)**

**EXECUTIVE SUMMARY**

2011 was a year of transition for SELCO. Thomas R. Josie, General Manager, retired after leading the organization for 27 years. During his storied tenure, Mr. Josie built a world class Cable system that provides outstanding service at rates approximately forty percent lower than privately run systems in the surrounding communities. He also was a strong advocate of the public power industry, leading a group of 40 municipal utilities in Massachusetts during the deregulation of electric utilities in 1997. Mr. Josie successfully secured energy contracts that have positioned Shrewsbury in the top five best residential rates in Massachusetts. The rate payers and the residents of Shrewsbury are the true beneficiaries of his efforts and commitment to the community. In February, the SELCO Commission appointed Michael Hale to succeed Mr. Josie. Mr. Hale has 23 years of experience with the Town having served as Assistant Town Manager since 1995.

Mr. Josie and the SELCO Commission, concerned with the anticipated retirements of employees, began a succession plan a couple of years ago.

In February, John Terrasi, Customer Service and Billing Manager announced his retirement. Jackie Pratt, Marketing Manager, was promoted and given the additional responsibility of overseeing customer service, billing and collection.

In May, Wayne Cullen, Manager for CATV Technical Operations announced that he would be retiring at the end of the year. Wayne has worked in the cable operation since its inception in 1983. He successfully led a number of significant upgrades to the cable plant during his tenure. Joel Malaver, a SELCO Cable employee was appointed to fill the position.

Other retirements in 2011 include:

- o Ann Trainor, Payroll and Billing Specialist with 24 years of service
- o Francis Foster, a lineman with 41 years of service
- o William Moore, a lineman with 36 years of service
- o Archie Torosian, an inventory specialist with 28 years of service

Each of these employees dedicated decades of service to our community and their efforts are greatly appreciated.

In May, the Berkshire Wind Project began producing energy. The project, located in Hancock, is the largest wind project built in Massachusetts to date. The project was a cooperative effort of several members of MMWEC, SELCO's power supply joint action agency. SELCO has a 12.7% ownership in the project. The project is a Class 6 wind resource on the American Wind Energy Association scale of 1 to 7. The 10 turbines are expected to produce 52,000 megawatt hours of electricity a year, enough to power 6,000 homes. During the course of the year, SELCO also entertained proposals from a

solar developer interested in constructing large scale (3-4 Megawatt) projects in Shrewsbury and selling the electricity generated from the resources to SELCO. The Commission maintains its mission of providing the most reliable service at the best price. As solar projects take hold across the Commonwealth, SELCO will base its investment decisions accordingly.

In 2011, SELCO was confronted by two major storm events, a hurricane in August and a significant snow/ice event in late October. Widespread outages occurred. Employees across the organization, from customer service to linemen, responded in a manner that made the community proud. An outage management software application was used to coordinate the storm response efforts. The use of Twitter, a social media application, was also used for the first time to communicate with rate payers on the status of service restoration.

In July, SELCO began its deployment of technology to upgrade its cable system from an analog/digital hybrid to an all-digital system. The end result will allow SELCO to recapture bandwidth which will enable it to launch additional high definition programming requested by customers.

In November, SELCO signed a contract with Uptown Services, a cable and broadband consulting company. Uptown will assess SELCO's existing architecture and physical plant and make strategic recommendations on the next generation of cable technology to keep the system viable.

**MUNICIPAL OWNERSHIP BENEFITS**

The town realizes the following benefits by owning and operating its own electric and cable utilities.

**ESTIMATED FINANCIAL BENEFITS OF MUNICIPAL OWNERSHIP – ELECTRIC**

During 2011, municipal ownership of the electric system provided the following estimated benefits:

\$198,116	Direct cash payment in lieu of taxes (although SELCO is tax exempt, the Light Commission votes annually to make a payment to the Town)
\$138,490	Estimated interest income from operating cash and depreciation funds. SELCO elects to give the interest income from the depreciation fund to the Town
\$423,742	Reduced electric rates for all Town buildings when compared to rates of neighboring investor-owned electric companies.
\$207,890	Reduced street lighting rates SELCO charges the Town for street lighting. These rates are below those charged by neighboring investor-owned electric companies.

\$ 87,600	Town Hall additions for Town-wide use – SELCO paid for the 1997 addition to the Town Hall that benefits the Town.
<u>\$223,848</u>	SELCO labor used for other town departments.

**\$1,279,686 Value of SELCO Electric to the Town for 2011**

**ESTIMATED FINANCIAL BENEFITS OF MUNICIPAL OWNERSHIP – CABLE**

During 2011, municipal ownership of the cable system provided the following benefits:

\$693,720	Direct cash payment to Town per franchise agreement. In addition SELCO contributed a total of \$374,544 in cash and salaries for Shrewsbury Media Connection (SMC). The total franchise payment was \$1,068,264. This is significantly more than the maximum mandatory payment of 5% of signal revenue that cable operators are required to pay. Under the federal formula the payment would have been only \$368,489.
\$ 63,184	Estimated interest income from SELCO cable operating cash held by the town.
\$67,200	Value of Institutional Network including fiber and electronics for transfer of computer data, voice and Internet between all town buildings, including schools and police.
<u>\$ 30,720</u>	Internet services provided to Town and Schools.

**\$1,052,940 Value of SELCO Cable to the Town for 2011**

**TOTAL SELCO 2011 CONTRIBUTIONS TO THE TOWN**

SELCO Electric:	\$1,279,686
SELCO Cable:	<u>\$1,052,940</u>
<b>2011 Total:</b>	<b>\$2,332,626</b>

**THE 103rd YEAR OF SELCO ELECTRIC SERVICE**

**Operating Results**

SELCO – Electric Operating Revenue for 2011 was \$33,230,250 compared to \$32,429,512 in 2010, an increase of \$887,112 or 3%. Electric rates for SELCO’s customers remained the same as 2010 throughout 2011. The increase 2011 revenue over 2010 is predominantly related to the 40% discount given to all SELCO - Electric customers in December 2010.

In 2011, Power Supply Cost represented about \$26,183,000 or 76% of the total cash expenditures of SELCO - Electric. Other cash expenses include \$652,000 for capital projects and \$7,845,000 for all other costs, including distribution supplies, independent

contractors, payroll, employee benefits, retirement, debt service, and in lieu of tax payments.

The 2011 Power Supply Costs were about \$297,000 more than 2010. Most of this increase is due to increased Transmission Expense. As Federal regulations require transmission infrastructure improvements, this cost will be proportionately passed along to SELCO – Electric.

Operating Expense excluding depreciation was \$30,210,000 in 2011, about 1.7% more than the \$29,698,000 of Operating Expense incurred in 2010.

The resulting 2011 Net Income of \$1,561,022 is \$289,513 more than the Net Income of \$1,271,509 recorded in 2010.

### **Energy Sales/Peak Demand**

Total energy sales for 2011 were 292,479,345 kWh, within one percentage point of 2010 kWh sales of 294,104,022 kWh. The 2011 peak load occurred on July 22, 2011 with the electric load reaching 66.057MW. This was less than the all-time peak of 68.356MW, which occurred in June 2008.

### **Electric Rates**

SELCO's electric rates remained fixed in 2011. The last rate increase was in September 2008. On a comparative basis, the utility's rates consistently fall within the lowest 10% of all public and private electric utilities in Massachusetts.

### **Power Supply and Energy Cost**

Power cost in 2011 was about even with 2010, trending with annual kWh purchases. Natural gas prices in 2011 remained historically low and power cost typically tracks gas cost. The revenue generated from the power cost components in rates, resulted in a \$1.08M surplus that was distributed back to SELCO – Electric customers.

Transmission cost in 2011 was up about 7.6% to 2010. Transmission Expenses represent the cost of delivering electricity from outside source generation to SELCO's substations. Government mandated improvements to the Transmission infrastructure are driving up costs.

Natural gas prices, a main driver of power cost in New England, continue to stabilize with a downward trend. The forward price curve has also flattened. The result is that SELCO was able to secure two to three year power contracts at very reasonable cost. SELCO's hedging model for power purchase has shifted to less exposure in the short term market, fixing and stabilizing SELCO's power cost.

### **System Reliability**

There was an increase in the number of outages from 91 in 2010 to 105 in 2011. The average amount of time it took to restore power once an outage occurred increased from 46 minutes in 2010 to 86 minutes in 2011. The average outage duration for each customer served rose slightly from 24 minutes per customer in 2010 to 27 minutes per customer in 2011. There was an increase in total outage minutes from 357,019 in 2010 to 408,488 in 2011.



**Energy Conservation**

In 2011 SELCO offered rebates for Energy Star refrigerators, dishwashers, clothes washers, air conditioners, and thermostats. SELCO customers received 1,160 Energy Star rebates in 2011 (334 clothes washers, 339 dishwashers, 414 refrigerators, 73 room air conditioners). We also sold at a discounted price or gave away more than 250 compact fluorescent light bulbs (CFLs), 200 LED holiday light strings and 50 conservation kits. SELCO provided 87 free home energy audits through Home Energy Loss Prevention Service (HELPS). SELCO also continued its zero-interest energy conservation loan program to encourage energy efficiency upgrades to existing owner-occupied homes in Shrewsbury.

**Zero-Interest Energy Conservation Loan**

Since early 2007 SELCO has offered 0% interest energy conservation loans for owner-occupied homes or condominiums. These loans were available for conversion of an electric heating system to an energy efficient, non-electric heating system (such as gas or oil) or for other efficiency upgrades such as installation of energy efficient replacement windows, solar panels, geothermal heating systems, or additional insulation.

Residents were required to contact HELPS for a free home energy audit and submit a loan application for pre-approval before the start of any work.

Eligible Improvements – Must Be Energy-Star Approved (max. repayment period 60 months)

- Windows, Doors, Insulation – up to \$3,500
- Conversion from electric heat to gas/oil or geothermal heating systems – up to \$10,000
- Residential photovoltaic or wind – up to \$10,000
- Minimum / Maximum loan amounts – \$1,000 / \$10,000

The number of loans taken in 2011 is the lowest since the beginning of the program. This may be indicative of the current economic conditions, as there appear to have been fewer home improvement projects undertaken.

**2011 Approved & Disbursed SELCO Energy Conservation Loan Applications**

(by Loan Amount and Type)

	\$1,000 - \$3,500	\$3,501 - \$5,000	\$5,001 - \$10,000
Windows/Doors & Insulation	3	0	0
Solar & Heating Replacement	0	0	0

**Electric System Upgrades & Projects**

Following is a list of upgrades and project work done in 2011 by SELCO Electric to meet the Town's energy demands.

1. GIS Database – SELCO is working to develop a database and GIS map that will interface with wiring diagrams, maps and the outage management system to provide improved response to outages and better plant maintenance.
2. Centec Boulevard Circuit – Work completed from Fortune Boulevard south to Green Street.

3. Route 20 – J13-9 Circuit – Work complete. Installed new 13.8 kV distribution for improved reliability and capacity.
4. Oak Street Conversion – Work complete. Converted 4kV circuit from P.14 Oak Street to Route 9 Maple Avenue to 13.8kV and installed new circuit to Sherwood School.
5. Primary Replacement – Some work completed in the Edgemere area. Rplaced #6 CU primary conductor with AL covered wire.
6. Logan Substation – Work complete. Replaced get-away cable on L13-11 with new 350 MCM copper cable.
7. Johnson & Logan Substations – 50% complete. Re-gasketing substation transformers to repair location where the oil is weeping.
8. Service Area – Work complete. Replaced existing emergency generator located at the Service Area.
9. Radio Replacement – 95% complete. Upgrading radios at the substations and trucks to meet January 2013 mandatory frequency change.
10. Johnson Substation – Work complete. Paved area behind substation.
11. SELCO EZpay Upgrade – Work complete. A new version of the SELCO EZpay website was launched for online bill payment in June 2011.

### **Community Outreach/Educational Programs**

SELCO Electric was involved in numerous community support programs throughout the year. SELCO participated in the following in 2011:

- SELCO held its seventh **Arbor Day** program on Saturday, April 23, 2011. Although the day of the event was dreary and few attended, SELCO was able to distribute 750 trees to Shrewsbury residents over the course of the week that followed.
- The **4th Grade Open House** was held on Friday, May 13th from 8 a.m. to 3 p.m. More than 540 students visited the Service Area for a fun day of learning about electricity. Service Area employees contributed to another successful event.
- SELCO once again participated in Floral Street School's **Go Green Day**. Employees took the opportunity to teach students and parents about SELCO's many energy conservation and green power programs, and Floral School's 3rd Grade classes created four energy conservation and water conservation advertisements that ran on local TV throughout the summer months. At the event, SELCO announced that the Foundation for Environmental Education and Avidia Bank were donating a 1 kW solar project to the school. SELCO oversaw installation and deployment of the project, which was completed in September 2011.
- The **Spirit of Shrewsbury Festival** was an opportunity to celebrate Public Power Week. Adults and children visited the SELCO displays at the Oak Street Expo for information on electric, cable, telephone and Internet services. There were also low-cost energy efficient light bulbs for sale, a raffle, as well as electric safety booklets.
- SELCO held its annual **AMC FearFest Blood Drive** at the Glavin Regional Center in October. More than 40 people donated life-giving blood at the event.

- SELCO along with Showtime helped sponsor a **Food Drive to benefit the Worcester County Food Bank** in November. Generous Shrewsbury residents donated 365 lbs. of food to the Worcester County Food Bank.
- SELCO sponsored its annual **"Share the Warmth"** program which collected approximately \$19,000 in customer donations as of December 31, 2011 to help Shrewsbury families in need pay electric bills during the winter. Customer donations were made in "Share the Warmth" envelopes sent in their electric/cable bills and through online donations. SELCO thanks all those who donated to the program.
- SELCO sponsored the **Santa's Toy Chest** campaign and the response once again was very strong. Thanks to all who donated toys to help needy Shrewsbury children have a brighter Christmas.

## THE 28th YEAR OF SELCO CABLE OPERATIONS

In 2011 SELCO netted 265 new residential telephone customers and 21 new business phone customers, for a total of 3,767 residential phone customers and 88 business phone customers. SELCO launched Fox News HD, NatGeo Wild HD, and OWN HD in March 2011. Our number of Digital cable customers increased by 292 to a total of 7,475 Digital subscribers, and the number of HD, Personal Video Recorders (PVR), HD/PVR and Internet customers continued to grow.

### Operating Results

Total Operating Revenue for 2011 was \$14,367,390. This was a 4.4% or \$605,941 increase over the \$13,791,449 of Operating Revenue for 2010. Increased Signal Sales in 2010 of \$149,479 was the result of continued customer migration to SELCO-Cable's digital suite of services, including High-Definition, and Personal Video Recording options. The last rate increase for SELCO – Cable customers occurred in 2006.

Internet Sales of \$5,003,017 in 2011 are about \$307,843 more than the corresponding sales of \$4,695,175 from 2010. There were 96 fewer subscribers to SELCO's Direct Connect value-priced service, and 481 new subscribers opting for SELCO's higher speed Internet services. SELCO's two high-level Internet services with 25 Mbps and 50 Mbps, increased by 63 and 8 customers respectively.

SELCO–Telephone is in its fifth full year of operation and in 2011 added 286 new subscribers, increasing sales by \$152,252 to a total of \$1,856,741.

Operating and maintenance expenses, excluding depreciation for 2011 totaled \$11,529,585 compared to 2010 expenses of \$10,809,560. The \$720,025 of additional expense is primarily due to the \$491,026 of increased Signal Expense resulting from new programming as well as signal rate increases, and costs associated with the growing SELCO-Telephone business, including connection and usage fees.

Total operations resulted in \$236,192 of Net Income in 2011. In 2010 operations netted \$479,687.

### Basic Subscriber Count

Basic SELCO Cable subscribers showed a slight decrease from 11,815 at the end of 2010 to 11,799 at the end of 2011. Approximately 81% of Shrewsbury homes and businesses subscribe to SELCO Cable.

### High-Definition TV (HDTV) & Digital Video Recorder (DVR) Set Top Box Count:

	HDTV	DVR	HDTV/DVR
January 1, 2011	3,814	568	2,523
December 31, 2011	4,235	570	3,023
Increase/Decrease	+421	+2	+500
Total Increase 2011	+923		

### Internet Subscriber Count:

	Direct Connect (\$19.95/mo)	Standard (\$39.95/mo)	Speed Plus (\$49.95/mo)	Speed 25 (\$64.95/mo)	Speed 50 (\$94.95/mo)	All Business (\$99.95/mo+)
January 1, 2011	2,280	7,027	624	39	18	145
December 31, 2011	2,184	7,451	681	135	34	149
Increase/Decrease	-96	+424	+57	+96	+16	+4
Total Increase 2011	+501					

### SELCO Cable System Upgrade

SELCO initiated work on a project to upgrade its Basic / Expanded Basic Cable channel lineup to digital-quality signals on all TVs connected to SELCO. The upgrade will improve picture quality, allow SELCO to offer additional HD choices and enable SELCO to provide customers with access to more On Demand titles. In addition, increased use of digital technology will enable SELCO to deliver faster Internet access speeds. The Commission approved a recommendation to internally fund total project cost of approximately \$1,900,000.

The project requires all subscribers that subscribe to SELCO Standard Cable or Digital Cable and have any TV connected to a SELCO service without a Digital Set Top Box to obtain a Digital Transport Adapter (DTA) for each of their directly connected TVs. Any TV connected directly to SELCO service without a digital device will eventually lose access to the channels it currently receives. The project plan called for the distribution of approximately 26,000 DTAs to 11,800 subscribers. SELCO provided each subscriber with up to two DTAs. Subscribers that require more than two DTAs will be billed \$0.99 per month for each additional DTA. Subscribers were given the option to order the DTAs on-line or pick them up at 100 Maple Avenue and install themselves. A professional installation was also offered for those subscribers that were unable to install the DTAs themselves.

SELCO expended \$1,300,000 on the upgrade through Dec 31, 2011. As of that date 10,431 DTAs had been distributed to 4,856 SELCO subscribers for an average of 2.1 DTAs per household. SELCO expects to have distributed over 25,000 DTA by the published project completion date of April 2, 2012.

## **Internet Upgrades**

In 2011, SELCO upgraded upstream Internet speeds to 5 Mbps for all DOCSIS 3.0-level packages (Speed 25, Speed 50, Commercial, and Enterprise). This upgrade was completed on March 24th, 2011.

## **Comcast Sports Net New England Scholarship (CSN New England)**

SELCO awarded two \$1,000 scholarships in 2011. The recipients were Amanda Geary and Edward Crosier.

## **CATV System Upgrades & Projects**

1. Internet Services – Additional 20x20 line cards were added to the CMTS, upgrading SELCO to 2GB capacity. Additional funds have been budgeted in 2012 for further improvements as bandwidth consumption continues to grow exponentially.
2. VOD Upgrades – SELCO upgrade the VOD storage disk array to 25 TB in 2011. Additional EDGE QAMS to provide increased capacity for HD VOD content have been ordered and will be installed in early 2012.
3. Vehicles – Car C4 was replaced in 2011 for use by the Manager of Cable Operations. The existing vehicle, a 2004 Ford Taurus Station Wagon had 122,000 miles.
4. Retransmission Consent Negotiations – The majority of retransmission consent negotiations with local over-the-air broadcast channels was completed by the end of December 2011 with a couple of contracts slated for completion in January 2012. The end result of the negotiations was a significant cost increase for local broadcast signals. These significant cost increases will likely result in a Basic Cable rate increase for SELCO cable customers in early 2012.

## **REPORT OF THE WIRING INSPECTOR**

**John Lavery, Inspector**

**John McQuade, Assistant Inspector**

The Electrical Inspector's Office received 870 new permits for requests for inspections during 2011. These consisted of:

122	Rough inspections of new homes
197	Rough inspections of additions and remodels
130	Finish inspections of new homes
253	Finish inspections of additions and remodels
150	New service inspections
61	Service changes
11	Temporary services
32	Fire alarm and Security systems
8	Oil burners and gas
24	Swimming pools
135	Underground conduit installation inspections

Other inspections not listed above include circuits for dryers, air conditioners, electric ramps, electrical heating units, emergency generators, etc.

Approximately 50 inspections were disapproved for various infractions of the Electrical Code. Infractions of the code can occur in all categories, including but not limited to new construction. There have been occasions when certain wiring requirements were not met or completed when the home was ready for occupancy. The Wiring Inspector must give a final inspection and approval prior to the granting of the occupancy permit by the building inspector.

Wiring inspection fees, instituted April 1989, were upgraded April 7, 2009. These fees were established based upon the policy that customers who are receiving a particular service be liable for its costs.

**SELCO ELECTRIC OPERATIONS  
BALANCE SHEET  
DECEMBER 31, 2011**

	2011	2010
<b>Assets</b>		
<b>Plant Investment</b>		
Total Electric Utility Plant	\$51,923,195	\$51,015,881
Less: Accumulated Depreciation	\$29,783,420	\$28,282,095
<b>Net Electric Utility Plant</b>	<b>\$22,139,775</b>	<b>\$22,733,786</b>
<b>Fund Accounts</b>		
Depreciation Fund	\$3,256,530	\$3,208,077
Construction Fund	\$-	\$-
<b>Total Fund Accounts</b>	<b>\$3,256,530</b>	<b>\$3,208,077</b>
<b>Current and Accrued Assets</b>		
General Cash	\$4,483,100	\$4,460,648
Power Cost Adjustment Fund (PCA)	\$2,611,670	\$1,500,000
Petty Cash	\$500	\$500
Customer and Other Accounts Receivable	\$3,268,150	\$2,704,488
Materials and Supplies	\$162,189	\$165,034
Prepayments	\$11,122,782	\$10,960,978
Investments In Associated Companies	\$25,451	\$30,437
<b>Total Current and Accrued Assets</b>	<b>\$21,673,842</b>	<b>\$19,822,085</b>
<b>Deferred Debits</b>	<b>\$5,614</b>	<b>\$28,252</b>
<b>Total Assets</b>	<b>\$47,075,761</b>	<b>\$45,792,200</b>

**SELCO ELECTRIC OPERATIONS  
BALANCE SHEET  
DECEMBER 31, 2011**

	<b>2011</b>	<b>2010</b>
<b>Liabilities and Surplus</b>		
<b>Surplus</b>		
Loans Repayment	\$3,719,400	\$3,409,400
Unappropriated Earned Surplus	\$31,679,167	\$30,626,982
<b>Total Surplus</b>	<b>\$35,398,567</b>	<b>\$34,036,382</b>
<b>Long Term Debt</b>		
Bond Payable	\$735,000	\$1,049,000
<b>Current and Accrued Liabilities</b>		
Bonds Payable Current Portion	\$314,000	\$310,000
Accounts Payable	\$10,614,012	\$10,378,323
Accrued Sales Tax	\$-	\$-
Interest Accrued	\$14,182	\$18,495
<b>Total Current and Accrued Liabilities</b>	<b>\$10,942,194</b>	<b>\$10,706,818</b>
<b>Deferred Credits</b>		
Other Deferred Credits	\$-	\$-
<b>Total Liabilities and Surplus</b>	<b>\$47,075,761</b>	<b>\$45,792,200</b>



**SELCO ELECTRIC OPERATIONS  
INCOME STATEMENT  
DECEMBER 31, 2011**

	<b>2011</b>	<b>2010</b>
<b>Operating Income</b>		
Operating Revenues	\$33,230,250	\$32,429,512
<b>Operating Expenses</b>		
Operating Expenses	\$30,209,759	\$29,697,575
Depreciation Expense	\$1,526,083	\$1,495,504
<b>Total Operating Expenses</b>	<b>\$31,735,842</b>	<b>\$31,193,079</b>
<b>Total Operating Income</b>	<b>\$1,494,408</b>	<b>\$1,236,433</b>
<b>Total Other Income</b>	<b>\$131,261</b>	<b>\$117,485</b>
<b>Total Income</b>	<b>\$1,625,669</b>	<b>\$1,353,918</b>
<b>Miscellaneous Deductions</b>		
Interest On Bonds	\$61,197	\$80,298
Amortization Of Discounts	\$3,450	\$2,111
Other Interest Expense	\$-	\$-
<b>Total Miscellaneous Deductions</b>	<b>\$64,647</b>	<b>\$82,409</b>
<b>Net Income</b>	<b>\$1,561,022</b>	<b>\$1,271,509</b>

**SELCO CABLE OPERATIONS  
BALANCE SHEET  
DECEMBER 31, 2011**

	2011	2010
<b>Assets</b>		
<b>Total Cablevision Plant</b>	<b>\$36,357,196</b>	<b>\$34,239,865</b>
Less: Accumulated Depreciation	\$24,393,507	\$22,002,256
<b>Net Cablevision Plant</b>	<b>\$14,712,667</b>	<b>\$14,354,940</b>
<b>Current and Accrued Assets</b>		
General Cash	\$3,812,517	\$4,183,328
Customer Accounts Receivable	\$1,045,814	\$1,134,208
Materials and Supplies	\$795,024	\$299,018
Prepayments	\$134,572	\$117,396
<b>Total Current and Accrued Assets</b>	<b>\$5,787,927</b>	<b>\$5,733,950</b>
<b>Deferred Debits</b>		
Unamortized Debt Expenses	\$14,912	\$20,504
<b>Total Assets</b>	<b>\$20,515,506</b>	<b>\$20,109,394</b>

**SELCO CABLE OPERATIONS  
BALANCE SHEET  
DECEMBER 31, 2011**

	<b>2011</b>	<b>2010</b>
<b>Liabilities and Surplus</b>		
<b>Surplus</b>		
Unappropriated Earned Surplus	\$17,386,701	\$17,150,510
<b>Long Term Debt</b>		
Bonds Payable	\$680,000	\$1,030,000
<b>Current and Accrued Liabilities</b>		
Bonds Payable - Current Portion	\$350,000	\$360,000
Accounts Payable	\$1,870,195	\$1,318,585
Due To SELCO - Electric	\$90,335	\$63,423
Interest Accrued	\$2,275	\$2,876
<b>Total Current and Accrued Liabilities</b>	<b>\$2,312,805</b>	<b>\$1,744,884</b>
<b>Deferred Credits</b>		
Unamortized Premium On Debt	\$136,000	\$184,000
<b>Total Liabilities and Surplus</b>	<b>\$20,515,506</b>	<b>\$20,109,394</b>

**SELCO CABLE OPERATIONS**  
**INCOME STATEMENT**  
**DECEMBER 31, 2011**

	<b>2011</b>	<b>2010</b>
<b>Operating Income</b>		
Signal Sales	\$7,420,372	\$7,274,437
Internet Sales	\$5,003,017	\$4,695,174
Telephone Sales	\$1,856,740	\$1,704,488
Equipment Sales	\$87,260	\$87,351
Other Operating Revenue	\$210,178	\$158,526
<b>Total Operating Income</b>	<b>\$14,577,567</b>	<b>\$13,919,976</b>
<b>Operating Expenses</b>		
Operating Expenses	\$11,467,239	\$10,617,234
Maintenance Expenses	\$380,236	\$461,392
Depreciation	\$2,494,431	\$2,353,625
<b>Total Operating Expenses</b>	<b>\$14,341,906</b>	<b>\$13,432,251</b>
<b>Total Operating Income</b>	<b>\$235,661</b>	<b>\$487,725</b>
<b>Other Income</b>		
Rental Income / Contract	\$25,342	\$24,135
Amortization Of Premium On Debt	\$-	\$-
<b>Total Other Income</b>	<b>\$25,342</b>	<b>\$24,135</b>
<b>Miscellaneous Income Deductions</b>		
Interest On Bonds and Notes	\$30,300	\$37,662
Amortization Of Debt Disc. & Exp.	\$(5,489)	\$(5,489)
Plant Dispositions	\$-	\$-
<b>Total Misc. Income Deductions</b>	<b>\$24,811</b>	<b>\$32,173</b>
<b>Net Income</b>	<b>\$236,192</b>	<b>\$479,687</b>

# **SHREWSBURY MEDIA CONNECTION**

**SPAC TV-28**

**SETV-29**

**SGTV-30**

## **SMC'S MISSION**

To build community, empower the individual, and ensure First Amendment expression through the utilization of communication technologies.

Shrewsbury Media Connection presents community programming in three areas; Public on Cable Channel 28, Educational on Cable Channel 29 and Government Access on cable channel 30, through Shrewsbury Community Cablevision.

SMC provides free training in TV production, media literacy education, access to production equipment and studio, and access to programming time on the cable system. These resources are provided to the community's individuals and organizations on a first come, first serve, non-discriminatory basis.

## **SMC Advisory Board**

The Advisory Board consists of 7 members that are voted to three-year terms by the membership. The Advisory Board makes and enforces by-laws that govern SMC, and advise the staff on operation and budget issues.

Nick Todisco, Chair  
Erica Bodden, Vice Chair  
Bruce Andrews, Secretary  
John McDonald  
Christine Juetten  
Lou Swinand  
Melanie Petrucci

## **SMC Staff**

Bill Nay, Manager  
Marc Serra, Access Coordinator  
LoriAnne Bergman, Programming Coordinator  
Elizabeth Poplawski, Educational Channel Coordinator  
Anthony DiBenedetto, Municipal Production Coordinator  
Paul Gustafson, Technical Coordinator

## **REVIEW OF 2011 ACTIVITIES**

### **Highlights**

The Friends of Shrewsbury Media Connection finalized their application for Federal recognition as a 501-c-3 organization. The purpose of the Friends is to raise funds for the Filmmakers Scholarship, and other possible needs of SMC. They hope to start fundraising toward that end in 2012.

SMC held an equipment auction in August. Much of the old equipment was cleared out and over \$1300.00 was raised.

For the 6th year, SMC hosted the Summer Enrichment program, “Sports Center for Kids.” The program takes children ages 8-12, through the entire process of producing a TV segment; from scripting to shooting. Approximately 60 children participated in 2011 with all of them producing a sports segment.

**Public Access SPAC -Channel 28**

SMC continued to be as busy as ever, with the Studio in use nearly every night it was available.

Some new shows introduced in 2011 included:

Lady’s Night, Creepy Castle and the Haitian Experience. SMC also introduced the satellite program, Classic Arts Showcase.

The Shrewsbury Historical Society turned their monthly lectures into a regular series on Channel 28 in 2011.

*Estimated numbers for Public Access-Channel 28*

Locally produced	512	shows
Regional and other	629	shows
Total	1141	shows
Class Participants	14 new students	
Cub Scout Tours	4 tours with approx. 20 scouts	
Facility Usage	254	Studio uses
	830	Portable equipment uses
	1215	Edit station uses

SPAC members produced several programs in 2011 that showed the growing diversity of Shrewsbury residents with Haitian, Chinese and Indian programming airing on the channel. A group Seniors were trained and produced many programs in cooperation with the Senior Center.

**Educational Access -Channel 29**

All three High Schools that have Shrewsbury students enrolled, aired their graduations in 2011; SHS, St. John's and Assabet Valley Vocational.

NASA TV was featured several times in 2011 when the historic final missions of the space shuttles aired.

SETV made great use of PSA's to let residents know about upcoming programs on the channel.

The SHS Educational Television Studio continued to produce their award winning news show and also taped many concerts and sporting events.

Many of the elementary schools produced programming and even Parker Road Pre-School aired programming.

*Some Ed Channel numbers:*

Assabet Valley Tech	18	programs
ETS produced	49	programs
Volunteers and SMC produced	87	programs
Total	154	programs

**Government Access Channel 30**

SMC helped NEPPA with several projects this year. One of these was providing footage that will be part of a nationally released video.

Part 2 of the documentary on the Ash Landfill was completed in 2011.

Selectmen's Roundtable "went on the road" with shows from the WW 1 Veterans Memorial and other locations.

SEMA continued their series of programs about preparing for natural disasters.

Meetings covered	142
Locally produced programs	34
Total	181

SMC also produced a number of Public Service Announcements for SELCO including several PSA's regarding the new digital box distribution.

# **EMERGENCY MANAGEMENT AGENCY**

**Allyn Taylor, Director**

**Richard Fiske, Deputy Director and CERT Coordinator**

The October 29, 2011 snowstorm caused many of us to think that we were headed for a heck of a winter, but as this report is being prepared in January, 2012, the ground is not yet frozen and the ponds are still not safe for skating. Never fear. Our winter will come. The Highway Department and SELCO were well prepared for the downed trees and interrupted power caused by the October 29 snow and most problems were solved within a matter of hours. The few that went longer required several residents to stay overnight in the town shelter that was operated by our CERT organization. The Emergency Operations Center was opened in the Town Hall to support communications with town residents and departments, and with the Massachusetts Emergency Management Agency as required.

The much more critical weather event of 2011 occurred on June 1 resulting in a tornado being spawned in the Springfield area causing serious damage there and to towns in our direction. As the tornado threat became more probable for Shrewsbury, we used our Emergency Alert System over all television channels to direct all residents to their basements or to the lowest and most inner area of homes without basements. Threats that do not develop into actual events serve the benefit of being excellent reminders. We run the risk, however, of developing the feeling of immunity - of beginning to feel that the actual event will never happen. Preparations made prior to the August 27 arrival of Hurricane Irene were based on forecasts of a Category 3 hurricane for us with severe winds and flooding. We dodged the bullet, but the advance planning and precautions were not in vain. It was an excellent exercise.

The CERT organization continues to train on being prepared to assist in these events, including all members being recertified this year in CPR and use of an AED. We seek to add to our team. Please see the CERT webpage on the Emergency Management Department website for information and an application.

Information on being prepared to deal with emergency events is available on our website at [www.shrewsbury-ma.gov/SEMA](http://www.shrewsbury-ma.gov/SEMA). Click on a specific weather event or video to obtain direction on taking care of yourself and your family particularly when this event delays the opening of a town shelter. Do you have on hand the food, water and all other items needed to remain in your home – not being able to leave your home or to receive outside help – for up to three days? Take a look at the SEMA article and video, “Get a Kit, Make a Plan and Be Informed”.

Videos of SEMA presentations may also be seen on the Shrewsbury Media Connection site at [www.shrewsbury-ma.gov/SMC](http://www.shrewsbury-ma.gov/SMC) in the SEMA section of the SMC Online Video Library.



# **ENGINEERING DEPARTMENT**

## **Jack Perreault, P.E., Town Engineer**

The Engineering Department provides technical support to Town Boards, Commissions, and Departments. During the year 2011, support services were provided to the Planning Board, Conservation Commission, Sewer and Water Department, Highway Department, Public Buildings Department, Building Inspector, Health Department, Police Department, Assessors, School Building Committee, Shrewsbury Development Corporation, School Department, Library, and Fire Department. In addition, the Engineering Department provides survey, design, contract administration, and inspection services for Town-funded infrastructure improvement projects. We also provide construction inspection services for all projects approved by the Planning Board and Conservation Commission.

Similar to the past couple of years, the Engineering Department continued to be very busy with Town projects, review of private projects, increased mandates from the State and Federal Government, and various planning projects. While attending to the day to day and short term business, we continue to focus on long term planning and project development that will improve the Town's ability to support economic development in the future. These projects include improvements to the wastewater treatment process; implementation of the recommendations of the Town-wide water system study; development of the 25% design plans for Main Street from the Town Center to I-290; support for the Targeted Zoning Committee; support of the Zoning Board of Appeals; support and documentation for a funding request to FEMA for storm debris clean up; support for the Lakeway Business District; participation in the aesthetic design for The Burns Bridge (Route 9); further development of the utility layers for the GIS; Town-wide stormwater management; contract administration for the improvements to a portion of the main sewer interceptor line; support for the Town-wide metering program for infiltration and inflow; sewer pump station improvements; and water system improvements.

The Towns of Shrewsbury and Westborough operate a joint Wastewater Treatment Plant in Westborough. Shrewsbury provides approximately 60% of the flow to the plant and is responsible for a proportionate share of the costs. A contract to upgrade the plant and to provide a high level of phosphorus treatment was bid in 2009. The low bid for the project was \$44 million. The total project cost including design, construction management, project oversight and administration was estimated to be about \$54 million. The project was completed in November 2011, 2 months ahead of schedule at a final cost of \$52.7 million. About half of the costs can be attributed to the upgrades that were required as a result of the permit issued by the Federal Environmental Protection Agency. The Towns were successful in obtaining an 11% grant provided from the stimulus funds as part of the American Recovery and Reinvestment Act (ARRA) of 2009. This upgrade went very smoothly and was a model project thanks to all parties involved, including AECOM (Design Engineers), STANTEC (Owner's Project Manager), Methuen Construction/Interstate Electric (Contractors), and VEOLIA Water (Plant Operator for the Towns).

Based on the recommendations of the Capital Improvement Plan and additional engineering evaluations done on the sewer interceptor line, a contract was developed by Weston and Sampson to make improvements to the sewer pipe and to the access through several substantial easements. This is Phase 1 of a three phase project for improvements to the interceptor. The project will be funded through the State Revolving Fund (SRF) Program by way of a 2% loan. A portion of the work in the easements was completed in 2011 and the remainder will be done in 2012. The Town is providing inspectional services and contract administration for the project.

Infiltration and Inflow of clean water (run-off and groundwater) has long been an issue with the Town's sewer system. It is a very common problem as sewer systems age. This year the Town embarked upon a townwide metering program with our sewer consultants, Weston and Sampson. A total of 33 meters were placed in strategically chosen manholes throughout the entire Town to monitor flow from March 12, 2011 through May 31, 2011. The data was analyzed and the different sections of Town were ranked from worst to best. The analysis also showed that the most significant problem, by far, is inflow. Inflow is generally defined as surface water and runoff water that is discharged to the sewer system from sources such as catch basin, sump pumps, roof leaders, surface drains, vent holes in manhole covers and other inlets. Armed with the new data, the Town embarked on further investigation of the two worst areas defined by the study. Those areas were the Francis Avenue/Summer Street area, and the General Avenue/Trowbridge Lane area. Smoke testing, visual manhole inspections and house to house sump pump inspections were performed. Some sources of inflow were found and will be corrected in the near future. The Town will also be developing a policy regarding sump pump removals that will also dovetail with its stormwater policy. I/I is a difficult problem to deal with and it will require very significant amounts of time, effort, and funding every year.

To support the future development of the Town-owned Centech North, also known as the Allen Property, the Engineering Department designed and permitted the extension of the sanitary sewer in Route 20 and South Street. The Town also worked with Worcester Business Development Corporation (WBDC) to roll over remaining EDA Grant Funds from the completed Centech East Project. It is expected that the job will be bid in the winter with completion of construction happening in the summer of 2012.

Hoping to continue on the success of the Town Center, Route 9, and Grafton Street, the Town has started the design and right-of-way process for Main Street from the Town Center to I-290. The Town has again contracted with BETA Group, the same engineering firm used for the design of the other projects. Special attention will be given to the traffic patterns at St. John's High School and to the signal at Old Mill Road and Ireta Road. The 25% design plans were submitted in 2011. A public hearing will be held and plans will be advanced after receiving the comments from the public. The Town is responsible for the design costs and right-of-way plans. This cost is estimated to be about \$350,000. The construction is estimated to be \$4.8 million and will be funded through the Transportation Improvement Program (TIP) with State and Federal highway funds.

Because of the significant cost and the fact that the funding for this type of project for the region hasn't been increased in many years, it may be necessary to break the construction into two phases to fit within the funding limits. This will be discussed with the appropriate people at MassDOT as the project moves forward.

The development of a pavement management system was completed in 2011. The program consists of an inventory of all Town-owned streets, sidewalks and parking areas. The pavement is rated according to its current condition, age, type of surface, and maintenance needs. A condition rating is established for each segment and a recommended repair strategy is generated from the rating. By setting priorities based on the pavement condition, a recommended plan with associated costs can be established for budgeting purposes. This program will be a valuable tool to set budgeting priorities to establish both short and long term financial needs going forward. The study also pointed out that John Knipe and the Highway Department have been doing an excellent job with funds available to maintain the Town's 150 miles of public roads. The overall rating for the roads is one of the highest the consultant has seen.

The Town has also been involved in several working sessions with MassDOT relative to the planned replacement of the Burns Bridge on Route 9 over Lake Quinsigamond. The bridge was originally constructed in 1916 and repairs and rehabilitation are no longer feasible. This important arterial bridge is on the accelerated bridge program, and is estimated to cost 137 million dollars. The goal is to provide a cost-effective aesthetically pleasing bridge with construction beginning in 2012. Traffic will continue to flow during construction and consideration will also be given to maintaining boat traffic under the bridge as much as possible. There will be a large public involvement component to the project including public hearings, a website, e-mail alerts, progress reports, etc. The bridge carries an average of 47,700 vehicles per day and is a major route to several hospitals in Worcester. Every effort will be made to ensure that this project will go as smoothly as possible. It is estimated that the bridge replacement will take three (3) years. The aesthetics of the bridge design is also an important consideration for this gateway structure. To assist with the aesthetic components of the design, the State formed a subcommittee comprised of State Senators and Representatives from both Worcester and Shrewsbury, Selectmen and City Councilors, Historic Commission members from both communities, as well as representatives from the Public Works field. The Town Engineer and Town Planner attended several working meetings from August through October. We also presented the final plans to the Board of Selectmen, other civic groups, and the Engineering classes at the High School.

In last year's Annual Report the establishment of the Lakeway Business District Association was mentioned. This group was started in part to help maintain the landscaping and enhancements in the Lakeway section of Route 9. The Town Engineer and Town Planner attend their meetings and lend support and coordination with other Town department and State agencies. The Lakeway Business District raised funds and maintained the landscaping and planting beds this year. They also held membership drives, installed Lakeway District entrance and sponsor signs, and participated in the Fall Festival. A lot was accomplished by the core group in one year and they plan to expand and grow during the upcoming year. They will provide the energy and coordination that

will help provide a positive business atmosphere that this important business district has needed for a long time. Please contact the Engineering Department if you want more information or would like to join this group.

In December of 2010 the Environmental Protection Agency (EPA) in conjunction with the Department of Environmental Protection (DEP) issued a draft Municipal Separate Storm Sewer System (MS4) Permit to the Town. As expected, the permit contains significant new requirements and milestones that will need substantially more funding than is currently allocated. We estimate that our costs to implement the permit will be between \$350,000 and \$500,000 per year. These costs include additional street sweeping, additional catch basin cleaning, mapping, water sampling and testing, system inventories and data gathering, developing and implementing several written procedures and policies with public input, developing and implementing an educational program, and developing a written Stormwater Management Plan with public involvement and participation. It is estimated that a new full time job will need to be created to administer the permit. The only way to fund the permit is through a Stormwater Utility. The Stormwater Management Bylaw approved by the Annual Town Meeting in 2007 allows the Town to develop stormwater rules and regulations, and to establish a stormwater utility to develop fees to fund the program. Typically, it takes 1.5 to 2 years to set up the stormwater utility and an additional year to collect the funds needed to sustain the program for its first year. The biggest issue with the permit is that it does not allow the time to set up the stormwater utility to fund the permit. There are significant tasks that are required to be done in the first three years of the permit, but little to no funding will be available without the stormwater utility in place. The latest posting on the EPA website indicates that the final permit will not be issued until 2012. It is my belief that the delay is based upon the outcome of a study done by EPA on the impacts of the permit on the communities. The three Towns studied were Bellingham, Franklin, and Milford. The study determined that the total capital improvement program for the three Towns would be \$180,100,000 with an annual operating expense of \$3,744,000. Although the Towns had been estimating similar costs, EPA had not. It is our hope that the new permit will take into account both the time needed for implementation and a much more reasonable cost structure.

Newton Pond Dam and Old Mill Pond Dam are both owned by the Town, and therefore the Town is involved with the safety of both dams. The Town worked with Weston and Sampson to develop plans and specifications for the replacement of Newton Pond Dam. Environmental permitting was very significant for the project. The contract was successfully bid and work commenced for the full replacement of the dam and spillway control structures. Work will be completed in the Spring of 2012. The Engineering Department is providing some of the inspectional services for this project.

This year the Engineering Department was also assigned to oversee the construction of Phase 5 of the landfill. We attended weekly meetings during the construction season as well as permitting meetings with DEP. The fact that the job went so well is a tribute to Borggaard Construction (site contractor) and Wheelabrator Millbury Inc. (landfill operator). The construction is totally paid by Wheelabrator as part of its agreement with the Town for the landfill operation. In all, approximately 2 million cubic yards of material were moved to create the new cells for Phase 5.

The Department continued maintaining, improving and expanding the Town's Geographic Information System (GIS) and existing maps. Ongoing updates of some of the key map layers include the parcel and utility layers. Assistance was provided to town departments, private agencies and the general public through the production and delivering of hard copy maps, database information and electronic (CAD) files. New and existing engineering plans, utility location plans and other documents are continued to be catalogued and integrated into the system.

The Engineering Department was also involved in the construction management for the new water main on the entire length of Crescent Street. The installation was completed in 2011 and paving will be done in 2012. We also provided construction inspection for several private site plan developments, drainage projects, site surveys, library expansion, and traffic studies and signage recommendations at various location throughout Town.

The Engineering Department reviews all plans for all projects submitted to the Conservation Commission, Planning Board, Zoning Board of Appeals, and Sewer Commission. Staff members also attend all meetings and perform inspections for all work approved by these Boards.

The Department inspects the construction within all subdivisions to assure proper construction and adherence to approved plans and the Planning Board's Subdivision Rules and Regulations. During the past year, developers were active in approximately 10 of the 21 uncompleted and approved subdivisions.

When a subdivision is completed, the roads and associated utilities are turned over to the Town for acceptance as public ways. The Engineering Department reviews the as-built drawings, layout and acceptance plans, and legal descriptions for all streets. Hearings are held with the Board of Selectmen and a presentation is made to the Town Meeting. This past year two (2) streets were accepted as a public way.

Our normal work load involves the maintenance of the Town Tax maps, computation of betterment liens and assessments including all necessary plans for filing at the Registry of Deeds; all necessary research, computation, plans and deed descriptions for all easements and land acquisitions, and dispositions by the Town; reproduction of existing street layouts; preparation of contract documents and supervision of construction for street, sewer, water, and other public work projects; and feasibility studies for proposed projects by the various town departments.

## SANITARY SEWER CONSTRUCTION

No new Town contracts went out for bid this year

### SUBDIVISIONS & SITES (BY DEVELOPERS)

LOCATION	SIZE/TYPE INCHES	LENGTH FEET	6-INCH PVC HOUSE SERVICES
<b>FARMVIEW ESTATES</b>			
Appaloosa Drive	8" PVC	400	to all lots
	2" PVC FM	225	
	1-1/2" PVC FM	325	
<b>Metso Automation</b>	6" PVC	80	to building
<b>Sherwood Middle School</b>	8" PVC	1085	to building
	6" PVC	376	
	4" PVC	133	
	4" DI	13	
<b>Wagner Motors Audi Dealership</b>	6" PVC	115	to building

### TOTAL SEWER PIPE UNDER SUBDIVISIONS & SITES (BY DEVELOPERS)

8" PVC	1485
6" PVC	456
4" PVC	133
4" DI	13
2" PVC FM	225
1-1/2" PVC FM	325

## WATER MAIN & DRAINAGE CONSTRUCTION

A new contract was awarded to D & C Construction Inc. from Rockland, MA on September 9, 2011 to install new 1-inch plastic water services to replace old existing water services in Estabrook Road. This was done because the Highway Department is resurfacing the roadway in 2012.

A contract awarded to J.A. Polito & Sons, Inc., 587C Hartford Turnpike, Shrewsbury, MA on September 2, 2010 for Water Construction at Crescent Street, and Drain Construction at Grove Street, Knowlton Avenue. & Municipal Drive, with an extra work order for old house services replaced on Kenilworth Road with 1-inch PE, continued to work on water construction at Crescent Street. Crescent Street is to be cold planed and resurfaced in the Summer of 2012 once school is out.

**DRAIN QUANTITIES**

<b>LOCATION</b>	<b>SIZE/TYPE INCHES</b>	<b>LENGTH FEET</b>	<b>STRUCTURES</b>
<b>Crescent Street</b>	15" ADS	15	*1 DMH
	8" DI	65	2 CB's (*1 & 1)
	8" PVC	4	

**TOTAL DRAIN PIPE UNDER TOWN CONTRACTS:**

15" ADS	15	*1 DMH
8" DI	65	2 CB's (*1 & 1)
8" PVC	4	

\* INDICATES REHABILITATION

**SUBDIVISIONS & SITES (BY DEVELOPERS)**

<b>LOCATION</b>	<b>SIZE/TYPE INCHES</b>	<b>LENGTH FEET</b>	<b>STRUCTURES</b>
<b>FARMVIEW ESTATES</b>			
<b>Green Street</b> (offsite improvements)	24" N-12 HP PVC	120	5 DMH's
	18" N-12 HP PVC	220	6 CB's
	15" N-12 HP PVC	245	
	12" N-12 HP PVC	55	
<b>Metso Automation</b>	18" HPDE	1,095	6 DMH's
	15" HPDE	225	11 CB's
	12" HPDE	320	
<b>Sherwood Middle School</b>	18" CPP	517	19 DMH's
	15" CPP	549	19 CB's
	12" RCP	193	
	12" CPP	2,191	
	8" CPP	10	
<b>Wagner Motors Audi Dealership</b>	12" HPDE	350	5 DMH's
	8" HPDE	10	4 CB's
	4" PVC	130	
	4" PERF. PVC	465	

**TOTAL DRAIN PIPE UNDER SUBDIVISIONS & SITES:**

24"	120
18"	1832
15"	1019
12"	3109
8"	20
4"	595

NO. OF STRUCTURES: 35 DMH's, 40 CB's

**WATER QUANTITIES**

LOCATION	SIZE/TYPE INCHES	LENGTH FEET	NO. OF HYDRANTS
Crescent Street	8" PVC 6" PVC 2" PE 1" PE	*2204 *31 *7 *724	4 (*3 & 1)
Estabrook Road	1" PE	*250	
Maple Avenue	12" PVC	33	(10" CI main exists)
<b><u>TOTAL WATER PIPE UNDER TOWN CONTRACTS:</u></b>			
	12" PVC	33	
	8" PVC	*2204	
	6" PVC	*31	
	2" PE	*7	
	1" PE	*974	
	NO. OF HYD'S		4 (*3 & 1)

\* INDICATES REHABILITATION

**SUBDIVISIONS & SITES (BY DEVELOPERS)**

LOCATION	SIZE/TYPE INCHES	LENGTH FEET	NO. OF HYDRANTS
FARMVIEW ESTATES			
Green Street (offsite improvements)	8" PVC	1,530	*1
Metso Automation	12" PVC	400	
Sherwood Middle School	8" DI 6" DI 4" DI	175 655 125	2
VICTORIA CIRCLE			
Victoria Circle	6" PVC	390	1
Wagner Motors Audi Dealership	6" DI 2" PVC	80 80	



## **TOTAL WATER PIPES UNDER SUBDIVISIONS & SITES (BY DEVELOPERS)**

12" PVC	400
8" PVC	1,530
8"DI	175
6" PVC	390
6" DI	735
4" DI	125
2" PVC	80
NO. OF HYD'S	4(3 & *1)

## **MISCELLANEOUS PROJECTS**

- Project Needs Form (PNF) completed for Route 140 from Route 9 to Grafton Line and a Project Initiation Form (PIF) completed for Route 140 from the Center of Town to Route 290.
- Route 9 updates to old water main and sewer force main estimates as part of Burns Bridge work completed and will be done as part of the Bridge work project.
- Route 20 sewer from Rainbow Motel to Allen Farm property, South St. sewer from Route 20 to Centech North Property & Green St drainage work to culvert near Route 20 plans and specs completed and to be put out for bid in 2012.
- Surveying field work was done behind General Avenue, Liberty Drive areas for access roads to get to sewer manholes.
- Sidewalk from back of Laurel Ridge Road to bridge relocated by developer in order to build a new house on lot. Work was completed satisfactorily.
- Audi Dealership site work on Route 9 was started by Sykes Construction. Earthwork on site completed, offsite Stormceptor work ongoing in front of the BMW dealership.
- New top pavement installed to Fortune Boulevard on June 6, 2011. All structures were adjusted prior to this installation and the street was accepted as Public.
- Metso Automation site work substantially completed by Steve Turnblom. Buildings in rear and front of existing building construction continues.
- Patrick Subaru site plan completed by Dixon Construction, had to move Interceptor underground drain to an island in parking lot that will remain a lawn.
- Madison Place site work for Bob Moss is substantially completed.
- Holiday Inn site work off Main Street near entrance to Route 290 began by Clark & Mott Construction, Inc. is at a stand still; no utility work was done.

- The Shrewsbury Credit Union's new site started on corner of Lake Street & Route 9. Existing structures razed on August 26, 2011. Preconstruction meeting was held September 1, 2011. Tree clearing began September 13, 2011. Building continues as well as utility work and earthwork.
- October snowstorm debris cleanup contract awarded to J B Sawmill & Land Clearing. Engineering monitored storm debris piles for collection and took pictures of piles and noted where they were on a map. The piles were collected from SW, SE, NW & NE quadrants of Town between November 21, 2011 to January 7, 2012 and processed into woodchips and brought to a power plant in NH for burning. Documentation of all work performed under this Contract will be used as part of the reimbursement request to FEMA.
- New Middle School site work continues. Utilities installed and have been tested by Gilbane Building Company and witnessed by the Town. Sewer comes out to Crescent Street by Spruce Street intersection and water ties in at end of Sherwood Avenue.

## **COMMENTS**

The work continued in several subdivisions including Canaan Street, Centech East, Farmview Estates, Federal Estates, Grand View (section I), Grove Meadow Farm, Hickory Hill Estates II, Rawson Hill Estates III, Saxon Woods 76-8, Summit Ridge, Tuscan Place, Victoria Circle & Willow Woods Estates.

Work not started in several residential developments includes Ashford Crossing, Nelson Point, Palm Meadow Estates & Howard Street.

Development reviews and construction supervision, along with our day-to-day over the counter business, work performed for the other Town Departments, as well as the previously mentioned work, kept the department very busy throughout the year.

Of the approximately 15 active and 6 inactive subdivisions that remain to be completed, no subdivisions have applied to have any streets accepted as public ways at the Annual Town Meeting in May 2012.

I would like to take this opportunity to thank the Engineering Department staff for all they do throughout the year to support other Town departments and the general public. They always manage to get the job done on time despite constant demands and interruptions. They take pride in their work and I am proud of their accomplishments.

Thanks also to all of the volunteers on all of the Boards and Commissions. They give of their time freely for the sole purpose of making Shrewsbury a better place to live. Your efforts are recognized and greatly appreciated.

I would also like to extend a thank you to our State legislators, Senator Michael Moore and Representative Matt Beaton for their continued support at the State level.

# **FIRE DEPARTMENT**

**James M. Vuona, MPA, Fire Chief**

## **Our Mission:**

**Protect Life, Property and the Environment  
through Public Education, Fire Prevention and Emergency Mitigation.  
Be Helpful, Courteous and Professional at all times.**

## **Overview and Operations:**

In 2011, the Shrewsbury Fire Department was busier than it has ever been. We responded to 3,604 calls for service, nearly 300 more calls than ever before in our history. From 2008 – 2010 the Fire Department responded to an average of 3,311 calls for service per year. Of those calls, over 2,300 were emergency medical responses. Over the past six (6) years, the fire department medical call volume has increased at an average of approximately 10 percent per year. The rise in medical calls can be directly attributed to an aging 'baby-boomer' population and a continued increase in the overall population.

In addition to emergency medical calls we responded to hundreds of other calls including: fire alarms, vehicle crashes, natural gas leaks, carbon monoxide alarms, hazardous material releases, electrical hazards, ice and water rescues and structural collapses. The department responded to numerous emergencies caused by severe wind and weather conditions as a result of: Hurricane Irene, heavy winter snow and ice accumulation, the Western Massachusetts Tornado's and the October Blizzard.

The fire department was called out for seventy (70) reported building and structure fires. Most of these fires were controlled and extinguished in the early stages of their development. There were substantial commercial building fires at the UPS facility on Hartford Turnpike (Rt. 20) and the Ziebart Store on Boston Turnpike. Fire crews were able to limit the damage and fire spread in both businesses to allow for limited business continuation. The fact that the Town maintains three (3) fire stations that are staffed twenty-four (24) hours a day with trained professional firefighters limits the community's exposure to property damage and potential devastation. The Stations located at 11 Church Road (Fire HQ - center), 11 Harrington Avenue (Station 2 - lake area) and 20 Centech Boulevard (Station 3 - route 20) are strategically located to protect the large population and geographic area we are sworn to protect.

Our focused efforts in the areas of: public education, fire prevention, inspections and code enforcement have effectively reduced some of the risk to our community. Every year we strive to inspect every place of business and public occupancy. That said our effort is incomplete. We cannot achieve these goals without an increase in our staff positions. Code enforcement needs to be bolstered with additional manpower to keep up with the demands and challenges of the constantly evolving laws, codes and enforcement requirements. The fire department needs a dedicated staff position that focuses on inspections and mandated code enforcement.

Despite processing 1,169 permits and inspecting nearly 500 businesses, homes and occupancies – the department fell far short of its inspection goals. The department does not have enough people on duty to do both emergency response, inspectional services and code enforcement. Nor do we have enough money allocated to accomplish this task through extra duty or special details. We continue to do our best to prioritize the life safety hazards and community risks before us. However, the truth is we are not keeping up with everything that needs to be done on an annual basis.

The Town of Shrewsbury has grown substantially over the past twenty-five (25) years putting greater stress and demand on the daily emergency and non-emergency services currently provided by the fire department. The increased response volume is reducing our available time during the day to conduct inspections, training or work public education programs. On most days we are responding to multiple calls for service at the exact same time. It is imperative to the safety of the emergency responders, visitors and residents of the Town that we maintain or increase our minimum safe staffing levels on a twenty-four (24) basis. It is also vitally important to keep up with Fire Prevention, Inspections, Code Enforcement and Public Education as a proactive measure to protect lives, protect property and manage risk in the community.

Our population was reported at 35,600 people by the 2010 Federal Census. Shrewsbury is the largest town in Worcester County. Essentially, we protect the same residential population as our neighbors in Boylston, Northborough and Westborough combined. The population of Shrewsbury is larger than Natick and just slightly less than the cities of Fitchburg, Leominster and Marlboro. The staffing levels for the aforementioned fire departments are more than double the size of Shrewsbury's Fire Department. Simply stated, we need more people to meet the demands and expectations of this continually expanding community.

For FY 2012 the Shrewsbury Fire Department was staffed at thirty four (34) firefighters and officers. That is a reduction of two (2) positions since FY 2010. It is also the smallest configuration of firefighter staffing since 2004. It should be noted that the authorized staffing level for this department does not meet any nationally recognized standards for apparatus manning or fire ground operations. According to nationally recognized standards we should have a minimum compliment of fifty-two (52) firefighters. That would represent thirteen (13) firefighters per shift. The fire department is also deficient in the area of supervisory, administrative and/or secretarial staffing. Any further reductions in staffing could result in fire stations being closed.

### **Equipment:**

In 2011, the fire department was fortunate to receive enough funding to replace, repair and upgrade some of its older and outdated equipment. Educational programs were also funded by grants and private donations.

Equipment news and updates:

- Engine 2 – Approved for refurbishment including: body work, engine work and transmission replacement.

- Computer and Information Technology upgrades including: new Firehouse software package, mobile data terminals and Apple iPads for field inspections and code enforcement. Special thanks to Mrs. Barbara Donohue and Family for funding more than half of this essential safety and technology project.
- A Massachusetts Safe Grant was awarded in the amount of \$6300.00 to supplement public education and safety programs in the community.
- We have applied to the Federal Emergency Management Agency (FEMA) for Assistance to Firefighters Grant (AFG) for \$300, 000 to replace our aging, non-compliant Self Contained Breathing Apparatus (SCBA). Our application is still under review and has been supported by our local officials and Senator John Kerry's office.

### **Personnel:**

In June, Captain James Colonies and Firefighter Alton Bauckman retired from the ranks of the fire department. We thank them both for their years of service to the community and wish them well in the future. Both men served in this department for nearly thirty (30) years. Both are United States Military Veterans and we extend our gratitude to them for their service to our country.

Firefighters Shawn Green and Daniel Lodowsky were hired as replacements for Captain Colonies and Firefighter Bauckman. Both men graduated from the Massachusetts Firefighting Academy in the summer of 2011. Firefighters Green and Lodowsky are now National Pro-Board Certified to Firefighter Levels I & II. They completed 12 weeks (and over 500 hours) of physical and firefighter skills training. Firefighter Mark Mann was promoted to the rank of Acting Captain assigned to Group 2. The permanent position of Captain will be guided by the results of the Massachusetts Civil Service Employment Test for fire officers administered in November of 2011.

On-Call Firefighters Sean Simpson and Michael Guarino were appointed to fill positional vacancies for 2012. Sean had previously served as a four (4) year veteran of the "On-Call" department and is certified to Firefighter I/II. Firefighter Guarino is a veteran of both the U.S. Army and U.S. Navy serving our country in the Iraq War. He has had extensive firefighter training as provided by the U.S. Navy to all shipboard personnel. He will attend the Massachusetts Firefighting Academy, along with Firefighter Simpson, in April of 2012.

Firefighter Brendan Palumbo was the recipient of the 2010 Liberty Mutual Firemark Award for the outstanding firefighter of the year for the Shrewsbury Fire Department. Brendan worked as part of team that rescued a six (6) year old boy from the bottom of a well in the fall of 2010. Firefighter Palumbo was lowered down into a confined space with the use of a tripod and rope hauling system. The boy was retrieved from the well with only minor injuries thanks to Firefighter Palumbo and a team of Shrewsbury Firefighters.

This past fall, Firefighter Aaron Roy completed all the requirements needed to become a Hazardous Materials Technician. He graduated from the Massachusetts

Firefighting Academy HazMat Class and is the second Shrewsbury Firefighter to reach this level of distinction. Firefighter Roy will serve as a technical expert, instructor and liaison for the fire department. He will work to help businesses in the community meet chemical safety compliance requirements.

Retired Firefighter David ‘Duffy’ Sharp passed away at the age of 66. He served the Town of Shrewsbury as both a firefighter and special police officer. Firefighter Sharp also served our country as a member the U.S. Marine Corps in Vietnam. We wish his family well for the future.

### **Calls for Service:**

#### **Break-down for 2011:**

Building Fire	70
Mutual Aid Given	17
Automotive Fire	17
Brush Fires	21
Dumpster / Container Fire	2
Fire, Other	6
Explosion	0
Fire Alarm Response	352
Emergency Medical Response	2303
Vehicle Accident / Medical	209
Lock Outs	79
Elevator Related	13
Water / Ice Rescue	4
Animal Rescue	3
Rescue, Other	21
Natural Gas Leak	65
Hazardous Material Response	39
Carbon Monoxide Alarm	93
Electrical Hazard	69
Industrial Accident	4
Water Related Problem	31
Smoke Related Problem	61
Burn Complaint/Unauthorized	38
Public Assist	51
Assist Police	19
Citizen Complaint/Investigation	17
<b>Total Emergency Response</b>	<b>3,604</b>
<b>Total Inspections and Permits</b>	<b>1,594</b>

# **FORESTRY DEPARTMENT**

**John F. Knipe, Jr., Tree Warden**

Trimming and removal of shade trees was carried out throughout the year. Branches that have been weakened by storms were removed, and trees considered a hazard along the roadside were removed. This work was performed by a contractor and some of the work was done by utilizing Highway Department personnel and equipment.

With the Asian Long Horn Beetle being found in Worcester and some surrounding towns, this has changed the tree industry. The entire Town of Shrewsbury is in the quarantine zone which means all tree removal, trimming of host trees and composting operations have changed.

The snowstorm of October 29 & 30th, 2011 did extensive tree damage to both public and private trees. The Town of Shrewsbury through its staff and private contractor collected and chipped storm debris throughout the entire town.

All work was done in compliance with Asian Long Horn Beetle regulations. Residents may find updated information related to Asian Long Horn Beetle on the Town Website.

## **BOARD OF HEALTH**

John M. Collins, Esq., Chairman  
Richard J. Correia, P.E., Member  
Maria Narducci, MD, Member

## **HEALTH DEPARTMENT**

Derek S. Brindisi, M.P.A., R.S., Director of Public Health  
Matthew J. Armendo, Sanitarian  
Randall Phelps, Contracted Food Inspector  
Kerry M. Stockwell, Administrative Assistant  
Jeff Howland, Contracted Title V

**THE BOARD OF HEALTH** is a three member board appointed by the Town Manager. The Board of Health and the Health Department are involved in many activities related to public health and the environment, including but not limited to bio-terrorism and public health emergency preparedness planning, communicable disease control, preventing smoking and exposure to second hand smoke, immunizations, solid waste and recycling, on-site sewage disposal, food safety and protection, healthy housing, illegal dumping and nuisance type complaints such as noise, dust and odor.

This past year, the Health Department bid farewell to two longtime Town employees. Robert Moore the Town's Public Health Sanitarian for the past 24 years retired on September 30th 2011. Likewise, Paula Vincequere, the Administrative Assistant for the Board of Health since 2000 had also retired on July 31st 2011.

As we bid farewell to Bob and Paula, we welcomed Matthew Armendo, Sanitarian and Kerry Stockwell, Administrative Assistant to the Department.

### **PERMITS AND LICENSES:**

The Board of Health requires a license and issues permits for the following activities as required by Massachusetts General Law:

A Permit to Operate a Food Establishment, Permit to Sell Milk, Permit to Operate an rDNA Facility, Permit to Sell Tobacco Products, Permit to Manufacture Ice Cream and Frozen Desserts, Permit for Body Art and Body Art Establishment, Permit to Install On-Site Sewage Disposal Systems, Permit to Pump and Transport Sewage, Permit to Operate a Tanning Facility, Permit for Semi-Public Swimming Pools, Permit to Operate Recreational Camps for Children, Funeral Director Licenses and Issuance of Burial Permits.

### **PUBLIC HEALTH EMERGENCY PREPAREDNESS PLANNING:**

In 2003, the Public Health Emergency Preparedness Cooperative (CDC PHEP) grant of the US Centers for Disease Control and Prevention was announced, strengthening an emerging priority of health and medical preparedness for local Boards of Health across the nation. Since the inception of the CDC PHEP grant, the Region 2 Public Health Emergency Preparedness Coalition, a regional coalition of 74 communities in Central Massachusetts have been meeting twice per month to plan for major



infectious disease events, such as an influenza pandemic. The Board has developed a plan in conjunction with Town Public Safety, Public Schools and Emergency Management officials, a system whereas local government has the ability to appropriately distribute/administer vaccines or chemoprophylaxis within 24 hours of a large scale infectious disease outbreak.

### **TOBACCO CONTROL AND TOBACCO USE PREVENTION:**

In January 2011, the Board of Health revised the Town Tobacco Control Regulations, thus further limiting youth access to tobacco products while developing more strict standards for tobacco retailers. Incremental measures such as these prove invaluable as we continue to seek out policies and strategies to lower smoking use and prevent our youth from becoming the next generation of tobacco users.

#### *Regional Tobacco Control Collaborative*

The RTCC is a collaborative of eighteen Boards of Health in Central Massachusetts, of which Worcester is the lead Board. The Town of Shrewsbury and the following communities are served: Auburn, Boylston, Charlton, Dudley, Grafton, Holden, Leicester, Marlborough, Northborough, Oxford, Shrewsbury, Spencer, Southbridge, Sturbridge, West Boylston, Webster and Worcester. This collaborative maintains the integrity and autonomy of its Board of Health members while the city provides assistance and guidance in all tobacco related issues. The RTCC is responsible for conducting youth access to tobacco compliance checks of all tobacco retail facilities in the eighteen cities and towns in the collaborative. In addition, the RTCC conducts point of purchase audits for all communities within the collaborative and is also responsible for enforcing MGL 270, section 22, "Smoke Free Workplace Law."

### **ENVIRONMENTAL HEALTH:**

Health Department staff ensure business and residents comply with numerous environmental health regulations. Most recognized, is the food protection program, where staff conduct systematic inspections of more than 170 food establishments in town, reviews plans and specifications for new food businesses, investigates complaints and brings non-compliant businesses to administrative hearings with the Director and/or the Board of Health. Our Sanitarian also conduct inspections for semi-public swimming pools, tanning facilities and recreational camps for children, and investigate complaints related to housing, lead paint, illegal dumping, the release of oil or hazardous materials, and nuisances in accordance with the following regulations; Chapter V of the State Sanitary Code: Minimum Standards for Swimming Pools, 105 CMR 435.000; Chapter VII of the State Sanitary Code: Minimum Standards for Bathing Beaches, 105 CMR 445.000; Recreational camps for children and family style campgrounds, motels, mobile home parks and cabins; and annually issue licenses for these facilities, M.G.L. c.140, ss.32B and 32C; and Chapter IV of the State Sanitary Code: Sanitary Standards for Recreational Camps for Children, 105 CMR 430.000.

### **TITLE 5 AND SEWAGE DISPOSAL:**

Soil tests were witnessed for the construction of on-site sewage disposal systems on thirty-five residential or commercial properties. Plans were approved for seventeen new septic systems. Inspections were conducted during the construction of thirteen new sewage disposal systems, seven system repairs and the abandonment of twenty-five

existing systems where the dwellings were connected to municipal sewer. Title 5, the state regulations on the subsurface disposal of sewage, requires an inspection of every on-site sewage disposal system prior to the sale of the property. The inspection program provides very good information on a septic system's ability to protect public health and the environment. The inspection reports are available for prospective buyers. A waiver of the Title 5 inspection requirement is granted for properties that will be connected to municipal sewer within two years of the sale of the property in accordance with the state regulations.

**COMMUNICABLE DISEASE CONTROL:**

Infectious diseases constitute a continuing threat to the public's health. They cause illness, suffering, and death, and place an enormous financial burden on society. Although some infectious diseases have been controlled by modern technological advances, new diseases are still emerging. Under Massachusetts General Laws (MGL), Chapter 111, suspected and/or confirmed cases of diseases dangerous to the public's health are reportable to the local Board of Health and/or the Massachusetts Department of Public Health (MDPH). Reporting disease occurrences enables the public health staff to monitor trends, detect and control outbreaks, and evaluate prevention activities. The Board of Health regularly collects important information on all reported diseases as part of routine epidemiological disease investigations.

The following is a summary of the 126 reported diseases in Shrewsbury during 2011:

- 6 Campylobacteriosis
- 1 Cryptococcus neoformans
- 1 Dengue Fever
- 20 Hepatitis C Chronic
- 1 Hepatitis C Acute
- 1 Hepatitis B Acute
- 20 Hepatitis B Chronic
- 3 Group B Streptococcus
- 3 Streptococcus Pneumoniae
- 2 Human Granulocytic Anaplasmosis
- 17 Influenza
- 1 Shigellosis
- 27 Lyme
- 1 Measles
- 1 Mumps
- 1 Pertussis
- 7 Salmonellosis
- 6 Giardiasis
- 6 Varicella
- 1 Viral Meningitis (aseptic)

**INFLUENZA:**

One hundred and thirty-two residents received an influenza vaccination at the Town's annual flu clinic held at the Senior Center on November 3rd, 2011. Additionally,

44 town employees received influenza vaccination at the Town Hall on November 4th, 2011. The Board of Health appreciates the participation and assistance of Walgreen's in this year's clinic.

### **RABIES:**

The Board of Health's, Animal Inspector, the Animal Control Officer, the Police Department, and local veterinarians have been working diligently to protect residents, domestic animals and livestock from rabies. Dog and cat owners must keep their pets vaccinated for rabies. Calls regarding animals suspected of having rabies should be directed to the Police Department, Animal Control Officer.

### **COMMUNICATIONS:**

As part of the Board of Health's ongoing efforts to educate and keep the public informed through various social and traditional media, the Department disseminated important messaging to Shrewsbury residents on numerous topics regarding the health and safety of the community. Over the past year press releases, government channel messaging and web site stories were drafted and issued on numerous topics ranging from emergency preparedness, prescription take back, response to community public health emergencies, food safety and community immunity/vaccination campaigns. Several news paper/on-line articles were published in the Telegram, Shrewsbury Chronicle, The Patch and WCTR Channel 3.

Press releases include items such as:

- Prescription Drug Take Back Day
- Community Immunity/Flu Clinic
- Hurricane Preparedness Safety
- Food Safety During Power Outages
- Winter Storm Preparedness Safety Tips
- West Nile Virus Notification/Safety Tips
- Lake Quinsigamond Notification
- District Incentive Grant Award Notice

As technology allows, we fully intend to further our messaging through these various networks in order to keep our community informed, safe, and leading healthy lives.

### **REGIONAL PUBLIC HEALTH SERVICES:**

In 2010, the Town entered into a pilot inter-municipal agreement with the city of Worcester to provide administrative, supervisory and policy services to the Shrewsbury Board of Health and staff. Then in 2011, the City entered into additional pilot agreements with the Towns of Shrewsbury, Leicester and Millbury. These successful collaborations demonstrated efficiencies in the public health system when like minded communities work together towards a common goal. Larger public health systems (like what is being created) have efficiencies of scale and are better staffed, resulting in better performance and enhanced ability to address community health needs. Part of this past year's public health regionalization efforts were to continue to explore other municipalities that may be interested in these common goals in order to increase these economies of scale.

Then in December 2011, the City of Worcester working in partnership with the towns of Shrewsbury, Holden, Leicester, Millbury, and West Boylston was awarded a grant in the amount of \$325,000 over four years from the Massachusetts Department of Public Health to advance its ongoing regionalization efforts. Collectively, these Boards of Health will be known as the Central Massachusetts Regional Public Health Alliance and will service a population of 265,899 residents. This grant will allow the “Alliance” to provide a range of public health functions and services for these six communities and to begin the development of a regional public health department.

Goals of the Alliance are to establish an accredited public health department that demonstrates cost-savings and efficiencies, and measures and monitors health status and risk to identify health priorities. Additionally, these funds will be used to address gaps in the capacities of health departments to protect and promote public health through food protection, sanitary code enforcement, disease prevention and response, and policies and programs aimed at smoking, obesity, health disparities, underage drinking, and other health threats.

# **HIGHWAY DEPARTMENT**

## **John F. Knipe, Jr., Superintendent**

During the winter of 2010-2011, there were nine (9) plow able snowstorms with a total of 94 inches of snow. The first snowfall was on December 26, 2010 and the last on February 27, 2011. Plowing is carried out only when a storm accumulates three inches or more of snow.

Snow and ice control was maintained by twenty-one pieces of heavy equipment and two sidewalk plows. Highway personnel, as well as nine trucks from other departments, were used during snowstorms. The Town also used sixteen private contractors utilizing twenty four pieces of equipment.

The Department used 1,886 cubic yards of sand, 6,082 tons of salt, and 4,998 gallons De-Icing Liquid. Every effort was made by this department to limit the amount of salt used on roadways and yet still maintain a safe driving environment.

The task of maintaining the many miles of public and private streets in 2010-11 was carried out by the Highway Department, which consists of a Superintendent, one Motor Equipment Repair Foreman, two Mechanics, one Foreman, five Equipment Operators and two clerks. Responsibilities of the Highway Department include maintenance of town equipment, roads, traffic lines, storm drainage, installation of traffic and street signs, brush control along roadways, snow and ice control, resurfacing, and sealing of streets. There are 150.97 miles of town roads including Fortune Boulevard and Holt Street. The department is also responsible for snow and ice control on private streets which have a total of 13.07 miles and 4.27 miles of subdivision streets which have not yet been accepted by the Town.

Since the closing of the Town's sanitary landfill located on the Hartford Turnpike (Route 20), this department has seen an increase of illegally disposed of rubbish and building debris along public ways. During the course of the year, personnel and equipment from this department have been utilized to pick up and dispose of this material.

### **SIDEWALK PLOWING**

Sidewalks in the vicinity of schools are plowed, which includes thirty-eight streets with approximately 21.7 miles of sidewalk. This work is performed by two sidewalk plows operated by department personnel and outside seasonal staff.

### **SAND BARRELS**

Sand barrels are placed in sixteen (16) locations at the town buildings and maintained by the Highway Department

## **DRIVEWAY PERMITS**

Shrewsbury residents who resurface, reconstruct, or construct a new driveway are required to apply at the Highway Department Office for a permit. These permits allow this department a method of controlling the manner in which this work is done. There were a total of thirty seven (37) permits issued during 2010.

## **STREET AND SIDEWALK SWEEPING**

Sweeping of streets and sidewalks were done from the last week of March through the first week of June. Two sweepers were used for one shift operation.

## **TRAFFIC LINES**

A private contractor completed reflective traffic lines on twenty-nine streets totaling 305,322 feet. A private contractor was used to paint crosswalks, parking lots and leg-ends throughout the town.

## **RE- SURFACING (Machine Laid) TYPE I**

Bituminous Concrete Type I asphalt was applied to the following streets. The Town appropriated funds and reimbursement was received under the Highway State Aid Program.

### **Reimbursement 100%**

<u>Street</u>	<u>Length (in feet)</u>	<u>Amount (in tons)</u>
Colonial Drive	5,321	1,507
Holman Street	3,678	1,113
Julio Drive	1,811	594
Old Mill Road	2,218	661
Spring Street	3,174	799
Whippoorwill Drive	300	120

### **Total of 100% Streets**

## **CRACK SEALING**

Sealing and cleaning of construction and random cracks in bituminous concrete pavements, and vegetation removal and sterilization of cracks where necessary. Town appropriated funds and reimbursement was received under the Highway State Aid Program.

### **Reimbursement 100%**

<u>Street</u>	<u>Length (in feet)</u>	<u>Square yards</u>
Arrowwood Drive	3,443	11,565
Bittersweet Circle	497	2,090
Centech Blvd	5,152	21,150
Cherry Hill Road	527	2,200
Cottonwood Circle	370	1,285
Deer Run Drive	493	1,885
Elderberry Circle	487	2,062
Hobblebush Road	435	1,290
Meadowsweet Road	827	3,060
Nightingale Drive	922	3,300
Pheasant Hill Drive	811	2,900
Quail Hollow Drive	650	2,450
Stoney Hill Road	6,731	22,680
Sycamore Road	924	3,290
Thistle Hill Drive	880	2,925

### **Total of 100% Streets**

### **BRUSH CONTROL**

During the year, brush was cut along public roads utilizing department personnel, using a tractor and brush-cutting machine and a private contractor.

### **STORM DRAINAGE**

<u>Location</u>	<u>Type</u>	<u>Length Feet</u>	<u>Structures</u>
Oak Street	12"ADS N12	22	2 C.B's & 1 M.H.

# **SHREWSBURY HISTORICAL COMMISSION**

The Shrewsbury Historical Commission (HC) established in May 2005, is an appointed Board of seven members that are residents of the Town of Shrewsbury.

The Shrewsbury HC meetings are posted 48 hours in advance. The HC meets on the fourth Thursday of each month. The HC does not meet during July and August. Meetings begin at 7 p.m. at the Shrewsbury Town Hall and are open to the public.

## **SHREWSBURY HISTORICAL COMMISSION MISSION STATEMENT**

The Shrewsbury Historical Commission is responsible for performing historical research, identifying historical assets, suggesting preservation tools, and coordination amongst officials at the local level. Within the community, the HC aims to both strengthen the community's technical expertise and effectiveness in historical preservation; and to heighten public awareness, understanding, and appreciation of the town's historic resources and their preservation. By these measures, the HC helps foster a community that will provide a proud and responsible stewardship of our town's historic legacy.

### **The Shrewsbury Historical Commission Objectives**

- To identify, record & inventory Shrewsbury's historical assets
- To create a Web site for the Shrewsbury HC
- To develop a comprehensive technical historic preservation manual for historical properties owners in the Town of Shrewsbury
- To raise the general public awareness of town's historical assets for broadened public information, awareness, and support through positive public relations
- To collaborate with other groups and organizations sharing similar interests and goals
- To develop the HC as an information portal for rehabilitation funding and grants, as well as a networking resource with state and national organizations and parties sharing similar interests.
- To develop the HC as an advisory resource for the Town and property owners in the Town of Shrewsbury.
- To become the communication conduit between the Town and The Massachusetts Historical Commission.



## Shrewsbury Historical Commission Members Terms

Kevin Samara, Chairman	2014
Christopher Kirk, Vice Chairman	2013
Gail Aslanian	2013
Harold Richardson	2012
Loretta Morelle	2012
Evelyn Lincourt	2012
Patricia A. Wolf	2012

### January 2011:

HC Did Not Meet Due to Weather

### February 2011:

#### *Historical maps Historic Property Inventory*

Historical Commission members have contributed funds to have copies of 1832, 1859, 1870, and 1898 maps of town reproduced for the purpose of their research. The town maps will be used to accurately compare historic properties within at the time spectrum.

#### *Former Wheelock House, 234 Gulf St.*

David Mountain, the new owner of the former Wheelock house at 234 Gulf St., reports that the house will be reconstructed in Steuben, Maine during the summer of 2011.

#### *Ownership Historic Commission Research*

The question has come up concerning the sale and potential profit from individual HC member research. Mr. Samara cited that the Massachusetts state laws regarding local commissions clearly state that a member cannot profit from his or her position on a commission.

#### *Shrewsbury Historical Commission Facebook Page Proposal*

Mr. Samara suggested creating a Facebook page for the Shrewsbury Historical Commission. He will undertake this project and present at the next meeting

### March 2011:

Mr. Samara reviewed the town assessor's Web database, "Patriot Properties". Mr. Samara recommended that the survey of historic properties be limited to buildings that were constructed in or before 1895. Subsequent research by Mr. Samara revealed that there are 242 houses that were built in or before 1900 and 174 that were built in or before 1875. Mr. Samara noted that building booms had occurred repeatedly, often coinciding with waves of immigration.

#### *Ms.Lincourt's Research*

Ms. Lincourt continues her research on old mansions in town. Next month Ms. Lincourt intends to meet with current or former owners of the mansions on Grafton St. She will also meet with local resident Mary Layden, who was born on the Whittall estate and whose father worked there, tending the furnaces.

### *Facebook*

Mr. Samara has created a page for the Shrewsbury Historical Commission on "Facebook" and reports that the page is already attracting positive feedback.

### **April 2011:**

The Historical Commission met jointly with the Historic District Commission and members of Mass DOT and their consultants. Mass DOT presented the latest design plans for the Kenneth P. Burns Bridge. Mr. Shrimpton also informed all present that the meeting was being held to comply with Section 106 of the federal National Historic Preservation Act of 1966, since the bridge is eligible for listing in the National Register of Historic Places. Bridge lighting was disgusted. The ornamental design and plaques were disgusted. The Shrewsbury Historical Commission repeated their opinion that was for a simpler design without ornamental supplements. Mr. Samara stated that the commission was pleased that Mass Dot endorsed the Commissions suggestion for historic plaques on the bridge. He also stated that the Commission had been actively working on the topics and wording for the plaques and that they would forward their preliminary work to the DoT. The construction schedule of the bridge was reviewed.

### **May 2011:**

Ms. Lincourt's research on old mansions in town has earned her recognition from the Shrewsbury Historical Society by awarding her the Society's "Spirit of History" citation. Ms. Lincourt is finishing her research on the Hobbs estate. She intends to do further research in the Worcester Public Library's archives and at the Worcester Museum. Mr. Kirk suggested that she include, in the documentary that she intends to produce, local residents' recollections about the mansions. Mr. Samara suggested that the Commission videotape interviews with local seniors.

### **June, July & August 2011:**

The Historical Commission Did Not Meet

### **September 19, 2011:**

#### *Kenneth Burns Bridge*

The Shrewsbury HC continues to participate in the MA DOT Burns Bridge meeting held at City Hall in Worcester. Mr. Samara presented a summary of that meeting. The alternative proposed "Gateway Design" were reviewed. Comments and concerns were articulated by the Commission and encouraged support for a design that has less mass. Mr. Samara urged all HC members to make the effort to attend the MA DOT meetings. The next meeting on ornamentation of the Kenneth Burns Bridge will be held in City Hall in Worcester on September 20th at 8:30 a.m.

#### *Inquiry Structure North of St. John's Athletic Field*

On September 5th, the Commission received an inquiry from Mr. Bruce Maillet, a resident and trustee of the Westbrook Crossing retirement community (off W. Main St.). Mr. Maillet inquired about the origin of the gun range adjacent to St John's athletic field. Mr. Kirk is researching the facility

## **October 13, 2011**

Mr. Morgado, Ms. Dolan, and Mr. Brown attended the meeting on the assumption that there would be a discussion and questions about the proposed library building project. Mr. Samara subsequently met with Mr. Morgado to further discuss after the HC meeting

### *Gun Range, Main Street*

On September 5, 2011, Mr. Bruce Maillet of 6 Cabot Drive, Shrewsbury, inquired about a mortared stone wall and some metallic equipment that he'd found during the previous winter in an area north of St. John's athletic field at 315-347 Main St., Shrewsbury. Mr. Maillet sent Mr. Kirk photos of the wall and the equipment. On September 17th, Mr. George Sandy of California, a former resident of the area in question, said that the area had been a shooting range of the Harrington and Richardson Arms Co. of Worcester, and that the stone wall was part of a target butt (a berm for intercepting stray bullets on a shooting range) and that the equipment was apparatus for raising and lowering the targets. On September 22nd, Mr. Maillet led Mr. Kirk to the site, where they documented the structure and the equipment. On October 20th, Mr. Michael Perna of the HDC said that in 1911, the area had been established as a shooting range for the local National Guard units. There had been an assembly hall (or "range house") and a house for the range keeper's family on the property. He provided photos of both buildings. However, no traces of either building have been found yet.

### *Biography of Major Howard W. Beal*

Mr. Samara received an inquiry form the superintendent of the cemetery in Surennes, France for American soldiers who had died in France during World Wars I and II. The superintendent was seeking information about Major Howard Walter Beal (1869 - 1918), a Worcester physician who had a summer residence in Shrewsbury and who was killed in France in 1918. Mr. Kirk compiled a brief biography of Major Beal.

## **November 2011:**

Mr. Kirk acting Chairman, Joint meeting with Mass Dot and the Shrewsbury Historical Commission

### *Kenneth Burns Bridge*

Mr. O'Dowd and Mr. Shrimpton explained that officials of the Kenneth Burns bridge design team were meeting with the Commission members in order to comply with section 106 of the National Historical Preservation Act of 1966. Mr. O'Dowd explained that although initially a simple "base concept" design for the bridge had been presented, in August 2011, elected officials decided that they wanted a more imposing "gateway" design. Mr. Bua then reviewed the various gateway designs that had been developed and which had been considered by the Bridge Aesthetics Advisory Committee. The latest design consists of four abstract "sails", one at each corner of the bridge, which would be 55-60 feet tall and would be made of anodized aluminum. One side of each sail would be illuminated at night by green and blue lights at the sail's base.

The members present authorized Mr. Kirk, acting chairman, to sign a letter to the Massachusetts Department of Transportation, expressing their opposition to any bridge design incorporating "gateway" elements. (The members had approved such a letter

at their October meeting, but Chairman Samara was not present at this meeting to sign the approved version of the letter.)

Historic District Commission (HDC) Request to Share Minutes with the Historical Commission. The HC voted to exchange meeting minutes with the HDC.

*Mr. & Mrs. Charles Chandler Houghton*

During the course of her research on old mansions in Shrewsbury, Ms. Lincourt learned of Frank Houghton, who lived on an estate at 59 South St., Shrewsbury and who was a wealthy manufacturer of shoes in Worcester. While researching Mr. Houghton, Mr. Kirk contacted Ms. Judy Froehlich of California, who is a distant relative of Mr. Houghton. She provided biographical information about Mr. Houghton and his residence.

*State Senate Bill S. 2053*

Mr. Michael Steinitz of the Massachusetts Historical Commission (MHC) urged preservationists in the state, including historical commissions and historic district commissions, to contact the state legislature's Joint Committee on State Administration and Regulatory Oversight and express their opposition to Senate bill S. 2053. This bill would restrict the jurisdiction of the MHC only to properties that are on the state's register of historic places, whereas the MHC's jurisdiction currently extends to properties that are eligible to be listed on the state's register.

**December 2011:**

The Historical Commission Did Not Meet

Respectfully Submitted  
J. Kevin Samara, Chairman  
Shrewsbury Historical Commission

# **HISTORIC DISTRICT COMMISSION**

**Brian R. Beaton, Chairman**  
**Paula Lupton**  
**Michael Perna**  
**Kristine Gustafson**  
**Robert Cox**  
**Henry Wood**  
**Donald Gray**

The Historic District Commission meets at 4:30 p.m. on the third Thursday of each month at the Shrewsbury Town Hall, except for the months of July and August. Additional meetings are scheduled for specific matters concerning the Shrewsbury Historic Districts. All Historic District Commission meetings are open to the public.

The Historic District Commission has jurisdiction over two (2) designated Historic Districts in the Town of Shrewsbury. The Artemus Ward homestead owned by Harvard University and the Historic District in the center of Shrewsbury, which extends north of Main Street, including the Town Common, The First Congregational Church and the old graveyard in the southeast section of Mountain View Cemetery.

The Historic District Commission is governed by and executes its responsibility under Chapter 40C of the General Laws of Massachusetts, the bylaws of the Town of Shrewsbury, and follows the guidelines of the U.S. Department of Interior.

The following agenda items were put forth during 2011:

## **January 20**

Christopher Kirk of the Shrewsbury Historic Commission provided the HDC with an update regarding the approval of the Library Project at the recent Town Meeting and the purchase of the Shrewsbury Credit Union property.

The HDC issued a Certificate of Appropriateness to the owners of the Sumner House pursuant to repairs to the roof of the structure.

The HDC issued a Certificate of Appropriateness to the Congregational Church pursuant to landscaping around electrical equipment along the west side of the Church.

## **February 17**

The HDC discussed recent developments with the Library Project.

The HDC reviewed past discussions with the Congregational Church regarding the relocation of trash receptacles and landscaping around electrical equipment.

## **March 24**

The HDC discussed the requirements and conditions of the Certificate of Appropriateness previously issued to the Congregational Church, including the condi-

tion that shrubs completely encircle the electrical equipment along the west side of the Church.

The members of the HDC discussed the status of the MLC Grant for the Library Project and current activity of the Library Building Committee.

### **April 28**

The HDC issued a Certificate of Appropriateness to the owners of 17 Prospect Street pursuant to the construction of a balustrade on the porch roof of their house.

Kevin Samara discussed communications with the Massachusetts Historical Commission regarding the design of the Library Project.

Michael Perna updated the HDC on the peeling of paint on the Congregational Church and the Church's plans for repairs.

Members of the Massachusetts Department of Transportation Consulting Team for the Reconstruction of the Route 9 Lake Quinsigamond Bridge conducted a presentation on the details and design of the Bridge.

### **May 25**

The HDC discussed anticipated roof repairs to the Sumner House and a corresponding Certificate of Appropriateness.

The HDC discussed recent developments with the Library Project.

### **June**

The HDC did not meet.

### **July**

The HDC did not meet.

### **August**

The HDC did not meet.

### **September 15**

Jim Heald of Heald Chiampa Funeral Directors met with the HDC to discuss a proposed memorial garden and tree planting for the front yard of the Sumner House.

The HDC continued discussions regarding the potential relocation of the trash receptacles and additional landscaping at the Congregational Church. The HDC elected Brian Beaton as Chairman.

The HDC evaluated a correspondence from the Massachusetts Historical Commission regarding a request for photographs and information concerning the library building. The HDC agreed to address these requests after the upcoming Town Meeting.

The HDC discussed and evaluated the potential expansion of the Historic District.

## **October 20**

Jim Heald of Heald Chiampa Funeral Directors met with the HDC to discuss two (2) Certificate of Appropriateness applications for the Sumner House. The first Certificate of Appropriateness application related to a garden bench for the Funeral Home garden in front of the building. The second pertained to the sign in the garden at the intersection of Route 140 and Prospect Street. The HDC unanimously approved both Certificates of Appropriateness.

The HDC agreed to contact a representative of the Congregational Church to discuss the trash receptacles in the parking lot of the Church and the shrubs bordering the cell tower equipment.

Christopher Kirk provided a summary of current Historic Commission projects.

The HDC reviewed discussions with Patricia Wolf regarding the potential inclusion of her property located on Oak Street into the Historic District.

## **November 17**

Kristine Gustafson provided a status update on the Committee Activity Log.

The HDC reviewed its discussions with representatives of the Congregational Church regarding the trash receptacles in the parking lot of the Church and the shrubs bordering the cell tower equipment along the west side of the Church.

Patricia Wolf met with the HDC to review the potential inclusion of her property located on Oak Street into the Historic District.

Henry Wood reported on repairs and painting of the Fallon House.

## **December 15**

Donald Gray notified the HDC that Dr. Bill Stuart would be attending the next meeting on behalf of the Congregational Church. The members of the HDC provided suggestions for relocating the trash receptacles and replacement of the shrubs.

The members of the HDC discussed the procedures required for expansion of the Historic District, and evaluated dates for a site visit to the home of Patricia Wolf. The members of the HDC also explored the possibility of preparing informative materials for the public regarding the Historic District and the role of the HDC.

# HOUSING AUTHORITY

Shrewsbury Housing Authority is a politic, corporate and duly organized public housing agency. State and Federal lawmakers promulgate rules and regulations by which the housing authority must abide. The authority's funding is received directly from state and federal agencies.

A five-member Board of Commissioners oversees the authority by providing leadership and advice, advocating for current and future housing. As public officials, they hold meetings according to M.G.L. chapter 39 sections 2B of open meeting law. Meetings are on the second Tuesday of the month and open to the public. We post all meetings with the Town Clerk at the Town Hall with a copy of our agenda at the Police Department.

The Executive Director is responsible for the day-to-day administration of Federal and State programs. Together the Executive Director and Board of Commissioners form a powerful force in serving those in need within this community. The current Board of Commissioners, Executive Director and Deputy Director are listed below:

**Commissioners:**            **Richard Ricker, Anthony Cultrera, Paul Campaniello, Mary Jordalen, and Kevin Byrne**

**Executive Director: Dennis Osborn**  
**Deputy Executive Director: Kelly Bergeron**

The Shrewsbury Housing Authority has been a vital link to the community since it held its first meeting on March 20, 1963. The housing authority's success can be attribute to the hard work of individuals with the vision to bring affordable housing to the town. Over the past forty years the authority has grown and evolved. The need for affordable housing is evident in the long waiting list for underserved town residents, tough economic times heightens our awareness of the need to preserve and create affordable housing in the town of Shrewsbury.

<u>State Funded Sites</u>	<u>Federally Funded Sites</u>
<i>Elderly</i>	<i>Elderly</i>
100 Units – Francis Gardens	100 Units – Shrewsbury Towers
36 Units – Elizabeth Gardens	173 Section 8 Vouchers
<i>Family</i>	
13 three-bedroom units on scattered locations	
4 two-bedroom units – South Street	
<i>689-2</i>	
3 five-bedroom houses on Lake Street	

Section 8 Housing Choice Voucher program, funded by the Department of Housing and Urban Development (HUD), allows eligible applicants to be subsidized in an apartment that meets the requirements of the program. Presently all 173 Section 8 Housing Choice Vouchers are fully utilized.



The Shrewsbury Housing Authority is dedicated to helping residents grow in spirit, live with a sense of fulfillment, experience dignity and meet the challenges of their changing lives. In the spirit of this mission, the housing authority staff strives to meet the needs of all our residents.

The Shrewsbury Housing Authority has opened three five-bedroom houses on Lake Street as of June 2007. The purposes of these two houses are to help meet the needs of individuals living at the Glavin Center. The addition of five units of housing is scheduled to be under construction in the summer of 2012.

The Shrewsbury Housing Authority makes a payment in lieu of taxes (PILOT) to the Town of Shrewsbury annually. State and Federal agencies have set the formulas for payment. The payments for the past few years are listed below:

<b>Fiscal Year</b>	<b>Federal Pilot</b>	<b>State Pilot</b>	<b>Total Amount</b>
2001 – 2002	\$22,402.00	\$5,205.00	\$27,607.00
2002 – 2003	\$25,741.88	\$5,233.00	\$30,974.88
2003 – 2004	\$22,248.56	\$5,160.00	\$27,408.56
2004 – 2005	\$22,891.08	\$4,166.00	\$27,057.08
2005 – 2006	\$22,667.00	\$4,929.00	\$27,596.00
2006 – 2007	\$23,567.70	\$4,903.51	\$28,471.21
2007 – 2008	\$26,072.63	\$4,914.79	\$30,987.42
2008 – 2009	\$26,924.00	\$6,501.00	\$33,425.00
2009 – 2010	\$27,508.41	\$6,500.08	\$34,008.49
2010 – 2011	\$27,500.00	\$6,501.00	\$34,001.00
2011 – 2012	\$35,218.18	\$6,530.77	\$28,687.41

# **PUBLIC LIBRARY**

## **Board of Library Trustees**

Board of Library Trustees

Laurie Hogan, Chair

Joan T. Barry, Vice Chair

Nancy Gilbert, Secretary

Walter J. Avis, Jr.

Carol B. Cullen (who passed away in March 2011)

(Beth Casavant was appointed to fill the remainder of this term)

Carl A. Larson

Kevin A. McKenna

Barbara Carpenter -term ending May 2011

Frank Stille –term beginning June 2011

Frances Whitney

## **Management Staff**

Ellen M. Dolan, Library Director

George C. Brown, Assistant Director

Nancy Colby, Circulation Services Administrator

Linda Johnson Dashnaw, Head of Children's Services

Pat Haglund, Head of Technical Services

## **A QUICK SNAPSHOT OF LIBRARY USE:**

The Shrewsbury Public Library was full of activity during 2011:

- 248,858 people visited the library during the year
- Library patrons borrowed 423,093 books, videos, magazines and audio items
- Library patrons also borrowed 43,932 items from other libraries, through our inter-library loan service
- Library reference staff answered 28,197 reference questions
- 13,898 children, teens and adults attended 558 programs
- Public Internet and online research computers were used 19,737 times
- Twenty four proctored exams were conducted for students.
- The Outreach Librarian made 448 visits, delivering 3,664 items
- There were 22,214 active library cardholders, with 1,888 new library cards added during the fiscal year.
- 566 volunteers provided 3,724 service hours to support library programs and services
- Library museum passes provide 2,789 visits to area museums for families and individuals
- There were 231 newspaper and magazine subscriptions for patrons to enjoy

## BOARD OF LIBRARY TRUSTEES

Meetings of the Board of Library Trustees: The Library Board meets the fourth Tuesday of every month (excluding July & August) at 7:00 p.m. at the Shrewsbury Public Library.

The Board lost two long term members in fiscal year 2011. Carol Borgatti Cullen passed away in the spring of 2011. Carol was a dedicated, humble and generous member of the board, who provided generously to the library of her time, energies and commitment. She was also an active volunteer at the library and with the Friend's organization. Carol could always be counted on to be there whenever a helping hand was needed. She is greatly missed.

Former library employee and long term library trustee Barbara Carpenter retired from the board in 2011. We miss her practical and common sense guidance on all library service issues.

In 2010, with the support of an eleven member Community Planning Committee (CPC) who worked during July and August, the Board created a new Strategic Plan of Service *covering fiscal years 2012-2016*. Each year, the library management team uses this plan as a guide to the activities of the coming fiscal year. A summary of the planned activities for FY2012 is as follows.

- 1.1 Improve display and arrangement of popular collections- provide new browser unit for non-print media
- 1.3 Introduce Pilot Collection of E-readers for public circulation- expand e-reader collection
- 1.4 Expand downloadable e-book collection, with focus on new models and vendors that better serve patrons needs and usage patterns.
- 1.6 Conduct reader's advisory training for staff
- 2.1 Improve public parking- Seek funding to develop stairs (with appropriate lighting) to join two lots
- 2.2 Improve public computing spaces- replace furniture for public access computers
- 2.3 Provide coffee or café service
- 2.4 Provide better and more abundant public seating and tables- replace arm chairs in 1979 wing.
- 2.6 Expand self-check availability and other technology enhancements to improve user satisfaction- Provide two additional self-check stations
- 2.7 Assess website usability- and implement appropriate recommendations of Technology Leadership Team,
- 2.9 Create Technology Life Cycle Plan- coordinate with Town MIS plans & provide network server to integrate all public access stations
- 3.4 Reintroduce school visits, focusing on schools whose students cannot walk to library for annual visits
- 3.9 Develop collections for caregivers and educators to support early literacy resources- Create new Early Literacy Bags with materials focusing on the five

identified pre-literacy skills of singing, talking, reading, playing and writing for loan to parents and educators

- 3.11 Develop story hour and book talk programs to distribute via local public access and in downloadable format
- 4.2 Create portable computer lab to facilitate improved and expanded technology instruction- Implement more minimal and flexible approach using iPads
- 4.5 Provide staff training on developing effective reference interview skills
- 4-6 Create programs, collections and services for patrons seeking career and job information- seek grant to fund these services
- 5.2 Create formalized collection development policy, with emphasis on responding to demand for popular materials and formats
- 5.4 and 6.3 Develop programs and services that encourage discovery and learning for all ages and - seek National Endowment for the Arts grant for Big Read program in FY2013

## **COLLECTIONS**

The holdings of the Shrewsbury Public Library are as follows:

• Books	111,584
• Art prints	219
• Video and DVD	7,822
• Audio books & music	8,404
• E Books	4,318
• Electronic formats (CD-Rom, CD games, etc.)	930
• Newspaper and Magazine subscriptions	231

## **Museum Passes**

- Children's Museum of Boston
- Davis Farmland
- Discovery Museum
- Ecotarium
- Fruitlands Museums
- Garden in the Woods
- Harvard University Museum of Natural History
- Higgins Armory
- Isabella Stewart Gardner Museum
- Massachusetts State Parks Pass
- MIT Museum
- Museum of Fine Arts, Boston
- Museum of Russian Icons
- Museum of Science, Boston
- Mystic Aquarium
- New England Aquarium
- Norman Rockwell Museum
- Old Sturbridge Village
- Roger Williams Park & Zoo

- Smith College Museum of Art
- Tower Hill Botanical Garden
- U.S.S. Constitution Museum
- Worcester Art Museum

## **Online Resources**

- **Reference Database Subscriptions**
  - o Ancestry.com.
  - o Bookflix
  - o Central Register and Goods & Services Bulletin
  - o Chilton Library
  - o Curriculum Resource Center
  - o Early Peoples through World Book
  - o Encyclopedia Britannica Online
  - o Freegal Music
  - o Gale Databases
  - o Gale Career Transitions
  - o Gale Legal Forms
  - o Grove Art Online
  - o Heritage Quest Online
  - o InfoTrac OneFile, including Expanded Academic ASAP, Business and Company ASAP, General Reference Center Gold, Health Reference Center Academic, Student Edition, Professional Collection, Gale Virtual Reference Library, Biography Resource Center, Marquis Who's Who®, Junior Edition, K12, Contemporary Literary Criticism, Select and Kids Learning Express Library Computer Courses
  - o Living Green through World Book
  - o Mango Languages
  - o Medline Plus
  - o Muzzy Languages Online
  - o Newsbank, including America's Obituaries and Death Notices, America's Newspapers.
  - o Novelist
  - o Oxford English Dictionary
  - o Reference U.S.A, business and residential listings
  - o Science Online
  - o Testing and Education Reference Center
  - o Tumble Books Online
  - o Value Line
  - o Worcester Telegram and Gazette online
  - o World Book Online
- **Digital Collections**
  - o Digital Treasures, database of historic photographs
  - o Freegal Music, download up to 3 songs per week, DRM free, and legally keep them forever! Includes the Sony BMG catalog.
  - o OverDrive digital audio books and videos, downloadable to portable devices and computers

- o NetLibrary digital book collection
- o OneClick Digital- free downloadable audio books
- **Online Services**
  - o Museum Pass Booking Service, allowing patrons to view and book available museum passes from their home computers
  - o Live Homework Help, a live chat based tutorial service available to Shrewsbury residents at no charge
  - o Online language instruction
  - o Online computer instruction
  - o Downloads of music, video, e-books and e-audio books
  - o Online Catalog, allowing patrons to
    - View the holdings of the Shrewsbury Public Library, and more than a hundred other libraries in central and western Massachusetts
    - Reserve titles online, sending them to their desired library for pick-up
    - Renew library materials online and receive email reminders of books and other materials about to come due.
    - View their own transactions such as items checked out, outstanding reserves, fines due, etc.

## **FINANCIAL AND LEGISLATIVE**

The FY2011 Budget process started out with difficult news. The library was facing a reduction of \$143,061 from the request submitted by the Board of Trustees and a cut in library hours from 54 to 40 hours per week. The Trustees accepted all these cuts, but asked to have the authority to change the way one aspect of the reductions were to be made. Instead of cutting \$42,800 from library personnel accounts, they wished to make the reductions in other areas of the library budget, and thus leave existing staffing levels in place and assure that service hours could be maintained and that the library would qualify for a waiver of its state certification requirements. Good news came later in the spring when the Town Manager recommended (and the Finance Committee concurred) that an additional \$56,000 be provided to the library personnel budget. These additional funds and a recent staff resignation of the part time reference librarian, allowed for a major reconfigure of library staffing. A part time position in the Children's Room and a part time reference position were combined into a full time reference librarian. The previous part time position in the Children's room was moved down two levels on the pay scale and the hours were reduced. To help make up the loss in the children's department, we dedicated more paging to the children's room. The savings from these two changes, allowed us to hire a temporary aide for the summer months at the main service desk. We used these changes to expand service hours; restoring Thursday evening hours and opening one hour earlier on Saturday mornings.

During fiscal year 2011 the State's funding of the regional library systems was drastically reduced, resulting in the consolidation of 6 regional systems into one service unit. These regional service units provide the state's libraries with advisory and training services, delivery of inter-library loan materials, online databases and other content for our patrons, and a host of other services to improve and sustain the level of service in libraries across the state. Despite the consolidation, the state was committed to maintaining the robust ILL delivery system, and offering a reduced level of training and con-

sulting services. Databases and online content changed as the selections were standardized across the state. We were concerned and cautious of these changes, and hoped they would not result in reduced ability to serve our patrons. The most immediate deficiency noted was the number and range of training opportunities available for library staff.

## **GRANTS AND GIFTS**

The YMCA granted the library a Together We Can Early Literacy grant, to support programs and services that support early literacy skills development in children.

The Library continued the second year of programs for the two-year, \$12,500 federal Library Services and Technology Act Grant to conduct English Conversation Circles at the library.

Library staff began preparations for an application to the Gates Foundation funded library advocacy campaign called Geek the Library. This campaign seeks to remind people of that wide array of resources available through the library which can meet a vast range of interests and needs.

At the end of the fiscal year, we had wonderful news from our neighbor the Shrewsbury Federal Credit Union of their plans to provide a \$10,000 grant to provide a preschool computer center in the Children's Department

Sunday sponsorships continued a sixth year, and generous donors provided full funding for the 2011 Sunday Season. Donors for this well received program were: Four Sundays: Shrewsbury Federal Credit Union, Two Sundays each Webster Five Cents Savings Bank, Shrewsbury Lions Club, Central One Federal Credit Union ; One Sunday each Shrewsbury Firefighter's Association, Jeff and Priscilla Billingham, Katherine Canney, Shrewsbury Woman's Club, In honor of Erik Bakken's 8th Birthday, Polito Development Corporation, Laurie & Matt Hogan, Shrewsbury Social Club, Britton Funeral Home, Yu-Bin Liang and Wei KongYeoh, Amica Insurance, In memory of James A. Heedles, David & Johanna Musselman, In Memory of Ellen Salmon Ryder, In Memory of Ellen Dolan Killelea, Julia Gallagher and Jon Grayzel, Shrewsbury Education Association, and two anonymous donors

### **Other gifts and support:**

- The Shrewsbury Parks & Recreation Department donated two passes to the Massachusetts State Parks, for use by library patrons.
- A local donor provided funds to replace the tables and chairs in the children's preschool area.
- A group of local supporters joined forces to make the top bid at the Shrewsbury Schools Garden Party fundraiser, which secured the Shrewsbury School Committee for one day of work at the library. The committee members graciously served their time on day in November 2010, working in the children's room, at the front desk and in other service areas.

## PROGRAMS AND SERVICES

A sampling of children's programs included:

- **Annual Summer Reading Club** with the theme "One World, Many Stories" with a variety of programs, crafts, stories, and events. A carnival, attended by hundreds of adults and children, began our summer program this year followed by other special performances. Over 300 children participated in this summer program.
- **Museum of Science** – "Animal Invaders"
- **Back to School** story time for moms and siblings--too young to attend school
- **Big Boo**—Halloween program and trick or treating around the library
- **Winter Reader's Challenge** – an online reading program for children in Grades K- 4 available throughout the winter months
- **Wimpy Kid Event** based on the book Diary of a Wimpy Kid
- **Harry Potter Day**
- **Origami Ornaments** with Haruo
- **Family Gingerbread Workshop** and **Hanukkah** craft program in December
- **Pumpernickel Puppets** presented Sir George the Dragon during winter vacation week (funded by the Friends of the SPL)
- **Princess and Knight Party** during winter vacation week.
- **Talent Shows** featuring children through Grade 4 to highlight their special talents
- **Start U Read** story time with guest appearance by Dora
- **Robert Rivest – Literacy Alive program** (Together We Can Grant)
- **Holi Story Time**
- **Big Joe Story Teller**
- **Mr. Raindrop and the "Edible Aquifer"** presented by SELCO
- **Magic by George** (Funded by a Together We Can Grant)
- **Wee Sign Program** for babies and toddlers (Funded by Friends of the SPL)
- **Weekly story times** for all ages---Baby & Me for new born though pre-walkers, Toddler Story Time for new walkers through age 2 ½, and Preschool Story Time for preschool through kindergarten
- **Spanish story time** presented by Elida Valdez Campos
- **Music 'n Motion** Series sponsored by the Friends of the SPL
- **Therapy Dogs for Reluctant Readers** – Read to Dog program – sponsored by "Paws For People", a volunteer group located at the Tufts Center for Animals, Tufts Cummings School of Veterinary Medicine
- **Holiday drop in crafts** including Valentine for Vets card craft, Chinese New Year craft, and Mother's Day craft.
- **Library Buds** – Saturday morning program for children in Grades 3 -7 to learn "behind the scenes" at the library
- **Library tours** for many area school children both private and public schools
- **Historical library tour** for students
- **Preparing Collections of books** and other materials for classroom use by area teachers
- **Winter craft workshops**
- **Lovin' Legos program**
- **Read to A Tree** summer story hour program in Dean Park, in conjunction with the Parks and Recreation Department



**Adult programs of note included:**

- A new bimonthly scrabble group
- Continued expansion of the English Conversation Circle program
- Monthly French Conversation Circle
- Monthly Genealogy Club
- Monthly Eclectic Book Group, led by volunteer Dean Gillam
- Heritage String Band concert at the Artemas Ward Home, in conjunction with the Spirit of Shrewsbury festivities
- Informational booths at Central One Credit Union Family Day and Spirit of Shrewsbury Expo
- Friends Holiday Open House
- Tax Help sessions with AARP volunteers
- The second annual Foreign Film Festival, sponsored by the Friends of the Library
- The annual post Veterans Day Ceremony reception in the library, sponsored by the Trustees and the Friends of the Library
- Practical Money skills workshop
- “Meet the Author” events with David Curran, Tracy Brusa, Eve Rifkah and Joy Ashe
- Two musical concerts during the year: “Drum Away the Blues” and “Popular Music of the Gaslight Era”
- Pastel class with Greg Maichack focusing on the art of Georgia O’Keeffe (generously supported by a Shrewsbury Cultural Council grant)
- Financial planning seminars
- Archeology programs (Egyptian Mummies, and Forensic Archaeology) as part of Massachusetts Archaeology Month
- A well-attended college planning seminar
- A collaborative poetry program with the Shrewsbury Congregational Church to mark the Elizabeth Bishop centennial on May 11 (here at the Library) and on May 15 (at the church).

**Programs for Teens included:**

In addition to monthly events, ordering, fundraising and various other meetings (over 30 sessions), the following events were held in the Young Adult Department during FY2011.

- Photo Hunt Family Scavenger Hunt
- New Volunteer Orientations (3 sessions over the year)
- Community Harvest Project in Grafton Bus Trip
- SPLAT Bake Sale
- Ordering Day at Borders
- New shelving in YA thanks to now Eagle Scout Tyler Murphy
- Facebook for Parents and Teens Workshop
- Teen Talent Show
- Movie Nights (5 Sessions over the year)
- Halloween Party and Costume Contest
- SPLAT Elections, electing Afsha Rindani the first SPLAT president
- Get Wimpy Book Launch sponsored by the Shrewsbury Federal Credit Union
- Trivia Events (3 sessions held over the year)

- SPLAT Café fundraiser
- Mystery Night for Teens
- Christmas Tree Decorating and Holiday Party
- Best Chef 3 sponsored in part by Buca di Beppo of Shrewsbury and Creedon and Company Catering
- Book Group (3 sessions over the year)
- Dragon Hunt Family Scavenger Hunt sponsored by Dunkin' Donuts
- Dunkin' Donuts Library Shuttle Service on Wednesdays from the Middle Schools
- Loft Open House and SPLAT New Members Meetings
- Valentine's Day Party
- Haunted Library Family Tours run by SPLAT volunteers
- St. Patrick's Day Green Party
- Beading with Brenda Workshop sponsored fully by Brenda Zaleski
- SPLAT Trackers Walking Team at the Relay For Life
- 3-Hour Writing Contest for Teens
- SPLAT members birthday party
- Collaboration with SYFS on the annual T.R.A.I.L.Blazers Leadership Camp at the Shrewsbury High School
- Summer Reading Program for Teens – "Area 609"

A sampling of other Library service initiatives in 2011 includes:

- o The Library increased its service hours starting in fiscal year 2011. By combining two existing part-time positions, we restored the full time reference Librarian's position. We were also able to restore a 17 hour per week summer aid at the circulation desk. These staffing changes, combined with the introduction of self-check out services, allowed us to restore Thursday evening hours and open one hour earlier on Saturday mornings, increasing the schedule from 54 to 59 hours per week.
- o A Toys for Tots drive
- o The Library continued its partnership with the School Department's RECESS program, to encourage reading and enjoyment of the school's summer reading list titles.
- o We continued the FREE online tutoring service for elementary and high school students. Live Homework Help allows students to connect to an expert tutor from any internet connection (home, school or in the library) every day from 4:00 to 10:00 p.m. and receive one-to-one homework help from a live tutor.
- o A November 2010 Fine Amnesty raised \$1,380 for the WWI Monument Repair project
- o Library Director Ellen Dolan and Assistant School Superintendent Jay Cummings began studying ways the schools might benefit from the public library's online resources and ways that our schools and library can better cooperate.
- o Children's service staff gave increasing attention to developing collection, services and programs to support our youngest patrons in developing pre-literacy skills, so that they will be ready to learn to read. This included development of collections geared to building pre-reading skills, re-introduction of story hour programs targeted at babies and toddlers, lowering of the age at which

children could receive library cards from age 5 to 2 years of age, and plans for a new preschool computer center.

- o The Library participated in MassSnapshot day, a day to record a day in the life of a library through statistics collections and photographs, which were compiled statewide.
- o The Library continued its English Conversation Circle program, with a second year of funding from a Library Services and Technology Act Grant from the Massachusetts Board of Library Commissioners. The program is a forum for non-native English speakers to practice and improve their English conversation skills. Program coordinator Priya Rathnam works with four facilitators to conduct four classes each week, with classes for beginners and intermediate learners. Grant funds provided small stipends for the four instructors, and new ESL materials – books, audio CDs, DVDs, and other media. An average of 8-10 people participated in each class. Students hailed from China, Japan, Korea, India, Japan, Iran, Iraq, Syria, Venezuela, Colombia, Nicaragua, Moldova and Egypt. Many students gained proficiency in the language, some have gone on to enroll in local colleges or found employment. . All have appreciated the opportunity to develop new language skills and become more comfortable in their adopted home.
- o We continued to offer exam proctoring for anyone taking online courses; during this fiscal year, we proctored 24 such exams.
- We celebrated National Library Week, 2011, and it's theme of *Create Your own Story @ Your Library*, During the week of April 10 through 16:
  - o Participated in Library Snapshot Day (Wednesday April 13)
  - o Volunteers collected patron surveys on library use
  - o Children and teens had photos taken with Winnie the Pooh and Harry Potter character cut-outs
  - o Refreshments were served each day
  - o A professional photographer recorded the Snapshot day in photos
  - o A display of past library statistics and images was exhibited in the two display cases
  - o We held our annual volunteer appreciation celebration.

### **Circulation Services:**

Circulation Staff continued to attend workshops and take part in task forces to keep current with the demands of the ever changing requests and needs of the Library patrons. Samplings of these are:

- E-reader Roundtable: What is available, how to handle use and circulation on line as well as devices
- Ergonomics and Workflow Task Force: Safety issues and workflow study of work stations at the circulation desk and area, including lifting and delivery
- Inter-Library Loan Roundtable: Sharing what's new and what problems staff may have come across
- Annual Inter-Library Loan Meeting: Training on changing inter-library loan practices
- Annual Circulation: Training on changing circulation functions

The Staff has continued to assess our collection, weeding when possible, to make space available for new materials that are in demand.

Additional copies of high demand items have been purchased, determined by patron requests.

The number of Circulation Desk Volunteers has increased. Pulling requested holds, shelving of materials, watering plants and weekly billing of overdue materials are just a few of the jobs done by our dedicated volunteers.

## **TECHNOLOGY**

The first self-check station was introduced to the public in October 2010, with the intent of providing more time for staff to provide direct service to the public in areas of most need, supporting technology instruction, providing readers advisory service, answering reference questions, and other more complex tasks.

Library staff continued training and preparations for the planned migration to the Evergreen integrated library system software. The migration to this open source platform is planned to provide more control and functionality, and control costs. This will require extensive planning before the migration can take place, so library employees are assessing how the new system will affect work practices and patron services. We will be working with our consortium to communicate with patrons on the expected changes and implementation schedules.

During the budget development process, The Library Director and Electronic Resources Librarian Dennis Holtgreffe met with the town's Chief Information Officer John Covey, to better coordinate Library technology planning with Town practices.

## **PERSONNEL**

Library staff attended a wide range of professional development courses and classes. Library managers participated in a highly informative session on automated handling of library materials, which was held at the Haverhill Public Library. They attended training on purchasing, cataloging and accessing a variety of e-content. All supervisory staff participated in a review session on handling building emergencies, managing staff deployment and other responsibilities of situational supervisors. Many staff members attended workshops of the various components of the Evergreen Integrated Library System, the new open-source software which will be used by the C/W MARS network in the coming year.

In August of 2010, much respected and loved library employee Dave Carter succumbed to cancer. Dave was a generous hearted, honorable and talented person, who is deeply missed by our library family

In the spring of 2011, library staff and group of SPLAT members participated in the Relay for Life, in memory of Carol Cullen, Dave Carter and other staff and family members lost to cancer.

In December 2010, our Library received the I Love my Librarian award from the

Carnegie Corporation and the New York Time Foundation. A group of library staff and friends attended the award ceremony in New York to celebrate this recognition.

Electronics Resources Librarian Dennis Holtgreffe participated in the prestigious New England Library Association Leadership Institute, a program designed to encourage young leaders in the library profession.

Priya Rathnam moved from a part time library assistant position in the children's department, to a full time Reference Librarian position in the adult services division in July of 2011. She immediately began looking at ways to integrate more technology based resources into our reference service program, and also continued her passion for supporting adults who wish to learn the English language, by expanding the English Conversation Circle programs

In July 2010 we hired Emily Boswell as the new Children's Library Assistant. New to Library work, Emily was busy learning the nature and practice of library services to children, under the able direction of Children's Librarian Linda Dashnaw.

## **FACILITIES & EQUIPMENT**

At the start of fiscal year 2011, a new study of the library building needs was initiated when the town convened a Library Building Committee: This nine member committee, met for their first meeting in July 2010. Community representatives on the committee include Rachel Rubin, Clay Smook, Francis Mannella, and Michael Lapomardo. Town representatives include Chair of the Selectmen Moira Miller, Vice Chair of the Library Trustee Board Joan Barry, Town Manager Dan Morgado, Superintendent of Public Buildings Robert Cox, and Library Director Ellen Dolan. Clay Smook was elected Chair and Fran Mannella, Vice Chair.

The committee began a fresh study of the facility needs and possible solutions for the community. The main goal of the committee was to create a new design and second application to the Massachusetts Public Library Construction Grant program, seeking a grant with a reimbursement rate of 40 to 50% of project costs. They hired a new project manager Design Technique of Newburyport, MA and new architectural firm, Lerner Ladds + Bartels with consulting from local architect Kaffee Kang. Initial work included review of the new Building Program Statement by consultant from the Massachusetts Board of Library Commissioners, the state grant agency. Options for the project design expanded considerably when the town approved acquisition of the adjacent land owned the Shrewsbury Federal Credit Union. By the fall of 2010, the LBC had submitted a letter of intent for the state grant program, and were considering various design options,

Other activities related to building project planning

- Created a series of informational programs on Shrewsbury Media Connection
- LBC member Bridgid Rubin, Library Director Ellen Dolan and Assistant Town Manager Mike Hale attended a grant application workshop conducted by MBLC in October
- Filed a letter of Intent for the Massachusetts Public Library Construction Grant Program in October 2010

- Library Trustee Jack Avis and I continued communications with the Historic District Commission over the proposed building project. Assistant Town Manager Mike Hale and I met with Mr. Samara on December 15.
- Worked with architect and engineers on modified designs, studies of Credit Union property and building.
- In December 2010 the MBLC staff reviewed the drawings to provide suggestions from the grant review team on the previous design
- During winter of 2010, wrote application to the Massachusetts Public Library Construction Grant program, which was submitted in Jan 2011.
- In the spring of 2011 we began preparing materials for the Mass Historic Commission on the proposed project, and had numerous communications with HDC Chair Kevin Samara on this work.
- Numerous tours of the library building and informational forums were held on the library building project

The Library Fundraising Committee, lead by Honorary Chair Cushing Bozenhard, Campaign Chair Mary Casey, continued raising funds for the proposed library building project. Library Trustee Laurie Hogan assumed a more active leadership role for the campaign, assisting Ms. Casey in this period of reassessment of the building design. Together, they provided stable guidance as the campaign adapted to the new design and schedule. During this phase of the campaign, the committee worked to provide more information to leaders of the business community.

The Public Buildings Department assumed growing responsibility and oversight of the Library building. The night cleaning service was expanded to four nights per week, and a day service contract worker assumed basic custodial and porter duties in July 2010, with assistance on more complex tasks from Public Building department employees.

During FY 2011 facility work included replacement of a compressor in the buildings air handling unit, a major mold abatement project in our local history room in the summer of 2010, (which required the relocation of our local history collection), replacement of study tables and some seating in the basement of the 1979 wing and science fiction reading room, repair of parking lot drains near the building entrance, and installation of an automatic chemical feeder on the HVAC cooling unit.

## **FRIENDS OF THE LIBRARY**

We thank the Friends of the Shrewsbury Public Library for their continued support of our town library. Membership continues to grow, providing funds for many activities.

Below is a sampling of their activities and accomplishments during 2011.

- The Annual Book and Media Sale chaired by Sera Murray. We thank Sera and her team of dedicated volunteers for their countless hours of hard work. We also wish to thank the many people who donated and purchased books last year. Over \$4,000 was raised this year.
- Annual Scholarship Award program, this year awarded to Shrewsbury resident and Worcester Academy graduate Elysa Neumann.

- Supplies for “My First Library Card” program, which welcomes children registering for their first library card. With Friends support we provide each child an activity book about libraries and a keepsake photograph of the child with his or her new card
- Two free Family Concerts on the Common, with the Beatles for Sale and Chuck & Mudd
- A Library Cleanup Day in June, where a few hardy volunteers raked and weeded, trimmed shrubbery, mulched the gardens and planted flowers.
- A festive concert of historical music, hosted in conjunction with the Artemas Ward Museum, as part of in the Spirit of Shrewsbury Festival
- A Foreign Film Festival each Sunday in February
- A Holiday Open House with music, crafts, games and refreshments to welcome people of all ages to the Library during the Christmas season
- Purchased new folding tables for the meeting room
- Purchased museum passes for the library
- Funded a portion of the expenses for the teacher honorariums for the English Conversation Circle program.
- Support of National Library Week activities
- Funded the Music N Motion program for children, resume workshops, baby signing workshops, cooking classes, Summer Reading club, the Wolf program, Library SnapShot Day event, pastel drawing classes, author visits and other library programs
- Reformation of the organization to facilitate re-filing of the tax exempt status of the organization. Thank you to Errol Ethier for his assistance on these filings.

The Friends created and donated a “Book Lovers” basket to the Shrewsbury Youth and Family Services Annual Gala basket raffle fundraiser

The Friend’s Board typically meets the first Wednesday of each month at 7:00 p.m., from September through May. All are welcome to attend, but meeting attendance is not required for membership in this organization that is so vital to the library.

## **SHREWSBURY PUBLIC LIBRARY FOUNDATION**

The non-profit Shrewsbury Public Library Foundation, in their fourth year of business, continued to manage funds in a prudent and careful manner during this economic recession. These funds are to be used for the proposed public library renovation and expansion project, as well as providing a future endowment to support the library. In FY2011, the foundation hired an accountant for its third tax filing. The board includes Chairman Daniel DeWolfe, Treasurer Christopher Mehne, and members Melvin (Pete) Murphy, Carol Borgatti Cullen and Thomas Josie. The board was deeply saddened by the loss of Carol Cullen, who was a founding member of the foundation. Library Trustee Nancy Gilbert assumed the Trustee Liaison position in Carol’s stead.

## **THANK YOU TO STAFF AND VOLUNTEERS**

I continue to be grateful for and proud of the hard work and dedication of the library managers and staff. During fiscal year 2011 they provided a robust range of services, in a very busy environment (83 visitors, 142 items loaned and 23 interlibrary loan items processed each hour the library was open in FY2011). I am especially proud that the



growing demand for services has not diminished the staff commitment to providing friendly and capable service to all who enter the library.

Thank you to our generous volunteers who perform many needed duties at the library. The volunteer ranks grew from 324 volunteers in 2010 to 566 volunteers in 2011. These volunteers provided 3,724 service hours, 1700 more than the year before. They assisted with library programs, shelved books, conducted data entry and assisted with program planning. They have managed promotional activities, helped prepare for craft and activity programs, conducted fundraising campaigns, helped with grant projects, and essentially stepped in whenever we asked for support. Their dedication contributes greatly to the library services our community enjoys. .

We must also acknowledge the work of the various volunteer boards and committees that support the library and its services. The individuals who serve on these groups make a great difference in the scope and range of library activities and their volunteer support is much appreciated. Thank you to the generous people who serve on the following committees:

- As noted above, the Friends of the Library Board was very active in 2010. I wish to acknowledge the great work of President Carrie Hendricks, Vice President Jim Colman, Treasurer Joan Ethier, Secretary Deborah Lebeaux, and board members Laurie Hogan, Melissa Pratt, Suellen Milley, Dorby Thomas, Melissa Misiewicz, Carol Cullen, Judy Pugliese, Sera Murray, and Nancy Colby, for their work in providing the financial resources and volunteer help to maintain robust services and programs for library users.
- We also thank SPLAT (Shrewsbury Public Library Advisory Team) for the great work they do for all Shrewsbury teens. As noted above, they have created some superb programs and activities for area teens.
- Thank you also to the two committees working to raise funds for the Shrewsbury Public Library Foundation
  - o The Library Steering Committee, including Co-Chairs Katherine Colman and Wendy Morin, George Brown, Barbara Carpenter, Ann Dagle, Maurice DePalo, Melvin Gordon, David L'Ecuyer, Mindy Jean McKenzie-Hebert, Debra Mooney, Fern Nissim, Dorothy Perkins, Judith Polito, Representative Karyn E Polito, Frank Stille and Jean Stuart.
  - o The Library Leadership Council including Honorary Chair Cushing Bozenhard, Chair Mary Casey and Vice Chair John Creedon, as well as Maurice Boisvert, Jeannine Boulanger, Kevin Byrne, Katherine Colman, Joyce DeWallace, Lauren Hamm, Danielle Johnson, Christina Nathan and Katherine Wellington.
- Thank you also to the members of the Board of Trustees of the Shrewsbury Public Library Building and Endowment Trust, including Chairman Daniel DeWolfe, Treasurer Christopher Mehne, Carol Cullen, Tom Josie and Pete Murphy, for their prudent management of development funds.



- I offer my sincere thanks to the members of the Board of Library Trustees for the capable guidance of our library on behalf of all citizens. I thank them for their many hours of hard work and their genuine commitment to making Shrewsbury Public Library the best it can be. They continue to steer this library in the right direction.

Finally, I thank the people of Shrewsbury who, despite the continuing recession, have supported our library with their tax dollars. We hope that our services, collections and programs have helped you and added value and enjoyment to your lives. We appreciate your support.

Respectfully submitted,

Ellen M. Dolan  
Library Director

# **OPEN SPACE AND RECREATION PLAN COMMITTEE 2011**

Larry Barbash, At Large Member  
James Brown, Parks and Cemetery Commission  
Martha Gach, At Large Member

Mindy McKenzie-Hebert, Planning Board

Kenneth Polito, Conservation Commission & Lake Quinsigamond Commission

The Open Space and Recreation Plan Committee (OSRP Committee) was formed by the Board of Selectmen in June 2011. The OSRP Committee consists of the five members listed above with support from the following staff members: Kristen D. Wilson, Principal Planner, Bradford Stone, Civil Engineer/Conservation Agent, Angela Snell, Director of Parks, Recreation and Cemetery and Jack Perreault, Town Engineer.

The most recent Shrewsbury Open Space and Recreation Plan (OSRP), prepared in 2000 has expired. The Town is eligible for certain open space and recreation grant programs if they have a valid OSRP. An OSRP also allows a municipality to maintain and enhance all the benefits of open space and recreation areas that together make up much of the character of the community and protect the “green infrastructure” of the community. Planning this “green infrastructure” of water supply, land, working farms and forests, viable wildlife habitats, parks, recreation areas, trails, and greenways is as important to the economic future of a community as planning for schools, roads, water, and wastewater infrastructure.

The Town of Shrewsbury has entered into a contract with the Central Massachusetts Regional Planning Commission (CMRPC) to complete an update to the Town’s OSRP.

The OSRP Committee held four regular meetings in 2011. Topics of discussion included:

- Reviewing the 2000 plan including Goals and Objectives.
- Updating Goals and Objectives based upon the current conditions.
- Formulating a Town wide survey.
- Administering the survey online and in paper format.
- Reviewing the survey results and administering a second survey for residents age 25 and under.
- Reviewing and updating maps.
- Discussing of a Town wide public forum.

Several highlights from the survey include:

- Many respondents view the Town of Shrewsbury as a suburb of Worcester, a bedroom community, historic and vibrant.
- Favorite places in Town include Dean Park, the Town Center, Lake Quinsigamond and the Shrewsbury Public Library.
- A large majority of respondents see it as very important to preserve open space and natural areas in Shrewsbury, especially open spaces to meet our water and conservation needs, our recreational needs and our aesthetic, scenic or passive recreation needs.

- Many respondents noted they could volunteer services or time to improve or maintain open space and/or recreation areas.
- The majority of respondents are very satisfied or satisfied with the places for children and youth to play and recreate in Town. The majority of respondents are satisfied or neutral with the places for adults and youth to play and recreate in Town. The majority of respondents are satisfied or neutral with the general conditions of open space and recreation facilities in Town.
- The five most needed facilities noted by respondents include bike paths/trails, swimming pool, hiking/cross country trails, ice skating rink and large parks with many facilities.
- Respondents visit the following spaces often: Dean Park, Jordan Pond trails, Oak Middle School, Shrewsbury High School, Town Common.
- A majority of respondents don't know about the following spaces: Arrowood, Camp Winnegan, Gauch Park, Greylock Park, Hills Farm Pond, New England Forestry Foundation Conservation Land, Rotary Park and Tobin Hills Park.
- About 40% of respondents reported that they never walk or bike to open space or recreational facilities. However, almost 75% of respondents noted that it is incredibly important, very important or important to walk or bike to open space or recreational facilities.
- The majority of respondents currently get information about open spaces, recreational opportunities and events in Shrewsbury through word of mouth, the School list serv or the Parks and Recreation list serv. Less used outlets include Facebook, Twitter, local newspapers and fliers and signs around town.

The OSRP Committee plans to hold a public forum in March 2012 to discuss the project, review the results of the survey and present the draft goals and objectives of the plan. It is anticipated that the plan will be completed in June 2012. The OSRP Committee anticipates that they will follow through with the action items of the plan as an implementation committee after the Plan is accepted by the Department of Conservation Services.

# **PARKS, RECREATION, AND CEMETERY**

Angela Snell, CPRP  
**Director of Parks, Recreation, and Cemetery**

Gary Grindle  
**Recreation Supervisor**

Dan Rowley  
**Parks & Cemetery Foreman**  
*(Transferred to Highway Department October 2011)*

Gary Rosiello *(As of October 2011)*  
**Park & Cemetery Foreman**

Jean Giles  
**Sr. Account Clerk**

**Parks & Cemetery Commission**  
Jack Bowles, Chairman  
Ed Vigliatura, Jr  
James Brown

*The Departments are responsible for the Town's recreation programs, maintenance and scheduling of park facilities, school athletic fields, and the operation of Mountain View Cemetery.*

## **Recreation Department**

The Recreation department provides activities for various age groups through out the year. All programs are self funded from user fees.

Registration for all programs now takes place online on our web page at <https://regrec.shrewsbury-ma.gov>

Notification of our programs is sent out through our list serve. To join visit the town web site and look for the mail box on our home page. We announce our programs through the school department's community bulletin list serve, on local cable and through the local newspaper.

**Programs offered in 2011, new programs are underlined.**

## **Preschool Activities**

Tots gymnastics, swimming lessons, summer preschool program, and parent/child swim class.

## **Grade school activities**

**\*Dodgeball, \*T-Ball Clinic, \*Wreath & Holiday Workshop, \*Jedi Training Workshop**, Floor hockey, baseball clinic, soccer clinic, skills & drills basketball

classes, art classes, tae kwon do, girls volleyball clinic, pottery classes, summer basketball clinics, art classes, tiny tykes football, basketball leagues, flag football, swim lessons, special needs bowling, Special Olympics teams, golf lessons, summer playgroups, Friday field trips in the summer, kids crafts, summer tennis lessons and fall & spring tennis lessons.

### **Teen & Adult activities**

**\*Zumba**, Teen tae kwon do, aerobics, baby-sitting course, tai chi, yoga, tennis, teen tennis, golf lessons, field hockey, swim lessons, basketball, learn to row, coed volleyball, competitive volleyball, boot camp, Special Olympics teams, intermediate teen tennis, hip hop dance, and men's & coed softball leagues.

### **Senior activities**

Bowling, men's senior softball, fitness & nutrition.

### **Special Events**

New York City Bus trip, Flash Light Egg Hunt, 4th of July Celebration at Dean Park, Special Needs 5K road race, and Town Clean up day

### **Special Needs Programs**

Our Special Needs program continues to provide year round training for Special Olympics activities to over 70 athletes. Over 100 volunteers serve as coaches, partners and officials. Training is open to athletes with intellectual disabilities aged 6 thru adult and competition is open to athletes aged 8 and older. The athletes compete in state wide events organized through Special Olympics Massachusetts in soccer, basketball, bowling, skiing, track & field, volleyball, bocce, and golf.

The group also participated in Special Olympics organized fundraising, last year a team of volunteers participated in the Passion Plunge, raising money by jumping in the ocean, The group also held the annual 5K and 1 K Special Needs Road Race and Fun Run at Floral Street School in July.

Money raised through these events help support registration fees, uniforms, transportation, and medals for the Special Olympic events as well as social events for the athletes.

### **Parks Department**

Parks Department maintenance crew is staffed by one Foreman (whose time is split with Cemetery Department) and two Maintenance Craftsmen. In March of 2011 the department went to contractual help for the mowing and trimming of some of the parks facilities.

All full time Parks staff assists with snow & ice control during the winter months using parks and cemetery department trucks. The department is assisted by part time seasonal staff from April through November.

In 2011 two long time employees of the department retired after 40 years of service to the town. Dan Cronin retired in March and Robert "Bobby" Zona retired in September.

We must recognize the passing of Bobby Zona. He was a dedicated employee who is missed by all.

The department faced some extreme weather conditions this year which presented many challenges, the winter saw record snow fall followed by a wet spring. In August Hurricane Irene caused tree damage in many of the parks & cemetery. In October the Halloween snow storm caused more tree damage closing Greylock Park and the Dean Park trail around the pond for a period of time until contractors could be brought in to clean up the storm debris. For the first time, fall sports had to be canceled in October due to snow. Many man hours were put into cleaning up the fall storm.

The department appreciates the cooperation of all the sports groups who used the facilities this past year and work cooperate with the department. These groups provide sports activities to over 2500 youth in the community.

All of these organizations are growing each year and field space continues to be high demand. New programs wishing to start a program in Shrewsbury are advised to contact the Parks Director for field availability prior to forming new teams, programs, or collections registrations as field space is very limited.

The department continues to faces challenges with unscheduled maintenance due to malfunctions of equipment, aging equipment, broken or vandalized equipment at the parks and keeping up with the demand for special events and services for various school and community groups. Each season the department assists with various special events for community groups.

During the summer months, The Commonwealth Cricket Club (CCC) installed a cricket pitch on Municipal drive field. The work was coordinated with the Shrewsbury Youth Soccer group who uses the field for games and practices. A net was placed along the fence line to help keep balls out of the woods. SELCO provided the labor and the utility poles to install the netting on. In September an inaugural match was played featured players from CCC and Boston's Gymkhana team. Over 200 people attended the first match. Cricket matches will be played in the summer and when soccer is not in session. Previously cricket teams were using outfields of baseball fields to play their games.

Edgemere Park received some renovations to the ball field fence. The 30 year old fence was replaced with a new back stop, dug outs, and outfield fence paid for from private donations. The installation of the fence was completed during the fall season.

**Park Facilities**

**Parks Facilities**

Arrowwood Park  
Dean Park ★  
Edgemere Park ★  
Gauch Park  
Greylock Park  
Hillando Park ★  
Hills Farm ★  
Hills Farm Pond  
Ireta Road  
Jordan Pond  
Lake Street Park ★  
Maple Ave Fields ★

**Location**

Arrowwood Ave, Off S. Quinsigamond  
Main Street  
Edgemere Blvd, Off Route 20  
Corner of N.Quinsigamond and Main St.  
Off N. Quinsig. to Phillips Av to Avon Ave  
Hillando Drive, off Walnut Street  
Corner of Stoney Hill and Deer Run  
Stoney Hill Road, off Route 20  
Ireta Road, Off West Main Street  
Florence St, behind Coolidge School  
Lake Street  
Maple Avenue

Melody Lane ★  
 Municipal Fields ★  
 Northshore Field ★  
 Prospect Park  
 Rotary Park  
 Toblin Hills  
 Ternberry

Melody Lane, Off Route 140 South  
 Municipal Drive, Near Paton School  
 Parker Road, off N. Quinsigamond  
 Prospect Street (Masonic Property)  
 Pond View Drive. Off Old Mill Rd  
 Toblin Hill, off Walnut Street  
 Audubon, off Old Mill Road

### **School Facilities**

Beal School ★  
 Coolidge School ★  
 Sherwood Middle School ★  
 Shrewsbury High  
 Oak Middle School ★

### **Location**

Maple Ave and Hascall Street  
 May/Florence St, off S. Quinsigamond  
 Sherwood Ave, off Oak Street  
 64 Holden Street  
 45 Oak Street

### **Other Facilities**

Corazzini Boat Ramp (State)  
 Donahue Rowing Center ★  
 Oak Island Boat Ramp (State)  
 Town Common

### **Location**

No. Quinsigamond Ave.  
 No. Quinsigamond Ave.  
 Route 20, across from Edgemere Blvd.  
 Corner of Main Street & Rte 140

★= fields used for organized sports

### **School Facilities**

The Parks Department is responsible for maintaining the following school athletic facilities: Beal School Field, Coolidge School field, Oak and Sherwood Middle school fields, and Shrewsbury High School athletic complex. The department mows and fertilizes the fields and maintains the irrigation systems.

The department is also responsible for lining the fields for scholastic sports events at the High School.

### **Donahue Rowing Center**

The Town owns and operates the Donahue Rowing Center which is home to the following crew teams: Shrewsbury High School, St. John's, and St. Marks. Worcester Acedamy, Bancroft Academy, Holy Cross College, WPI, Clark, Assumption, and the Quinsigamond Rowing Association along with numerous single rowers.

Each school rents a bay from the town and the income from the facility is used to pay for the operating and capital improvements to the facilities. In 2011 the facility was home to numerous crew regattas with visitors from all over New England.

The Parks Department provides a lot of support to maintaining the building and also uses contractors for the mowing and the daily cleaning inside the building. Part time seasonal staff picks up the trash at the facility on a daily basis.

### **Cemetery Department**

#### **Mountain View Cemetery**

The Cemetery Department oversees the operations at Mountain View Cemetery which provided burial space for Shrewsbury residents. Cemetery lots may be purchased only by residents of the town for interment of immediate relatives of the lot

owner (mother, father, son, and daughter). The cemetery is a municipally subsidized service for the residents. Lots are sold section by section to maximum the space in the cemetery.

The Cemetery Department began its 3rd year of contracting out the lawn mowing and grounds keeping for the cemetery grounds and hired a contractor for the excavation of graves for the burials. The cemetery foreman locates the graves and marks out foundations for memorials and the cemetery office located with in town hall coordinates the burial arrangements with the funeral home or the family. The cemetery department also receives and installs government markers for veterans free of charge.

The Cemetery Department continues to sells graves in a new section called OO. This year 98 grave spaces were sold and there were 124 burials held at Mountain View Cemetery.

The Cemetery Department works with the Veteran's office and local Veteran's Organizations to prepare the Cemetery for the Annual Memorial Day Parade and remembrances. Flags are placed on all Veteran's graves on the Sunday prior to Memorial Day by members of Shrewsbury Girl Scouts. This year over 50 girls and their families participated in this. The flags are removed during the fall clean up each year. Cub Scout Pack 62 places flags on all of the Veteran Squares in Town prior to Memorial Day. Thank you to both organizations for their continued support for Memorial Day.

In the Fall the cemetery received some trees planted from the Department of Conservation and Recreation (DCR) as part of the Asian Longhorned Beetle reforestation program.

### **Final Parks Remarks**

A special thanks goes to Dan Rowley, who served 6 years as our Parks & Cemetery Foreman and has gone to work for the Highway Department. I appreciate all his efforts and excellent support over the past years for our department and for the community.

Thank you also to everyone who has volunteered to help our department in some way, your dedication helps make this town a great community.

Respectfully submitted,  
Angela Snell, CPRP



## **PERSONNEL BOARD**

The Personnel Board pursued its duties in 2011 pursuant to Chapter 559 of the Acts of 1953 and Section 10 of the Personnel By-Law and met eleven times throughout the year to deal with a number of personnel related matters.

On January 12, 2011, the Personnel Board presented to the Special Town Meeting a recommendation to adopt a 2% increase to the classification schedules for all Department Head (DH) and Professional, Technical and Administrative (PAT) employees. Resulting from the very poor fiscal climate, the Personnel Board had recommended at the May 2010, Annual Town Meeting no increase to these schedules effective July 1, 2010. The Personnel Board was able to make this additional recommendation based upon the availability of funding that did not exist previously.

In March, our long time staff support person in the person of Assistant Town Manager Michael Hale left the town manager's office to take up his new duties as SELCO's General Manager. Mr. Hale's pay and classification expertise was invaluable to this and previous Personnel Boards and we acknowledge his many years of excellent service in assisting in the maintenance of the Town's pay and classification and personnel administration system.

Resulting from this vacancy, and upon the request of the town manager, the Personnel Board reviewed a re-organization plan for the Office of the Town Manager that was subsequently put into effect. The assistant town manager position was left vacant and the positions of administrative assistant to the town manager (PAT 15) and assistant to the town manager (PAT 18) were filled internally by Mrs. Paula Brady (PAT 15) and externally by Mr. Thomas Gregory (PAT 18). This re-organization broadened the staff support for the town manager and recognized Mrs. Brady's expanding staff role in support of the town manager and other municipal departments. The proposal made use of the existing staffing budget of the town manager's office. The secretary to the town manager (PAT 12) position was left vacant.

The Personnel Board consulted and advised the town manager throughout the year in the many aspects of collective bargaining in which he was involved including compensation matters and health insurance plan design and contribution levels.

The Personnel Board supported a proposal of the town manager that was adopted by the May 2011 Annual Town Meeting, to remove from Civil Service all newly hired employees for all departments with the exception of police and fire personnel below the rank of Chief. The Civil Service system, particularly for non-public safety personnel, has become a relic of the previous century not reflective of what is required for a workforce of the 21st Century.

Resulting from continued fiscal concerns, the Personnel Board recommended no changes in the classification schedules for DH and PAT personnel at the May 2011 Annual Town Meeting. In its report, the Personnel Board advised that while no increase was proposed, the Board would study the matter of DH and PAT compensation levels for a subsequent report.

Over the summer months, this matter was studied with the assistance of the MMA Consulting Group Inc. and a recommendation made to the September 26, 2011, Special Town Meeting. This recommendation consisted of:

1. A 2 % market adjustment for all PAT's on January 1, 2012,
2. A 2% market adjustment and cost of living increase for all DH's and PAT's on July 1, 2012, and
3. A classification study to be undertaken to examine the PAT classifications for an appropriate recommendation to be made at the May 2012 Annual Town Meeting.

As of this writing, the Personnel Board is heavily engaged in the development of its recommendations for the May 2012 Annual Town Meeting and will have a full report in this regard.

In November, the Personnel Board was asked to render an opinion on the matter of the interpretation of Section 18(i) of the Personnel By-Law that deals with vacation accrual for employees that are placed into active military service.

Meetings of the Personnel Board are generally at 8:00 AM during the work week and arrangements can be made to meet with the Board through the Office of the Town Manager.

Respectfully submitted

Anthony Froio, Esq., Chairman  
Robert Cashman  
Michelle Taupier

# **PLANNING BOARD**

**Melvin P. Gordon, Chairman**  
**Stephan M. Rodolakis, Vice Chairman**  
**Kathleen M. Keohane, Clerk**  
**Donald F. Naber**  
**Mindy McKenzie-Hebert**

The Planning Board meets regularly on the first Thursday of each month at 7:00 PM, in the Richard D. Carney Municipal Office Building. The Board held eleven regular meetings in 2011.

Melvin P. Gordon, as Chairman of the Planning Board is a member of the Zoning Board of Appeals, and as Vice Chairman Stephan M. Rodolakis is an alternate. See the Zoning Board of Appeals annual report for more information about that Board and the projects they reviewed in 2011.

The Planning Board receives technical and administrative support from Engineering Department staff including Kristen Wilson, Principal Planner/Economic Development Coordinator, Jack Perreault, Town Engineer; and Annette Rebovich, Board Secretary. The Board has also retained the services of J.H. Engineering Group, Inc. to perform peer reviews on Site Plan Review and Special Permit projects. Project Review fees are collected in a special account in accordance with M.G.L. c. 44, s. 53G. At each Planning Board meeting, staff provides guidance to the Board, answers questions, and takes meeting minutes. Between meetings, staff members serve as the Board's liaisons to residents, developers, and other Town departments.

The Board updated the Planning Board Fee Schedule for Subdivision/Site Plan/Special Permits which became effective April 7, 2011. The Planning Board also implemented Planning Board Rules and Regulations for Special Permit and Site Plan Approval which came into effect May 5, 2011.

Support was also provided to the Lakeway Business District Association to continue efforts in expanding membership the organization and providing support for ongoing maintenance in the district. The Planner and Town Engineer attend monthly meetings of the Lakeway Business District Association to discuss ongoing landscaping along the corridor, fundraising efforts and growth of membership.

The Town Planner and Town Engineer attended meetings related to the Kenneth F. Burns Memorial Bridge Replacement Project and have relayed relevant design and construction information to the Planning Board, Lakeway Business District Association and citizens of Shrewsbury. The Massachusetts Department of Transportation (MA DOT) has held and will continue to hold public meetings and hearings related to the bridge design and construction schedule. At the time of this publication, it is anticipated that the construction of the bridge will begin mid in 2012.

The Town of Shrewsbury is a member of the Central Massachusetts Regional Planning Commission (CMRPC) and is represented by Kathleen M. Keohane, Judy

Vedder and John F. Knipe, Jr. These members attended the quarterly meetings and the Community Development Committee meetings. Members of the Planning Board and the Town Planner attended the following American Planning Association (APA) webinars hosted at CMRPC:

- Retrofitting Corridors
- Mitigating Hazards through Planning
- Social Media and Ethics

The Town Planner attended the American Planning Association (APA) National Conference held in Boston, MA in April, the Massachusetts Association of Consulting Planners conference in New Bedford, MA in June, and the Southern New England APA Conference held in Providence, RI in October. She reported to the Planning Board on the sessions she attended.

Melvin P. Gordon and Donald F. Naber continue to sit on the Targeted Zoning Committee (TZC) with two members of the Board of Selectmen. The TZC is evaluating potential rezoning for economic development. At the May 2011 Annual Town Meeting, Zoning Articles related to the TZC's work included 1.) the United States Postal Service on South Main Street and North Quinsigamond Avenue, and 2.) the Glavin Property off Lake Street. The TZC continues to evaluate the development potential for a parcel of land at the intersection of Route 290 and Route 140 and is working with the Town of Boylston on a zoning proposal for the land at the intersection of Route 290 and Route 140. The Targeted Zoning Committee will continue to meet in 2012 to develop potential rezoning proposals for those properties and any additional properties that may come available for evaluation.

The Town Planner and Town Engineer, the Planning Board continue to update the Town's Housing Production Plan, The Town currently has a signed contract for the Housing Production Plan with Communities Opportunities Group to complete the Housing Production Plan in early 2012.

In April 2011, the Town of Shrewsbury signed a contract with the Central Massachusetts Regional Planning Commission to update the expired Open Space and Recreation Plan (OSRP). The OSRP Update is being paid from an account that was set up by a developer for mitigation and the fund to be used for land use and master planning. Mindy McKenzie-Hebert is the Planning Board member appointed to sit on the OSRP Committee. It is anticipated that the OSRP will be completed in mid-2012. Please see the OSRP Committee Annual Report for more information.

The Planning Board had discussions in 2011 regarding updating the Shrewsbury Master Plan which was completed in 2001. The Town Planner will continue to review the opportunity to update the 2001 Master Plan document.

The May 2011 Annual Town Meeting approved the following amendment to the Zoning Bylaw:

- Section VII- Flood Plains  
To update the Flood Plain section of the Zoning Bylaw in order to comply with the

new FEMA floodplain maps that became effective in the Town of Shrewsbury on July 4, 2011. This amendment also included a new subsection to require all subdivision proposals meet certain floodplain standards.

- Section VIII(C.) – Violations and Enforcement  
To allow for the Building Inspector to issue a penalty to any person or entity not complying with the Shrewsbury Zoning Bylaw. The main purpose of this section is to bring sign and use violations into compliance.
- Section II – Definitions  
To add: “non-profit uses”, “office for physician, dentist or other healthcare practitioner” and “Planned Residential Development.”
- Section VI – Use Regulations  
To revise, amend, omit and add several uses in Section VI- Use Regulations.
- To Establish the Rural AA District  
To establish a Rural AA zoning district and to amend other sections of the Zoning Bylaw to provide for uses, dimensional requirements and use regulations associated with the proposed district. The amendment also included adding a new Section in the Zoning Bylaw, Section VII.Q Planned Residential Development which is allowed by Special Permit in the Rural AA district.
- Section VII(K.) – Inclusionary Housing  
To provide for guidelines associated with providing inclusionary housing within the Rural AA zoning district.
- To Establish the Limited Commercial-Business District  
To establish a Limited-Commercial Business zoning district and amend other sections of the Zoning Bylaw to provide for uses, dimensional requirements and use regulations associated with the proposed district.
- To Amend Zoning Map to establish Rural AA district
- To Amend Zoning Map to establish Limited Commercial-Business district

The September 2011 Special Town Meeting approved the following amendment to the Zoning Bylaw:

- Section VI – Use Regulations  
Deleting an inadvertent notation from the May 2011 amendment
- Section VI.L – Common Driveways  
To establish a common driveway provision in Commercial/Industrial zoning districts.
- Section VII.B – Rear Lots  
To establish a rear lot provision in Commercial/Industrial zoning districts.

The Planning Board and Engineering Department continued to work with the Worcester Business Development Corporation (WBDC) on the construction of Fortune Boulevard off CenTech Boulevard. Fortune Boulevard is the newest Limited Industrial subdivision within the Town. The Planning Board released the lots for development in December 2010 and the roadway was accepted as public at the May 2011 Annual Town Meeting.

Public Hearings held by the Planning Board in 2011 were as follows:

<b><u>Hearing Date</u></b>	<b><u>Subdivision Control Law</u></b>	<b><u>Location</u></b>
May 6, 2010	Green Hill Definitive Subdivision, Special Permit for Cluster Development, Inclusionary Housing Application and Special Permit for Additional Two Family Dwellings (Hearing continued to January 5, 2012)	Centech Boulevard via Fortune Boulevard to Green Street
<b><u>Hearing Date</u></b>	<b><u>Site Plan Approval and Special Permits</u></b>	<b><u>Location</u></b>
January 6, 2011	Shrewsbury Federal Credit Union Site Plan Approval (Continued from December 2, 2010) (Hearing closed January 6, 2011) (Approved January 6, 2011)	489 Boston Turnpike (Route 9)
January 6, 2011	8 Tamarack Lane Aquifer Special Permit (Hearing closed January 6, 2011) (Approved January 6, 2011)	8 Tamarack Lane
February 3, 2011	Patrick's Motor Mart Site Plan Approval (Continued from November 4, 2010) (Hearing closed February 3, 2011) (Approved February 3, 2011)	3 Elm Street
February 3, 2011	Minna Terrace Site Plan Approval, Request for Modification (Hearing closed March 3, 2011) (Approved April 7, 2011)	Off Walnut Street
March 3, 2011	Wagner Kia, Site Plan Approval Request for Modification (Hearing closed March 3, 2011)	730 Boston Turnpike (Route 9)
April 7, 2011	Metso Automation, Site Plan Approval Aquifer Special Permit (Hearing closed May 5, 2011) (Approved May 5, 2011)	42 Bowditch Drive
July 7, 2011	White City, Site Plan Approval (Hearing Closed July 7, 2011) (Approved July 7, 2011)	20 Boston Turnpike
August 4, 2011	37 Rear Clews Street Administrative Site Plan Review (Comments issued to Building Inspector)	37 Rear Clews Street
October 6, 2011	Central One Federal Credit Union Site Plan Approval (Hearing closed October 6, 2011) (Approved October 6, 2011)	714-716 Main Street

<b><u>Date</u></b>	<b><u>Other Meetings &amp; Hearings</u></b>
January 6, 2011	Willow Woods Covenant Release and Inclusionary Housing Bond Centech Park East Subdivision Cash Performance Bond Extension of Hutchins Street Discussion
February 3, 2011	Housing Production Plan Kick-Off. Draft Site Plan & Special Permit Rules and Regulations for Planning Board Grove Meadow Farm-Request for Model Home and Review of Covenant Victoria Circle-Endorse Definitive Plans
March 3, 2011	Public Hearing for proposed Zoning Bylaw amendments for Floodplain-hearing closed April 7, 2011 Public Hearing for proposed Zoning Bylaw amendments for Non-Criminal Disposition-hearing closed April 7, 2011 Public Hearing for proposed Zoning Bylaw amendments for Rural AA and Limited Commercial Business-hearing closed April 7, 2011 2011 Public Hearing for proposed Planning Board Rules and Regulations for Special Permit and Site Plan Approval-hearing closed April 7, 2011, effective May 5, 2011
April 7, 2011	Hickory Hills II Phase I-Request for Bond Reduction Metrowest Development Compact Discussion Wagner BMW-Request for DiMinimus Change Patrick's Motor Mart-Vote to sign cash bond and to release technical review fees Minna Terrace-Vote to sign Site Plan Modification Decision and vote to sign cash bond
May 5, 2011	Discussion of Discontinuance and Acceptance of Portions of Bowditch Drive Discussion of Recommendation to move walking path off Laurel Ridge Lane Call for Committee Members-Open Space and Recreation Plan Committee Grove Meadow Farms-Covenant Release and Bond
June 2, 2011	39 Cedar Road-ANR Discussion 5 Church Road-Bond Release
July 7, 2011	Metso Automation-Sign Cash Bond
August 4, 2011	Public Hearing for proposed Zoning Bylaw amendments for Limited Commercial-Business Uses-hearing closed September 1, 2011 Public Hearing for proposed Zoning Bylaw amendments for Rear Lots in Commercial/Industrial Districts hearing closed September 1, 2011 Public Hearing for proposed Zoning Bylaw amendments for Common Driveways in Commercial/Industrial Districts-hearing closed September 1, 2011
September 1, 2011	Saxon Woods 76-8 Discussion White City Release of Technical Review Fees Shrewsbury Federal Credit Union-Vote to Sign Cash Bond
October 6, 2011	Saxon Woods 76-8 Request for Bond Reduction and Lot Release Centech Park East-Request for Bond Release Shrewsbury Federal Credit Union-Soil Testing Results and Request to Work on Columbus Day
November 3, 2011	Informal discussion on potential Sign Bylaw and Renewable Energy Bylaw Shrewsbury Federal Credit Union-Release of Technical Review Fees Central One Federal Credit Union-Release of Technical Review Fees

## APPROVED SUBDIVISIONS WITH HOUSE LOTS REMAINING

<u>Subdivision Name (Developer)</u>	<u>Total Lots</u>	<u>Lots Built</u> <u>Upon*</u>	<u>Lots</u> <u>Remaining</u>
Center Heights (Edmund Paquette)	4	0	4
Colonial Farms III (Polito Development)	16	13	3
Farmview Estates (Brendon Homes)	39	15	24
Grand View (Cutler-Brown Development)	8	2	6
Grove Meadow Farm (E. Muntz)	11	3	8
Hickory Hill Estates (Brendon Homes)	32	22	10
Highland Hill (Highland Hills LLC)	39	25	14
Nelson Point (Cutler-Brown Development)	18	0	18
Palm Meadow Estates (Anthony Russell)	8	0	8
Rawson Hill Estates III (Brendon Homes)	42	35	7
Saxon Woods 76-8 (Green Leaf Dev. (transferred Oct 2011))	21	5	16
Summit Ridge Estates (Summit Ridge Estates, Inc.)	54	16	38
Tuscan Place (Shrewsbury Homes)	5	1	4
Victoria Circle (Munro)	5	0	5
Wetherburn Heights (Abu Construction)	23	0	23
Willow Woods Estates (Peris & Sons)	6	1	5
TOTAL:	331	117	214

\* Occupancy Permits

### Fees Collected in 2011

Form A's (Approval-Not-Required plans)	\$ 9,000.00
Form B's (Preliminary Subdivisions)	0.00
Form C's (Definitive Subdivisions)	0.00
Site Plan Review, Special Permits, Modifications	16,400.00
Applications for Inclusionary Housing	0.00
Technical Review Fees	35,275.00
Inspection & Administration	30,314.05
Total	\$ 90,989.05



# **POLICE DEPARTMENT**

**James J. Hester Jr.**  
**Chief of Police**

The authorized strength of the Police Department is 42 sworn officers. This includes 1 Chief, 3 Lieutenants, 6 Sergeants, and 32 Patrol Officers. In addition the Police Department has a staff of 7 Civilian Dispatchers and 5 Clerks. The Police Department also oversees the Animal Control Officer.

The department's authorized strength was reduced by 3 patrol officer positions during June of 2009; these cuts remained in effect through 2011. These reductions continue to be the result of the current economic climate. The department was able to avoid layoffs due to military deployments and retirements.

In an effort to continually provide the most effective and efficient delivery of police service to the community, we strive to maintain specialized positions within the department. Traffic related issues continue to be a major concern for our residents and a priority within the department. Currently the department is only able to assign one officer full time to the traffic enforcement and investigation unit. In addition to traffic enforcement and education, the unit is responsible for responding to citizen complaints regarding traffic and parking issues, as well as responding to and investigating / reconstructing traffic collisions that result in a fatality, serious injury or unusual circumstances. Additionally, the unit prepares reports and documents for other town departments and outside agencies who frequently request traffic data, studies, accident history, etc, for specific locations in town. Unfortunately, due to budget and staffing constraints, the traffic officer was routinely reassigned to the Operations Division to answer calls for service creating difficulty in addressing the many issues he is responsible for.

The police department continues to work in cooperation with our public schools to provide a safe and secure environment for students and staff through our School Resource Officer Program. The police department is committed to working and strengthening this valuable partnership. Officers Mark Hester and Scott Mentzer are assigned to the High School and Middle Schools respectively Officer Mentzer also works as the liaison to the elementary schools. Again over this past year, both officers have had to reduce the time spent in these roles to assume patrol duties due to the reduction in patrol personnel.

Officer Patricia Babin continues in her role as the Elder Affairs Officer. The Police Department works in partnership with The Council on Aging and the Fire Department to address public safety needs and concerns of our senior population. This program has been extremely effective in improving communication between agencies and effectively dealing with issues involving seniors.

In addition to his role as a Patrol Supervisor Sergeant Michael Cappucci continues in his assignment of Domestic Violence Officer. Responsibilities for this position include comprehensive follow up on domestic violence offenses. Sgt. Cappucci is the liaison

with victim advocates and organizations that provide resources for domestic violence victims. This important function ensures domestic violence victims are given the necessary support to address these issues.

The Shrewsbury Police Detective Bureau is staffed by 1 Detective Lieutenant, 4 Detective Patrolman and 2 School Resource Officers. The Detective Bureau investigates all Shrewsbury death scenes in cooperation with the Massachusetts State Police. The Detective Bureau is responsible for investigating all felonies, thefts, frauds, burglaries, narcotic violations and sexual assault complaints occurring in the Town of Shrewsbury. The Detective Bureau works closely with the Shrewsbury Police Operations Division (uniformed personnel). The Detective Bureau maintains records on all sex offenders who are required by the Commonwealth of Massachusetts to register in the Town of Shrewsbury. This information is available to the public at no cost. Members of the Detective Bureau are on-call 24 hours a day and respond when required to investigate major crimes. The Shrewsbury Police Department continues to be an active member of the Worcester County Drug and Counter Crime Task Force.

The Shrewsbury Police Department remains committed to providing the best possible training for its personnel. Sergeant Michael O'Connor our firearms instructor has been committed to continually improving the firearms training our officers receive. This years training again focused on scenario based training. The training emphasizes judgment and decision making under stressful situations. High quality training ensures the officer can adapt to the variety of dangerous situations they may encounter on the street. We believe that continued emphasis on high quality training results in the efficient and effective operations of the department.

I would like to recognize and congratulate Officer Brian Gerardi who retired from the department on December 30, 2011. We would like to thank Brian for his 36 years of service to the community and wish him and his family well in retirement.

**Personnel Summary**

**Police Officers Hired**

Adam Bullock	April, 21 2011	Transferred from Maynard P.D.
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**Dispatchers Hired**

Megan R. Kelleher	May 5, 2011	
Karen L. Doherty	May 13, 2011	
Carol J. Fiske	July 1, 2011	

**Separated from Service**

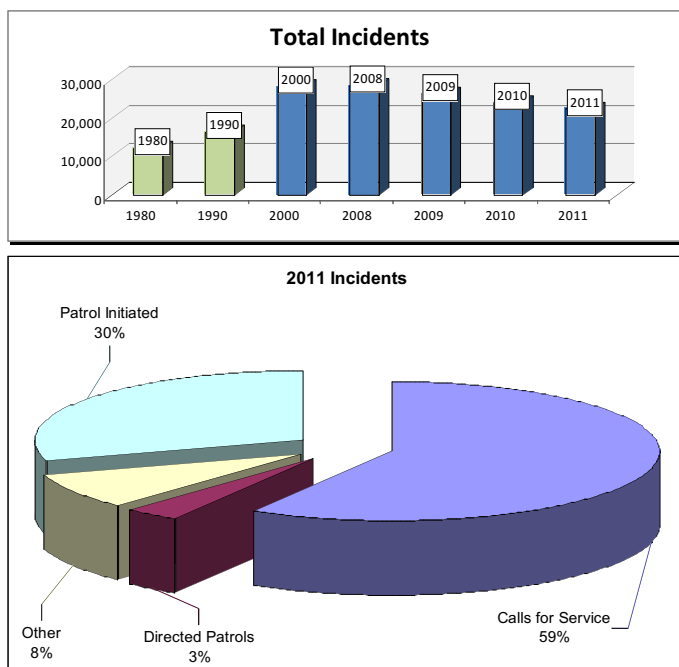
Brendan Donahue	July 5, 2011	Watertown P.D.
Christopher Boudreau	October. 16, 2011	MSP Academy
Dispatcher Marshall Erickson	February 23, 2011	
Dispatcher Devann Gallivan	April 30, 2011	
Dispatcher Tara Gonelli	May 18, 2011	

**Retirements**

Brian P. Gerardi	December 31, 2011	
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**Called to Active Duty**

Sgt. Steven E. Brady	March 21, 2009	U.S. Army Reserve
Sgt. James Lonchiadis	Returned Sept. 23, 2011	Army National Guard



Incidents are a measure of the police department's activity. They represent the sum total of calls for service, assignments, administrative functions and officer initiated activity.

The Police Department logged 22,286 total incidents for 2011 down 1630 from 2010. This reduction does not indicate a reduced need for police services, but a reduced capacity to deliver police services. Reductions in staffing levels, discretionary overtime, and overtime funded by grants has reduced the time that officers had to perform discretionary traffic stops and patrols that would otherwise have been performed. Patrol initiated activities which would occupy some of the officers time between calls has been reduced as fewer officers are available to answer calls and many have been directed to perform anti-crime patrols in response to crime trends (such as the rash of house breaks experienced this year) which, in turn, reduces the overall raw number of incidents as reflected for the year.

### 2011 Personnel Summary – Authorized Strength

Authorized Strength							
	1980	1990	2000	2008	2009	2010	2011
<b>Total</b>	38	40	46	58	54	53	53
<b>Sworn</b>	32	32	35	45	42	42	42
<b>Chief</b>	1	1	1	1	1	1	1
<b>Lieutenants</b>	0	2	3	3	3	3	3
<b>Sergeants</b>	5	6	5	6	6	6	6
<b>Patrolmen</b>	26	23	26	35	32	32	32
<b>Dispatch</b>	2	4	6	8	7	7	7
<b>Clerical</b>	4	4	5	5	5	5	5

The 2008 New England average for municipalities with populations of 25 to 50 thousand was 2.3 total law enforcement employees per thousand and 1.9 sworn officers per thousand population, according to the FBI's Crime in the USA. Based upon the 2010 local census of 35,608 residents, the Police Department staffing level was 1.48 law enforcement employees and 1.2 sworn officers per 1000. The police department is presently operating with staffing level twenty six officers below the New England average.

### 2011 Summary of Criminal Activity

Reported Criminal Incidents				
	2011	2010	2009	2008
Arrests	484	454	591	817
Annoying Phone Calls	114	105	83	97
Arson	1	1	1	5
Assaults	96	115	82	95
B&E Residential	80	102	53	73
B&E Commercial	19	10	23	19
B&E Motor Vehicle	81	138	124	203
Child in Need of Services	8	12	13	19
Disturbances	392	422	534	422
Domestics	236	230	247	186
Hate Crimes	0	0	0	1
Hit and Run	153	145	189	154
Identity Theft	85	75	68	77
Illegal Dumping	47	60	74	56
Larceny	271	218	225	323
Liquor Violation	8	10	14	12
Manslaughter	0	0	0	0
Murder	0	1	0	0
Narcotic	22	62	109	109
Rape	5	7	1	4
Restraining Order Violation	42	24	38	21
Road Rage	21	23	27	20
Robbery	6	5	9	1
Sex Offences	10	14	12	14
Shoplifting	111	110	127	74
Stolen Vehicles	30	25	32	41
Vandalism	182	252	255	193

## 2011 Summary of Services Incidents

Service Incidents				
	2011	2010	2009	2008
Accidents (Investigated)	1039	950	918	1,037
Accidents (Not Investigated)	39	255	217	224
Accidents Fatal	2	4	1	0
Alarms	1,395	1,441	1,177	1,363
Animal Complaints	641	546	567	593
E9-1-1 Calls	8,276	6,863	6,913	7,806
E-9-1-1 Hang Ups	662	706	648	483
Firearms Permits Processed	368	163	154	196
Firearms Safety Graduates	156	165	121	138
Medicals	2,392	2,213	2,294	2,198
Missing Persons (Reported)	51	40	57	50
Parking Tickets	300	407	525	1,264
Handicapped Parking Violations	33	23	67	82
Protective Custody	43	103	125	128
Preserve the Peace	55	62	70	61
Remove Youths	45	48	117	105
Restraining Orders	201	193	150	108
Suicide (Attempted)	13	15	16	27
Suicide	2	1	2	1
Summons Served	207	485	703	864
Suspicious Persons/Vehicle	1,559	1,946	1,367	1,658
Unattended Deaths	17	19	29	20
Unsecured Private Buildings	70	89	75	73
Well Being Check	425	426	396	322

## 2011 Summary of Motor Vehicle Incidents

Motor Vehicle Violations				
	2011	2010	2009	2008
Attaching Plates	8	10	19	26
Breakdown Lane	22	30	12	11
Defective Equipment	36	184	274	343
Fail to Stop for School Bus	5	5	5	12
Inspection Sticker Violation	274	344	686	871
Junior Operator Passengers	3	4	8	10
Leaving the Scene of an Accident	16	23	29	39
Marked Lanes	84	89	139	123
Motor Vehicle Homicide	0	1	0	0
Operating Under Influence Alcohol	40	54	60	55
Operating Under Influence Drugs	8	9	7	6
Operating Without a License	81	62	99	130
Operating to Endanger	27	14	25	30
Red Light	308	310	488	606
Refusal to Stop for Police	4	11	2	10
Seat Belt/Child Restraint	148	170	455	482
Speeding	819	800	1,375	1,831
Stop Sign	62	97	141	124
Suspended/Revoked Operator	93	81	146	209
Unregistered Motor Vehicle	124	131	218	265
Uninsured Motor Vehicle	44	33	73	108
Using Without Authority	2	0	4	6
Other Miscellaneous Violations	874	769	1,198	915
Total Offenses	3,947	3,231	5,463	6,222
Total Citations	3,073	2,583	4,480	4,896

## Animal Control Incidents

Animal Control				
Incidents	2011	2010	2009	2008
Dogs Licensed	2779	2,685	2,766	2,679
Dog Violations Cited	6	22	66	26
Dog Bites	9	10	12	16
Cat Bites	1	1	2	3

## **Fiscal Year 2011 Funds Generated**

Fines paid for parking tickets during 2011 amounted to \$10,228.95.

Motor vehicle fines returned to the Town for citations issued in 2011 amounted to \$118,144.00

Fees paid for police response to false alarms and failure to register alarms in 2011 amounted to \$14,250.00

## **Grant Funding**

The Shrewsbury Police Department applied for and received \$117,202.00 in grant funding during 2011.

1. Governors Highway Safety Bureau (reimbursement grant) \$6,000.00
2. Statewide Emergency Telecommunications Board E911 (Training reimbursement grant) \$19,255.00.
3. Statewide Emergency Telecommunications Board E911 (Support and Incentive reimbursement grant) \$73,002.00
4. Underage Alcohol Enforcement Grant Program (reimbursement grant) \$9,421.33
5. Automated License Plate Reader Grant \$18,945.00

## **Governor's Highway Safety Bureau Grant November 2010- September 2011**

The Department Applied for and received a grant through The Executive Office of Public Safety and Security. Funds from the grant were disbursed during Three Mobilizations from November 2010; through September 2011 the Mobilizations were approximately four weeks in length on and around Holiday weekends and focused on Drunk Driving and seat belt enforcement. Due to state budget cuts two mobilizations and the equipment portion of the grant were cancelled resulting in a reduction in funding to \$6,000.

## **State 911 Department E911 Training Grant 2011-2012**

In October 2011 the Department applied for and received a grant through the State 911 Department for \$19,255.00 Funds will be used for specialized training for dispatchers, Overtime for training participants, and Overtime replacement. The grant will provide Communication center Personnel the opportunity to attend Training for Active Shooter Incidents, Suicide Intervention, Stress Management, and Constitutional and Criminal law for dispatchers while maintaining adequate staffing levels.

## **State 911 Emergency Communication Center Support and Incentive Grants**

The Department applied for the Fiscal 2012 Public Safety Answering Point and Regional Emergency Communication Center Support and Incentive Grant. The Department received funding approval in the amount of \$73,002.00. The reimbursement funds are used to defray the cost of salary for Enhanced 911 telecommunication personnel.

### **Underage Drinking/Compliance Grant**

In February 2011 the Department applied for the Underage Alcohol Enforcement Grant Program Sponsored by the Executive Office of Public Safety. The funds will be used for the following: Reverse Stings, Underage Stings/ Compliance Checks, Cops in Shops, Party Patrols and Surveillance Patrols. Enforcement will reduce underage drinking by limiting access to Alcohol, reducing the opportunities for youth to drink, and curbing impaired driving. The grant Awarded under the AGF was for the period of approximately seven months running from February 17, 2011 through September 30, 2011. The Department received \$9,241.33.

### **Executive Office of Public Safety and Security FFY2011 Automated License Plate Reader Grant Program**

The Shrewsbury Police used the funds from the Automated License Plate Reader Grant Program to fund the purchase of a PIPS Technology three Camera Mobile ALPR system; “hard” mounted and integrated into an MDT (MOBILE DATA TERMINAL) system. The unit is installed in a marked unit which will be utilized by an officer permanently assigned to the traffic division. PIPS Technology offers an ALPR “back end” analysis software package (BOSS) that provides data –mining of “historic” license plate information obtained and stored from the unit. The historic information will be utilized to aid in criminal investigations, and traffic enforcement efforts.

We will continue to aggressively seek out and apply for grants that are of benefit to the community and delivery of police service.

It is our intention to continue to deliver the highest quality police service to the community we serve. We dedicate ourselves to a proactive problem solving approach when addressing crime, disorder, fear of crime and issues in the community that effect public peace and security. On behalf of the entire staff at the Shrewsbury Police Department, I would like to thank the citizens of Shrewsbury for their continued support. We look forward to continued success in the years ahead.

James J. Hester Jr.  
Chief of Police



# **PUBLIC BUILDINGS DEPARTMENT**

## **Robert A. Cox, Superintendent**

The Public Buildings Department is responsible for maintenance of the following Town buildings: Senior High, Oak Middle, Sherwood Middle, Beal, Paton, Spring Street, Coolidge and Floral Street Schools and the Parker Road Preschool; Fire Headquarters, Lake and Centech Fire Stations, Police Headquarters, Police Boathouse, Municipal Office Building, Allen Property, Ray Stone Legion and the Senior Center. As of July 1, 2010, the Library was added to the inventory of building and grounds maintained by the Public Buildings Department.

The combined floor area maintained by the Public Buildings Department is approximately 937,440 square feet. School buildings account for 826,133 square feet of space. The Fire Department occupies 26,265 square feet, Police Headquarters and Boathouse 11,784 square feet, Municipal Office Building 28,700 square feet, Library 24,658 square feet, Legion 1,500 square feet, Allen Property 7,000 square feet and the Senior Center 11,400 square feet. During the past fourteen years Shrewsbury has added approximately 484,254 square feet to its building inventory.

The Town buildings were erected in the following years: Brick School 1830; Beal 1922; Coolidge 1927 with additions in 1940 and 1969 and four modular classrooms added in 1995; Paton 1949 with addition of three modular classrooms in 2000; Oak Middle School 1957 with an addition in 1981 and renovation in 2004; Sherwood Middle School 1964 with 10 modular classrooms added 1995; Spring Street 1968 with two modular classrooms added 1995 and four modular classrooms added in 2000; Floral Street 1997; Parker Road Preschool 1954 with an addition in 2003; Municipal Office Building 1966 with an addition in 1997; Library 1903 with additions in 1922 and 1979; Fire Headquarters built in 2007; Lake Station 1951 renovated in 2007; Centech Station 2007; Police Station 1971 with an addition and renovation in 1996; Police Boathouse 2004; Ray Stone Legion Post in 1858 with an addition in the mid-1940's; Senior Center 2000 and the Senior High School 2002.

The Public Buildings Department budget provides utilities for the above mentioned buildings. Fiscal year 2011 costs for those utilities were as follows:

Electricity:	\$758,524.28
Natural Gas:	244,746.23
Heating Oil:	62,922.42
Water & Sewer:	44,980.87
Total Utilities	<u>\$1,111,173.80</u>

The Public Buildings Department delivers mechanical maintenance and daily custodial care with twenty four employees: Superintendent, Assistant Superintendent for Maintenance, Assistant Superintendent for Custodial Services, Assistant Superintendent/High School Plant Manager, two account clerks (shared with the Highway Department), three maintenance craftsmen and fifteen full-time custodians. In addition to Town custodial staff the department employs the use of contractual cleaning for approximately 792,633 square feet of building space at a cost of \$638,307.11 for fiscal year 2011.

# **SHREWSBURY PUBLIC SCHOOLS**

**Mr. John Samia, Chairperson (2014)**  
**Ms. Sandra Fryc, Vice Chairperson (2014)**  
**Mr. B. Dale Magee, Secretary (2013)**  
**Ms. Erin H. Canzano, (2013)**  
**Mr. Steve Levine, (2012)**

**Dr. Joseph M. Sawyer, Superintendent of Schools**

The Shrewsbury School Committee and Superintendent, in accordance with the provisions of Chapter 72, Section 4 of the General Laws of Massachusetts submit this 2011 Annual Report to the citizens of Shrewsbury and to the Commissioner of Education.

## **SUPERINTENDENT'S STATEMENT**

Shrewsbury students need a world class education.

I use the word “need” intentionally, because if our school district is to meet its stated mission to “provide students with the skills and knowledge for the 21st century” it must provide an educational experience that prepares our youth to succeed in a world that is more complex than in any time in history and where human capital – knowledge, skill, health, and values – is more important than ever for the security and prosperity of individuals, families, communities, states, and nations.

By the measures used for national and international comparisons, one can argue that Shrewsbury already has a world class school system. For the past several years, Massachusetts public schools have been considered to be among the best in the U.S. and in the world. Nationally, Massachusetts has ranked first or tied for first in all four tests of the National Assessment of Educational Progress (Grade 4 reading and mathematics and Grade 8 reading and mathematics) for the past four years. In international comparisons on the Trends in International Mathematics and Science Study (TIMSS) exams, Massachusetts competes as its own “country” and on the most recent administration ranked second in the world in Grade 4 science, third in Grade 4 math, first in the world in Grade 8 science, and sixth in the world in Grade 8 math. Given that Shrewsbury consistently ranks among the top districts in Massachusetts on the Massachusetts Comprehensive Assessment System (MCAS) exams—often in the top 10%, and as high as the top 1%—and that Shrewsbury has achieved national recognition two years in a row from the College Board for increasing participation with very high performance in the Advanced Placement program, one can deduce that according to such measures our students are among the highest achieving in the nation and the world.

Additionally, Shrewsbury achieves these outstanding results in an extremely cost effective manner. Last year, the Center for American Progress, a Washington D.C.

think tank, ranked U.S. school districts according to a formula measuring educational “return on investment.” Shrewsbury ranked among the top 2.8% of over 9,000 districts nationally with regard to the quality of education compared with funding provided. According to the state’s measure of per pupil spending, which takes into account all town government expenditures on the educational budget, our district’s spending is consistently among the lowest in the state.

We should all be justifiably proud of the quality of our schools’ academic performance and the value generated for what has been invested. Our school district has numerous admirable characteristics that should be preserved going forward, and much of our efforts should be focused on maintaining our strengths. However, it would be unwise, and even perhaps disastrous, to rest on our laurels and focus our energies solely on maintaining the status quo. Indeed, our district’s foundational goals articulate the importance of *continuous improvement*, and in order to do so not only requires the ongoing refinement of our current approach but also the courage to try innovative approaches that hold promise for improving the education of the young people we serve.

To this end, in December 2011 the School Committee ratified a set of strategic priorities for the next five years that, if achieved, will further strengthen the quality of our schools for the benefit of our students and our community as a whole. They are, in no particular order:

### **Increase Value to the Community**

- Continue our school district’s reputation for excellence.
- Provide the personnel, resources, and infrastructure needed to ensure the quality of education necessary for our students to meet the challenges of the 21st century.
- Serve community needs through volunteerism.

### **Engage & Challenge All Students**

- Ensure that all students participate in rigorous learning experiences that require the application of knowledge and skills, with an emphasis on writing across all content areas.
- Empower students to meet future college, military, and workplace demands in a globally connected environment by building proficiency at the 21st century skills of communication, critical thinking, collaboration, and creativity.

### **Enhance Learning through Technology**

- Provide staff and students access to the technology needed to strengthen teaching and learning in ways that are not possible with traditional tools in order to help students master 21st century skills.
- Utilize technology to provide better access to information and interactive media, a wide range of assessment and feedback tools, and the ability to make learning connections locally, nationally, and globally.
- Promote innovative uses of technology that advance the district’s educational and operational goals and monitor new approaches for equity, efficiency, and effectiveness.

- Educate students to use technology productively and responsibly.

### **Promote Health & Wellbeing**

- Reinforce respectful, positive school cultures in order to empower members to act with kindness, empathy, and compassion.
- Communicate and model the importance of proper nutrition, exercise, and healthy living habits.
- Ensure a systematic response to students who are struggling with social, emotional, and/or mental health issues.

As your superintendent, I am eager to begin the effort to realize these aspirations, and I look forward to working with educators and community members over the coming years to make them a reality despite the many challenges we face during these difficult times. I believe we are at an important inflection point in American education, and that implementing our strategic priorities will provide Shrewsbury's young people with an education that will truly prepare them for success over the next several decades. Doing so will also make our already excellent school district an exceptional one which will not only provide our community's children with the tools necessary to live a good life, but it will also enhance the quality of living in our town and continue to provide exceptional value to all who reside here.

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The remainder of the School Department's report for 2011 follows, with highlights regarding curriculum, each school, personnel, and statistics regarding the school district and the Shrewsbury High School Class of 2011.

## **SHERWOOD MIDDLE SCHOOL BUILDING PROJECT**

On March 2, 2010 the voters of Shrewsbury approved a debt exclusion of \$23.3 million to fund the construction of a new Sherwood Middle School. The project, which was previously approved by Town Meeting on February 9, 2010, was budgeted at \$47.3 million, with the remainder of the cost paid for by the Massachusetts School Building Authority. Ground was broken and substantial progress was made on the construction of the building during 2011. At the time of this report the project remains ahead of schedule and substantially under budget. The School Department is appreciative of the work of the Sherwood Middle School Building Committee and the various architects, project managers, and construction contractors who are in the process of creating an outstanding new educational facility for our community.

## **CURRICULUM**

A rigorous curriculum and strong, student-centered instruction continue to be at the core of the mission of the Shrewsbury Public Schools. Many of the district's annual goals are developed to support high expectations for all students, while providing appropriate support for each student to master the core curriculum. The district's curriculum is guided by the Massachusetts Department of Education's *Curriculum Frameworks*, which outline what students should know and be able to do at each grade level in multiple subject areas.

The state measures students' proficiency in mastering the *Curriculum Frameworks* by using the Massachusetts Comprehensive Assessment System (MCAS). Students in Shrewsbury continue to perform at very high levels on the high-stakes MCAS test. In 2011, Shrewsbury again ranked in the top 13% of school districts in the state. However, under No Child Left Behind legislation school districts are required to meet improvement goals for all students, and we continue to face challenges in supporting the learning of some students with special needs and low-incomes, or who are English language learners, in reaching their sub-group goals on the MCAS tests. We are committed to working hard to improve our capacity to help all students in our schools to reach mandated proficiency levels by 2014.

### **21st Century Learning Initiative**

The Shrewsbury Public School system is invested in ensuring that all students receive an education that provides the skills needed to be successful in a constantly changing, interconnected, global environment. As part of this work, we are connecting our classrooms and our students to the vast electronic resources that are currently available, and continue to grow on a daily basis.

At the elementary level, we transitioned 27 classrooms to interactive environments. Through the use of interactive projectors and document cameras, teachers in these classrooms are able to easily access and share a wide variety of electronic media and resources with their students. They also allow teachers project student work, books, or other instructional material for their whole class to see and discuss.

In order to better understand how personal electronic devices can enhance students learning opportunities, we are piloting a 1:1 iPad project at Sherwood Middle School. All students on one 6th grade team have an iPad for their personal use; this device is available to them both at school and at home. We are studying how these devices impact student learning and their capacities to allow students to both access and create content. This pilot will help to inform our technology plans for the opening of the new Sherwood Middle School.

### **Shrewsbury Writing Project**

We are currently in our first year of implementation of a district-wide writing initiative. This work will be a continued focus over the next five years as it identified as goal under the "Engage and Challenge All Students" Strategic Priority. The Shrewsbury Writing Project is an extensive project that is centered on the creation of a comprehensive writing program for the district was launched this past year. The Shrewsbury Writing Project is an ongoing effort to maximize the effectiveness of our writing instruction across the district. Rather than purchase a packaged writing program for the district, we have decided to identify, build-upon, and replicate best practices that already exist in our schools.

### **Advanced Math Programming**

This year we have expanded our advanced math program to Oak Middle School. Both the Sherwood and Oak programs are designed to best meet the needs of students exceeding the academic standards in grades 5-8 mathematics. This approach is in keeping with a philosophy based on heterogeneous grouping, allows for flexible ability

grouping, provides individual students with what they need, can be accessed by all students, and builds on a high level of differentiation and growth that was already in place in both middle schools.

In a very general sense, the advanced math program is designed to consist of three integrated layers of supports for students. The first layer is a differentiated and engaging general education math classroom. In this setting, students are engaged through a variety of activities that are individualized based on need. This instruction meets the learning needs of most students.

The second layer of supports for students who have demonstrated mastery of a topic area is the extension layer. This layer is defined by students working with the Advanced Math Coach within the general education setting or in a separate space. The Advanced Math Coach further extends the level of differentiation within the general education setting, challenging students to extend themselves as far as possible.

The third layer of support is a highly specialized program that less than 1% of students possess a level of aptitude and mastery to qualify for. This layer of supports involves a very small number of students receiving math instruction outside of the general education setting. Students work with the Math Curriculum Coordinator during instructional time and utilize the Stanford University, *Education Program for Gifted Youth (EPGY)* programming via the internet as a foundational curriculum.

## **Professional Development**

When designing professional development for the district, we look to provide opportunities that reflect commonly accepted best practice. These practices include development experiences that are sustained, job embedded, and focused on direct application in the classroom. To this end, the district has invested in elementary instructional coaches, middle school curriculum coordinators, and department chairs at the high school. These individuals work closely with both individuals and teams of teachers around constantly refining instruction and delivery of curriculum. Beginning in 2010, we also developed and began utilizing a district-based intranet platform for collaboration and sharing of best practices and resources among all Shrewsbury staff. This platform, known as the 'Shrewsbury Learning Network' offers great potential for increased collaboration and learning using web 2.0 resources. A large number of in-district workshops, courses, and study groups are also publicized on this site.

## **Collaboration**

Our partnership with the educational organization Primary Source, designed to provide high-quality social sciences professional development, continued in 2011. We expanded our partnerships outside of the school district as evidenced by our continued work with the Assabet Valley Collaborative. Through this partnership we collaboratively develop and share best practices and professional development opportunities with surrounding school districts. The Shrewsbury faculty is characterized by teachers who constantly seek to enhance their professional practice. Shrewsbury teachers collaborate purposefully with a goal of continuously improving student learning in order to fulfill the district's mission of preparing students for success in the 21st century.

## **SCHOOL HIGHLIGHTS**

### **Parker Road Preschool**

The Parker Road Preschool Program is an integrated program that offers half-day sessions of preschool in which families can enroll their children. Most classroom sessions are mixed-age and include 3, 4, and 5-year-old students. Due to the number of students who were turning five between September 1st and August 31st this school year there are three sessions of pre-kindergarten. Class size is limited to 15 students with one certified teacher and one to two classroom assistants. A ratio of students without disabilities to students with disabilities varies yearly but does not exceed an 8:7 ratio. A lottery process is used to enroll students without disabilities each year. Students with disabilities attend preschool according to special education regulations and their Individual Education Program. Due to the increase in the number of students with disabilities the program added three additional half-day sessions for the 2010-2011 school year. The increase required the program to establish two classrooms at 2 Wesleyan Terrace, which was formerly used as overflow for kindergarten classes.

Our program offers a balance of teacher-directed and child-directed activities. A flexible yet consistent schedule allows our teachers to meet the individual needs of each child. We recognize that all children grow and develop at various rates. Opportunities to develop social, physical, emotional, and cognitive skills are embedded in all pre-school activities. We are dedicated to building self-esteem, encouraging problem solving, and developing creative opportunities that enhance the growth and development of each child. Process, not perfection, is valued at our preschool. We understand that children learn through repeated experiences, socialization, play, and interactions with people and materials. We emphasize active hands-on exploration and focus on helping children learn about themselves and the world around them through play and discovery.

Parent involvement is welcomed and encouraged. Joining the PTO, volunteering in the classrooms, and assisting with special projects and events are some of the opportunities for parent participation in the education of their child.

Inclusion of all students continues to be a focus at the Parker Road Preschool. Many students with and without disabilities benefit from teachers and therapists working alongside each other in the classrooms. It takes constant focused collaboration among staff members in order for this to be done well. Although always considered to be a work in progress, Parker Road continues its commitment to inclusive education for all children.

### **Beal Early Childhood Center**

The Beal Early Childhood Center's mission is to advocate for all children, support family life, and provide a high quality developmentally appropriate educational program. We seek to build a foundation that will allow the whole child to grow and develop.

Beal Early Childhood Center has an enrollment of 27 Pre-K students, 268 kindergarten students and 71 first grade students. Our three classes of first grade students transition to Floral Street School for second grade. We also have fourteen sections of kindergarten, six full-day and eight half-day. Our pre-kindergarten classroom enrolls



four and five year olds and has a five day morning session and a four day afternoon session. An Early Learning Center (ELC) serves as intensive individual instructional space for Pre- K, kindergarten and grade one students who are on the Autism spectrum. Students from the ELC are included at all grade levels with varying levels of support.

Ancillary spaces are shared for art and music. Beal also houses a learning center, gymnasium, media center, cafeteria and spaces for the instructional coach, secretary, principal, the ELL teacher, and the ELC coordinator. In addition, there is an OT/PT room, a space for speech therapy, and a psychologist's office.

Title 1 and literacy tutors work with teachers to provide additional support for students not meeting grade level benchmarks. These students, identified by data, receive consistent one on one and small group support throughout the year or until progress monitoring indicates that they are no longer at risk. At Beal, data is also used to plan instruction and goals for all students.

In addition to resources provided by Title 1 and literacy tutors, instructional aides also provide direct instruction to students in small groups and individually. They have participated in regular, on-going professional development in the areas of literacy, math, assessment, and behavior management. Volunteers continue to provide a high level of support to classroom teachers.

Our instructional coach works closely with our classroom teachers. She continues to provide support as teachers implement the Rigby Language Arts program, *Literacy by Design*, *Everyday Math*, and *Writing* as developed by the *Shrewsbury Writing Project*. First grade teachers and kindergarten teachers have also investigated and implemented components of *Words Their Way* and the Daily 5 method of literacy block management with the encouragement and support of our instructional coach. In addition, she coordinates peer observations by making the arrangements for visits to other classes within Beal, and to other schools in the district. Her leadership at grade level meetings has resulted in valuable teacher collaboration around assessment, looking at student work, and planning effective instruction. She also coordinates Beal's Early Intervention Team and serves as a valuable contributor at EIT team meetings.

### **Calvin Coolidge School**

*Respect for Learning, Respect for All*

In partnership with our students, families and the larger community, the staff members at Calvin Coolidge Elementary School strive to create a respectful educational community that encourages the pursuit of lifelong learning, values individuals and their contributions, and appreciates diversity.

Teachers, aides, tutors and specialists at Coolidge continue to work hard on two fronts--curriculum and collaboration. The Shrewsbury Writing Project and our interactive whiteboard pilot have enabled educators at all grade levels to better integrate instruction. The combination of leveled books, additional math materials, online



resources, and tutor support has helped teachers to better respond to individual needs within the classroom. Teachers, specialists and our instructional coach continue to work together to track student progress with fluency and to develop and share effective interventions for struggling students as well as for advanced learners.

We are fortunate that Coolidge parents continue to support building-based efforts. PTO funds bring enrichment opportunities to students and provide a forum for home-school communication. Our School Council helps to formulate improvement plans targeted to our challenges, and our volunteers support the staff in their efforts. We are confident that our efforts to collect, share, and make timely use of student information and new materials will result in continued growth.

### **Walter J. Paton School**

The Paton School community prides itself as a positive, child-centered, learning environment. Our 368 students are challenged, involved, assisted, and encouraged to work with others as they grow as learners and citizens. We believe that all students can learn, and learn well. We continue to provide a rigorous curriculum based on the Massachusetts standards. Curricular highlights have featured an emphasis on fiction and nonfiction reading at high levels, full implementation of the Shrewsbury Writing Project, the use of the *Everyday Mathematics* program as our core curriculum, and enrichment of our science and social studies units. Use of the standards based report card, and emphasis on “essential and important to know” skills and knowledge have supported our efforts. Our dedicated staff collaborates in grade level and content (ELA, math, science, and social studies) teams to look at student performance data and share effective instructional strategies with one another. We continue to add curriculum resources to support instruction using limited district monies, grants, donations, and PTO contributions. Paton families continue to support our school efforts, and students continue to work hard and achieve at high levels.

Teachers and specialists at Paton School are highly qualified, committed, and always learning. Our efforts to sustain our respectful community have featured Paton Pride meetings and awards, and continued use of the responsive classroom approach to build children’s social competencies. We also benefit from an active student council, as well as community service learning projects, supported by parents and the community. Projects include events such as collecting food, clothing and books for those in need, as well as “Treats for Troops,” in recognition of the ultimate sacrifice Walter J. Paton made during World War II.

We continue to well utilize our Art Room and our Music Room. Space for special education services has also been an asset. Our Reading Tutors, Math Aide, and ELL Teacher share a classroom for their small group work with students. We do continue to struggle with the shared space of our café-gym-atorium, an undersized Media Center, and a relatively small plot of land for our daily comings/goings and parking. We have seen the installation of five interactive whiteboard systems this year, permitting five classrooms to use that technology in their learning. We appreciate the installation of a security system that provides closed circuit TV monitoring of entrance doors that are typically locked during the day and while our afterschool program meets. The first floor renovation was completed over the summer, and has brightened up our 60-year-old building.

We are committed to Paton school being a respectful community dedicated to nurturing the natural curiosities and creative abilities of children. Paton provides its students with the academic and interpersonal building blocks necessary to become life-long learners in our changing world. Every member of the Paton community is empowered and responsible to strive for excellence in all they do. Our motto is *Respecting Others, Respecting ourselves, Always doing our best!*

### **Spring Street School**

Spring Street School is home to 383 students and 60 staff members including classroom teachers, special educators, and instructional and child-specific aides. Our school has one kindergarten classroom with students participating in two half-day sessions and four classrooms each of grades 1 to 4.

Our Core Values - acceptance, dedication, support, and perseverance - are at the forefront of the work we do, both academically and socially. Our students are committed to not only becoming knowledgeable, perseverant, and responsible for their own success, but to also become caring, empathetic, and respectful citizens of our school and community. As part of our focus on our Core Values in our everyday work, we celebrate our accomplishments by participating in community-building All School Meetings, Core Values in Action recognition, and personal acknowledgement and recognition of students demonstrating Core Values in our school.

In addition to becoming good citizens of our school and community, we pride ourselves on the academic success of all our students. Our school has a wide range of students with varied abilities, learning styles, and ways of demonstrating their knowledge. Each student's learning needs are different and our instruction, learning activities, and assessments are tailored to meet those needs and learning styles. Our teachers are highly qualified, dedicated, and collaborative. Each teacher is committed to the success of all of our students and work in grade-level and vertical teams to share, reflect, and develop strategies to support all of our students.

Our school places tremendous value on encouraging and developing a positive school/home partnership. Our teachers, staff, students, and families realize the importance and benefits of working together to support each other so all of our students reach their potential. Our PTO is instrumental in providing resources for educational enrichment and supplemental teaching tools as well as organizing numerous social events including our Fun Fair, Winter Craft Night, and the Spirit of Spring Street Dinner. These events provide opportunities for our students and families to work together, socialize, have fun, and develop a strong sense of community. They also foster relationships and provide opportunities for students to demonstrate social skills with others that are different than those that may be required during the school day.

Although our mission was developed and articulated a few years back, it is still what we believe and demonstrate in our actions every day:

- Work hard and be responsible for our learning.
- Support each other as we give our best effort to reach high academic goals.
- Respect our differences as we work together to make the world a better place.

We are proud of the work we do at Spring Street School and look forward to supporting our students as they continue to grow, learn, and become hard working, respectful, and responsible citizens of our community.

### **Floral Street School**

Floral Street School takes great pride in our commitment to our students, families, and community. Our school, like our students, has grown a great deal since opening our doors in 1997. After opening with over 600 students, we now are the home to nearly 750 students in 32 classrooms. We have had three principals, six assistant principals, and a fair number of staff changes throughout the years. We have worked diligently to improve our curriculum so that it reflects the state frameworks, adopted a standards-based report card, changed our math program, shown what we know in numerous MCAS tests, and provided continual professional development opportunities designed to improve teaching and learning using the latest and best research available. We are proud of our inclusive tradition and high level of service for students with special needs and all diverse learners, and of our willingness to innovate and ask questions in search of always improving.

Our nature trail, at one time a hopeful dream, situated on the 40 acres behind the school, has been completed and serves as a viable environmental learning center for our students. We continue to reach out to the communities from around us and from afar, and embrace the opportunities to serve and learn from others. Within our school, we greet students from more than 30 different countries and over 20 languages every day – one out of four Floral Street students speaks a second language. It truly has become an amazing place in which to learn and grow.

The one thing that has not changed, however, is our mission statement and our core values. Our mission written in 1997 before our doors opened, reads:

Working together...  
Planting the seed of lifelong learning  
Cultivating cooperation, compassion, and confidence  
Building integrity in a respectful community  
...Our gift to the future.

Our mission statement is the cornerstone on which rests our core values of: *respect; working together; and maximizing and having a positive attitude about our learning*. We embrace these values in all that we do including how we treat others and how we expect to be treated by others within our school community – students, staff, and parents alike. Since the articulation of these values, we have worked hard to develop common language and understanding about how to help our students use them as students and citizens. We talk each day about the “Floral FACTS” that help us to be successful: *Focus, Attitude, Confidence, Try your best, and Stamina*. We’re proud that our students know and live by these words.

These statements are the foundations of our school and, despite the many external changes that have taken place; we remain committed to these fundamental ideas. Embedded in all of these words is the ever present understanding that our children are

our first priority, and that their education in all its forms – academic, social, and emotional – is a responsibility we share cooperatively with our families. It is this partnership that will provide our students with the tools they will need to become citizens of our world. What better commitment can we make?

We are thankful for the foundation that has been laid by all members of our school community over the years. We are thankful; too, for the value we place on continuous improvement, and the support we have from parents and community in those efforts. We look forward to finding new ways that we can work together, continuing to build on our successes, and strive to face our challenges with a positive and proactive stance, so that we may continue to grow not only with our children, but also on behalf of them.

### **Sherwood Middle School**

Sherwood Middle School is home to 961 fifth and sixth grade students and 121 staff members. There are 18 core classrooms at Grade 5 and 18 core classrooms at grade 6. The average class size for grade 5 is 27 students and the average class size for Grade 6 is 27 students. Our community focuses its attention on the unique needs of the early adolescent. The faculty is highly qualified and trained to work with students during this critical learning time. At SMS, students participate in a variety of learning experiences. In addition to the four core curriculum areas including English language arts, mathematics, science, and social studies, students participate in music, art, physical education, band, chorus, orchestra, health education, and foreign languages (grade 6 only), including French, Spanish, and Mandarin Chinese. Each of these opportunities contributes to the development of 10 through 12 - year old students.

There are ten core values that are practiced at Sherwood Middle School. These values include respect, responsibility, honesty, perseverance, courage, tolerance, generosity, caring, gratitude, and cooperation. Each of these values guides our work and provides us with opportunities for discussion, reflection and action. Our core values represent characteristics that we believe are most important as we work to live happy, healthy, and productive lives in order to become caring and contributing members of the world in which we live. In order to ensure that all students are learning at high levels, teachers closely monitor student achievement by consistently assessing student performance. Interventions are established when students are not meeting grade level expectations. At Sherwood Middle School, all members of the community contribute to each other's success!

While providing an outstanding academic program is of greatest importance to our community, we believe strongly that our students need to be provided with many opportunities outside of the school day to participate in a new activity or become more proficient with a familiar one. Students at the middle level thrive in environments that promote active citizenry. Because of this, our Student Voice crews offer community service outreach to the school and local communities and act as liaisons to our senior community. Some of our additional after school offerings include the SMS Student Voice, Math Counts, Speech and Debate Club, Lego Robotics, the SMS musical, plays, athletic activities, as well as other offerings. Our monthly Community Meetings celebrate the academic, social, and behavioral accomplishments of our students and teachers, while reinforcing the importance of working together to strengthen our school culture.

The Sherwood Middle School community is grateful to the volunteers who enter our school building each day. These volunteers include Senior Greeters, high school volunteers from SHS and St. John's High School and members of our Parent Teacher Organization. We welcome community involvement and celebrate the opportunity to learn from and work with one other. We will continue to work together to strengthen the challenges with which we are faced each day and know that if we practice our ten core values including honesty, respect, responsibility, and perseverance, we will be successful in all that we do!

### **Oak Middle School**

Our mission statement and core values clarify what we stand for and how we approach the work of teaching and learning:

Our mission:

- To become a world class middle school where all students are prepared academically, socially, emotionally, and physically for success in high school and beyond.

Our core values:

- Demonstrate honesty, integrity, courtesy, and kindness
- Act on the belief that effective effort is the key to success
- Engage in active learning that promotes understanding of our ever-changing world
- Accept each individual unconditionally, honor our diversity, and help one another and the community
- Share the responsibility for continuous improvement and collaborate in order to maximize learning for all
- Celebrate effort, creativity, courage, and excellence

In order to accomplish our mission, Oak Middle School is structured to provide students with a nurturing team environment as well a fully functional schedule that includes performing and visual arts, foreign language, health, physical education, intervention and extension opportunities. With 910 students, Oak Middle School uses a team approach to middle school organization whereby students remain in smaller groups of about 100 students with four core academic teachers for a majority of their school day. This creates a small-school instructional setting while allowing students and teachers the resource advantages of a larger school. This team organization also enables students and teachers to build relationships that contribute to individual student success.

Through professional collaboration, the staff at OMS focuses on improving teaching and assessment practices. Under the direction of curriculum coordinators/liaisons in mathematics, science, social studies, and English/language arts, teachers and support staff work together to identify the most important standards for student performance and continuously evaluate student proficiency levels on assessments. This allows OMS to meet students at their instructional level and move them towards improved growth. The recent addition of an advanced mathematics coach who not only teaches advanced mathematics classes to our highest achieving math students, but coaches teachers on advanced instructional methods, has expanded our teachers' instructional repertoire and allowed them to further meet the needs of advanced learners.

Oak Middle School enjoys the support of its Parent/Teacher Organization, faculty advisors, and parents in offering a variety of community events, co-curricular, and athletic opportunities for 7th and 8th grade students. The PTO supports enrichment activities such as field trips to the Heifer Project to learn about globalization, and University of Massachusetts' science labs to learn about DNA. They sponsor events such as motivational speakers, a documentary film screening of *Finding Kind*, and the Annual Oak Coffeehouse. Faculty advisors and parent volunteers make it possible for OMS to offer a variety of clubs and interscholastic sports. Students are active in Student Voice (Student Council), STAR student mediators, Science Olympiad, Math Counts, Speech and Debate Team, golf, community service learning, plays and musicals, interscholastic basketball and cross country teams for boys and girls, and voice/instrumental ensembles. The rich options for student involvement in the OMS community along with its high academic standards make it a well-rounded educational experience for students and families.

### **Shrewsbury High School**

The Shrewsbury High School community enjoyed another successful and productive year. Students, parents, and faculty members continue to feel a great sense of pride and school spirit. Student achievement was high as evidenced by outstanding standardized test scores. Students and staff continued the long tradition of giving back to the local and global community by organizing and facilitating several fundraising events. These events made it possible for donations to be made to the Red Cross, Andy's Attic, the American Cancer Society, St. Anne's Parish Thrift Shop and Food Pantry, the Worcester County Food Bank, the Glavin Regional Center, and many more worthy charities and programs. Various clubs organized these community service opportunities.

The faculty continued to work collaboratively on the development of school-wide rubrics that measure how students are meeting the high school's 21st century academic expectations for student learning. This work included creating the Core Values Committee, and a professional development day focused on aligning our core values, beliefs, and mission in preparation for the New England Association of Schools and Colleges (NEASC) decennial visit in 2014. Individual academic departments continued to refine common assessments and rubrics to ensure that sufficient student achievement data is available to foster data-driven decisions about instruction, assessment, and curriculum across all academic areas.

Shrewsbury High School continues to offer students the opportunity to participate in over 60 clubs and activities. This is the fifth year that a flat fee of \$100 was required for participation. Overall student participation in activities has declined over time as evidenced by the number of students paying the activity fee annually. Despite lower participation numbers, clubs continue to be successful. The music and drama department produced *The Sound of Music* in March of 2011 providing over 100 students the opportunity to share their talents with the community in four sold-out performances. Approximately 60 students participated in the third annual fall play, *The Outsiders*, in the fall of 2011. Many music students auditioned, and were selected, to represent Shrewsbury High School at the Central District Festival and the Massachusetts All-State Music Festival. The latter included a performance at Symphony Hall in Boston.



Several art students displayed work in 2011 at local businesses and museums and many earned statewide recognition through the Boston Globe Scholastic Art Competition. The school newspaper, *The Town Crier*, published multiple print editions. The Speech and Debate Team once again competed at the national level and the math team experienced great success in the Worcester County math competitions.

Our student athletes continued to represent the Shrewsbury community well. During 2011, 30 of 31 varsity teams qualified for post-season play. In the winter season, the boys' and girls' basketball teams won the Midland-Wachusett League Championship. The varsity cheerleading team qualified to compete at a national tournament and will defend their 2011 tournament championship in South Carolina in March 2012. Spring 2011 saw the boys' tennis team win the Midland-Wachusett League Championship, a member of the girls' tennis team win the District Singles Championship, and two members of the boys' tennis team capture the District Doubles Championship. In the fall of 2011, nine teams qualified for post-season play. The boys' and girls' cross country teams and golf team all won the Midland-Wachusett League Championships in their respective sports.

Finally, Shrewsbury High School students distinguished themselves locally and nationally in many academic areas. Students in the class of 2013 performed well on the spring 2011 MCAS. Ninety-seven percent of students scored advanced or proficient in English and 93% scored advanced or proficient in mathematics. Students once again scored above the state and national averages on the SAT I Reasoning Test. Ninety-four percent of all students in the class of 2011 took the SAT I. In the spring of 2011, Shrewsbury High School students took a combined 516 Advanced Placement exams. Ninety-three percent of all students tested passed with a score of 3 or better (the exams are scored on a scale of 1 to 5). Seventy-six percent scored 4 or better and 44% scored 5, the highest score awarded. Shrewsbury High School, for the second year in a row, qualified for placement on the College Board's second annual Advanced Placement District Honor Roll. Shrewsbury was one of only 367 school districts across the United States and Canada, and one of only 30 in Massachusetts, to earn this distinction, which is given for increasing the number of students participating in AP courses while maintaining high performance on the exams. Additionally, 84 students were recognized as AP Scholars, AP Scholars with Honors, AP Scholars with Distinction, and AP National Scholars for their outstanding performance on multiple Advanced Placement exams.

The Shrewsbury High School community continues to provide outstanding programming that helps ensure that all students become capable, caring, and active contributors to the world in which they live.

## **PERSONNEL**

Key to the success of a school system is the ability to recruit and appoint outstanding teachers, administrators, and support personnel. The district uses a comprehensive personnel process that includes building administrators, teachers, parents, community members and students. This process continues to result in the appointment of outstanding administrators and teachers. In addition, each year there are a small number of staff that are not invited to return to the district to continue their employment based

on their performance not meeting the district’s high standards. The district administrators work very hard to maintain the high standards that this community expects from its school system. Overall the 2011-12 school year saw a slight increase in staffing: a total of 722 full time equivalent (FTE) staff. This is an increase of four positions from the staffing levels a year ago and a decrease of 12 positions from the 2008/09-year. Due to retirements, leaves of absences, resignations, and non-renewals the district welcomed 36 new teachers and administrators for the start of the 2011/12 school year.

Administrative changes include the following: Todd Bazydlo is the newly appointed principal of Shrewsbury High School. Ann Jones was appointed as the interim principal Oak Middle School. Maureen Monopoli and Gerald “PJ” O’Connell were appointed as assistant principals at Shrewsbury High School. Former Guidance Department Director Gregory Nevader was appointed as interim assistant principal at Shrewsbury High School. Heather Gablaski was appointed interim assistant principal at Sherwood Middle School. Scott Yonker was appointed interim assistant principal at Oak Middle School. Norman “Chuck” Danielson was appointed as the interim department director for English at Shrewsbury High School. All seven of these individuals have been highly performing educators within the district prior to their recent appointments to the above positions.

Eight staff members retired during 2011. It is important to recognize each of these individuals for their commitment and dedication to the children of Shrewsbury. Listed below are the names, position, and years of service to Shrewsbury. Several of these individuals have also worked in other school districts prior to their arrival in Shrewsbury. The entire community wishes a happy and healthy retirement to all our retirees.

**Shrewsbury High School:** Kenneth Largess, *Assistant Principal, 39 years*; Marjorie Potash, *Special Education Teacher, 22 years*; Jean Dewar, *Special Education Teacher, 20 years*; **Sherwood Middle School:** Paula Leva, *Special Education Teacher, 7 years*; **Coolidge School:** Marion Tauras, *Visual Arts Teacher, 35 years*; **Paton School:** Carla Mack, *Special Education Teacher, 26 years*; Elisa LaChance, *Visual Arts Teacher, 25 years*; **Beal Early Childhood Center:** Jean Lalone, *Kindergarten and Grade 1 Teacher, 21 years*.

In the area of collective bargaining, the three employee groups represented by a union have existing contracts in place to cover the 2011/12 school year. The School Committee will be negotiating a new contract with the Shrewsbury Paraprofessional Association, to take effect in September, 2012.

The following is a summary list of the staffing levels for the 2011-2012 school year; totals are reported by full-time equivalency:

Administration (central office, principals, assistant principals)	23.0
Directors	9.5
Teachers (Classroom teachers k-12)	250.10
Instructional Specialists (Art, Music, PE and Health, Technology, etc)	49.90
Instructional Support (Guidance, Special Education, Psychologists, etc)	127.40
Classified Staff (Secretaries, Instructional Aides, Courier, etc)	262.25
<b>Total</b>	<b>722.15</b>



# SHREWSBURY PUBLIC SCHOOLS ENROLLMENT AS OF 10/1/11

## Preschool

Typical Total	191	SPED Total	40	Total eLC	12	Total Preschool	243
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## Beal School

Half Day K	148	Full Day K	120	Grade 1	66	School Total	334
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## Coolidge School

Full Day K	38	Grade 1	67	Grade 2	86		
Grade 3	85	Grade 4	101			School Total	377

## Floral Street School

Grade 1	134	Grade 2	190	Grade 3	207		
Grade 4	213					School Total	744

## Paton School

Grade 1	83	Grade 2	92	Grade 3	89		
Grade 4	102					School Total	366

## Spring Street School

Half Day K	35	Grade 1	79	Grade 2	89		
Grade 3	83	Grade 4	100			School Total	386

## Elementary Totals by Grade

Preschool	243	Kindergarten	341	Grade 1	429		
Grade 2	457	Grade 3	464	Grade 4	516		
				Out of District	5	P-4 Totals	2455

## Middle School

Grade 5	485	Grade 6	476	Grade 7	462		
Grade 8	443			Out of District	21	Total	1887

## High School

Grade 9	414	Grade 10	414	Grade 11	413		
Grade 12	390	Grade 13	0	Out of District	43	Total	1674

**Grand Total 6016**

## STATISTICS FOR THE CLASS OF 2011 – 393 GRADUATES

80% will attend a four-year college

13% will attend a two-year college

4% will enter military/other

## HONORED MEDAL RECIPIENTS

Seniors who have maintained a 4.0 through three and one-half years of high school.

Syed Ali	Karim Hanna	Christopher Paika
Shridhar Ambady	Alexandra Hardin	Katherine Parks
Nora Anderson	Jocelyn Harmon	Arpit Patel
Laurel Banach	Macklin Hebert	Sara Pedersen
Julie Barbash	Kyndal Heller	Mariana Peltier
Niveda Baskaran	Taylor Herring	Derek Proch
Jeffrey Baum	Sean Horan	Suraj Rao
David Becerra	Katherine Imbalzano	Aashar Raza
Patricia Belden	Manan Jain	Rachel Rosen
Ashley Bertrand	Suqi Jiang	Nicole Ross
Emma Bryant	Erica Johnson	Rebecca Royer
Brittany Chambers	Kara Kuhnreier	Tali Rozenman
Kevin Chen	Natalie Kwok	Katya Simkhovich
Linda Chen	Nicholas Lade	Erin Simone
William Cheon	Victoria Lanzarini	Natalie Spivak
Stephanie Cooke	Dina Martinelli	Jonathan Sternburg
Jenna Copperwhite	Meredith McGhee	Kasey Sullivan
Brenna Daly	Shaina McGinnis	Matthew Teal
Emily Degerstrom	Ava McRae	Andrew Thebeau
Julliard DelRosario	William Michalski	Savannah Torreano
Carolyn Demartini	Alex Minalga	Jamie Vespa
Kerry Ditson	Abhinav Mishra	Mariana Villalobos-Ortiz
Taryn Fernacz	Efrain Montalvo	Vincent Virga
Erica Ferreira	Stephanie Moriarty	Sneha Walia
Brooke Fitzgerald	Mazyra Mowlood	Emily Waters
Erica Flynn	Megan Murphy	Xiaoyan Yuan
Brendan Freeman	Jenna Nelson	Stephanie Yuen
Amanda Geary	Ethan O'Connell	Elena Zekos
Matthew Georgiang	Samuel O'Keefe	Kaitlyn Zeno
James Glynn	Yvone Okaka	Kefu Zhou
Tiffani Grillo	Michaela Paddock	

## CLASS OF 2011 – COLLEGE ACCEPTANCES

College	Accept	Matric	College	Accept	Matric
Adelphi University	1		Eastern University	1	
American International College	2	1	Eckerd College	1	1
American University	4	3	Elms College	1	1
Amer. Univ. of Antigua Coll. of Medicine	1	1	Elon University	1	1
Anna Maria College	18	3	Emerson College	5	3
Arizona State University	1		Emmanuel College	6	
Assumption College	30	5	Endicott College	17	3
Auburn University	2		Eugene Lang Coll. The New Sch. for Lib. Arts	1	
Babson College	5	1	Evangel University	1	1
Bard College	1		Fairfield University	4	4
Bay Path College	1		Fisher College	3	
Bay State College	1		Fitchburg State University	22	6
Baylor University	1		Flagler College	1	
Becker College	10	2	Florida State University	1	
Bentley University	6	1	Fordham University	4	2
Berklee College of Music	2	2	Framingham State University	29	13
Binghamton University	2		Franklin Pierce University	10	2
Boston College	9		Full Sail University	1	
Boston University	33	4	George Fox University	1	
Brandeis University	13	5	Georgetown University	8	1
Bridgewater State University	27	4	Georgia Gwinnett College	1	1
Brigham Young University	1		Georgia Institute of Technology	1	1
Brigham Young University, Idaho	2	2	Gordon College	1	
Bryant University	11	3	Goucher College	3	
Calif. Poly. State Univ., San Luis Obispo	1		Green Mountain College	1	1
Carnegie Mellon University	1		Hampshire College	1	
Castleton State College	1		Harcum College	1	1
Cazenovia College	2		Hartwick College	1	
Centenary College	2	2	Harvard University	1	1
Central Connecticut State Univ.	1		Hawaii Pacific University	1	
Champlain College	1		High Point University	3	2
Christopher Newport University	1		Hobart and William Smith Colleges	1	
Clark University	7	2	Hofstra University	11	1
Clarkson University	1		Hunter College of the CUNY	1	
Clemson University	2	1	Husson College	2	
Coastal Carolina University	4	1	Illinois Institute of Technology	1	
Colby College	1		Indiana University at Bloomington	1	
Colby-Sawyer College	10	1	Iona College	5	1
College of Charleston	2	1	Ithaca College	4	
College of Mount Saint Vincent	1		Jacksonville University	1	1
College of Saint Elizabeth	1		James Madison University	5	
College of the Holy Cross	4	1	Johnson & Wales University	7	2
College of William and Mary	1		Keene State College	18	4
Columbia University	2	2	Kent State University	1	1
Concordia University - Irvine	1		Lasell College	8	
Concordia University - Portland	1		Lesley University	4	
Cornell University	3	2	Limestone College	1	
Curry College	10	2	Loyola University Chicago	1	
Dallas Baptist University	1	1	Lyndon State College	1	
Dartmouth College	1		Lynn University	1	
Dean College	11	6	Manhattan College	1	
DePaul University	1		Maranatha Baptist Bible College	1	
Drexel University	8		Marist College	2	1
Duquesne University	1		Marquette University	2	
East Carolina University	2		Maryland Institute College of Art	2	1

College	Accept	Matric	College	Accept	Matric
Mass. Bay Community College	1		School of Visual Arts	1	
Mass. College of Art and Design	4	1	Seattle Pacific University	1	
Mass. College of Liberal Arts	2	1	Seton Hall University	4	1
Mass. Coll. of Pharm. & Hlth Sci.	15	5	Shippensburg Univ. of Penn.	1	
McDaniel College	1		Siena College	2	
McGill University	4	2	Simmons College	10	
Mercy College	1	1	Smith College	3	3
Mercyhurst College	2		Southern Conn. State University	4	1
Merrimack College	10	1	Southern New Hampshire Univ.	16	4
Monmouth University	1		Southern Virginia University	1	
Montserrat College of Art	1	1	Springfield College	4	1
Mount Holyoke College	3		Springfield Tech. Comm. College	1	1
New England College	1		State Univ. of NY at Albany	3	2
New York University	5	3	State Univ. of NY at New Paltz	1	
Newbury College	5	1	Stonehill College	15	2
NHTI - Concord's Comm. Coll.	1		Stony Brook University	1	
Nichols College	4	1	Suffolk University	25	1
North Carolina State University	2	1	SUNY College at Geneseo	1	
Northeastern University	28	7	Susquehanna University	2	
Norwich University	2	1	Syracuse University	6	1
Pace University, New York City	1		Temple University	1	
Parsons The New School for Design	1	1	Texas Christian University	2	
Penn. State Univ., Univ. Park	6	1	The Art Inst. of Boston at Lesley Univ.	3	1
Philadelphia University	1		The Catholic Univ. of America	4	1
Plymouth State University	5		The College of Saint Rose	4	
Polytechnic Institute of NYU	2		The George Washington Univ.	2	1
Porter & Chester Institute	3	3	The Hartt School, Univ. of Hartford	1	
Post University	2		The Ohio State University	2	1
Pratt Institute	1		The University of Alabama	2	2
Providence College	12		The University of Scranton	1	
Purchase College	1		The University of Texas, Austin	1	
Queens University of Charlotte	2		Toni & Guy Hairdressing Acad.	3	3
Quinnipiac University	26	2	Towson University	2	1
Quinsigamond Community Coll.	49	43	Tufts University	3	
Regis College	3		Union College	2	
Rensselaer Polytechnic Institute	4	1	U. of Bridgeport	5	
Rhode Island College	5	1	U. of British Columbia	2	1
Rhode Island School of Design	2	1	U. of Central Florida	1	
Rivier College	4		U. of Colorado at Boulder	3	
Roanoke College	1		U. of Connecticut	27	6
Rochester Institute of Technology	7	1	U. of Delaware	3	
Rockland Community College	1		U. of Hartford	4	
Roger Williams University	36	10	U. of Illinois at Urbana-Champaign	2	
Rowan University	1		U. of Kansas	1	
Rutgers, State Univ. of NJ at Camden	1		U. of Maine	7	
Sacred Heart University	7	3	U. of Maine at Farmington	1	
Saint Anselm College	10	1	U. of Maryland, College Park	2	1
Saint Edward's University	1	1	U. of Massachusetts, Amherst	93	33
Saint Joseph College	2		U. of Massachusetts, Boston	17	5
Saint Joseph's College-ME	1		U. of Massachusetts, Dartmouth	38	9
Saint Leo University	1		U. of Massachusetts, Lowell	30	7
Saint Michaels College	6		U. of Miami	2	
Salem State University	13	5	U. of Michigan	1	
Salve Regina University	8		U. of New England	9	
Sarah Lawrence College	1		U. of New Hampshire	43	5
Sch. of the Art Institute of Chicago	2		U. of New Hampshire at Manchester	1	

College	Accept	Matric	College	Accept	Matric
U. of New Haven	3		U. of Western Ontario	1	
U. of New Mexico	1		U. of Windsor	1	1
U. of North Carolina at Charlotte	1	1	U. of Wisconsin, Milwaukee	1	
U. of North Carolina at Greensboro	1		Utica College	1	1
U. of North Carolina at Wilmington	2		Villanova University	1	1
U. of North Carolina School of the Arts	1		Virginia Poly. Inst. and State Univ.	2	
U. of Pittsburgh	5	1	Wake Forest University	1	1
U. of Rhode Island	50	3	Washington and Lee University	1	1
U. of South Carolina	4	2	Washington College	1	1
U. of South Florida, Tampa	3	1	Washington University in St. Louis	1	
U. of Southern California	1		Wentworth Inst. of Technology	7	2
U. of Southern Indiana	1	1	Wesleyan University	2	1
U. of Southern Maine	3		West Virginia University	1	
U. of St. Thomas	1		Western New England University	11	1
U. of Tennessee, Knoxville	1		Westfield State University	23	4
U. of Tennessee, Martin	1	1	Westminster Choir Coll. of Rider Univ.	1	
U. of the Pacific	2		Wheaton College MA	2	1
U. of the Sciences in Philadelphia	1		Wheelock College	1	1
U. of Toronto at Mississauga	1		Worcester Polytechnic Institute	17	7
U. of Vermont	19	2	Worcester State University	50	17

## **CLASS OF 2011**

**AMOUNT OF SCHOLARSHIP AID=\$718,160**

**(includes College Merit Scholarships)**

**Scholarship distributed among the following students:**

<b>NAME</b>	<b>SCHOLARSHIP</b>
Ali, Syed	Agnes Wyman Memorial Scholarship Shrewsbury Education Association Highest Ranking Senior Scholarship Johnson Scholarship
Ambady, Shridhar	Academic Excellence Scholarship
Anderson, Nora	Town of Shrewsbury Scholarship Alumni & Friends Scholarship
Badstubner, John	Student Grant
Baker, Carolyn	Ideal Grant
Banach, Laurel	Hanover Insurance Company, Inc. Scholarship Elks Scholarship Dean's Scholarship
Barbash, Julie	Lisa Lorden Memorial Scholarship
Basmajy, Margaret	Academic Scholarship
Baum, Jeffrey	Class of 1965 Memorial Scholarship Shrewsbury Education Association Retired Teachers Scholarship Intel Scholarship for Employees Children
Becerra, David	Arthur B. & Frances J. Cellucci Memorial Scholarship Town of Shrewsbury Scholarship
Benjamin, Emily	Anthony Manzello Memorial Scholarship John & Abigail Adams Scholarship Academic Grant Brian Nelligan Memorial Scholarship
Botticelli, Taylor	John & Abigail Adams Scholarship
Brennan, Mary	Sherry Shepherd Memorial Scholarship
Brosnan-Smith, Brianna	Wegmans Scholarship

Buchert, Arianna	Danielle Simas Memorial Scholarship
Buckley, Jessica	Chargers Scholarship
Butt, Christopher	Jacob M. Boudreau Memorial Scholarship
Cahill, Katherine	School Merit Scholarship
Cantin, Chelsea	Town of Shrewsbury Scholarship
Carney, Brenna	Danielle Simas Memorial Scholarship Ellen Meyers Scholarship Joan E. Leone Memorial Scholarship Town of Shrewsbury Scholarship
Collins, McKegg	Clube Madeirense S.S. Sacramento Charitable Foundation Scholarship
Costiganm Jared	John & Abigail Adams Scholarship
Cowes, Tiffany	Merit Scholarship
Crosierm Edward	Rotary Club of Shrewsbury Scholarship Shrewsbury Electric & Cable Operations & CSN New England Shrewsbury Garden Club Scholarship Brian Champagne Memorial Scholarship
Cruz, Kathlyn	Elms Award
Daly, Brenna	Dean's Scholarship Shrewsbury Garden Club Scholarship Shrewsbury Women's Club Scholarship- General Studies Town of Shrewsbury Scholarship
DelRosario, Julliard	College Grant
Ditson, Kerry	John & Abigail Adams Scholarship
Doerfler	Steven John & Abigail Adams Scholarship Tuition Exchange Scholarship
Ermilio, Patrice	Jewish War Veterans of the United States Brotherhood Award
Falvey, Catherine	Agnes Wyman Memorial Scholarship

Ferraro, Tia	Shrewsbury High School Softball Alumni Scholarship
Fitzgerald, Brooke	PFC Brian Moquin Scholarship Rotary Club Scholarship Town of Shrewsbury Scholarship
Ford, Elizabeth	Fire Chief Robert L. Gaucher Memorial Scholarship Town of Shrewsbury Scholarship
Forhan, Nicolette	Mass AFL-CIO Annual Scholarship Program
Geary, Amanda	Chancellor's Scholarship Allison Elizabeth Lustig Memorial Scholarship PFC Brian Moquin Scholarship Shrewsbury Electric & Cable Operations & CSN New England
Georgian, Matthew	Central One Federal Credit Union Scholarship Town of Shrewsbury Scholarship Shrewsbury Firefighters' Association Scholarship Brian Nelligan Memorial Scholarship
Gonzalez, Cristina	Nicholas J. Todisco Scholarship
Grillo, Tiffani	Joseph M. DeMaria Memorial Scholarship Shrewsbury Women's Club Mary C. Griffin Scholarship
Hardin, Alexandra	Dean's Scholarship
Harmon, Jocelyn	Joseph M. DeMaria Memorial Scholarship
Heller, Kyndal	Shrewsbury Lion's Club Scholarship
Herring, Taylor	Shrewsbury Education Association Scholarship
Horan, Sean	Dean's Scholarship
Imbalzano, Katherine	Shrewsbury Firefighters' Association Scholarship
Johnson, Erica	Phil Koziara Scholarship Presidential Scholars in the Arts Robinson's Music Scholarship
Jones, Danielle	Presidential Honors
Killam, Kristen	Dean's Scholarship



Kneece, Matthew	Presidential Scholarship Joseph M. DeMaria Memorial Scholarship
Kuhtreiber, Kara	Christian Leadership Scholarship Corridor Nine Area Chamber of Commerce Scholarship
Kwok, Natalie	Academic & Dean's Achievement Awards Dean's Scholarship
Liberty, Christina	Joseph M. DeMaria Memorial Scholarship
Lijoi, Andrew	Stanley Z. Koplik Award
Mansir, Jennifer	Tuition Scholarship
Mansir, Lauren	Tuition Scholarship
Martinelli, Dina	College Grant
McBride, John	Joseph M. DeMaria Memorial Scholarship Town of Shrewsbury Scholarship Class of 1955 Robert Defino Award Corridor Nine Area Chamber of Commerce Scholarship
McGhee, Meredith	Provost Scholarship
McRae, Ava	Academic Excellence Grant Avis Kemp Scholarship Shrewsbury Education Association Scholarship
Michalski, William	Neiman Marcus Scholarship College Grants College Scholarship
Mishra, Abhinav	Sri Lakshmi Temple Scholarship
Mowlood, Mazya Murphy, Tyler	College Grant Verizon Scholarship Town of Shrewsbury Scholarship
Murray, John	Danielle Simas Memorial Scholarship
Nalamati, Prathisha	Merit Scholarship
Nation, Brittany	Presidential Scholarship University Grant

O'Neill, Jilian	Shrewsbury Education Association Scholarship WCC MOAA Scholarship Jeffrey R. Benson Memorial Scholarship Shrewsbury Historical Society Jean McDonald Graham Scholarship
Okaka, Yvonne	Agnes Wyman Memorial Scholarship Town of Shrewsbury Scholarship
Ouellette, Holly	President's Achievers Award Scholarship
Paddock, Michaella	Shrewsbury Grange #101 Scholarship
Paika, Christopher	Dean's Scholarship
Parks, Katherine	Shrewsbury High School Alumni Association Scholarship SSMA Scholarship
Pedersen, Sara	Corridor Nine Area Chamber of Commerce Scholarship Daughters of the American Revolution Good Citizen Award Greater Worcester Community Foundation Scholarship Outstanding Youth of Shrewsbury Award James A. Cook Alumni Scholarship Town of Shrewsbury Scholarship Shrewsbury Firefighters' Association Scholarship
Petrovsky, Naomi	Magis Award Shrewsbury Firefighters' Association Scholarship
Pineda, Rachel Proch, Derek	Marshall/Chavez/Meanes Scholarship Black and Gold Award Hood Good Sport Scholarship
Ramirez-Flynn, Louisa	Kathleen Viscardi Scholarship Talent Based Scholarship
Ravelson, Julia	Anthony Manzello Memorial Scholarship
Raza, Aashar	Mass Grant College Grant
Rezuke, Julie	Honors Program Scholarship

Royer, Rebecca	Dean's Scholarship
Rozak, Michael	Academic Scholarship
Sebring, Jessica	Lester "Pop" Dyer Scholarship Memorial Award for Citizenship Shrewsbury Women's Club Scholarship- General Studies Sons of Italy Scholarship Caroline Libby Kane Scholarship Kyle P. Johnson Memorial Scholarship Town of Shrewsbury Scholarship
Secino, Anna	Robert J. Cormier Memorial Scholarship Town of Shrewsbury Scholarship Shrewsbury Education Association Scholarship
Simone, Erin	Gerry Baker Scholarship
Sooy, Evan	Central One Federal Credit Union Scholarship
Sparanges, Christopher	Tuition Exchange Scholarship
Stark, Kayla	John & Abigail Adams Scholarship
Thebeau, Andrew	Michael VonBehren Memorial Scholarship
Tonelli, Krista	Academic Award
Torreano, Savannah	Hanscom Spouses Club Academic Achievement Award Academic Achievement Award
Trabucco, Colin	John & Abigail Adams Scholarship
Underkoffler, Lara	Shrewsbury Historical Society Stephen Porter Scholarship
Vespa, Jamie	Shrewsbury Women's Club Art Scholarship Corridor Nine Area Chamber of Commerce Scholarship
Villalobos-Ortiz, Mariana	Stride Scholarship
Virga, Vincent	Dean Scholarship
Walia, Sneha	Kitty Viscardi Memorial Scholarship

Waters, Emily	Academic Scholarship
Wheeler, Kelsey	Joseph M. DeMaria Memorial Scholarship
Yuan, Xiaoyan	UPS Scholarship
Yuen, Stephanie	Academic Scholarship
Zekos, Elena	Merit Scholarship
Zeno, Kaitlyn	Wegmans Scholarship

## GENERAL INFORMATION

*Entrance Age:* Only children who are 5 years-of-age on or before August 31 may enter Kindergarten at the beginning of that school year. Only children who are 6 years-of-age on or before August 31 may enter Grade 1 at the beginning of that school year. An original birth certificate or baptismal record must be presented at the time of enrollment.

*First Aid:* The school is permitted to give no treatment except first aid, which is the immediate, temporary treatment in case of accident or sudden illness. After first aid, the family and its physician are responsible. The school's responsibility ceases after the injured person is under the home's jurisdiction.

*Immunization Requirements:* State Public Health Laws for immunization against the following diseases are mandatory for entrance to school during the 2010-11 school year: a series of 4 to 5 DTP or DTaP (diphtheria, tetanus, pertussis or diphtheria, tetanus, acellular pertussis) immunizations for preschool through grade 12 and a booster is required of all students entering grades 7 through 12 if it has been more than 5 years since their last dose of DTaP/DTP; a series of 4 doses of polio vaccine for preschool through grade 12; 1 dose MMR (measles, mumps and rubella) for entry into preschool and a second dose for grade K; 4 to 5 shots Hib (haemophilus influenza type B) immunizations are recommended but not mandated; 1 dose varicella vaccine (chicken pox) required for preschool through grade 12 with 2 doses required for children older than age 13 (these doses of varicella are required for those without a physician certified reliable history of chicken pox); 3 doses Hep B (Hepatitis B) for all preschool through grade 12 children.

The responsibility for the immunization rests upon the parent or legal guardian to provide the required documentation to the school nurse. The School Department strongly recommends that the children who have not received proper immunization against these diseases do so through their family physician. Failure to comply with the immunization requirements will result in exclusion from school.

*School Physician:* Dr. Timothy Gibson

## CLOSING STATEMENT

The community is rightfully proud of the excellence demonstrated by its schools. There is no question that the quality of life in our community is enhanced by the contributions made by students, faculty and staff, parents, and community members. It is an honor and a privilege to serve as the superintendent of such an outstanding school district.

Respectfully submitted,

Joseph M. Sawyer, Ed.D.  
Superintendent of Schools

## **SCHOLARSHIP FUND**

**Judy DeFalco (2013)**  
**Donald R. Gray (2012)**  
**Robert D. Holland (2014)**  
**James F. Pignataro (2013)**  
**Gail Sokolowski (2012)**

The Scholarship Fund was instituted by Town Meeting vote in May 1995. These scholarships are awarded to deserving high school seniors who are residents of Shrewsbury. Awards are based on financial need, character, community service and academic achievement.

Town of Shrewsbury scholarships were awarded in May 2011 to a total of seventeen high school seniors who are residents of Shrewsbury – Nora Anderson, David Becerra, Chelsea Cantin, Brenna Carney, Brenna Daly, Brooke Fitzgerald, Elizabeth Ford, Matthew Georgian, John McBride, Tyler Murphy, Yvonne Okaka, Sara Pedersen, Jessica Sebring, Anna Secino, Patrick Mangan, Luke Perrault and Jack Simone.

Since the inception of the Scholarship Fund, many Shrewsbury residents have generously supported this worthwhile effort. Contributions can be made along with excise and property tax payments. Direct donations are also accepted at the Treasurer's Office at any time of year, in person or by mail. To facilitate community support, on-line donations were initiated on the town website in the fall of 2009. A local cable television campaign to raise community awareness of the scholarship fund continued, with positive results. Due to improved community support, the number of awards made in 2011 (17) was greater than the number awarded in 2010 (10).

As of December 31, 2011 the fund balance is \$14,597.79. Out of that amount \$8,500.00 will be deducted for payments to the seventeen 2011 scholarship recipients. The balance, as well as any further donations, will be available for future awards in 2012.

For information regarding the Town of Shrewsbury Scholarship Fund, you may write to the Scholarship Committee, c/o Board of Selectmen, 100 Maple Avenue, Shrewsbury, MA 01545 or go on-line to the Town's website at [www.shrewsbury-ma.gov](http://www.shrewsbury-ma.gov)

# **BOARD OF SELECTMEN**

**James F. Kane, Chair (2012)**  
**Maurice M. DePalo, Vice Chair (2014)**  
**John I. Lebeaux, Clerk (2013)**  
**Henry J. Fitzgerald (2014)**  
**Moir E. Miller (2013)**

## **MEETINGS**

The Board of Selectmen meets on Tuesday evenings at 7:00 PM in the Selectmen's Meeting Room in the Richard D. Carney Municipal Office Building. It is the desire of the Board to meet on the 2nd and 4th Tuesday of the month although meetings are scheduled at other times and places as circumstances dictate. At these meetings the Board conducts the general business of the Town of Shrewsbury pursuant to Town Charter and the General Laws of the Commonwealth of Massachusetts.

The meeting schedule, agenda, and minutes are available by visiting or contacting the Selectmen's Office (508-841-8504) or by accessing the Town's Internet Website ([www.shrewsbury-ma.gov](http://www.shrewsbury-ma.gov)). The regular meetings are broadcast live on Shrewsbury Government Access Channel 30 and are replayed at other times for public convenience. In addition to the regularly scheduled business meetings, the Board holds special meetings and workshops. The Board continued its tradition of hosting an annual Legislative Workshop attended by our U.S. Congressman, State Senator and State Representative, Finance Committee, School Committee and various department heads. This meeting continues to be an excellent forum for the exchange of ideas, discussing how federal and state policies and programs affect the Town of Shrewsbury and conveying local concerns to our legislators.

The Board continued its practice to review particular issues with the Town Manager and appropriate Department Heads at workshop sessions. In 2011, the Board held Public Works and Financial workshops. In addition, joint meetings with the Finance Committee and School Committee are held periodically throughout the year to ensure a full, open and public dialogue is maintained. The Board also meets with other boards and commissions at various times as issues develop.

In addition to its regular meetings, the Board continues to produce a cable access television program, *Selectmen's Roundtable*, on a regular basis. The program's purpose is to allow the Board to present to the public issues concerning the Town in a more informal manner than at the regular meetings. This program is seen at various times on Shrewsbury Public Access Channel 30 and is produced monthly. It has become the Board's practice to avoid the studio and instead get out and around town to visit businesses and areas of interest in our town.

## **BOARD MEMBERS**

At the Annual Town Election held on May 3, 2011, Maurice DePalo was re-elected and Henry Fitzgerald elected to the Board. The Board was organized as follows: James F. Kane, Chairman, Maurice M. DePalo, Vice Chairman, John I. Lebeaux, Clerk with Moira E. Miller and Henry J. Fitzgerald as members.

## **TOWN MANAGER**

Daniel J. Morgado continues as our Town Manager. Longtime Assistant Town Manager Michael Hale left the Manager's office to assume the position of General Manager of SELCO. Tom Gregory joined the Manager's office as Assistant to the Town Manager.

The Board of Selectmen continues to have full confidence in Mr. Morgado. He has demonstrated his ability to manage difficult budget situations, drawing on his expertise and extensive experience in municipal government. He continues to work on developing cost effective ways to deliver the quality service levels the residents have come to expect.

The Board recognized Mr. Morgado's continuing ability to achieve a very high standard of performance for him and for town employees. The Board's annual review of Mr. Morgado makes it clear that he maintains excellent relationships with the Selectmen, other boards, committees and residents of our town. The Board also noted the Manager's integrity, open-door policy and ability to maintain a calm, professional demeanor when dealing with crisis situations.

In spite of significant fiscal challenges and the heavy work load of his office, Mr. Morgado and his staff have continued to maximize available resources to deliver consistent and competent services to town residents. His dedication and professionalism both serve as an example for staff as he encourages, guides and brings out the best in his department heads.

The Manager's exceptional understanding of good business practices and the financial issues facing Shrewsbury continues to serve the Board and the town well. In 2010, Mr. Morgado continued to seek new and creative methods to consolidate services and reduce costs while continuing to provide high quality service levels. In July, Shrewsbury entered into an agreement with the Worcester Division of Public Health for a one-year pilot program to provide public health services in both communities through a regional approach. Mr. Morgado also arranged for the assistant building inspector position to be shared with the towns of Boylston and Uxbridge. Through these regionalization efforts, the Manager was able to meet the Board's directive to change the service delivery model, consolidate services and reduce costs.

## **PERSONNEL**

The Board notes with great sadness the passing of former Town Manager Richard Carney. Mr. Carney served our town as its Manager from 1957 – 1997. During that tenure he created a unique culture of budgetary restraint and service as job one for town employees. That businesslike approach and service culture within Town Hall continues to serve all residents and businesses today. He will be missed by his family, friends and those with whom he worked in town government.

The Board also notes the passing of Robert Zona a 40 year town employee of the Parks and Recreation Department. He will be missed by his family, all who knew him and all who benefited from his public service.



## **ACTIVITIES AND ISSUES**

As the executive body of the Town, the Board of Selectmen oversees the policies of our municipal government. It conducts hearings as the Local Licensing Authority, acts as Appointing Authority for several department head positions and several boards and commissions, acts as both Road and Water Commissioners, and proposes legislation to the Town Meeting throughout the year. Items of particular note for the year 2011 are listed below.

### **MUNICIPAL BUDGET**

The Town continued to deal with the fiscal difficulties caused by the ongoing recession affecting all sectors of the economy. Government at all levels contended with the dilemma of providing services in an environment of declining or stagnate revenue and rising expenses that continued the policy to change the service delivery model and reduce the local government footprint per the Board's directive.

While town employees continued to work hard to provide a high level of service to residents, reduced staffing levels did require closing some departments for short periods of time during the day in order to complete the required work. These closings reflect the difficulties in providing services to a growing population with staffing levels below those in fiscal year 1998. The Board has every confidence that the Town Manager, department heads and all employees will continue to work diligently to find ways to efficiently provide services in the best manner possible as to minimize the impact on service levels.

It has become an informal policy that the Board holds a joint meeting with the Finance Committee and School Committee to update the committees on the FY 2012 fiscal situation and discuss the outlook for FY 2013 at least twice a year. Discussions focused on the impacts of state and federal stimulus funding ending in FY 2013 and cost and revenue trends.

The Board held Financial Workshops in the fall and directed the Manager to prepare a FY 2013 budget proposal to address the Board's stated priorities and to achieve levels of service through additional regionalization, contracting of services and alternative service delivery models.

The Board also reviewed and confirmed the Fiscal Policies for FY 2013. The FY 2013 fiscal policies stated that 1) the Board will not place an operational override question onto the May 2012 Annual Town Election unless certain extraordinary circumstances should occur, 2) the Board will strive to reach defined balance goals for reserves, free cash, and stabilization, 3) the Board confirms the debt management policy instituted in FY 2011, 4) the Board directs the Town Manager to make full use of the Town's levy capacity in FY 2013 and 5) the Board will continue to adjust water rates as necessary to maintain the water utility as self-supporting plus minimizing future borrowing by maintaining sufficient reserves for future capital needs, 6) the Board proposes to use one time revenues for capital replacement, debt management, infrastructure improvement or to enhance economic development opportunities and not to be used for operational purposes, 7) the Board directs the Town Manager to file with his initial budget recommendations in January of each year a five year fiscal forecast.

## **PUBLIC WORKS PROJECTS**

The town was able to perform a modest amount of public works projects in spite of the weak economy and diminished funds available.

### **Crescent Street**

Significant water main improvements were made on the entire length of Crescent Street in preparation for construction of the new Sherwood Middle School. Recommended distribution system improvement advanced to complete before Sherwood Middle School opens.

### **Route 9 and South Street**

Improvements were made to the intersection of Route 9 and South Street in conjunction with the construction of the new Price Chopper Supermarket. Infrastructure improvements were paid by Golub Corporation, parent company of Price Chopper. Improvements included the widening of South Street, the addition of a right turn lane onto South Street from Route 9 westbound, and upgrading the lights at the intersection.

### **Westborough Treatment Plant**

The upgrades to the treatment plant were accomplished on schedule and under budget. The final cost of this upgrade was \$52.7 million, with Shrewsbury paying 60% of the cost. The Federal government provided approximately \$5.94 million (11%) in stimulus funds from the American Recovery and Reinvestment Act to offset the cost of project.

### **Replacement of Main Sewer Line**

The town began work on the project to replace a portion of the main sewer line that runs from Grafton Street east to the Northborough line. The segment being replaced is part of the original installation in the 1950s. This is a three phase project with some sections replaced and pipes relined in other sections.

## **SPECIAL TOWN MEETINGS**

A Special Town Meeting was held on September 26, 2011 during which a proposed Debt Exclusion was approved for the public library. On October 18, 2011, a Special Election was held on the debt question and it failed 3000 yes to 3153 no. Since that time the Board has instructed the Manager to provide for those immediate and required improvements to the public library in the 2013 budget. Additionally, the Board awaits further action on the part of the State Board of Library Commissioners before taking more formal and long term actions.

## **HOUSING**

During 2011, a total of 1069 building permits were issued for various types of construction activities including the erection of new buildings, additions and alterations to existing structures and the installation of signs, swimming pools, wood and pellet stoves and accessory structures. The valuation of all construction work under permit during this period totaled \$87,181,813. With respect to residential growth, permits were issued for the construction of 49 new single-family homes and 2 two-family dwellings.

Certificate of Occupancies have been issued for all 9 multi-family buildings in the Madison Place Project. Also, commercial building permit applications were filed in February for the new Sherwood Middle School, in May for the new Wagner Audi Auto Dealership, in June for 2 new additions at Metso Automation, and in July for the new Shrewsbury Federal Credit Union.

### **ECONOMIC DEVELOPMENT**

The Board continues to work with and support the Town Manager in pro-active economic development, including working cooperatively with potential developers, seeking funding, etc. There are several proposed developments that developers have been working on.

The acquisition of White City and White City East by White City Partners LLC has resulted in plans for façade improvements and a re-design of traffic flow between the two plazas. Long term the new owners have plans to re-design elements of the plaza to take advantage of its unique location along the shores of Lake Quinsigamond.

The Board partnered with the Planning Board and professional staff to create new zoning and alter the underlying zoning for the USPS Mail Facility on Main Street and the Glavin Center on Lake Street. If present operations and facilities were to be closed, underlying zoning would have allowed for an onslaught of residential development that would have had operational impacts on our school department and ability to provide additional required services. Town Meeting approved the recommended zoning changes and placed the town in a much stronger position to expand its non-residential tax basis.

### **CLOSING**

2011, like previous years was a challenging year. The economy continued to limp along in recession and the town faced difficult decisions as our town budget remained balanced and focused on core services. As is the tradition in Shrewsbury, Department Heads, supervisors, and line personnel continue to efficiently deliver a high level of service to our community.

The Board expresses its sincere appreciation to all town employees and to the many dedicated volunteers who give so generously of their time and talents to serve the town.

The Board depends immensely on the staff of the combined Offices of the Board of Selectmen and the Town Manager so that it may properly discharge its duties and responsibilities. We are grateful for the support of Mr. Morgado, Mr. Gregory, Mrs. Janice McCoy, Secretary to the Board of Selectmen, and Mrs. Paula Brady, Administrative Assistant to the Town Manager who continue to provide the Board and our residents with the highest level of professional support.

Respectfully Submitted,  
Board of Selectmen

## RECAPITULATION OF SELECTMEN'S FEES

January 1, 2011 - December 31, 2011

20	Restaurant - All Alcoholic	\$ 36,000.00
7	Package Store - All Alcoholic	12,600.00
6	General Club	5,400.00
5	Restaurant - Beer & Wine	4,500.00
3	Package Store - Beer & Wine	2,700.00
30	One Day - All Alcoholic	1,350.00
10	One Day - Beer & Wine	450.00
78	Common Victualler	2,730.00
11	Weekday & Sunday Entertainment	307.00
31	Motor Vehicles Class 1, 2 and 3	3,720.00
21	Coin Operated Amusement Devices	1,260.00
25	Advertising	2,500.00
65	Garage	2,275.00
7	Junk Dealers	700.00
	Sub-Total	<hr/> 76,492.00
	Miscellaneous Licenses:	
3	Livery/Limousine	105.00
1	Taxi	50.00
3	Special Licenses	75.00
2	Auctioneer	50.00
	Bowling Alley/Billiards	1,390.00
4	Lord's Day Licenses	10.00
	Charges for copies of correspondence, etc.	153.28
	Sub-Total	<hr/> 1,833.28
	<b>TOTAL</b>	<b>\$ 78,325.28</b>

## LICENSES ISSUED AND FEE SCHEDULE FOR 2011

### All Alcoholic Beverage Pouring Licenses

Restaurant	20	\$ 1,800.00 each
General Club	6	\$ 900.00 each
<b>TOTAL</b>	<b>26</b>	<i>(12) Restaurant All Alcohol Available</i>

### Restaurant Wine & Malt Pouring Licenses

Restaurant	5	\$ 900.00 each
<b>TOTAL</b>	<b>5</b>	<i>(3) Restaurant B&amp;W Available</i>

### Package Store

All Alcoholic	7	\$ 1,800.00 each
<b>TOTAL</b>	<b>7</b>	<i>(1) All Alcohol Pkg. Store Available</i>

### Package Store

Wine & Malt	3	\$ 900.00 each
<b>TOTAL</b>	<b>3</b>	<i>(5) B&amp;W Package Store Available</i>

# **SEWER & WATER DEPARTMENT**

Robert Tozeski, Superintendent

## **Sewer Commissioners:**

Joseph Zecco, Chairman

Peter Reilly

Paul Burnett

## **The 106th year of Municipal Water Operation**

### **GENERAL**

The Shrewsbury Sewer and Water Department consists of a Superintendent, one foreman, one treatment plant operator, ten maintenance craftsmen, two full time secretaries, and one meter reader.

### **WATER DEPARTMENT**

Water main construction work was completed in the Crescent St. area. The second phase of the project installed a new eight inch water main and services from Spruce St. to Maple Ave. Work continued throughout the year on water supply issues. The new back up well, Home Farm 6-4, was completed and scheduled to be put on line in early 2012. This well will act as a back up and supplemental source to the other Home Farm Wells.

The Town continues to explore alternate sources of water supply. To this effect, test wells for bedrock wells were drilled on the Town owned Masonic property. These wells, if yield and quality standards are met, would provide a source in the Concord River Basin helping the Town avoid interbasin transfer issues with this potential supply. Work continued throughout the year promoting water conservation through newsletters and community events. Our per capita usage of water has declined steadily over the last five years and we remain well below the state guidelines of 65 gallons of usage per person per day. In closing this report, it would not be complete without a sincere thanks to all our field personnel and office staff who worked diligently throughout the year serving our valuable customers.

### **Water Department Statistical Report**

	<b>2010</b>	<b>2011</b>
Gallons Pumped	1,329,023,000	1,348,529,000
Gallons Boosted	783,605,000	799,722,000
% boosted into high system	58.96%	59.30%
New services installed	69	56
Hydrants added to system	19	4
Total number of hydrants	1,555	1,559
Total services in use	11,105	11,161
Summer services	44	44
Water Main installed by Contractors for the Town	7,581'	2,268'
(Rehabilitation work)		
Water Main installed in Subdivisions	7,647'	3,435'
Maximum usage day	5,687,000	5,227,000
Average usage day	3,641,000	3,694,000

There were 0.65 miles of water main added this year making a total of 203.09 miles in the system.

## **SEWER DEPARTMENT REPORT**

The Board of Sewer Commissioners meets the second Monday of each month @ 7:00 p.m. in the upstairs conference room in the Richard D. Carney Municipal Office Building. The Board acts upon abatements, petitions for sewerage and other related system matters.

Various sewer projects were worked upon during the year. Work was started on the Browning Rd. and the Reservoir St. Pump Station replacement project. The Browning Rd. project is expected to be completed early spring 2012 and Reservoir St. in late summer to early fall 2012. The first phase of the sewer interceptor line project was bid out and awarded in the fall. Preliminary work was completed in easement clearing and erosion control setup. Work was rescheduled to resume in the spring with completion in the summer time.

Infiltration and inflow work was worked on continuously throughout the year. A town wide metering program was undertaken to measure groundwater coming into the system at certain points. Based on this data, investigative work was begun in the areas of Francis Ave. – Summer St. and General Ave-Washington Street. Lastly, a work of thanks is in order for the sewer personnel who did a fine job throughout the year in maintaining service to our customers while working under adverse conditions.

### **Sewer Department Statistical Report**

	<b>2010</b>	<b>2011</b>
New Sewer Connections	74	74
Total Sewer Connections	9,389	9,463
Gallons Pumped @ Rolfe Ave	417,914,000	463,012,000
Gallons Entering Wastewater Plant		
From Shrewsbury	1,384,144,000	1,463,601,000
From Westborough	774,117,000	855,808,000
Total Combined Flow	2,158,261,000	2,319,409,000
New Sanitary Sewer Lines (Rehabilitation)	1,155'	0-
New Sanitary Sewer Lines	3,343'	2,637'

By Developers:

There were 0.50 miles of sewer main added to the system for a total of 165.16 miles.



# TOWN COUNSEL

## T. Philip Leader, Town Counsel

Town Counsel represents the Board of Selectmen, the Town Manager and the various boards and department heads in legal matters pertaining to all municipal functions, including the trial of cases in the courts and before administrative agencies. The following is the status of cases in litigation as of December 31, 2011:

### Pending Cases

#### SUPERIOR COURT

##### Wade Marston v. Town of Shrewsbury

Worcester Superior Court No. 09-2435D

(re: Appeal from enforcement of conditions of a Class 2 used car license)

*Scheduled for hearing on May 3, 2012*

##### Wade Marston v. Board of Appeals and Building Inspector

Worcester Superior Court No. 10-238B

(re: Appeal from enforcement of a zoning order)

*Scheduled for hearing on May 3, 2012*

##### Moss Development v. Shrewsbury Board of Selectmen

Worcester Superior Court No. 11-115D

(Action of Declaratory Judgment to compel the Town to act on a first refusal option)

*Plaintiff's Motion for Summary Judgment has been denied*

#### HOUSING COURT

##### Frederick G. Hebert and Christina M. Hebert vs. Town of Shrewsbury and George Munro

Worcester Housing Court Docket No. 08CV345

(re: Appeal from the allowance by the Board of Appeals of a variance to allow the installation of a common driveway in excess of 300 feet)

##### Scott Ladner, Linda Lander and Terri Cassanelli vs.

Town of Shrewsbury and Joseph R. Grenier

Worcester Housing Court Docket No. 08CV334

(re: Appeal from a decision of the Board of Appeals granting a variance to build a single family home)

### Closed Cases

#### SUPERIOR COURT

##### Louis Frate v. Board of Appeals

Worcester Superior Court No. 10-267C

(re: Appeal from the allowance of a special permit)

*Dismissed by the Superior Court*

Marcille Holden v. Board of Appeals

Worcester Superior Court No. 10-237D

(re: Appeal from the allowance of a special permit)

*Dismissed by the Superior Court*

Christine Rawan et al Trustees of Grey Ledge and Margaret V. and H. Bradford White v. Board of Appeals

Worcester Superior Court No. 10-1752C

(re: appeal from allowance of special permit)

*Stipulation of Dismissal filed*

Marcello v. Town of Shrewsbury

Worcester Superior No. 10-1620E

(re: claim for damages resulting from an eminent domain taking)

*Settled before trial.*

Melchiorre and Ann Marie Conti v. Town of Shrewsbury

Worcester Superior Court No. 10-01619-E

(re: claim for damages resulting from an eminent domain taking)

*Settled before trial*

Daniel Wnek v. Town of Shrewsbury

Worcester Superior Court No. 08-1447A

(re: claim by a police officer for damages for being injured on duty)

*Settled before trial*

Ellis, Trustee v. Town of Shrewsbury

Worcester Superior Court No. 11-0503D

(An action brought to dispute a water bill)

*Settled before trial*

## **DISTRICT COURT**

Lisa J. O'Connor v. Town of Shrewsbury

Westboro District Court No. 10-00086

(re: appeal from an order by the Board of Selectmen to euthanize a vicious dog)

*District Court issued an order of confinement*

## **HOUSING COURT**

Town of Shrewsbury v. Stathouloupoulos, Trustee

(Action brought to demolish a dilapidated house)

*Judgment by agreement*

## **APPEALS COURT**

Matthew Grenier d/b/a MAG Auto Sales vs. Board of Selectmen of Shrewsbury  
Worcester Superior Court Civil Action No. 08-0913C  
(re: Appeal from the denial of a Class II license to sell used cars);  
*Appeals Court found for the plaintiff.*

## **ADMINISTRATIVE AGENCIES**

Peter Kinnas v. Town of Shrewsbury  
Civil Service Commission No. D1-10-151  
(re: decision of civil Service Civil Commission sustaining the discharge of a police officer by the Town Manager)  
*Discharge affirmed by Civil Service Commission*

Patrick Motor Mart, Inc. v. Town of Shrewsbury Board of Assessors  
Appellate Tax Board No. F299971-09 F308802-10  
(re: Appeals from denial of real estate tax abatements by Board of Assessors)  
*Settled before trial*

Town Counsel continues to attend meetings, render advice to municipal officers and review and draft various contracts and agreements.

# **VETERAN'S SERVICES DEPARTMENT**

**Richard E. Perron, Veteran Officer**

## **Veteran's Services Mission**

The Department of Veterans Services is a state mandated service, which provides services to the veteran's, veteran's spouses and their dependents. Its authority is derived from chapter 115 of the General Laws of the Commonwealth. The Veteran Agent and Director of Veterans Services is Mr. Richard E. Perron. The office is supervised by the Office of the Secretary of Veterans Services and in part by the State for all funds expended. .

The basic concept of creating fiscal assistance to veterans, veteran's spouses and their dependents has its roots in legislation established in 1861. It was also a concept that became a legislative way and method of paying tribute to its veterans. Services of this department are available to all Shrewsbury veterans, veteran's spouses and their dependents.

Currently, services are being rendered on an active caseload of twelve. Assistance is also rendered in the matter for a pension, financial need, filing claims with the Veterans affairs or Social Security, educational benefits, home loans, hospitalization and medical care, as well as the time of death of a veteran.

The office requests that all veterans who serviced during a wartime period file a copy of their discharge and DD214 with the Veterans Officer.

Additionally, the office is open to any veteran or service personal who wishes to talk about any matter pertaining to his or her well being. Visitation will be made to those veterans or veteran spouses unable to visit the office.

The department which is located in the Senior Center Building, is open from 08:30 AM to 3:45 PM, Thursday and by appointment on a need basis. The department telephone is 508-841-8386.

Officer Perron can be reached in case of emergencies at his home 598-393-8378, or his cell phone 508-847-9590.

Respectfully Submitted,  
Richard E. Perron, Director of Veterans Services,  
Veterans Officer and Burial Agent

# **DEPARTMENT OF WEIGHTS AND MEASURES**

**John F. Knipe, Jr., Sealer**

Weighing and measuring devices in all places of business were tested and 310 articles were sealed.

Thirteen (13) devices were adjusted.

Trial weightings were made on pre-packaged meats to assure proper weight and price.

Unit price regulations were enforced.

Sealing fees amounting to \$ 5,703.00 were levied during the 2011 calendar year.

## **TREASURER/COLLECTOR**

**Carolyn J. Marcotte, CMMT, CMMC**  
**Mary E. Grillo, Assistant Treasurer**

The Town received competitive bids from bond and note underwriters on July 6 2011 for a \$20,680,000, 20 year bond issue and a \$3,625,000, 1 year note issue. These bids were in relation to the Sherwood MS project, Land Acquisition and Spring Street School Green Repair Program. Banc of America Merrill Lynch was the winning bidder on the Bonds with an average net interest rate of 3.565% and TD Securities was the winning bidder on the Notes with an average interest rate of 0.3697%. The Town received a total of 8 bids on the Bonds and 6 bids on the Notes.

Prior to the sale, Moody's Investors Service assigned an underlying long-term rating of 'Aa2' to the Bonds. They also assigned a rating of 'MIG-1' to the Notes, the highest short-term rating attainable. The agency cited the Town's conservative approach to budgeting, solid financial position with sound financial reserves, strong history of voter support for Proposition 2-1/2 debt exclusions and health enterprise operations as positive credit factors.

Collections remain steady with each commitment of taxes and receivables due the Town. At 06/30/2011, 54 tax title accounts, totaling \$545,930 remained unpaid. At 01/30/2012, 41 tax title accounts, totaling \$408,895 are unpaid. On 12/01/2010 nine petitions to foreclose were entered in Land Court for properties whose indebtedness to the Town is over \$10,000. At 01/30/2012, 1 case was foreclosed; 3 cases are paid; 4 cases have payment agreements and 1 case is pending foreclosure. The Town will proceed to Land Court on 8 additional properties in the future. Tax liens will be recorded 02/24/2012 on approximately 54 unpaid tax bills from Fiscal 2011.

Investment Income for Fiscal 2011 was \$732,478 compared to \$929,436 for Fiscal 2010. I am satisfied with our overall investment income for the fiscal year considering the yield on a comparable municipal benchmark, the Massachusetts Municipal Depository Trust (MMDT), dropped from 0.33% on June 30, 2010 to 0.23% on June 30, 2011, or over 30% in a single year. The anticipated yield for Fiscal 2012 is 1.4%.

I wish to thank the staff in the Treasurer's office for their continued professional service to me and the residents of town. The staff is led by Assistant Treasurer-Collector, Mary Grillo, supported by Sherry Casey, Angela Costa, Donna Sargent, Lindsay Ames and Deputy Collectors, Kelley & Ryan Associates, Inc.

TRUST FUNDS - AS OF JUNE 30, 2011

FUND		BEGIN BAL PRINCIPAL	BEGIN BAL EARNINGS	CONTRIB TO PRINCIPAL	NET INVEST INCOME	ACCRUED INT PAID	REALIZED GAIN/LOSS	NET EARNINGS	DISBURSEMENTS, FROM PRINCIPAL	TRANSFERS OF EARNINGS	ENDING BAL PRINCIPAL	ENDING BAL EARNINGS	ENDING CASH VALUE	UNREALIZED GAIN/LOSS	ENDING MARKET VALUE
SHREWSBURY WATER RESERVE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SUBTOTAL		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CHARITABLE TRUST FUNDS															
ALDRICH, ELLEN		\$1,000.00	\$14,510.39	\$0.00	\$337.52	(\$3.85)	\$76.28	\$409.95	\$0.00	(\$45.00)	\$1,000.00	\$14,875.34	\$15,875.34	\$131.90	\$16,007.24
WRIGHT-HARLOW		\$2,500.00	\$1,384.35	\$0.00	\$84.51	(\$0.97)	\$19.13	\$102.87	\$0.00	\$0.00	\$2,500.00	\$1,487.02	\$3,987.02	\$33.13	\$4,020.15
KEEGAN-MAYNARD		\$4,217.34	\$51,643.86	\$0.00	\$1,212.39	(\$13.81)	\$273.78	\$1,472.36	\$0.00	(\$500.00)	\$4,217.34	\$52,616.22	\$56,833.56	\$472.22	\$57,305.78
SUBTOTAL		\$7,717.34	\$67,538.60	\$0.00	\$1,634.42	(\$18.63)	\$369.19	\$1,984.98	\$0.00	(\$545.00)	\$7,717.34	\$68,978.58	\$76,885.92	\$637.25	\$77,333.17
LIBRARY TRUST FUNDS															
BORGATTI		\$295,020.44	\$141,519.43	\$942.13	\$9,421.27	(\$105.61)	\$2,093.37	\$11,409.03	\$0.00	(\$17,782.31)	\$295,962.57	\$135,146.15	\$431,108.72	\$3,581.99	\$434,690.71
BROWN, SARA FLINT		\$1,000.00	\$3,961.48	\$0.00	\$107.86	(\$1.24)	\$24.40	\$131.02	\$0.00	(\$10.79)	\$1,000.00	\$4,081.71	\$5,081.71	\$42.25	\$5,123.96
EATON, ASNETH		\$1,000.00	\$3,966.07	\$0.00	\$107.96	(\$1.24)	\$24.43	\$131.15	\$0.00	(\$10.80)	\$1,000.00	\$4,086.42	\$5,086.42	\$42.29	\$5,128.71
FLETCHER, RAY		\$414.58	\$4,376.55	\$0.00	\$104.16	(\$1.19)	\$23.58	\$126.55	\$0.00	(\$10.41)	\$414.58	\$4,492.69	\$4,907.27	\$40.80	\$4,948.07
HARLOW, MARGARET		\$7,429.46	\$5,023.27	\$0.00	\$248.18	(\$2.53)	\$50.43	\$296.08	\$0.00	(\$2,635.63)	\$7,429.46	\$2,683.72	\$10,113.18	\$84.08	\$10,197.26
HOWE, JUBAL		\$32,194.90	\$4,217.64	\$0.00	\$769.61	(\$8.30)	\$169.33	\$930.64	\$0.00	(\$3,629.36)	\$32,194.90	\$1,518.92	\$33,713.82	\$280.29	\$33,994.11
KEEGAN-MAYNARD		\$4,840.35	\$1,307.79	\$0.00	\$131.63	(\$1.53)	\$29.35	\$159.45	\$0.00	(\$13.16)	\$4,840.35	\$1,454.08	\$6,294.43	\$52.33	\$6,346.76
RIDEOUT, HUNTER		\$1,940.08	\$4,537.55	\$0.00	\$119.11	(\$0.85)	\$22.18	\$140.44	\$0.00	(\$3,512.31)	\$1,940.08	\$1,165.68	\$3,105.76	\$25.82	\$3,131.58
PIERCE, WILLIAM		\$4,165.55	\$1,959.23	\$0.00	\$133.18	(\$1.53)	\$30.14	\$161.79	\$0.00	(\$13.32)	\$4,165.55	\$2,107.70	\$6,273.25	\$52.16	\$6,325.41
WARD, FLORENCE		\$900.00	\$1,086.22	\$0.00	\$43.18	(\$0.50)	\$9.78	\$52.46	\$0.00	(\$4.32)	\$900.00	\$1,134.36	\$2,034.36	\$16.91	\$2,051.27
WILLIAM, KENNESTON		\$1,000.00	\$2,981.66	\$0.00	\$86.57	(\$1.00)	\$19.59	\$105.16	\$0.00	(\$8.66)	\$1,000.00	\$3,078.16	\$4,078.16	\$33.91	\$4,112.07
LEADER, CHRISTINE		\$0.00	\$38.45	\$0.00	\$0.85	(\$0.01)	\$0.19	\$1.03	\$0.00	(\$0.08)	\$0.00	\$39.40	\$39.40	\$0.33	\$39.73
PIERCE, VIRGINIA		\$0.00	\$220.84	\$0.00	\$4.81	(\$0.03)	\$1.08	\$5.84	\$0.00	(\$0.48)	\$0.00	\$226.20	\$226.20	\$1.88	\$228.08
HARRY S. & ELEANOR E. CUTTING		\$50,000.00	\$3,808.46	\$0.00	\$1,162.99	(\$13.25)	\$261.69	\$1,411.45	\$0.00	(\$786.48)	\$50,000.00	\$4,433.43	\$54,433.43	\$452.55	\$54,885.98
FLANAGAN TRUST		\$650.00	\$1,72.26	\$0.00	\$17.87	(\$0.21)	\$4.05	\$21.71	\$0.00	(\$1.79)	\$650.00	\$192.18	\$842.18	\$7.00	\$849.18
ALDEN STONE MEN TRUST FUND		\$22,314.67	\$6,395.72	\$58.79	\$387.90	(\$6.25)	\$124.25	\$705.90	\$0.00	(\$4,159.17)	\$22,373.46	\$2,942.45	\$25,315.91	\$210.34	\$25,526.25
JOHN V. MASTRO MEM TRUST FD		\$1,919.88	\$50.09	\$4.29	\$42.87	(\$0.49)	\$9.71	\$52.09	\$0.00	(\$4.29)	\$1,924.17	\$97.89	\$2,022.06	\$16.80	\$2,038.86
ELINOR & JOSEPH DONOHUE TR		\$12,946.65	\$1,823.74	\$0.00	\$321.40	(\$3.65)	\$72.09	\$389.84	\$0.00	(\$247.22)	\$12,946.65	\$1,966.36	\$14,913.01	\$123.91	\$15,036.92
SUBTOTAL		\$187,446.45	\$1,005.21	\$13,411.40	(\$149.41)	\$2,969.64	\$16,231.63	\$0.00	(\$32,830.58)	\$438,741.77	\$170,847.50	\$609,689.27	(\$5,584.23)	\$5,065.64	\$614,654.91

FUND	BEGIN BAL PRINCIPAL	BEGIN BAL EARNINGS	CONTRIB TO PRINCIPAL	NET INVEST INCOME	ACCRUED INT PAID	REALIZED GAIN/LOSS	NET EARNINGS	DISBURSEMENTS, TRANSFERS FROM PRINCIPAL OF EARNINGS	ENDING BAL PRINCIPAL	ENDING BAL EARNINGS	ENDING CASH VALUE	UNREALIZED GAIN/LOSS	ENDING MARKET VALUE
<b>SCHOOL TRUST FUNDS</b>													
MYRTLE YOUNG TRUST	\$27,741.75	\$5,462.85	\$0.00	\$722.52	(\$7.42)	\$148.86	\$863.96	\$0.00	(\$5,423.43)	\$27,741.75	\$903.38	\$28,645.13	\$28,883.14
HIGH SCHOOL ACTIVITY	\$30,000.00	\$223.93	\$0.00	\$655.52	(\$7.42)	\$146.84	\$794.94	\$0.00	(\$752.85)	\$30,000.00	\$266.02	\$30,266.02	\$30,517.49
FRANK DEFALCO MEM TRUST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
BART FALVEY TRUST	\$7,930.43	\$385.06	\$0.00	\$179.07	(\$2.00)	\$40.13	\$217.20	\$0.00	(\$302.00)	\$7,930.43	\$300.26	\$8,230.69	\$8,299.08
CHARLES MORISON ALUMNI TST	\$4,588.72	\$2,042.87	\$0.00	\$144.29	(\$1.66)	\$32.67	\$175.30	\$0.00	\$0.00	\$4,588.72	\$2,212.17	\$6,806.89	\$6,863.45
FLETCHER, LORA CHILDS	\$200.00	\$773.73	\$0.00	\$21.17	(\$0.25)	\$3.98	\$24.95	\$0.00	(\$300.00)	\$200.00	\$498.68	\$698.68	\$5.81
AMASA HOWE H. S.	\$1,000.00	\$24.98	\$0.00	\$22.29	(\$0.20)	\$5.05	\$27.09	\$0.00	\$0.00	\$1,000.00	\$52.07	\$1,052.07	\$1,060.81
MORRISON BRAD	\$3,371.71	\$8.37	\$35.74	\$73.54	(\$0.84)	\$16.66	\$89.36	\$0.00	(\$35.74)	\$3,407.45	\$61.99	\$3,469.44	\$28.83
WOOD, FREDERICK ATHLETICS	\$26.51	\$13.15	\$0.00	\$0.86	(\$0.01)	\$0.19	\$1.04	\$0.00	\$0.00	\$26.51	\$14.19	\$40.70	\$41.04
WYMAN, AGNES EDUCATION	\$14,706.16	\$25,602.33	\$0.00	\$877.08	(\$9.81)	\$194.49	\$1,061.76	\$0.00	(\$1,500.00)	\$14,706.16	\$25,164.09	\$39,870.25	\$31,27
GERARD GUERTIN MEM TRUST	\$3,964.29	\$192.06	\$0.00	\$90.44	(\$1.03)	\$20.48	\$109.89	\$0.00	\$0.00	\$3,964.29	\$301.95	\$4,266.24	\$35.45
COGSWELL GLEASON	\$16,774.82	\$131.81	\$0.00	\$367.86	(\$4.22)	\$93.29	\$446.93	\$0.00	\$0.00	\$16,774.82	\$578.74	\$17,353.56	\$144.19
DOROTHY ERWIN MEMORIAL	\$9,533.53	\$225.03	\$0.00	\$212.33	(\$2.44)	\$48.07	\$257.96	\$0.00	\$0.00	\$9,533.53	\$482.99	\$10,016.52	\$83.23
JOSEPH DEMARIA SCHOLARSHIP	\$54,533.88	\$426.69	\$22,221.37	\$1,374.69	(\$15.84)	\$314.65	\$1,673.50	(\$3,500.00)	(\$11,310.30)	\$73,255.25	(\$9,210.11)	\$64,045.14	\$532.14
LEE MEMORIAL	\$10,000.00	\$2,209.19	\$0.00	\$265.65	(\$3.04)	\$60.15	\$322.76	\$0.00	\$0.00	\$10,000.00	\$2,531.95	\$12,531.95	\$104.13
CLASS OF 1965 MEM SCHLRSHIP	\$4,204.67	\$33.63	\$0.00	\$86.01	(\$0.68)	\$15.40	\$100.73	(\$1,000.00)	(\$1,000.00)	\$3,204.67	(\$865.64)	\$2,339.03	\$19.43
ARTHUR & FRANCES CELLUCI	\$25,000.00	\$3,163.40	\$0.00	\$612.82	(\$6.87)	\$136.02	\$741.97	\$0.00	(\$1,000.00)	\$25,000.00	\$2,905.37	\$27,905.37	\$231.86
GENERAL FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SUBTOTAL	\$213,576.47	\$40,919.08	\$22,257.11	\$5,706.14	(\$63.73)	\$1,266.93	\$6,909.34	(\$4,500.00)	(\$21,624.32)	\$231,333.58	\$26,204.10	\$257,537.68	\$2,139.85
<b>OTHER TRUST FUNDS</b>													
CULTURAL COUNCIL	\$6,493.50	\$90.96	\$6,474.11	\$108.13	(\$1.43)	\$20.16	\$126.86	(\$3,674.48)	\$9,293.13	(\$3,233.47)	\$6,059.66	\$50.35	\$6,110.01
FIRE RELIEF	\$0.00	\$4,917.95	\$0.00	\$107.01	(\$1.24)	\$24.22	\$129.99	\$0.00	\$0.00	\$5,047.94	\$5,047.94	\$5,089.88	\$41.94
POLICE RELIEF	\$0.00	\$302.23	\$0.00	\$6.58	(\$0.08)	\$1.49	\$7.99	\$0.00	\$0.00	\$310.22	\$310.22	\$2.58	\$312.80
SOLDIERS WAR MEMORIAL	\$0.00	\$1,331.35	\$0.00	\$246.57	(\$2.82)	\$55.82	\$299.57	\$0.00	\$0.00	\$11,630.92	\$11,630.92	\$96.64	\$11,727.56
STABILIZATION	\$8,327.19	\$144,762.02	\$0.00	\$3,331.10	(\$38.14)	\$764.13	\$4,047.09	\$0.00	\$0.00	\$148,809.11	\$157,136.30	\$1,305.61	\$158,441.91
WOOD, FREDERICK FIRE & POLICE	\$0.00	\$37,745.02	\$0.00	\$821.28	(\$9.40)	\$185.93	\$997.81	\$0.00	\$0.00	\$38,742.83	\$38,742.83	\$321.91	\$39,064.74
WOOD, FREDERICK SPECIAL	\$0.00	\$6,557.19	\$0.00	\$142.68	(\$1.63)	\$32.29	\$173.34	\$0.00	\$0.00	\$6,730.53	\$6,730.53	\$55.92	\$6,786.45
WYMAN, AGNES FOUNDATION	\$0.00	\$1,344.13	\$0.00	\$29.25	(\$0.33)	\$6.62	\$35.54	\$0.00	\$0.00	\$1,379.67	\$1,379.67	\$11.46	\$1,391.13
SHREWSBURY LIBRARY MEM TST	\$14,327.54	\$7,477.69	\$303.81	\$476.96	(\$5.48)	\$108.18	\$576.66	\$0.00	\$0.00	\$14,631.35	\$8,057.35	\$22,688.70	\$187.82
CONSERVATION TRUST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
DONAHUE ROWING CTR TRUST	\$405,662.24	\$50,069.84	\$25,212.39	\$9,916.42	(\$17.48)	\$2,313.33	\$12,112.27	\$0.00	\$0.00	\$430,874.63	\$62,182.11	\$493,056.74	\$4,096.70
TO SHREWSBURY SCHLARSHIP	\$6,307.79	\$41.27	\$8,890.00	\$175.85	(\$2.48)	\$47.66	\$221.03	(\$4,000.00)	(\$500.00)	\$11,197.79	(\$237.70)	\$10,960.09	\$91.06
COAL ASH RESERVE FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
ARCH WIRELESS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
AMF CHAPTER 11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SUBTOTAL	\$441,119.26	\$264,639.65	\$40,880.31	\$15,361.83	(\$180.51)	\$3,549.83	\$18,731.15	(\$7,674.48)	(\$3,951.29)	\$474,324.09	\$279,419.51	\$753,743.60	\$6,261.99
													\$760,005.59



FUND	BEGIN BAL PRINCIPAL	BEGIN BAL EARNINGS	CONTRIB TO PRINCIPAL	NET INVEST INCOME	ACCRUED INT PAID	REALIZED GAIN/LOSS	NET EARNINGS	DISBURSEMENTS, FROM PRINCIPAL OF EARNINGS	TRANSFERS OF EARNINGS	ENDING BAL PRINCIPAL	ENDING BAL EARNINGS	ENDING CASH VALUE	UNREALIZED GAIN/LOSS	ENDING MARKET VALUE
<b>CEMETERY TRUST FUNDS</b>														
CHASE	\$0.00	\$7,046.77	\$0.00	\$153.34	(\$1.76)	\$34.70	\$186.28	\$0.00	\$0.00	\$0.00	\$7,233.05	\$7,233.05	\$60.10	\$7,293.15
CLAIPP	\$0.00	\$1,826.66	\$0.00	\$39.75	(\$0.45)	\$8.88	\$48.18	\$0.00	(\$45.00)	\$0.00	\$1,829.84	\$1,829.84	\$15.20	\$1,845.04
CUMMINGS	\$0.00	\$2,534.58	\$0.00	\$55.16	(\$0.63)	\$12.49	\$67.02	\$0.00	\$0.00	\$0.00	\$2,601.60	\$2,601.60	\$21.62	\$2,623.22
DEAN, CORA	\$0.00	\$63,101.82	\$0.00	\$1,373.04	(\$15.72)	\$310.83	\$1,668.15	\$0.00	\$0.00	\$0.00	\$64,769.97	\$64,769.97	\$538.16	\$65,308.13
DEAN (GATES)	\$0.00	\$8,886.14	\$0.00	\$193.35	(\$2.20)	\$43.65	\$234.80	\$0.00	(\$45.00)	\$0.00	\$9,075.94	\$9,075.94	\$75.41	\$9,151.35
FULLER, J EDWARD	\$0.00	\$16,684.89	\$0.00	\$363.05	(\$4.15)	\$82.18	\$441.08	\$0.00	\$0.00	\$0.00	\$17,125.97	\$17,125.97	\$142.30	\$17,268.27
HEYWOOD, CHARLES	\$0.00	\$49,601.00	\$0.00	\$1,079.30	(\$12.36)	\$244.34	\$1,311.28	\$0.00	\$0.00	\$0.00	\$50,912.28	\$50,912.28	\$423.02	\$51,335.30
LORING, HIRMA	\$0.00	\$5,334.05	\$0.00	\$116.09	(\$1.32)	\$26.16	\$140.93	\$0.00	(\$45.00)	\$0.00	\$5,429.98	\$5,429.98	\$45.12	\$5,475.10
MAYNARD, HERBERT MNUMNT	\$0.00	\$10,549.06	\$0.00	\$229.55	(\$2.62)	\$51.97	\$278.90	\$0.00	\$0.00	\$0.00	\$10,827.96	\$10,827.96	\$88.97	\$10,917.93
MAYNARD FLOWER	\$0.00	\$10,649.74	\$0.00	\$231.73	(\$2.65)	\$52.34	\$281.42	\$0.00	(\$45.00)	\$0.00	\$10,886.16	\$10,886.16	\$90.45	\$10,976.61
PEEL, EMMA	\$0.00	\$2,524.85	\$0.00	\$54.93	(\$0.62)	\$12.32	\$66.63	\$0.00	(\$45.00)	\$0.00	\$2,546.48	\$2,546.48	\$21.16	\$2,567.64
PIERCE, WILLIAM	\$0.00	\$12,503.54	\$0.00	\$272.06	(\$3.10)	\$61.47	\$330.43	\$0.00	(\$45.00)	\$0.00	\$12,788.97	\$12,788.97	\$106.26	\$12,895.23
WARD, ARTEMUS	\$0.00	\$20,753.18	\$0.00	\$451.58	(\$5.17)	\$102.24	\$546.65	\$0.00	\$0.00	\$0.00	\$21,301.83	\$21,301.83	\$176.99	\$21,478.82
WHITNEY, MELISSA	\$0.00	\$3,240.18	\$0.00	\$70.50	(\$0.80)	\$15.96	\$85.66	\$0.00	\$0.00	\$0.00	\$3,325.84	\$3,325.84	\$27.63	\$3,353.47
PERPETUAL CARE	\$687,638.40	\$7,323.24	\$31,458.00	\$21,218.83	(\$247.68)	\$4,885.61	\$25,856.76	\$0.00	(\$1,248.48)	\$929,296.40	\$101,931.52	\$1,031,227.92	\$8,568.25	\$1,039,796.17
CEMETERY STABILIZATION FD	\$29,356.00	\$520.94	\$13,107.00	\$749.46	(\$10.16)	\$196.80	\$936.10	\$0.00	\$0.00	\$42,463.00	\$1,457.04	\$43,920.04	\$364.89	\$44,284.93
SUBTOTAL	\$927,194.40	\$44,565.00	\$26,656.49	(\$311.43)	\$6,142.90	\$32,487.96	\$0.00	(\$1,563.48)	\$971,759.40	\$324,223.96	\$1,295,983.36	(\$1,970.86)	\$10,786.02	\$1,306,751.38
<b>GRAND TOTALS</b>														
	\$2,027,343.03	\$853,843.26	\$108,707.63	\$62,770.28	(\$723.71)	\$14,298.49	\$76,345.06	(\$12,174.48)	(\$60,514.67)	\$2,123,876.18	\$869,673.65	\$2,993,549.83	\$24,872.75	\$3,018,422.58
<b>CURRENT QUARTER ACCRUAL:</b>														\$12,727.87
<b>TRANSFER IN TRANSIT:</b>														\$0.00
<b>UNREALIZED GAIN/LOSS:</b>														\$24,872.75
<b>JUNE 30, 2011 STATEMENT VALUE:</b>														\$3,018,422.58

This information is based upon data provided to us by Commonwealth Financial Network and National Financial Services, LLC. No guarantee is made to the completeness and the accuracy of this information.  
Appropriate disclosures are contained within the source documents. Securities and Advisory Services Offered Through Commonwealth Financial Network, Member FINRA/SIPC, A Registered Investment Adviser.  
Bartholomew & Company, Inc. and Commonwealth Financial are separate and unrelated entities.

**STATEMENT OF FUNDED DEBT  
AS OF JUNE 30, 2011**

<b>Issue</b>	<b>Year</b>	<b>Interest Rate</b>	<b>Yr Final Payment</b>	<b>Principal Balance</b>	<b>Interest Balance</b>	<b>Total Debt</b>
<b>OPEN SPACE</b>						
PURCHASE	1999	4.2-5.0%	2019	1,096,500	307,170	
PURCHASE (2)	2001	4.0-5.0%	2019	990,000	236,583	
				<u>2,086,500</u>	<u>543,753</u>	<u>2,630,253</u>
<b>HIGH SCHOOL</b>						
PURCH-LAND	1999	4.2-5.0%	2019	933,000	271,764	
CONSTRUCTION	2001	4.0-5.0%	2021	33,820,000	9,754,892	
				<u>34,753,000</u>	<u>10,026,656</u>	<u>44,779,656</u>
<b>CABLE</b>						
CONSTRUCTION	1999	4.2-4.8%	2014	1,010,500	184,766	
				<u>1,010,500</u>	<u>184,766</u>	<u>1,195,266</u>
<b>SCHOOL (ELEM)</b>						
CONSTRUCTION	1996	3.45-5.50%	2016	2,350,000	277,018	
	2005	2.50-3.75%		<u>2,350,000</u>	<u>277,018</u>	<u>2,627,018</u>
<b>MWPAT</b>						
TITLE V (3 loans)	2000	0.00%	2026	176,205	0	
ASSABET RIVER	2000/2004		2021	99,746	12,056	
				<u>275,951</u>	<u>12,056</u>	<u>288,007</u>
<b>LIGHT DEPT</b>						
UPGRADE	2001	4.0-5.0%	2017	770,000	146,233	
UPGRADE	2008	3.00%	2013	400,000	18,000	
				<u>1,170,000</u>	<u>164,233</u>	<u>1,334,233</u>
<b>OAK MIDDLE SCH</b>						
CONSTRUCTION	2004	3.99-4.50%	2025	5,180,000	1,532,161	
				<u>5,180,000</u>	<u>1,532,161</u>	<u>6,712,161</u>
<b>PARKER RD PRE SCH</b>						
RENOVATION	2004	3.9-4.13%	2020	740,000	130,454	
				<u>740,000</u>	<u>130,454</u>	<u>870,454</u>
<b>FIRE FACILITIES</b>						
RENOVATION	2008	3.00-3.85%	2026	5,660,000	1,610,094	
				<u>5,660,000</u>	<u>1,610,094</u>	<u>7,270,094</u>
<b>WATER SYSTEM</b>						
IMPROVEMENT	2008	3.00-3.50%	2018	875,000	114,062	
				<u>875,000</u>	<u>114,062</u>	<u>989,062</u>
<b>TOTAL OUTSTANDING DEBT</b>				<u><b>54,100,951</b></u>	<u><b>14,595,253</b></u>	<u><b>68,696,204</b></u>

**TOWN OF SHREWSBURY**  
**QUARTERLY REPORT OF RECONCILIATION OF TREASURER'S CASH**  
**QUARTER ENDING JUNE 30, 2011**

**A. Cash and Checks in Office** 58,159.95

**B. Demand Deposit Accounts** -

Coll. (Y/N)	Comp.	Financial Institution	Purpose of Account	Balance	(Y/N)
N	N	Bank of America	Treasurer	9,999.73	
N	N	Bank of America	Deputy	906.64	
N	N	Bank of America	Payroll	-	
N	N	Bank of America	Accts Payable	-	
N	N	Bank of America	Student Activity	213,614.05	
N	N	Bank of America	Depository	6,001,210.20	
N	N	Bank of America	School Lunch	-	6,225,730.62

**C. Interest Bearing Checking Accounts**

Coll. (Y/N)	Comp.	Financial Institution	Purpose of Account	Balance	(Y/N)
N	N	Unibank	Online Collections	139,269.79	
N	N	Century Bank	Multiple Accounts	4,126,616.39	4,265,886.18

**D. Liquid Investments**

Coll.	Comp.	Financial Institutions	# of Accounts	Balance	
N	N	Unibank	1	198,027.26	
N	N	M.M.D.T.	1	1,004,362.43	
N	N	Bank of America	1	5,606,236.17	
N	N	TD Banknorth	1	267,621.08	
N	N	Eastern Bank	1	1,015,048.65	
N	N	Commonwealth Equity	4	8,821,776.60	
N	N	First Trade Union Bank	1	519,244.14	17,432,316.33

**E. Term Investments**

Coll.	Comp.	VARIOUS ACCOUNTS	Balance	
		Certificate of Deposit	-	
		U.S. Gov't Securities (Various)	41,431,283.05	
		Repurchase Agreements	-	
		Performance Bonds (Cash)	1,488,061.00	
		Performance Bonds	-	
		Payments in Advance of Warrants	5,278,389.54	48,197,733.59

**F. Trust Funds**

Coll.	Comp.	Financial Institutions	Type	
N	N	Commonwealth Equity	Trust Fund Accts	2,993,549.83
N	N	Commonwealth Equity	OPEB	1,000,639.40
				3,994,189.23

**Total of all Cash and Investments:** **80,174,015.90**

**TOWN OF SHREWSBURY  
SCHEDULE OF OUTSTANDING RECEIVABLES  
FISCAL 2011**

	<b>Genl Ledger Balance</b>	<b>Treasurer Balance</b>	<b>Variance</b>
<b>PERSONAL PROPERTY TAX</b>			
Levy of 2011	340	340	-
Levy of 2010	(2,334)	(2,334)	-
Levy of 2009	3,033	3,033	-
Levy of 2008	1,855	1,855	-
Personal Property Prior Years	34,310	34,310	-
Total	37,204	37,204	-
<b>REAL ESTATE TAXES</b>			
Levy of 2011	372,470	372,470	-
Levy of 2010	(8,027)	(8,027)	-
Levy of 2009	375	375	-
Levy of 2008	(91)	(91)	-
Real Estate Prior Years	(1,718)	(1,718)	-
<b>Total</b>	<b>363,009</b>	<b>363,009</b>	<b>-</b>
<b>Total RE &amp; PP Taxes</b>			
	<b>400,213</b>	<b>400,213</b>	<b>-</b>
Deferred Taxes Ch 41A	26,688	28,688	-
Taxes in Litigation	10,763	10,763	-
Tax Liens/Tax Title	442,821	446,484	(3,663)
Tax Foreclosures/Tax Possessions	239,562	239,562	-
<b>MOTOR VEHICLE EXCISE</b>			
Levy of 2011	186,047	186,047	-
Levy of 2010	54,983	54,983	-
Levy of 2009	25,299	25,299	-
Levy of 2008	27,524	27,524	-
Motor Vehicle Excise Prior Years	363,762	363,762	-
<b>Total MVE</b>			
	<b>657,615</b>	<b>657,615</b>	<b>-</b>
<b>USER CHARGES RECEIVABLE</b>			
Water	353,518	373,444	(19,926)
Sewer	515,637	533,085	(17,448)
<b>UTILITY LIENS ADDED TO TAXES</b>			
	47,363	47,363	-

**Departmental/Other Receivables**

Ambulance	-	-	-
Other:PAYT	63,300	63,300	-
Other:Light	2,784,071	2,784,071	-
Other:Cable	1,180,967	1,189,444	-

**Special Assessments Receivable**

Unapportioned assessments	251	251	-
Apportioned assessmts added to taxes	2,359	2,359	-
Committed interest added to taxes	1,091	1,091	-
Apportioned assessments not yet due	915,621	915,621	-
Suspended assessments	74,291	74,291	-
Special assessments tax liens	-	-	-

# **TOWN ACCOUNTANT**

**Mary E. Thompson**

The following financial reports are for fiscal year July 1, 2010 through June 30, 2011. They include statements of revenues, expenses, deferred revenue accounts, debt accounts, reserve fund transfers, appropriations and a balance sheet.

The annual audit was performed by Scanlon & Associates, CPA in accordance with generally accepted auditing standards. As part of this audit, the financial transactions of the various departments receiving money for the Town were examined and verified. A copy of the audit report is available and on file in the office of the Town Clerk.

I would like to thank my office staff, Amy Li and Bonnie Goodney for their dedicated service. I would also like to thank the boards, commissions and department heads for their cooperation during the year.

**COMBINED BALANCE SHEET ALL FUND TYPES AND ACCOUNT GROUPS - JUNE 30, 2011**

	General Fund	Special Revenue	Capital Proj	Enterprise	Agency	Debt	Fixed Assets	Total
<b>Assets</b>								
Cash & Investments	15,158,691.78	18,225,950.13	23,804,663.06	11,846,312.28	6,521,109.18			75,556,726.43
Petty Cash	1,500.00							1,500.00
Account Receivable :								-
Property Taxes (RE,PP, Supp)	471,456.47							471,456.47
Prepaid Prop Taxes (2012)	(62,516.48)							(62,516.48)
Excise Taxes	657,615.53							657,615.53
Tax Liens	442,822.70							442,822.70
Deferred Property Taxes	28,687.83							28,687.83
Taxes in Litigation	10,762.52							10,762.52
Departmental								-
User Charges	376,095.93	515,636.58		4,036,814.35				4,928,546.86
Title V Loan		319.52						319.52
Special Assessments	1,179.51	26,986.48						28,165.99
Special Assessments Not Due	180,339.37	809,573.10						989,912.47
Less: Allowance for Uncollectable	(1,306,911.01)							(1,306,911.01)
Due from General Fund		1,464,959.08						1,464,959.08
Due from Governments						1,221,785.00		1,221,785.00
Tax Foreclosures	239,561.97						218,250,600.00	239,561.97
Land and Buildings								218,250,600.00
Amounts To Be Provided for:								-
Compensated Abenses			30,380,000.00					30,380,000.00
Payment of BANS				2,189,000.00		51,000,198.14		53,189,198.14
Payment of Bonds								
<b>Total Assets</b>	16,199,286.12	21,043,424.89	54,184,663.06	18,072,126.63	6,521,109.18	52,221,983.14	218,250,600.00	386,493,193.02

COMBINED BALANCE SHEET ALL FUND TYPES AND ACCOUNT GROUPS - JUNE 30, 2011

General Fund	Special Revenue	Capital Proj	Enterprise	Trust & Agency	Long Term Debt	Fixed Assets	Total
<b>Liabilities</b>							
Employee Withholdings				701,871.54			-
Deferred Revenue:							701,871.54
Prepaid Taxes	(62,516.48)						-
Property Taxes	(835,454.54)						(62,516.48)
Due from State	1,464,959.08						(835,454.54)
Other	1,756,725.99		4,036,814.35				1,464,959.08
Special Assessments Not Due	542,942.58						6,336,482.92
Due to Treasury Fund	180,339.37						989,912.47
Compensated Absences					1,221,785.00		-
Grant Anticipation Notes Payable	-						1,221,785.00
BAN Anticipation Notes Payable	-	30,380,000.00					-
Bond Indebtedness			2,189,000.00		51,000,198.14		30,380,000.00
Accounts Payable							53,189,198.14
Tailings	331,947.51		-				-
							331,947.51
Total Liabilities	1,371,041.85	2,817,474.76	30,380,000.00	6,225,814.35	701,871.54	52,221,983.14	-
							-
<b>Fund Equity</b>							
Fund Equity							-
Reserve for Encumbrances	4,573,445.17						-
Reserve for Court Judgments							4,573,445.17
Petty Cash							-
Unreserved	7,393,285.10		500.00				500.00
Designated For Subsequent Years	2,332,791.00	-	11,795,812.28				23,085,123.08
Designated For Debt Expense	528,723.00	23,804,663.06	50,000.00	5,819,237.64			46,336,616.13
Investment in Fixed Assets						218,250,600.00	528,723.00
Bonds Authorized (Memo)	31,410,000.00					218,250,600.00	218,250,600.00
Bonds Authorized & Unissued (Memo)	(31,410,000.00)					(31,410,000.00)	31,410,000.00
							-
Total Fund Equity	14,828,244.27	18,225,950.13	23,804,663.06	11,846,312.28	5,819,237.64	-	218,250,600.00
							292,775,007.38
Total Liabilities and Fund Equity	16,199,286.12	21,043,424.89	54,184,663.06	18,072,126.63	6,521,109.18	52,221,983.14	218,250,600.00
							386,493,193.02



**DEFERRED REVENUE ACCOUNTS  
JUNE 30, 2011**

Sewer	707,720.95	
Street	94,354.62	
Water	13,676.84	
		815,752.41
Suspended Assessments		
Sewer	1,983.20	1,983.20
Deferred Assessments		
Water	72,307.91	72,307.91
Title V Assessments	99,868.95	99,868.95
Total		<u>989,912.47</u>
Apportioned Sewer Assessment Reserves		
Due in years 2010-2026 Inclusive	707,720.95	
Apportioned Street Assessment Reserves	94,354.62	
Due in years 2010-2026 Inclusive		
Apportioned Water Assessment Reserves		
Due in years 2010-2026 Inclusive	13,676.84	
Reserve for Suspended Sewer Assessment	1,983.20	
Reserve for Suspended Water Assessment	72,307.91	
Title V Assessments	99,868.95	
Total		<u>989,912.47</u>

**DEBT ACCOUNTS**  
**30-Jun-11**

NET FUNDED OR FIXED DEBT		<u>53,189,198.14</u>
Inside Debt Limit		
School		
Outside Debt Limit		
Electric Utility		
Light Upgrade	669,000.00	
Electric Light Plant Upgrade	490,000.00	
Cable	1,030,000.00	
School Floral	2,350,000.00	
School Land - High School	955,000.00	
New High School	32,681,000.00	
Open Space Land Purchase	1,120,000.00	
Open Space Land Purchase	965,000.00	
Oak Street Middle School	5,180,000.00	
Parker Road Pre School	740,000.00	
MWPAT - Assabet	297,993.00	
WPAT - Septic - Title V Program	105,277.14	
Title V Loan #3	70,928.00	
Fire Facilities Renovations	5,660,000.00	
Water Tank	875,000.00	
		<u>53,189,198.14</u>

**TRANSFERS FROM RESERVE FUND**  
**July 1, 2010 - June 30, 2011**

**GENERAL GOVERNMENT**

**Town Manager**

01012302	510080	Sick Leave Plan II	639.29
01012303	510080	Sick Leave Plan II	1,416.53
01012304	520130	Professional Services	4,900.00

**Finance Committee**

01013102	510020	S & W - Part Time	150.00
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**Accounting**

01013501	510080	Sick Leave Plan II	1,287.74
01013502	510080	Sick Leave Plan II	1,600.51

**Assessors**

01014102	510080	Sick Leave Plan II	674.44
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**Treasurers**

01014501	510080	Sick Leave Plan II	1,609.67
01014502	510080	Sick Leave Plan II	889.44

**Town Counsel**

01015104	520130	Professional Services	16,350.21
01015104	520130	Professional Services	6,300.00

**Information Services**

01015501	510080	Sick Leave Plan II	1,770.66
01015503	510090	Oth Overtime	365.00
01015504	520130	Professional Services	14,300.00
01015504	580020	Computer Equipment	25,500.00

**Town Clerk**

01016101	510080	Sick Leave Plan II	1,334.20
01016102	510080	Sick Leave Plan II	430.22

**Board of Appeals**

01017602	510020	S & W - Part Time	370.64
01017604	520130	Professional Services	5,000.00

**Public Buildings**

01019201	510080	Sick Leave Plan II	1,770.66
01019203	510080	Sick Leave Plan II	3,394.40

## **PUBLIC SAFETY**

### **Police Department**

01021001	510080	Sick Leave Plan II	1,948.61
01021002	510080	Sick Leave Plan II	2,040.48
01021003	510080	Sick Leave Plan II	2,712.96

### **Fire Department**

01022001	510080	Sick Leave Plan II	1,784.40
01022003	510160	Extra Duty	20,000.00

### **Building Inspector**

01024101	510010	S & W - Full Time	14,356.00
01024102	510010	S & W - Full Time	4,624.00
01024102	510080	Sick Leave Plan II	426.06
01024104	570080	OpExInspection Fees	9,100.00
01024104	520130	OpExProfessional Services	800.00

## **RETIREMENT**

01031109	510350	Pensions & Annuities-Contrib	10,508.10
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## **PUBLIC WORKS**

### **Town Engineer**

01041101	510080	Sick Leave Plan II	1,169.17
01041103	510010	S & W Full Time	3,300.00
01041103	510080	Sick Leave Plan II	2,073.22
01041104	520080	R & M - Equipment	3,000.00

### **Highway Department**

01042101	510080	Sick Leave Plan II	1,609.77
01042102	510080	Sick Leave Plan II	1,517.15
01042103	510080	Sick Leave Plan II	872.80

### **Water Department**

01045001	510080	Sick Leave Plan II	1,416.53
01045002	510080	Sick Leave Plan II	799.11
01045003	510080	Sick Leave Plan II	976.30
01045009	510080	Sick Leave Plan II	1,195.20

### **Cemetery**

01049103	510080	Sick Leave Plan II	1,113.80
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## **HUMAN SERVICES**

### **Board of Health**

01051003	510080	Sick Leave Plan II	356.42
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### **Council of Aging**

01054101	510080	Sick Leave Plan II	1,456.97
01054102	510080	Sick Leave Plan II	574.36

## CULTURE AND RECREATION

### Library

01061002	510080	Sick Leave Plan II	2,290.35
01061003	510080	Sick Leave Plan II	9.90
01061010	571280	STM 5/10 Lib Reno & Exp	8,000.00

### Parks & Recreation

01065001	510080	Sick Leave Plan II	804.80
01065003	510080	Sick Leave Plan II	1,678.40

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Total:	192,568.47
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**REVENUE  
FISCAL 2011**

**Local Receipts**

1. Motor Vehicle Excise	4,437,526.93
2. Other Excise (Hotel)	82,969.98
2. Other Excise (Meals Tax)	336,491.04
3. Penalties & Interest	281,400.45
4. PILOT	35,218.18
5. Charges for Services- Water	3,642,143.93
8. Other Charges - Trash	1,245,333.62
9. Other Charges for Services	
10. Fees	156,865.76
11. Rentals	19,083.80
12. Depart Rev - Schools	12,458.58
13. Depart Rev - Library	
14. Depart Rev - Cemeteries	25,422.60
15. Depart Rev - Recreation	
16. Other Depart Revenue	325,024.69
17. Licenses and Permits	758,100.30
18. Special Assessments	20,266.17
19. Fines and Forfeits	148,637.75
20. Investment Income	732,477.63
21. Miscellaneous Recurring	89,520.82
22. Miscellaneous Nonrecurring	464,157.92
23. Miscellaneous Recurring Medicaid	333,627.07

Total Local Receipts

13,146,727.22

**State Revenue**

Reimbursement for Loss of Taxes:

Abatement to Vets/Blind/Surviving Spouses 156,993.00

Abatement to Elderly

Veterans Benefits

Educational Reimbursement- School Aid:

Chapter 70 -School Aid 18,412,775.00

Construction of School Project 3,488,853.00

Tuition - State Ward

Charter School 448,770.00

General Grant Reimbursement:

State Owned Land 137,967.00

Highway Reconstruction & Maint

Additional Assistance

Local Aid - Lottery 2,356,176.00

Police Career Incentive 15,752.02

FEMA Reimbursement-Ice Storm 5,057.00

Other-Meals Tax

Total State Receipts

25,022,343.02

**Taxation**

Personal Property Tax	778,881.97	
Real Estate Tax	48,872,753.47	
Deferred Taxes Chapter 61 Roll Back		
Tax Liens Redeemed	330,044.98	
Tax Foreclosures		
Total Taxation Receipts		<u>49,981,680.42</u>
Grand Total General Fund Receipts		<u><u>88,150,750.66</u></u>

NON GENERAL FUND ACCOUNT BALANCES:

Account Title	7/1/10	Revenue	Expenditures	6/30/11
<b>Federal Grants - Town</b>				
101017 BT Region 2 Planning Vacc	25,697.95		2,251.57	23,446.38
Total	25,697.95	-	2,251.57	23,446.38
<b>State Grants - Town</b>				
111101 Extended Polling Hours	-	8,041.00	8,041.00	-
111103 DARE Tobacco Grant	1,583.43			1,583.43
111109 NSSW Tobacco Control	149.25			149.25
111110 Elder Affairs Grant	10,618.71	37,765.00	40,930.53	7,453.18
111111 Library Equalization Grant	223,664.66	32,231.34	65,742.04	190,153.96
111112 Cultural Council Grant	6,584.46	6,036.86	6,561.66	6,059.66
111113 Juvenile Delinquency Prevent	1,403.95			1,403.95
111114 Combat Domestic Violence	4,000.00			4,000.00
111116 Title V Septic	10,743.00			10,743.00
111117 Violence Against Women Act	921.48			921.48
111119 Governors Highway Safety FY 98	(1,524.52)	4,512.98	4,674.11	(1,685.65)
111146 Homeland Security	208.88			208.88
111155 LEPC-HMEP	1,881.35		1,841.82	39.53
111157 2007 FIRE EQUIP GRANT	0.50		0.50	-
111161 Chapter 43D Grant	8,795.00			8,795.00
111162 Jordan Pond #2	15,098.88		800.00	14,298.88
111163 Community Policing 2008	106.46			106.46
111165 2008 Safe Grant	111.06	6,515.00	4,483.46	2,142.60
111167 Host MAC - DEP	(4,157.15)	5,510.74	1,353.59	0.00



<b>Account Title</b>	<b>7/1/10</b>	<b>Revenue</b>	<b>Expenditures</b>	<b>6/30/11</b>
111168 COA Energy Ed Mini Grant	97.02			97.02
111169 Community Policing FY09	80.40			80.40
111170 911 Training Grant	(2,355.21)	2,355.21	786.26	(786.26)
111171 Underage Alcohol Enforce Pro	-	1,001.28	5,453.95	(4,452.67)
111172 911 Support	-	70,147.00	70,147.00	-
111174 MEMA Grant	2,390.00			2,390.00
111175 EECBG Coolidge		75,000.00	55,802.59	19,197.41
111177 Conversation Circles		6,227.00	5,476.13	750.87
111178 FY2009 Emergency Management		4,000.00	4,000.00	-
Total	280,401.61	259,343.41	276,094.64	263,650.38

#### **Gift Accounts - Town**

270	121201 Trout Stocking	3,000.00	3,000.00	-
	121204 Law Enforcement Trust	3,014.00	4,894.00	15,011.02
	121205 DARE Gifts	3,336.56		3,336.56
	121206 K9 Unit	45.00		45.00
	121210 Lake Quinsig Commission	17,245.00	18,876.94	38,711.52
	121211 Council on Aging	16,642.59	3,925.82	32,021.70
	121212 Library Memorial	20,687.70	27,301.93	42,277.14
	121226 Jackson Construction Gift	50,000.00		50,000.00
	121229 Town Beautification Project	5,470.00	5,470.00	-
	121230 Safe Gift	800.00	2,763.90	1,538.11
	121232 Mats G. Nilsson Mem Fd			304.13
	121233 Rolfe Ave Improvment			224.93
	121236 Police Community Svc	250.00	4,189.00	7,809.79
	121237 RAD - Rape Defense			21.65

<b>Account Title</b>	<b>7/1/10</b>	<b>Revenue</b>	<b>Expenditures</b>	<b>6/30/11</b>
121240 Friends of Dean Park	4,237.86	209.71	1,803.02	2,644.55
121246 Infiltration & Inflow	774,551.10	307,660.00		1,082,211.10
121247 Water Conservation Fund	159,984.00	57,477.00	100,000.00	117,461.00
121249 Citizens Fire Academy	41.77			41.77
121250 Lake Street Recreation Area		25,000.00		25,000.00
121253 Library Building Project	6,949.44	100.00		7,049.44
121254 Sunday Hours for Library	12,806.16	14,696.00	15,536.62	11,965.54
121256 Lakeway Business District	3,500.00			3,500.00
121258 BT REGION 2 TRAIN & EQUIP	368.84		70.97	297.87
121262 EMERGENCY RESCUE SQUAD	2,224.20		2,224.20	-
121264 White City/Shore Gift	1,500.00			1,500.00
121265 K9 Unit	2,986.14			2,986.14
121266 Emer Mgmt Education	1,979.92			1,979.92
121268 Fire Equipment Gift	5,100.00	13,866.00	457.50	18,508.50
121269 SMC Student Filmmaker Schol	1,001.00	1,045.00	1,000.00	1,046.00
121270 Highway Dept Gift	3,375.00			3,375.00
121272 BOH Gift	(1,349.12)	1,524.12	175.00	-
121273 Sunderland Rd Gift		80,000.00		80,000.00
121274 Engineering Student- Carigl		5,000.00	3,638.08	1,361.92
121275 Green Hill Wastewater Study		8,875.00	6,880.75	1,994.25
121276 LAND USE PLANNING		75,000.00		75,000.00
121277 SPCC PLA FOR METSO		3,700.00	3,700.00	-
Total	1,173,870.16	661,262.12	205,907.73	1,629,224.55

Account Title	7/1/10	Revenue	Expenditures	6/30/11
<b>Revolving Accounts - Town</b>				
131301 Insurance Reimbursement	-	8,375.20	2,007.94	6,367.26
131302 Insurance Reimbursement	-	28,361.22	27,070.80	1,290.42
131305 Parks and Recreation	276,359.88	333,635.02	379,901.77	230,093.13
131306 Donahue Rowing Center	2,105.00	81,606.66	79,525.39	4,186.27
131307 Arts Scholarship	564.11		564.11	-
131310 High School Recovery	552,598.71		33,778.00	518,820.71
131311 COA Van	54,514.39	23,567.95	17,809.58	60,272.76
131312 Special Needs Recreation	18,401.60	25,260.40	21,148.63	22,513.37
131314 PB Tech Rev Fee Acct		20,880.00	14,416.75	6,463.25
Total	904,543.69	521,686.45	576,222.97	850,007.17
<b>Board Special Revenue</b>				
141401 Conservation AG Filing Fees	45,447.87	9,860.22	9,815.39	45,492.70
141402 Planning AG Filing Fees	269,728.77	55,031.05	76,333.13	248,426.69
141403 Appeals AG Filing Fees	2,000.00	7,346.67	4,012.97	5,333.70
Total	317,176.64	72,237.94	90,161.49	299,253.09
<b>Filing Fees</b>				
151507 Ternberry	63,536.04			63,536.04
151508 Federal Estates Subdivision	39,000.00			39,000.00
Total	102,536.04	-	-	102,536.04
<b>School Lunch</b>				
163400 School Lunch	0.61	1,792,579.78	1,696,151.12	96,429.27
Total	0.61	1,792,579.78	1,696,151.12	96,429.27

<b>Account Title</b>	<b>7/1/10</b>	<b>Revenue</b>	<b>Expenditures</b>	<b>6/30/11</b>
<b>Highway Contracts</b>				
171721 Contract #291C	(69,999.94)	246,770.34	176,770.40	-
171724 Chapter 90 FY 2009		756,422.92	757,046.92	(624.00)
Total	(69,999.94)	1,003,193.26	933,817.32	(624.00)
<b>Sale of Property</b>				
1801 Sale of Property	315,500.00	30,000.00	315,500.00	30,000.00
Total	315,500.00	30,000.00	315,500.00	30,000.00
<b>Cemetery</b>				
181801 Cemetery Sale of Lots	36,238.77	21,613.00	18,000.00	39,851.77
Total	36,238.77	21,613.00	18,000.00	39,851.77
<b>High School Interest</b>				
181810 Reserve for HS Interest	205,468.50	71,648.87	205,468.50	71,648.87
Total	205,468.50	71,648.87	205,468.50	71,648.87
<b>Board of Health</b>				
1830 Disposal Services - Taxes/Trans	99,701.12	1,789,410.67	1,730,666.55	158,445.24
Total	99,701.12	1,789,410.67	1,730,666.55	158,445.24
<b>Board of Health</b>				
1910 Title V	154,894.50	12,678.80	15,127.88	152,445.42
Total	154,894.50	12,678.80	15,127.88	152,445.42

<b>Account Title</b>	<b>7/1/10</b>	<b>Revenue</b>	<b>Expenditures</b>	<b>6/30/11</b>
<b>Federal Grants - School</b>				
200140 Teacher Quality 140	(14,173.69)	104,621.00	82,293.42	8,153.89
200160 Enhancing Ed Through Tech-16	1.02		1.02	-
200180 Title III-Eng Lang Acq-LEP-1	10,126.20	21,500.00	28,146.84	3,479.36
200240 IDEA SPED Entitlement-240	194,387.00	1,172,636.99	1,451,735.55	(84,711.56)
200262 SPED Early Childhood Alloc-2	562.80	23,882.85	29,174.48	(4,728.83)
200274 SPED Support Access to Cur-2	24.10		24.10	-
200302 Title V-302	316.96		65.43	251.53
200305 Title I-305	(7,464.69)	174,830.39	167,634.53	(268.83)
200331 Drug Free Schools-331	1,196.18	1,521.17	2,717.35	0.00
200332 SAFE & DRUG FREE SCHOOLS		6,036.00	5,596.30	439.70
200354 Learn & Serve School Based-3	0.38	(0.38)		-
200760 ARRA Idea Stimulus Prog	18,330.20	836,674.00	781,312.75	73,691.45
200762 IDEA - Early Child SPED ARRA	5,840.04	12,700.50	9,158.29	9,382.25
200780 SFSF-State Fiscal Stabilizat	211,835.58	169,332.42	363,925.12	17,242.88
200781 SFSF SUMMER SPED		98,848.00		98,848.00
202002 Title I C305		2,583.00		2,583.00
202017 Virtual HS Consortuim	9.10		9.10	-
202047 Learn & Serve Sch Based 354	5,099.61			5,099.61
202087 SPED 94-142 Allocation 240	232.35		232.35	-
202097 Teacher Quality 140	143.91		143.91	-
202400 IDEA Spec Ed Ent 240	100.00		100.00	-
202404 Title I 305	650.39		650.39	-
Total	427,217.44	2,625,165.94	2,922,920.93	129,462.45

Account Title	7/1/10	Revenue	Expenditures	6/30/11
<b>State Grants - School</b>				
210632 MCAS Academic Support-632	3,294.51	17,411.00	15,946.44	4,759.07
210701 Kindergarten Enhancement-701	10,761.06	62,070.38	73,518.73	(687.29)
212101 Sherwood Cultural Council GR		5,000.00	4,945.22	54.78
212126 Adv. Placement Program C590	15.30		15.30	-
212155 Advanced Placement 590	50.04		50.04	-
212179 Circuit Breaker	417,820.62	1,256,118.37	739,193.62	934,745.37
212189 Early Childhood SPED 262	0.32		0.32	-
212194 MSCA Acad Supp 632	0.05		0.05	-
212195 Kinder Enh Prog 701	584.07		584.07	-
212197 INCLUSIVE PARTNERSHIP QCC 23	8,865.54			8,865.54
212199 Big Yellow School Bus	-	200.00	200.00	-
Total	441,391.51	1,340,799.75	834,453.79	947,737.47

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**Gift Accounts - School**

222206 Destination Imagination	4,860.80	2,970.04	5,115.03	2,715.81
222208 Educational TV Studio	566.51	210.00		776.51
222209 SEF Coolidge Shaping Up	914.21		914.21	-
222211 SEF Paton Tech	200.00		78.64	121.36
222212 SEF Sherwood Character	60.00			60.00
222213 SEF Sherwood Technology	1,378.00		1,378.00	-
222217 SEF HS New Worlds	1,227.00		892.58	334.42
222218 Compaq FIRST	16,190.39	41,533.00	41,918.87	15,804.52
222228 SEF Making a Critical Differ	44.94		16.99	27.95
222232 SEF Featuring Phenology	194.46			194.46
222233 SEF Technology in Hall of Sc	181.59			181.59

<b>Account Title</b>	<b>7/1/10</b>	<b>Revenue</b>	<b>Expenditures</b>	<b>6/30/11</b>
222234 SEF Increasing the Temperatu		716.00	695.18	20.82
222235 SEF Steps to Respect	-	3,865.00		3,865.00
222236 SEF Integrating Technologica	-	2,329.00		2,329.00
222237 SEF Listening Leads to Liter	-	388.00		388.00
222238 SEF Lets Go Digital	-	2,170.00		2,170.00
222239 SEF What a View	-	1,578.00	1,529.15	48.85
222246 Jack Feldheimer Memorial Fund	1,410.00		500.00	910.00
222261 Pipeline Grant Umass	5,798.99		5,798.99	-
222263 China Gift Account	5,002.75	5,000.00	4,500.00	5,502.75
222272 Amy O'Leary Scholarship	25.00		25.00	-
222276 Grange Scholarship	9,000.00			9,000.00
222285 Volunteer Activity Coord	-	15,000.00	15,000.00	-
222286 Brian M Moquin Mem Scholarsh	1,600.00	2,500.00	2,000.00	2,100.00
222287 Citizens Fund	13,455.30	42,734.00	24,845.93	31,343.37
222298 Informational Backpacks	921.11		423.48	497.63
222412 Internet Based Workshops	43.16			43.16
222414 Language Through Lyrics	850.00		850.00	-
222415 Position Active Inquiry	565.05		456.10	108.95
222500 SHS Gift	4,432.24	4,281.36	5,157.34	3,556.26
222501 Oak Gift	388.99	3,703.61	1,234.17	2,858.43
222502 Sherwood Gift	2,046.47	979.34		3,025.81
222503 Floral Gift	4,550.36	3,274.09	3,726.40	4,098.05
222504 Paton Gift	1,308.58	2,430.60	3,492.35	246.83
222505 Coolidge Gift	1,607.24	857.60	748.10	1,716.74
222506 Spring St Gift	363.60	621.31		984.91
222507 Beal Gift	3,122.35	443.60		3,565.95

<b>Account Title</b>	<b>7/1/10</b>	<b>Revenue</b>	<b>Expenditures</b>	<b>6/30/11</b>
222508 Parker Gift	475.02	600.00	596.52	478.50
222509 Athletic Gift	17,386.50	6,500.00	16,567.98	7,318.52
222510 James P Sullivan Memorial Gi	595.00		329.98	265.02
222511 Michael Von ehren Scholarsh	127.80	375.00	500.00	2.80
222512 Special Education Gift		510.00		510.00
222513 Technology Gift		835.00		835.00
Total	100,893.41	146,404.55	139,290.99	108,006.97
<b>Revolving Accounts - School</b>				
232302 Adult & Continuing Education	7,117.73	34,097.00	39,300.60	1,914.13
232303 Summer School Tuition	12,683.41	15,900.00	21,035.00	7,548.41
232304 Facilities Rental	45,969.02	165,172.42	142,770.91	68,370.53
232305 Lost Text Books	8,635.41	5,250.00	4,040.44	9,844.97
232306 Industrial Arts Supplies	239.00		239.00	-
232307 Little Colonials	886.75	2,020.00	1,953.82	952.93
232308 Preschool	198,001.36	319,674.63	463,456.03	54,219.96
232309 Full Day	217,469.91	392,470.49	533,119.35	76,821.05
232310 Extended Day	471,408.51	812,099.31	1,058,604.49	224,903.33
232311 Health/SAT	14,197.40	14,350.00	27,514.87	1,032.53
232313 District Symposiums	146.44		146.44	-
232314 Athletics	50,040.04	33,637.00	79,667.36	4,009.68
232317 School Journal	11,818.53	4,600.00	11,777.47	4,641.06
232318 Music Department Revolving	363.31	3,800.00	3,800.00	363.31
232321 Summer School Enrichment	216,236.29	192,973.50	191,087.62	218,122.17
232325 HS/MS Life Skills	304.29		304.29	-
232326 Evening Program	806.56			806.56



<b>Account Title</b>	<b>7/1/10</b>	<b>Revenue</b>	<b>Expenditures</b>	<b>6/30/11</b>
232327 Kindergarten Transition Prog	11,987.88	5,078.00	11,380.23	5,685.65
232328 Insurance Revolving	729.16		729.16	-
232330 Sherwood After School	2,683.18	7,185.00	7,374.14	2,494.04
232332 Bus Transportation	611,675.81	69,814.00	681,489.81	-
232335 SHS Athletic Fees	19,310.12	290,217.00	298,858.90	10,668.22
232336 6th Grade Music Lessons	8,997.84	172,679.25	168,747.00	12,930.09
232337 Oak Student Activity	25,073.20	22,250.00	20,441.33	26,881.87
232338 Sherwood Student Activity	10,738.33	13,650.00	7,646.64	16,741.69
232339 SHS Student Activity	164.60	44,500.00	42,577.35	2,087.25
232340 Oak MS Summer School	1,433.00	5,162.50	4,348.00	2,247.50
232341 HS Girls Ice Hockey	2,062.76	20,153.80	17,236.00	4,980.56
232342 Lecture Series	1,724.11		1,724.11	-
232343 After School Enrichment	2,858.37	8,607.00	8,357.32	3,108.05
232344 School Choice		96,050.00	3,556.00	92,494.00
232345 Music Gift Account		1,000.00		1,000.00
232346 Bus Fee FY12		522,925.00	4,275.11	518,649.89
232347 Sherwood Summer Ext Programs			750.00	(750.00)
Total	1,955,762.32	3,275,315.90	3,858,308.79	1,372,769.43

### **Capital Projects**

303004 Water Main Extension	2,080,519.44	1,040,000.00	115,219.49	3,005,299.95
303011 Allen Farm Property	43,555.37		15.00	43,540.37
303014 Walk of Light Contract	26,595.51			26,595.51
303016 Lakeway State #2 Project	182,235.15		147,235.15	35,000.00
303019 ATM Art 33 New Water Tank	29,441.91	(29,441.91)		-

Account Title	7/1/10	Revenue	Expenditures	6/30/11
303020 ATM Art 34 Old Mill/Harr/Rt 9	125,492.73		38,156.59	87,336.14
303021 Purchase SFCU		680,000.00	680,000.00	-
303023 Centech East EDA	(247,529.66)	2,345,194.00	2,017,336.64	80,327.70
303025 Sherwood Middle School	136,912.07	24,800,054.00	4,482,051.55	20,454,914.52
Total	2,377,222.52	28,835,806.09	7,480,014.42	23,733,014.19
<b>Electric &amp; Cable</b>				
600460 Electric Dept	7,866,634.18	35,715,992.68	35,028,435.29	8,554,191.57
610499 Cable Dept	3,613,732.92	14,522,497.79	15,003,055.24	3,133,175.47
Total	11,480,367.10	50,238,490.47	50,031,490.53	11,687,367.04
<b>Trust Funds</b>				
818001 Fire Relief	4,917.95	129.99		5,047.94
818002 Police Relief	302.23	7.99		310.22
818003 Soldiers War Memorial	11,331.35	299.57		11,630.92
818004 Wood Fire Relief	37,745.02	997.81		38,742.83
818005 Wood Special	6,557.19	173.34		6,730.53
818006 Wymann Foundation	1,344.13	35.54		1,379.67
818007 Scholarship Trust	9,317.88	9,251.03	4,500.00	14,068.91
818008 Aldrich Charitable	15,510.39	409.95	45.00	15,875.34
818009 Wright-Harlow Charitable	3,884.35	102.67		3,987.02
818010 Keegan-Maynard Charitable	55,861.20	1,472.36	500.00	56,833.56
818011 Chase	7,046.77	186.28		7,233.05
818012 Clapp	1,826.66	48.18	45.00	1,829.84
818013 Cummings	2,534.58	67.02		2,601.60
818014 Dean	63,101.82	1,668.15		64,769.97

Account Title	7/1/10	Revenue	Expenditures	6/30/11
818015 Dean (Gates)	8,886.14	234.80	45.00	9,075.94
818016 Fuller	16,684.89	441.08		17,125.97
818017 Heywood	49,601.00	1,311.28		50,912.28
818018 Loring	5,334.05	140.93	45.00	5,429.98
818019 Maynard Monument	10,549.06	278.90		10,827.96
818020 Maynard Flower	10,649.74	281.42	45.00	10,886.16
818021 Peckham	218.84	5.69	45.00	179.53
818022 Peel	2,524.85	66.63	45.00	2,546.48
818023 Pierce	12,503.54	330.43	45.00	12,788.97
818024 Ward	20,753.18	548.65		21,301.83
818025 Whitney	3,240.20	85.66		3,325.86
818026 Perpetual Care	959,600.43	57,314.76	1,248.48	1,015,666.71
818027 Borgatti	436,718.88	11,409.03	16,840.18	431,287.73
818028 Eaton	4,966.07	120.35		5,086.42
818029 Fletcher Library	4,791.13	116.14		4,907.27
818030 Harlow	12,452.73	271.26	2,610.81	10,113.18
818031 Howe	35,821.76	853.68	3,552.40	33,123.04
818032 Keegan-Maynard	6,148.48	146.29		6,294.77
818033 William Pierce	5,967.64	148.47		6,116.11
818034 Rideout	6,635.13	128.53	3,500.40	3,263.26
818035 Ward	1,986.22	48.14		2,034.36
818036 Williams	3,981.66	96.50		4,078.16
818037 Leader	38.45	0.95		39.40
818038 Virginia Pierce	220.84	5.36		226.20
818039 Cutting	53,808.46	1,295.14	670.17	54,433.43
818040 Stone	28,710.39	705.90	4,100.38	25,315.91

<b>Account Title</b>	<b>7/1/10</b>	<b>Revenue</b>	<b>Expenditures</b>	<b>6/30/11</b>
818041 Mastro	1,969.97	52.09		2,022.06
818042 Library Memorial	21,795.25	883.47		22,678.72
818043 Rowing Center Trust	455,732.05	37,324.66		493,056.71
818044 Flint Brown	4,961.48	120.23		5,081.71
818045 Lora Childs Fletcher School	973.73	24.95	300.00	698.68
818046 Amasa Howe	1,024.98	27.09		1,052.07
818047 Brad Morrison	3,380.08	89.36		3,469.44
818048 Agnes Wyman Ed	40,308.49	1,061.76	1,500.00	39,870.25
818049 Wood Athletics	39.66	1.04		40.70
818050 Stabilization Fund	153,089.21	4,047.09		157,136.30
818051 Gerard Guertin Memorial Trust	4,156.35	109.89		4,266.24
818052 Flanagan Trust	872.26	19.92		892.18
818053 Cogswell Gleason Scholarship	16,906.63	446.93		17,353.56
818054 Dorothy Erwin Mem Trust	9,758.56	257.96		10,016.52
818055 Charles Morison Alumni Trust	6,631.59	175.30		6,806.89
818056 Bart Falvey	8,315.49	217.20	302.00	8,230.69
818058 Myrtle Young Trust Sch	33,204.60	863.96	5,423.43	28,645.13
818059 Joseph M. DeMaria Scholarship	54,960.57	23,894.87	14,810.30	64,045.14
818060 Lee Memorial Trust	12,209.19	322.76		12,531.95
818062 Elinor & Joeeph Donohue Trust	14,770.39	389.84	247.22	14,913.01
818063 Class of 65 Mem Sch Tr	4,238.30	2,925.73	2,000.00	5,164.03
818064 Cellucci	28,163.40	741.97	1,000.00	27,905.37
818065 Cemetery Stabilization Fund	29,876.94	14,016.10		43,893.04
818181 OPEB - Selco		750,479.55		750,479.55
818182 OPEB - Cable		250,159.85		250,159.85
Total	2,831,414.45	1,179,889.42	63,465.77	3,947,838.10

Account Title	7/1/10	Revenue	Expenditures	6/30/11
<b>Workers Compensation Trust Fund</b>				
82012304 Workers Compensation Trust	42,047.55			42,047.55
Total	42,047.55	-	-	42,047.55
<b>Agency Accounts</b>				
878701 Special Detail Active	16,766.53	267,121.06	281,806.74	2,080.85
878702 Special Detail Retired	-	42,744.00	42,744.00	-
878734 Deputy Collector Fees	4,347.07	63,417.94	62,818.83	4,946.18
878735 Police Holding Account	100,327.94	8,588.58	37,841.88	71,074.64
878755 Firearms Record Keeping	300.00	18,262.50	17,862.50	700.00
878764 Student Activity	82,929.37	210,852.84	200,000.00	93,782.21
878772 Student Activity HS	167,138.04	401,765.67	400,752.85	168,150.86
878710 Surety Bonds	1,265,510.00	222,551.00		1,488,061.00
878777 Fish & Game License	595.75	10,213.50	10,253.00	556.25
Total	1,637,914.70	1,245,517.09	1,054,079.80	1,829,351.99

YEAR-TO-DATE BUDGET REPORT - 7/1/10 to 6/30/2011

	<u>Original Approp</u>	<u>Transfers Adjstmnts</u>	<u>Revised Budget</u>	<u>YTD Actual</u>	<u>Encumb.</u>	<u>Available Budget</u>	<u>PCT Used</u>
<u>ACCOUNTS FOR 0100 GENERAL FUND</u>							
01011904 Personnel Board OpEx							
01011904 510900 Professional Impro	3,500	0	3,500	605.13	.00	2,894.87	17.3%
01011904 540140 Books Periodicals	100	0	100	.00	.00	100.00	.0%
<b>TOTAL Personnel Board OpEx</b>	<b>3,600</b>	<b>0</b>	<b>3,600</b>	<b>605.13</b>	<b>.00</b>	<b>2,994.87</b>	<b>16.8%</b>
01011909 Personnel Board SepAp							
01011909 510400 New Salary Schedul	0	758	758	.00	.00	758.23	.0%
<b>TOTAL Personnel Board SepAp</b>	<b>0</b>	<b>758</b>	<b>758</b>	<b>.00</b>	<b>.00</b>	<b>758.23</b>	<b>.0%</b>
01012201 Selectmen PEA							
01012201 510010 S & W - Full Time	8,750	0	8,750	8,749.80	.00	.20	100.0%
<b>TOTAL Selectmen PEA</b>	<b>8,750</b>	<b>0</b>	<b>8,750</b>	<b>8,749.80</b>	<b>.00</b>	<b>.20</b>	<b>100.0%</b>
01012202 Selectmen S&C							
01012202 510010 S & W - Full Time	1,500	0	1,500	1,358.36	.00	141.64	90.6%
<b>TOTAL Selectmen S&amp;C</b>	<b>1,500</b>	<b>0</b>	<b>1,500</b>	<b>1,358.36</b>	<b>.00</b>	<b>141.64</b>	<b>90.6%</b>
01012204 Selectmen OpEx							
01012204 520040 Utility - Telephon	200	0	200	136.59	.00	63.41	68.3%
01012204 520080 R & M - Equipment	100	0	100	.00	.00	100.00	.0%
01012204 520100 Advertising & Bind	1,200	0	1,200	972.40	.00	227.60	81.0%
01012204 540150 Print Postage Stat	300	0	300	87.00	.00	213.00	29.0%
01012204 540220 Office Supplies	600	0	600	402.34	.00	197.66	67.1%
01012204 570010 Car Allowance/Mile	1,700	0	1,700	1,680.00	.00	20.00	98.8%
01012204 570020 Dues & Memberships	4,500	0	4,500	4,422.00	.00	78.00	98.3%
01012204 570030 In State Travel	1,400	0	1,400	1,124.60	.00	275.40	80.3%
<b>TOTAL Selectmen OpEx</b>	<b>10,000</b>	<b>0</b>	<b>10,000</b>	<b>8,824.93</b>	<b>.00</b>	<b>1,175.07</b>	<b>88.2%</b>

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01014501 Treasurer PEA									
01014501 510010 S & W - Full Time	82,377	815	83,192	83,191.31	.00		.30	100.0%	
01014501 510080 Sick Leave Plan II	0	1,610	1,610	1,609.67	.00		.00	100.0%	
01014501 510100 Longevity	125	0	125	125.00	.00		.00	100.0%	
01014501 510140 Stipends	500	0	500	500.00	.00		.00	100.0%	
TOTAL Treasurer PEA	83,002	2,424	85,426	85,425.98	.00		.30	100.0%	
01014502 Treasurer S&C									
01014502 510010 S & W - Full Time	196,631	1,905	198,536	195,519.65	.00		3,016.17	98.5%	
01014502 510080 Sick Leave Plan II	0	889	889	889.44	.00		.00	100.0%	
01014502 510100 Longevity	1,250	0	1,250	1,250.00	.00		.00	100.0%	
TOTAL Treasurer S&C	197,881	2,794	200,675	197,659.09	.00		3,016.17	98.5%	
01014504 Treasurer OpEx									
01014504 520040 Utility - Telephone	1,400	0	1,400	1,229.47	.00		170.53	87.8%	
01014504 520130 Professional Servi	21,000	0	21,000	27,055.97	.00		-6,055.97	128.8%*	
01014504 540140 Books Periodicals	300	0	300	125.00	.00		175.00	41.7%	
01014504 540150 Print Postage Stat	5,900	0	5,900	2,106.30	.00		3,793.70	35.7%	
01014504 540220 Office Supplies	2,500	0	2,500	1,279.19	.00		1,220.81	51.2%	
01014504 570010 Car Allowance/Mile	1,440	0	1,440	1,440.00	.00		.00	100.0%	
01014504 570020 Dues & Memberships	577	0	577	480.00	.00		97.00	83.2%	
01014504 570030 In State Travel	700	0	700	518.97	.00		181.03	74.1%	
01014504 570190 Bond Registration	1,000	0	1,000	500.00	.00		500.00	50.0%	
TOTAL Treasurer OpEx	34,817	0	34,817	34,734.90	.00		82.10	99.8%	
01014509 Treasurer SepAp									
01014509 570700 Clearing & Sale Ta	30,000	0	30,000	29,898.83	.00		101.17	99.7%	
TOTAL Treasurer SepAp	30,000	0	30,000	29,898.83	.00		101.17	99.7%	
01015104 Town Counsel OpEx									
01015104 520130 Professional Servi	52,400	22,650	75,050	77,754.83	.00		-2,704.62	103.6%*	
01015104 520220 Services-Not Class	900	0	900	500.00	.00		400.00	55.6%	
01015104 570020 Dues & Memberships	100	0	100	160.00	.00		-60.00	160.0%*	
01015104 570180 Other - Not Classi	3,000	0	3,000	635.38	.00		2,364.62	21.2%	
TOTAL Town Counsel OpEx	56,400	22,650	79,050	79,050.21	.00		.00	100.0%	

<u>01015501 Information Systems PEA</u>							
01015501 510010 S & W - Full Time	90,616	896	91,512	91,511.87	.00	-18	100.0%*
01015501 510080 Sick Leave Plan II	0	1,771	1,771	1,770.66	.00	.00	100.0%
01015501 510100 Longevity	200	0	200	200.00	.00	.00	100.0%
<b>TOTAL Information Systems PEA</b>	<b>90,816</b>	<b>2,666</b>	<b>93,482</b>	<b>93,482.53</b>	<b>.00</b>	<b>-18</b>	<b>100.0%</b>
<u>01015503 Information Systems Other</u>							
01015503 510010 S & W - Full Time	56,389	558	56,947	56,903.34	.00	43.28	99.9%
01015503 510090 Overtime	0	365	365	362.84	.00	2.16	99.4%
01015503 510100 Longevity	125	0	125	125.00	.00	.00	100.0%
<b>TOTAL Information Systems Other</b>	<b>56,514</b>	<b>923</b>	<b>57,437</b>	<b>57,391.18</b>	<b>.00</b>	<b>45.44</b>	<b>99.9%</b>
<u>01015504 Information Systems OpEx</u>							
01015504 520040 Utility - Telephone	1,200	0	1,200	7,506.84	.00	-6,306.84	625.6%*
01015504 520080 R & M - Equipment	47,400	18,011	65,411	78,417.33	.00	-13,006.52	119.9%*
01015504 520100 Advertising & Bind	400	0	400	.00	.00	400.00	.0%
01015504 520120 Data Processing	36,000	0	36,000	18,991.85	.00	17,008.15	52.8%
01015504 520130 Professional Servi	175,085	36,898	211,983	187,209.26	.00	24,773.62	88.3%
01015504 540140 Books Periodicals	1,630	0	1,630	569.88	.00	1,060.12	35.0%
01015504 540150 Print Postage Stat	275	0	275	154.79	.00	120.21	56.3%
01015504 540220 Office Supplies	500	0	500	63.67	.00	436.33	12.7%
01015504 540250 Computer Supplies	9,610	2,355	11,965	6,298.45	.00	5,666.15	52.6%
01015504 570010 Car Allowance/Mile	600	0	600	840.00	.00	-240.00	140.0%*
01015504 570020 Dues & Memberships	150	0	150	.00	.00	150.00	.0%
01015504 570030 In State Travel	180	0	180	144.90	.00	35.10	80.5%
<b>TOTAL Information Systems OpEx</b>	<b>273,030</b>	<b>57,263</b>	<b>330,293</b>	<b>300,196.97</b>	<b>.00</b>	<b>30,096.32</b>	<b>90.9%</b>
<u>01015508 Information Systems Equip</u>							
01015508 580020 Computer Equipment	20,000	35,017	55,017	46,637.08	.00	8,380.00	84.8%
<b>TOTAL Information Systems Equip</b>	<b>20,000</b>	<b>35,017</b>	<b>55,017</b>	<b>46,637.08</b>	<b>.00</b>	<b>8,380.00</b>	<b>84.8%</b>
<u>01015509 MIS SepAp</u>							
01015509 570530 Computer Software	6,900	16,797	23,697	9,420.00	.00	14,276.55	39.8%
<b>TOTAL MIS SepAp</b>	<b>6,900</b>	<b>16,797</b>	<b>23,697</b>	<b>9,420.00</b>	<b>.00</b>	<b>14,276.55</b>	<b>39.8%</b>
<u>01015510 Information Systems WarArt</u>							
01015510 581340 Art 28/02 Computer	0	28,176	28,176	28,176.24	.00	.07	100.0%
<b>TOTAL Information Systems WarArt</b>	<b>0</b>	<b>28,176</b>	<b>28,176</b>	<b>28,176.24</b>	<b>.00</b>	<b>.07</b>	<b>100.0%</b>

01015909 Operating Support SepAp	4,000	0	4,000	3,980.00	.00	20.00	99.5%
01015909 510310 Employee Assist Pr	7,150,000	5,000	7,155,000	6,787,929.79	.00	367,070.21	94.9%
01015909 510330 Grp Health & Life	720,000	0	720,000	686,790.59	.00	33,209.41	95.4%
01015909 510340 Medicare Employer	250,000	8,000	258,000	179,047.90	.00	78,952.10	69.4%
01015909 510380 Unemployment Compe	10,421	0	10,421	10,420.80	.00	.20	100.0%
01015909 520080 R & M - Equipment	79,960	0	79,960	73,956.00	.00	6,004.00	92.5%
01015909 520620 Ambulance Services	400,000	0	400,000	363,235.56	.00	36,764.44	90.8%
01015909 540020 Oil & Fuel	118,347	0	118,347	94,109.18	10.00	24,227.82	79.5%
01015909 540150 Print Postage Stat	3,205	0	3,205	3,196.50	.00	8.50	99.7%
01015909 570220 Memorial Day	610,000	0	610,000	575,110.50	.00	34,889.50	94.3%
01015909 570230 General Insurance	5,000	0	5,000	.00	.00	5,000.00	0%
01015909 580370 Telecom & Network							
<b>TOTAL Operating Support SepAp</b>	<b>9,350,933</b>	<b>13,000</b>	<b>9,363,933</b>	<b>8,777,776.82</b>	<b>10.00</b>	<b>586,146.18</b>	<b>93.7%</b>
01016101 Town Clerk PEA							
01016101 510010 S & W - Full Time	67,919	675	68,594	68,594.16	.00	-.11	100.0%*
01016101 510080 Sick Leave Plan II	0	1,334	1,334	1,334.20	.00	.00	100.0%
01016101 510100 Longevity	300	0	300	300.00	.00	.00	100.0%
<b>TOTAL Town Clerk PEA</b>	<b>68,219</b>	<b>2,009</b>	<b>70,228</b>	<b>70,228.36</b>	<b>.00</b>	<b>-.11</b>	<b>100.0%</b>
01016102 Town Clerk S&C							
01016102 510010 S & W - Full Time	39,048	171	39,219	17,439.71	.00	21,778.97	44.5%
01016102 510020 S & W - Part Time	0	218	218	22,528.43	.00	-22,310.17	*****%*
01016102 510080 Sick Leave Plan II	0	430	430	430.22	.00	.00	100.0%
01016102 510090 Overtime	1,000	0	1,000	448.56	.00	551.44	44.9%
01016102 510100 Longevity	400	0	400	400.00	.00	.00	100.0%
<b>TOTAL Town Clerk S&amp;C</b>	<b>40,448</b>	<b>819</b>	<b>41,267</b>	<b>41,246.92</b>	<b>.00</b>	<b>20.24</b>	<b>100.0%</b>
01016104 Town Clerk OpEx							
01016104 520040 Utility - Telephon	800	0	800	840.57	.00	-40.57	105.1%*
01016104 520080 R & M - Equipment	175	0	175	42.50	.00	132.50	24.3%
01016104 520100 Advertising & Bind	500	500	1,000	327.35	.00	672.65	32.7%
01016104 540150 Print Postage Stat	1,500	0	1,500	1,140.38	.00	359.62	76.0%
01016104 540220 Office Supplies	1,600	0	1,600	460.01	.00	1,139.99	28.8%
01016104 570010 Car Allowance/Mile	500	0	500	500.04	.00	-.04	100.0%*
01016104 570020 Dues & Memberships	415	0	415	365.00	.00	50.00	88.0%
01016104 570030 In State Travel	1,000	0	1,000	182.00	.00	818.00	18.2%
01016104 570040 Insurance & Bonds	100	0	100	.00	.00	100.00	.0%
<b>TOTAL Town Clerk OpEx</b>	<b>6,590</b>	<b>500</b>	<b>7,090</b>	<b>3,857.85</b>	<b>.00</b>	<b>3,232.15</b>	<b>54.4%</b>

01016201 Election PEA	2,100	0	2,100	2,099.88	.00	.57	100.0%
01016201 510020 S & W - Part Time	2,100	0	2,100	2,099.88	.00	.57	100.0%
TOTAL Election PEA							
01016202 Election S&C							
01016202 510010 S & W - Full Time	19,596	192	19,788	19,666.11	.00	122.24	99.4%
01016202 510030 S & W - Temporary	35,780	0	35,780	29,482.23	.00	6,297.44	82.4%
01016202 510090 Overtime	0	0	0	3,710.10	.00	-3,710.10	100.0%*
TOTAL Election S&C	55,376	192	55,568	52,858.44	.00	2,709.58	95.1%
01016203 Election Other							
01016203 510030 S & W - Temporary	16,653	0	16,653	16,068.00	.00	585.00	96.5%
TOTAL Election Other	16,653	0	16,653	16,068.00	.00	585.00	96.5%
01016204 Election OpEx							
01016204 520080 R & M - Equipment	5,500	0	5,500	5,892.98	.00	-392.98	107.1%*
01016204 520130 Professional Servi	17,250	0	17,250	13,860.48	.00	3,389.52	80.4%
01016204 540150 Print Postage Stat	16,850	3,500	20,350	14,193.66	3,500.00	2,656.34	86.9%
01016204 540220 Office Supplies	2,320	0	2,320	1,693.37	.00	626.63	73.0%
TOTAL Election OpEx	41,920	3,500	45,420	35,640.49	3,500.00	6,279.51	86.2%
01016210 ElectReg WarArt							
01016210 571210 ATM 09 Art 11 Rep	0	65,000	65,000	.00	65,000.00	.00	100.0%
TOTAL ElectReg WarArt	0	65,000	65,000	.00	65,000.00	.00	100.0%
01017104 Conservation OpEx							
01017104 540140 Books Periodicals	150	0	150	55.88	.00	94.12	37.3%
01017104 540220 Office Supplies	100	0	100	82.64	.00	17.36	82.6%
01017104 570010 Car Allowance/Mile	600	0	600	.00	.00	600.00	.0%
01017104 570020 Dues & Memberships	550	0	550	568.00	.00	-18.00	103.3%*
01017104 570030 In State Travel	150	0	150	.00	.00	150.00	.0%
01017104 570930 Repair & Maint Con	5,000	19,193	24,193	390.00	23,802.58	.00	100.0%
TOTAL Conservation OpEx	6,550	19,193	25,743	1,096.52	23,802.58	843.48	96.7%
01017110 Conservation WarArt							
01017110 570000 Other Charges & Ex	0	114,508	114,508	.00	114,508.09	.00	100.0%
01017110 585850 ATM Art 7 Repairs	0	276,813	276,813	36,240.00	240,573.00	.00	100.0%
TOTAL Conservation WarArt	0	391,321	391,321	36,240.00	355,081.09	.00	100.0%

<u>01017501 Planning Board PEA</u>									
01017501 510020 S & W - Part Time	1,000	0	1,000	400.00	.00	600.00	40.0%		
<b>TOTAL Planning Board PEA</b>	<b>1,000</b>	<b>0</b>	<b>1,000</b>	<b>400.00</b>	<b>.00</b>	<b>600.00</b>	<b>40.0%</b>		
<u>01017502 Planning Board S&amp;C</u>									
01017502 510020 S & W - Part Time	150	0	150	.00	.00	150.00	.0%		
<b>TOTAL Planning Board S&amp;C</b>	<b>150</b>	<b>0</b>	<b>150</b>	<b>.00</b>	<b>.00</b>	<b>150.00</b>	<b>.0%</b>		
<u>01017504 Planning Board OpEx</u>									
01017504 520100 Advertising & Bind	200	0	200	.00	.00	200.00	.0%		
01017504 540140 Books Periodicals	100	0	100	20.00	.00	80.00	20.0%		
01017504 540150 Print Postage Stat	100	0	100	93.98	.00	6.02	94.0%		
01017504 540220 Office Supplies	100	0	100	137.49	.00	-37.49	137.5%*		
01017504 570010 Car Allowance/Mile	500	0	500	148.46	.00	351.54	29.7%		
01017504 570020 Dues & Memberships	250	0	250	390.00	.00	-140.00	156.0%*		
01017504 570030 In State Travel	500	0	500	940.00	.00	-440.00	188.0%*		
<b>TOTAL Planning Board OpEx</b>	<b>1,750</b>	<b>0</b>	<b>1,750</b>	<b>1,729.93</b>	<b>.00</b>	<b>20.07</b>	<b>98.9%</b>		
<u>01017602 Appeals Board S&amp;C</u>									
01017602 510020 S & W - Part Time	250	371	621	620.64	.00	.00	100.0%		
<b>TOTAL Appeals Board S&amp;C</b>	<b>250</b>	<b>371</b>	<b>621</b>	<b>620.64</b>	<b>.00</b>	<b>.00</b>	<b>100.0%</b>		
<u>01017604 Appeals Board OpEx</u>									
01017604 520130 Professional Servi	0	5,000	5,000	4,990.50	.00	9.50	99.8%		
01017604 540150 Print Postage Stat	150	0	150	250.50	.00	-100.50	167.0%*		
01017604 540220 Office Supplies	100	0	100	26.74	.00	73.26	26.7%		
01017604 570020 Dues & Memberships	80	0	80	.00	.00	80.00	.0%		
01017604 570030 In State Travel	100	0	100	.00	.00	100.00	.0%		
<b>TOTAL Appeals Board OpEx</b>	<b>430</b>	<b>5,000</b>	<b>5,430</b>	<b>5,267.74</b>	<b>.00</b>	<b>162.26</b>	<b>97.0%</b>		
<u>01019201 Public Buildings PEA</u>									
01019201 510010 S & W - Full Time	90,616	896	91,511	91,511.88	.00	-.43	100.0%*		
01019201 510080 Sick Leave Plan II	0	1,771	1,771	1,770.66	.00	.00	100.0%		
01019201 510100 Longevity	350	0	350	350.00	.00	.00	100.0%		
<b>TOTAL Public Buildings PEA</b>	<b>90,966</b>	<b>2,666</b>	<b>93,632</b>	<b>93,632.54</b>	<b>.00</b>	<b>-.43</b>	<b>100.0%</b>		



01019204 570030 In State Travel	1,000	0	1,000	345.50	.00	654.50	34.6%
01019204 570080 Inspection Fees	333	0	333	205.00	.00	128.00	61.6%
01019204 570180 Other - Not Classi	200	0	200	55.00	.00	145.00	27.5%
<b>TOTAL Public Buildings OpEx</b>	<b>2,088,400</b>	<b>132,222</b>	<b>2,220,622</b>	<b>2,175,352.96</b>	<b>4,870.18</b>	<b>40,399.07</b>	<b>98.2%</b>
01019209 Public Buildings SepAp							
01019209 585120 Major Building Rep	83,700	230,176	313,876	122,283.62	191,592.01	.00	100.0%*
<b>TOTAL Public Buildings SepAp</b>	<b>83,700</b>	<b>230,176</b>	<b>313,876</b>	<b>122,283.62</b>	<b>191,592.01</b>	<b>.00</b>	<b>100.0%</b>
01019210 Public Buildings WarArt							
01019210 570780 Beal Elevator ATM	0	54,065	54,065	.00	54,065.00	.00	100.0%
01019210 571020 ATM Art 7 Paton Sc	144,000	11,161	155,161	101,208.00	53,953.41	.00	100.0%
01019210 571260 ATM Art 9 Install	32,000	0	32,000	.00	32,000.00	.00	100.0%
01019210 571270 ATM Art 9 Rep Carp	16,500	0	16,500	2,360.00	14,140.00	.00	100.0%
01019210 571300 STM 1/19 Spr Roof/	0	50,000	50,000	21,954.94	28,045.06	.00	100.0%
01019210 585330 Art 5 STM Modular	0	9,785	9,785	.00	9,785.00	.00	100.0%
01019210 585540 ATM Art 8 Re-Seam	0	37,957	37,957	.00	37,957.26	.00	100.0%
01019210 585560 ATM 09 Art 11 Repl	31,000	0	31,000	31,000.00	.00	.00	100.0%
01019210 585620 ATM Art 34 Sherwoo	0	4,726	4,726	.00	4,726.45	.00	100.0%
01019210 585956 ATM Art 10 Police	0	10,701	10,701	9,950.00	751.33	.00	100.0%
01019210 585966 ATM Art 10 Sherwoo	0	70,680	70,680	.00	70,679.62	.00	100.0%
<b>TOTAL Public Buildings WarArt</b>	<b>223,500</b>	<b>249,076</b>	<b>472,576</b>	<b>166,472.94</b>	<b>306,103.13</b>	<b>.00</b>	<b>100.0%</b>
01021001 Police PEA							
01021001 510010 S & W - Full Time	99,723	986	100,709	100,708.69	.00	.47	100.0%
01021001 510040 Holiday	2,292	0	2,292	1,543.60	.00	748.40	67.3%
01021001 510080 Sick Leave Plan II	0	1,949	1,949	1,948.61	.00	.00	100.0%
01021001 510100 Longevity	300	0	300	300.00	.00	.00	100.0%
<b>TOTAL Police PEA</b>	<b>102,315</b>	<b>2,934</b>	<b>105,250</b>	<b>104,500.90</b>	<b>.00</b>	<b>748.87</b>	<b>99.3%</b>
01021002 Police S&C							
01021002 510010 S & W - Full Time	194,268	2,284	196,552	232,650.11	.00	-36,098.24	118.4%*
01021002 510030 S & W - Temporary	500	0	500	.00	.00	500.00	.0%
01021002 510080 Sick Leave Plan II	0	2,040	2,040	2,040.48	.00	.00	100.0%
01021002 510090 Overtime	2,000	0	2,000	535.33	.00	1,464.67	26.8%
01021002 510100 Longevity	1,075	0	1,075	1,075.00	.00	.00	100.0%
<b>TOTAL Police S&amp;C</b>	<b>197,843</b>	<b>4,324</b>	<b>202,167</b>	<b>236,300.92</b>	<b>.00</b>	<b>-34,133.57</b>	<b>116.9%</b>



01021003 Police Other								
01021003 510010	S & W - Full Time	2,667,743	0	2,667,743	2,423,793.03	2,468.44	241,481.76	90.9%
01021003 510040	Holiday	99,725	0	99,725	90,776.13	.00	8,948.87	91.0%
01021003 510050	Vacation	61,500	0	61,500	92,963.15	.00	-31,463.15	151.2%*
01021003 510060	Sick Leave	50,000	0	50,000	67,669.92	.00	-17,669.92	135.3%*
01021003 510080	Sick Leave Plan II	0	2,713	2,713	2,712.96	.00	.00	100.0%
01021003 510100	Longevity	6,525	0	6,525	5,875.00	.00	650.00	90.0%
01021003 510110	Work Incentive Pro	0	0	0	4,100.00	.00	-4,100.00	100.0%*
01021003 510160	21001 Court Time	203,000	0	203,000	177,217.49	.00	25,782.51	87.3%
01021003 510180	Master Patrolmen I	13,600	0	13,600	13,600.00	.00	.00	100.0%
01021003 510190	Education Incentiv	265,082	0	265,082	230,481.19	9,464.69	25,136.49	90.5%
01021003 510200	Night Shift Differ	30,000	0	30,000	33,152.00	.00	-3,152.00	110.5%*
TOTAL Police Other		3,397,176	2,713	3,399,889	3,142,340.87	11,933.13	245,614.56	92.8%
01021004 Police OpEx								
01021004 520040	Utility - Telephone	30,000	0	30,000	21,890.30	.00	8,109.70	73.0%
01021004 520080	R & M - Equipment	40,000	133	40,133	37,855.32	.00	2,277.27	94.3%
01021004 520100	Advertising & Bind	500	0	500	.00	.00	500.00	.0%
01021004 520110	Hospital & Medical	1,500	0	1,500	1,470.00	.00	30.00	98.0%
01021004 520120	Data Processing	4,000	0	4,000	735.64	.00	3,264.36	18.4%
01021004 520130	Professional Servi	2,000	0	2,000	1,750.00	350.00	-100.00	105.0%*
01021004 520140	Rental of Equipmen	500	0	500	.00	.00	500.00	.0%
01021004 520170	Dog Disposal	250	0	250	.00	.00	250.00	.0%
01021004 520200	Board of Dogs	2,500	0	2,500	1,800.00	.00	700.00	72.0%
01021004 520220	Services-Not Class	2,500	0	2,500	200.00	.00	2,300.00	8.0%
01021004 540010	Automotive	40,000	2,585	42,585	54,657.07	.00	-12,071.88	128.3%*
01021004 540110	Public Safety	40,000	14,961	54,961	38,222.37	33,751.08	-17,012.30	131.0%*
01021004 540120	Clothing & Uniform	66,125	0	66,125	52,871.10	.00	13,253.90	80.0%
01021004 540140	Books Periodicals	3,000	0	3,000	174.78	.00	2,825.22	5.8%
01021004 540150	Print Postage Stat	5,000	0	5,000	1,559.88	.00	3,440.12	31.2%
01021004 540170	Medical & Dental	2,500	0	2,500	2,764.00	.00	-264.00	110.6%*
01021004 540190	Custodial Supplies	4,000	0	4,000	6,532.61	.00	-2,532.61	163.3%*
01021004 540200	Educational Suppli	1,500	0	1,500	.00	.00	1,500.00	.0%
01021004 540220	Office Supplies	12,000	21	12,021	9,412.91	.00	2,607.75	78.3%
01021004 540230	Supplies - Not Cla	1,000	0	1,000	41.84	.00	958.16	4.2%
01021004 540240	Small Tools & Misc	300	0	300	.00	.00	300.00	.0%
01021004 570010	Car Allowance/Mile	500	0	500	94.30	.00	405.70	18.9%
01021004 570020	Dues & Memberships	2,300	0	2,300	2,620.00	.00	-320.00	113.9%

01021004 570030 In State Travel	2,500	0	2,500	86.16	.00	2,413.84	3.4%
01021004 570090 Damage Claims Reim	2,000	0	2,000	.00	.00	2,000.00	.0%
01021004 570180 Other - Not Classi	3,500	0	3,500	1,658.04	.00	1,841.96	47.4%
01021004 570760 Training	9,300	0	9,300	6,956.00	.00	2,344.00	74.8%
<b>TOTAL Police OpEx</b>	<b>279,275</b>	<b>17,700</b>	<b>296,975</b>	<b>243,352.32</b>	<b>34,101.08</b>	<b>19,521.19</b>	<b>93.4%</b>
<b>01021008 Police Equip</b>							
01021008 580010 Office Equipment	1,000	0	1,000	.00	.00	1,000.00	.0%
01021008 580060 Radio Equipment	3,500	0	3,500	3,500.00	.00	.00	100.0%
01021008 580070 Electrical & Mecha	8,275	1,630	9,905	6,696.50	.00	3,208.50	67.6%
<b>TOTAL Police Equip</b>	<b>12,775</b>	<b>1,630</b>	<b>14,405</b>	<b>10,196.50</b>	<b>.00</b>	<b>4,208.50</b>	<b>70.8%</b>
<b>01021010 Police WarArt</b>							
01021010 571040 ATM Art 7 Replace	116,000	0	116,000	115,674.95	.00	325.05	99.7%
<b>TOTAL Police WarArt</b>	<b>116,000</b>	<b>0</b>	<b>116,000</b>	<b>115,674.95</b>	<b>.00</b>	<b>325.05</b>	<b>99.7%</b>
<b>01022001 Fire PEA</b>							
01022001 510010 S & W - Full Time	97,913	903	98,816	90,730.43	.00	8,085.30	91.8%
01022001 510040 Holiday	1,500	0	1,500	356.88	.00	1,143.12	23.8%
01022001 510080 Sick Leave Plan II	0	1,784	1,784	1,784.40	.00	.00	100.0%
01022001 510100 Longevity	400	0	400	250.00	.00	150.00	62.5%
<b>TOTAL Fire PEA</b>	<b>99,813</b>	<b>2,687</b>	<b>102,500</b>	<b>93,121.71</b>	<b>.00</b>	<b>9,378.42</b>	<b>90.9%</b>
<b>01022002 Fire S&amp;C</b>							
01022002 510010 S & W - Full Time	18,206	194	18,400	19,128.56	.00	-728.78	104.0%*
<b>TOTAL Fire S&amp;C</b>	<b>18,206</b>	<b>194</b>	<b>18,400</b>	<b>19,128.56</b>	<b>.00</b>	<b>-728.78</b>	<b>104.0%</b>
<b>01022003 Fire Other</b>							
01022003 510010 S & W - Full Time	1,933,612	0	1,933,612	1,929,189.56	.00	4,422.90	99.8%
01022003 510040 Holiday	94,500	0	94,500	88,634.65	.00	5,865.35	93.8%
01022003 510050 Vacation	125,000	0	125,000	156,169.17	.00	-31,169.17	124.9%*
01022003 510060 Sick Leave	64,888	0	64,888	81,119.36	.00	-16,231.80	125.0%*
01022003 510090 Overtime	0	0	0	487.91	.00	-487.91	100.0%*
01022003 510100 Longevity	7,100	0	7,100	6,550.00	.00	550.00	92.3%
01022003 510110 Work Incentive Pro	8,306	0	8,306	9,490.06	.00	-1,183.98	114.3%*
01022003 510160 Extra Duty	92,106	20,000	112,106	117,398.84	.00	-5,293.24	104.7%*
01022003 510170 Call Men	13,000	0	13,000	7,713.00	.00	5,287.00	59.3%
01022003 510190 Education Incentiv	39,190	0	39,190	39,706.26	.00	-516.23	101.3%*

01022003 510200	Night Shift Differ	9,582	0	9,582	8,046.00	.00	1,536.00	84.0%
01022003 510210	Medical Training	13,390	0	13,390	11,180.25	.00	2,209.75	83.5%
01022003 510220	Compensatory Time	60,000	0	60,000	22,667.62	.00	37,332.38	37.8%
01022003 510940	Training Stipend	45,500	0	45,500	43,500.00	.00	2,000.00	95.6%
<b>TOTAL Fire Other</b>		<b>2,506,174</b>	<b>20,000</b>	<b>2,526,174</b>	<b>2,521,852.68</b>	<b>.00</b>	<b>4,321.05</b>	<b>99.8%</b>
<b>01022004 Fire OpEx</b>								
01022004 520040	Utility - Telephone	8,080	490	8,570	8,396.62	.00	173.38	98.0%
01022004 520080	R & M - Equipment	33,000	0	33,000	35,283.94	.00	-2,283.94	106.9%*
01022004 520100	Advertising & Bind	500	0	500	103.80	.00	396.20	20.8%
01022004 520110	Hospital & Medical	2,500	0	2,500	.00	.00	2,500.00	.0%
01022004 520120	Data Processing	3,000	0	3,000	376.05	5,500.00	-2,876.05	195.9%*
01022004 520125	Insurance Deductab	1,000	0	1,000	.00	.00	1,000.00	.0%
01022004 520130	Professional Servi	7,500	0	7,500	9,448.89	.00	-1,948.89	126.0%*
01022004 520220	Services-Not Class	6,000	0	6,000	4,603.42	.00	1,396.58	76.7%
01022004 540010	Automotive	30,000	0	30,000	24,763.64	156.18	5,080.18	83.1%
01022004 540030	Building	1,250	0	1,250	997.50	.00	252.50	79.8%
01022004 540060	Salt & Chemicals	500	0	500	2,865.00	.00	-2,365.00	573.0%*
01022004 540110	Public Safety	6,200	0	6,200	6,029.84	.00	170.16	97.3%
01022004 540120	Clothing & Uniform	27,500	146	27,646	29,981.97	.00	-2,335.48	108.4%*
01022004 540140	Books Periodicals	1,800	0	1,800	1,545.79	.00	254.21	85.9%
01022004 540150	Print Postage Stat	1,500	0	1,500	127.00	.00	1,373.00	8.5%
01022004 540170	Medical & Dental	2,500	0	2,500	2,054.41	.00	445.59	82.2%
01022004 540180	Textbooks	250	0	250	98.00	.00	152.00	39.2%
01022004 540190	Custodial Supplies	6,000	0	6,000	4,383.85	.00	1,616.15	73.1%
01022004 540220	Office Supplies	2,500	0	2,500	2,681.27	.00	-181.27	107.3%*
01022004 540230	Supplies - Not Cla	500	0	500	601.04	.00	-101.04	120.2%*
01022004 540240	Small Tools & Misc	8,500	0	8,500	9,062.64	.00	-562.64	106.6%*
01022004 570010	Car Allowance/Mile	3,600	0	3,600	3,360.00	.00	240.00	93.3%
01022004 570020	Dues & Memberships	2,500	0	2,500	3,739.20	.00	-1,239.20	149.6%*
01022004 570030	In State Travel	1,700	0	1,700	1,725.04	.00	-25.04	101.5%*
01022004 570180	Other - Not Classi	300	0	300	164.88	.00	135.12	55.0%
<b>TOTAL Fire OpEx</b>		<b>158,680</b>	<b>636</b>	<b>159,316</b>	<b>152,393.79</b>	<b>5,656.18</b>	<b>1,266.52</b>	<b>99.2%</b>
<b>01022008 Fire Equip</b>								
01022008 580120	Equip - Not Classi	12,000	0	12,000	12,000.00	.00	.00	100.0%
<b>TOTAL Fire Equip</b>		<b>12,000</b>	<b>0</b>	<b>12,000</b>	<b>12,000.00</b>	<b>.00</b>	<b>.00</b>	<b>100.0%</b>





<b>01041101 Engineer PEA</b>									
01041101	510010	S & W - Full Time	99,723	986	100,709	100,708.69	.00	-12	100.0%*
01041101	510080	Sick Leave Plan II	0	1,169	1,169.17		.00	.00	100.0%
01041101	510100	Longevity	200	0	200.00		.00	.00	100.0%
<b>TOTAL Engineer PEA</b>			<b>99,923</b>	<b>2,155</b>	<b>102,078</b>	<b>102,077.86</b>	<b>.00</b>	<b>-12</b>	<b>100.0%</b>
<b>01041102 Engineer S&amp;C</b>									
01041102	510010	S & W - Full Time	40,896	0	40,896	41,299.55	.00	-403.98	101.0%*
01041102	510100	Longevity	250	0	250	250.00	.00	.00	100.0%
<b>TOTAL Engineer S&amp;C</b>			<b>41,146</b>	<b>0</b>	<b>41,146</b>	<b>41,549.55</b>	<b>.00</b>	<b>-403.98</b>	<b>101.0%</b>
<b>01041103 Engineer Other</b>									
01041103	510010	S & W - Full Time	268,768	5,947	274,715	274,483.02	.00	231.73	99.9%
01041103	510080	Sick Leave Plan II	0	2,073	2,073	2,073.22	.00	.00	100.0%
01041103	510090	Overtime	500	0	500	.00	.00	500.00	.0%
01041103	510100	Longevity	1,300	0	1,300	1,100.00	.00	200.00	84.6%
<b>TOTAL Engineer Other</b>			<b>270,568</b>	<b>8,020</b>	<b>278,588</b>	<b>277,656.24</b>	<b>.00</b>	<b>931.73</b>	<b>99.7%</b>
<b>01041104 Engineer OpEx</b>									
01041104	520040	Utility - Telephone	2,200	0	2,200	1,969.27	.00	230.73	89.5%
01041104	520080	R & M - Equipment	2,000	4,697	6,697	9,576.22	.00	-2,878.97	143.0%*
01041104	520100	Advertising & Bind	1,000	0	1,000	517.00	.00	483.00	51.7%
01041104	520220	Services-Not Class	300	0	300	.00	.00	300.00	.0%
01041104	540010	Automotive	3,500	0	3,500	1,341.02	.00	2,158.98	38.3%
01041104	540140	Books Periodicals	250	0	250	.00	.00	250.00	.0%
01041104	540150	Print Postage Stat	750	0	750	695.09	.00	54.91	92.7%
01041104	540220	Office Supplies	1,200	357	1,557	1,370.66	.00	186.01	88.1%
01041104	540230	Supplies - Not Cla	1,900	167	2,067	1,806.23	.00	261.17	87.4%
01041104	540240	Small Tools & Misc	50	0	50	.00	.00	50.00	.0%
01041104	570010	Car Allowance/Mile	3,380	0	3,380	3,606.00	.00	-226.00	106.7%*
01041104	570020	Dues & Memberships	800	0	800	411.25	.00	388.75	51.4%
01041104	570030	In State Travel	1,500	0	1,500	2,117.80	.00	-617.80	141.2%*
01041104	570080	Inspection Fees	58	0	58	58.00	.00	.00	100.0%
<b>TOTAL Engineer OpEx</b>			<b>18,888</b>	<b>5,221</b>	<b>24,109</b>	<b>23,468.54</b>	<b>.00</b>	<b>640.78</b>	<b>97.3%</b>
<b>01041109 Engineering SepAp</b>									
01041109	570750	Storm Water Manage	0	16,734	16,734	.00	16,733.83	.00	100.0%
<b>TOTAL Engineering SepAp</b>			<b>0</b>	<b>16,734</b>	<b>16,734</b>	<b>.00</b>	<b>16,733.83</b>	<b>.00</b>	<b>100.0%</b>



01042104 520100 Advertising & Bind	2,000	0	2,000	988.14	.00	1,011.86	49.4%
01042104 520110 Hospital & Medical	500	0	500	274.00	.00	226.00	54.8%
01042104 520130 Professional Servi	10,000	0	10,000	18,737.07	9,257.93	-17,995.00	280.0%*
01042104 520140 Rental of Equipmen	200,000	98,000	298,000	297,774.64	.00	225.36	99.9%
01042104 520180 Asphalt&Bit Contra	60,000	612	60,612	53,497.95	5,000.00	2,114.05	96.5%
01042104 540010 Automotive	140,000	2,852	142,852	116,150.53	4,800.00	21,901.41	84.7%
01042104 540030 Building	10,000	500	10,500	1,614.60	.00	8,885.40	15.4%
01042104 540050 Sand, Stone & Grav	30,000	16,000	46,000	43,123.08	.00	2,876.92	93.7%
01042104 540060 Salt & Chemicals	300,000	12,264	312,264	309,925.37	.00	2,338.80	99.3%
01042104 540070 Asphalt & Bit Mate	30,000	0	30,000	27,071.72	.00	2,928.28	90.2%
01042104 540080 Pipe Fittings	4,500	0	4,500	405.43	.00	4,094.57	9.0%
01042104 540100 Seed, Loam & Ferti	500	0	500	946.20	.00	-446.20	189.2%*
01042104 540110 Public Safety	18,000	0	18,000	20,936.83	.00	-2,936.83	116.3%*
01042104 540120 Clothing & Uniform	5,000	0	5,000	4,983.51	.00	16.49	99.7%
01042104 540140 Books Periodicals	200	0	200	.00	.00	200.00	.0%
01042104 540150 Print Postage Stat	200	0	200	625.00	.00	-425.00	312.5%*
01042104 540170 Medical & Dental	250	0	250	330.00	.00	-80.00	132.0%*
01042104 540190 Custodial Supplies	2,500	0	2,500	2,172.94	.00	327.06	86.9%
01042104 540220 Office Supplies	500	0	500	482.53	.00	17.47	96.5%
01042104 540230 Supplies - Not Cla	500	0	500	242.88	.00	257.12	48.6%
01042104 540240 Small Tools & Misc	7,500	0	7,500	4,368.94	650.00	2,481.06	66.9%
01042104 570020 Dues & Memberships	850	0	850	617.50	.00	232.50	72.6%
01042104 570030 In State Travel	1,000	0	1,000	591.55	.00	408.45	59.2%
01042104 570080 Inspection Fees	3,200	0	3,200	2,103.28	.00	1,096.72	65.7%
01042104 570090 Damage Claims Reim	2,500	0	2,500	1,154.24	.00	1,345.76	46.2%
01042104 570180 Other - Not Classi	3,000	0	3,000	2,064.15	.00	935.85	68.8%
<b>TOTAL Highway OpEx</b>	<b>938,790</b>	<b>152,728</b>	<b>1,091,518</b>	<b>1,005,560.78</b>	<b>24,607.93</b>	<b>61,349.40</b>	<b>94.4%</b>
01042108 Highway Equip	17,000	0	17,000	17,000.00	.00	.00	100.0%
01042108 580320 Heavy Equipment	17,000	0	17,000	17,000.00	.00	.00	100.0%
<b>TOTAL Highway Equip</b>							
01042110 Highway WarArt	35,000	-35,000	0	.00	.00	.00	.0%
01042110 571230 ATM Art 9 Pavement	0	167,787	167,787	83,847.66	83,939.83	.00	100.0%
01042110 585160 Storm Drain	0	71,528	71,528	-801.04	72,328.64	.00	100.0%
01042110 585180 Sidewalks	31,000	0	31,000	31,000.00	.00	.00	100.0%
01042110 585560 ATM 10 Art 9 Repla	0	10,016	10,016	7,009.91	3,006.39	.00	100.0%
01042110 585860 ATM Art 7 Rebuild	0	214,331	280,331	121,056.53	159,274.86	.00	100.0%
<b>TOTAL Highway WarArt</b>	<b>66,000</b>						



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01045004 540020 Oil & Fuel	500	0	500	187.96	.00	312.04	37.6%
01045004 540030 Building	10,000	6,508	16,508	730.00	.00	15,778.49	4.4%
01045004 540050 Sand, Stone & Grav	27,500	766	28,266	11,370.81	.00	16,895.60	40.2%
01045004 540070 Asphalt & Bit Mate	50,000	6,720	56,720	31,133.05	.00	25,586.86	54.9%
01045004 540080 Pipe Fittings	85,000	0	85,000	47,869.70	.00	37,130.30	56.3%
01045004 540090 Water Meter Parts	5,000	1,500	6,500	1,600.74	.00	4,899.26	24.6%
01045004 540100 Seed, Loam & Ferti	2,000	0	2,000	172.50	.00	1,827.50	8.6%
01045004 540110 Public Safety	500	0	500	.00	.00	500.00	.0%
01045004 540120 Clothing & Uniform	6,000	0	6,000	6,354.02	.00	-354.02	105.9%*
01045004 540140 Books Periodicals	500	0	500	110.00	.00	390.00	22.0%
01045004 540150 Print Postage Stat	12,500	0	12,500	6,434.93	.00	6,065.07	51.5%
01045004 540170 Medical & Dental	1,000	0	1,000	146.73	.00	853.27	14.7%
01045004 540190 Custodial Supplies	4,000	2,513	6,513	2,261.77	.00	4,251.60	34.7%
01045004 540220 Office Supplies	2,500	0	2,500	2,896.72	.00	-396.72	115.9%*
01045004 540240 Small Tools & Misc	15,000	433	15,433	22,838.56	.00	-7,405.56	148.0%*
01045004 540330 Pump Parts & Maint	5,000	1,973	6,973	5,424.32	.00	1,549.17	77.8%
01045004 570020 Dues & Memberships	2,500	0	2,500	1,579.00	.00	921.00	63.2%
01045004 570030 In State Travel	1,500	0	1,500	3,682.80	.00	-2,182.80	245.5%*
01045004 570080 Inspection Fees	250	0	250	88.93	.00	161.07	35.6%
01045004 570090 Damage Claims Reim	1,000	25,000	26,000	327.00	25,000.00	673.00	97.4%
01045004 570180 Other - Not Classi	8,000	1,654	9,654	6,765.28	.00	2,888.72	70.1%
01045004 570560 DEP Water Assessme	12,000	68	12,068	11,693.14	.00	374.64	96.9%
<b>TOTAL Water OpEx</b>	<b>655,250</b>	<b>82,698</b>	<b>737,948</b>	<b>541,564.07</b>	<b>32,494.97</b>	<b>163,888.78</b>	<b>77.8%</b>
<b>01045008 Water Equip</b>							
01045008 580070 Electrical & Mecha	0	102,100	102,100	96,995.00	.00	5,105.00	95.0%
01045008 580090 New Water Meters	200,000	30,626	230,626	6,294.65	224,331.35	.00	100.0%
<b>TOTAL Water Equip</b>	<b>200,000</b>	<b>132,726</b>	<b>332,726</b>	<b>103,289.65</b>	<b>224,331.35</b>	<b>5,105.00</b>	<b>98.5%</b>
<b>01045009 Water SepAp</b>							
01045009 510010 S & W - Full Time	108,500	0	108,500	108,666.40	.00	-166.40	100.2%*
01045009 510080 Sick Leave Plan II	0	1,195	1,195	1,195.20	.00	.00	100.0%
01045009 510090 Overtime	25,000	0	25,000	20,653.70	.00	4,346.30	82.6%
01045009 520020 Utility - Natural	6,000	0	6,000	43.60	.00	5,956.40	.7%
01045009 520080 R & M - Equipment	0	2,500	2,500	688.19	.00	1,811.81	27.5%
01045009 540060 Salt & Chemicals	483,000	11,823	494,823	474,198.13	8,500.00	12,124.75	97.5%*
<b>TOTAL Water SepAp</b>	<b>622,500</b>	<b>15,518</b>	<b>638,018</b>	<b>605,445.22</b>	<b>8,500.00</b>	<b>24,072.86</b>	<b>96.2%</b>

<u>01045010 Water WarArt</u>									
01045010 585360	ATM 5/02 Study W P	0	70,000	70,000	.00	70,000.00	.00	100.0%	
01045010 585370	ATM 5/02 Water Mgm	0	42,571	42,571	.00	42,570.52	.00	100.0%	
01045010 585400	ATM 5/02 Dev Addl	0	102,957	102,957	15,229.17	87,728.25	.00	100.0%	
01045010 585560	ATM 10 Art 9 Repla	45,000	0	45,000	38,511.00	.00	6,489.00	85.6%	
01045010 585580	ATM Art 8 New Gen	0	31,406	31,406	.00	31,406.06	.00	100.0%	
01045010 585820	STM 10/05 Water Co	0	17,029	17,029	7,320.05	9,709.25	.00	100.0%	
01045010 585896	ATM Art 23 Crescen	800,000	0	800,000	603,991.86	196,008.14	.00	100.0%	
01045010 585897	ATM Art 24 Bedrock	130,000	0	130,000	56,035.66	73,964.34	.00	100.0%	
01045010 585920	ATM Art 7 Rep to H	0	1,360	1,360	1,360.00	.00	.00	100.0%	
01045010 585961	ATM Art 10 Browing	0	47,383	47,383	2,000.00	45,382.58	.00	100.0%	
01045010 585990	ATM Art 23 Hartfor	0	101,195	101,195	6,574.50	94,620.38	.00	100.0%	
01045010 585991	ATM Article 24 Gra	0	78,895	78,895	3,750.00	75,144.96	.00	100.0%	
01045010 585997	ATM 09 Art 11 Maso	0	450,000	450,000	.00	450,000.00	.00	100.0%	
<b>TOTAL Water WarArt</b>		<b>975,000</b>	<b>942,796</b>	<b>1,917,796</b>	<b>734,772.24</b>	<b>1,176,534.48</b>	<b>6,489.00</b>	<b>99.7%</b>	
<u>01049101 Cemetery PEA</u>									
01049101 510010	S & W - Full Time	15,781	163	15,943	15,943.46	.00	.00	100.0%	
<b>TOTAL Cemetery PEA</b>		<b>15,781</b>	<b>163</b>	<b>15,943</b>	<b>15,943.46</b>	<b>.00</b>	<b>.00</b>	<b>100.0%</b>	
<u>01049102 Cemetery S&amp;C</u>									
01049102 510010	S & W - Full Time	7,425	0	7,425	7,425.00	.00	.00	100.0%	
<b>TOTAL Cemetery S&amp;C</b>		<b>7,425</b>	<b>0</b>	<b>7,425</b>	<b>7,425.00</b>	<b>.00</b>	<b>.00</b>	<b>100.0%</b>	
<u>01049103 Cemetery Other</u>									
01049103 510010	S & W - Full Time	28,672	279	28,951	28,522.61	.00	428.47	98.5%	
01049103 510080	Sick Leave Plan II	0	1,114	1,114	1,113.80	.00	.00	100.0%	
01049103 510090	Overtime	1,500	2,000	3,500	3,928.47	.00	-428.47	112.2%*	
01049103 510100	Longevity	125	0	125	125.00	.00	.00	100.0%	
<b>TOTAL Cemetery Other</b>		<b>30,297</b>	<b>3,392</b>	<b>33,690</b>	<b>33,689.88</b>	<b>.00</b>	<b>.00</b>	<b>100.0%</b>	
<u>01049104 Cemetery OpEx</u>									
01049104 520010	Utility - Electric	0	0	0	267.92	.00	-267.92	100.0%*	
01049104 520020	Utility - Natural	0	0	0	2,064.84	.00	-2,064.84	100.0%*	
01049104 520040	Utility - Telephon	0	0	0	273.16	.00	-273.16	100.0%*	
01049104 520060	Utility - Water	0	0	0	166.23	.00	-166.23	100.0%*	
01049104 520070	Utility - Sewer	0	0	0	4.35	.00	-4.35	100.0%*	
01049104 520080	R & M - Equipment	0	0	0	763.82	.00	-763.82	100.0%*	

01049104 520090 R & M - Building	0	0	0	410.70	.00	-410.70	100.0%*
01049104 520100 Advertising & Blind	0	0	0	421.55	.00	-421.55	100.0%*
01049104 520150 R & M - Public Pro	0	0	0	121.77	.00	-121.77	100.0%*
01049104 520160 Removal Tree Trim,	0	0	0	10,560.00	.00	-10,560.00	100.0%*
01049104 520810 Grounds Maintenan	49,000	0	0	32,814.32	.00	16,185.68	67.0%
01049104 540050 Sand, Stone & Grav	0	0	0	10.38	.00	-10.38	100.0%*
01049104 540100 Seed, Loam & Ferti	0	0	0	778.48	.00	-778.48	100.0%*
01049104 540220 Office Supplies	0	0	0	84.00	.00	-84.00	100.0%*
01049104 540230 Supplies - Not Cla	0	0	0	650.63	.00	-650.63	100.0%*
01049104 570080 Inspection Fees	0	0	0	118.00	.00	-118.00	100.0%*
01049104 570180 Other - Not Classi	0	0	0	738.33	.00	-738.33	100.0%*
<b>TOTAL Cemetery OpEx</b>	<b>49,000</b>	<b>0</b>	<b>0</b>	<b>50,248.48</b>	<b>.00</b>	<b>-1,248.48</b>	<b>102.5%</b>
01049110 Cemetery WarArt							
01049110 585640 ATM Art 8 Stone Wa	0	5,916	5,916	5,610.00	.00	306.00	94.8%
<b>TOTAL Cemetery WarArt</b>	<b>0</b>	<b>5,916</b>	<b>5,916</b>	<b>5,610.00</b>	<b>.00</b>	<b>306.00</b>	<b>94.8%</b>
01051001 Health PEA							
01051001 510010 S & W - Full Time	0	0	0	374.95	.00	-374.46	*****%*
01051001 510020 S & W - Part Time	1,500	0	1,500	1,050.00	.00	450.00	70.0%
<b>TOTAL Health PEA</b>	<b>1,500</b>	<b>0</b>	<b>1,500</b>	<b>1,424.95</b>	<b>.00</b>	<b>75.54</b>	<b>95.0%</b>
01051002 Health S&C							
01051002 510010 S & W - Full Time	38,820	384	39,203	39,055.29	.00	147.99	99.6%
01051002 510100 Longevity	200	0	200	200.00	.00	.00	100.0%
<b>TOTAL Health S&amp;C</b>	<b>39,020</b>	<b>384</b>	<b>39,403</b>	<b>39,255.29</b>	<b>.00</b>	<b>147.99</b>	<b>99.6%</b>
01051003 Health Other							
01051003 510010 S & W - Full Time	50,662	501	51,163	47,798.31	.00	3,364.48	93.4%
01051003 510080 Sick Leave Plan II	0	356	356	356.42	.00	.00	100.0%
01051003 510090 Overtime	0	0	0	317.84	.00	-317.84	100.0%*
01051003 510100 Longevity	250	0	250	250.00	.00	.00	100.0%
<b>TOTAL Health Other</b>	<b>50,912</b>	<b>857</b>	<b>51,769</b>	<b>48,722.57</b>	<b>.00</b>	<b>3,046.64</b>	<b>94.1%</b>

<u>01051004 Health OpEx</u>									
01051004 520040	Utility - Telephon	1,000	0	1,000	1,126.08	.00	-126.08	112.6%*	
01051004 520080	R & M - Equipment	200	0	200	.00	.00	200.00	.0%	
01051004 520100	Advertising & Bind	100	0	100	38.24	.00	61.76	38.2%	
01051004 520130	Professional Servi	138,830	-9,512	129,318	64,763.91	.00	64,554.09	50.1%	
01051004 540140	Books Periodicals	50	0	50	.00	.00	50.00	.0%	
01051004 540150	Print Postage Stat	4,500	0	4,500	3,908.50	.00	591.50	86.9%	
01051004 540170	Medical & Dental	400	0	400	30.14	.00	369.86	7.5%	
01051004 540220	Office Supplies	400	0	400	395.56	.00	4.44	98.9%	
01051004 540240	Small Tools & Misc	1,000	0	1,000	1,700.00	.00	-700.00	170.0%*	
01051004 570010	Car Allowance/Mile	3,600	0	3,600	2,497.79	.00	1,102.21	69.4%	
01051004 570020	Dues & Memberships	250	0	250	.00	.00	250.00	.0%	
01051004 570030	In State Travel	400	0	400	177.00	.00	223.00	44.3%	
<b>TOTAL Health OpEx</b>		<b>150,730</b>	<b>-9,512</b>	<b>141,218</b>	<b>74,637.22</b>	<b>.00</b>	<b>66,580.78</b>	<b>52.9%</b>	
<u>01051010 Health WarArt</u>									
01051010 571190	ATM 09 Art 26 Site	0	50,000	50,000	.00	50,000.00	.00	100.0%	
<b>TOTAL Health WarArt</b>		<b>0</b>	<b>50,000</b>	<b>50,000</b>	<b>.00</b>	<b>50,000.00</b>	<b>.00</b>	<b>100.0%</b>	
<u>01054101 Council on Aging PEA</u>									
01054101 510010	S & W - Full Time	74,563	737	75,299	75,300.09	.00	-.72	100.0%*	
01054101 510080	Sick Leave Plan II	0	1,457	1,457	1,456.97	.00	.00	100.0%	
01054101 510100	Longevity	200	0	200	250.00	.00	-50.00	125.0%*	
<b>TOTAL Council on Aging PEA</b>		<b>74,763</b>	<b>2,194</b>	<b>76,956</b>	<b>77,007.06</b>	<b>.00</b>	<b>-50.72</b>	<b>100.1%</b>	
<u>01054102 Council on Aging S&amp;C</u>									
01054102 510010	S & W - Full Time	55,448	557	56,005	55,824.93	.00	180.11	99.7%	
01054102 510080	Sick Leave Plan II	0	574	574	574.36	.00	.00	100.0%	
01054102 510100	Longevity	200	0	200	200.00	.00	.00	100.0%	
<b>TOTAL Council on Aging S&amp;C</b>		<b>55,648</b>	<b>1,131</b>	<b>56,779</b>	<b>56,599.29</b>	<b>.00</b>	<b>180.11</b>	<b>99.7%</b>	
<u>01054103 Council on Aging Other</u>									
01054103 510020	S & W - Part Time	83,972	619	84,591	70,309.10	.00	14,282.30	83.1%	
<b>TOTAL Council on Aging Other</b>		<b>83,972</b>	<b>619</b>	<b>84,591</b>	<b>70,309.10</b>	<b>.00</b>	<b>14,282.30</b>	<b>83.1%</b>	

<u>01054104 Council on Aging OpEx</u>						
01054104 520040	Utility - Telephon	3,180	0	3,180	2,474.42	.00
01054104 520080	R & M - Equipment	500	0	500	287.09	.00
01054104 520100	Advertising & Bind	50	0	50	.00	.00
01054104 520110	Hospital & Medical	600	0	600	75.00	.00
01054104 540010	Automotive	100	0	100	243.72	.00
01054104 540140	Books Periodicals	1,750	0	1,750	362.90	1,100.00
01054104 540150	Print Postage Stat	100	0	100	244.00	.00
01054104 540220	Office Supplies	2,000	0	2,000	2,131.80	.00
01054104 570010	Car Allowance/Mile	5,500	0	5,500	4,276.86	.00
01054104 570020	Dues & Memberships	725	0	725	1,479.30	.00
01054104 570030	In State Travel	500	0	500	97.63	.00
<b>TOTAL Council on Aging OpEx</b>		<b>15,005</b>	<b>0</b>	<b>15,005</b>	<b>11,672.72</b>	<b>1,100.00</b>
<u>01054301 Veterans Benefits PEA</u>						
01054301 510010	S & W - Full Time	12,821	0	12,821	12,821.00	.00
<b>TOTAL Veterans Benefits PEA</b>		<b>12,821</b>	<b>0</b>	<b>12,821</b>	<b>12,821.00</b>	<b>.00</b>
<u>01054304 Veterans Benefits OpEx</u>						
01054304 520040	Utility - Telephon	300	0	300	136.59	.00
01054304 520570	Regional Veterans	5,167	0	5,167	5,167.00	.00
01054304 540220	Office Supplies	200	0	200	36.00	.00
01054304 570010	Car Allowance/Mile	460	0	460	460.00	.00
01054304 570130	Veterans Benefits	80,000	0	80,000	76,271.28	.00
<b>TOTAL Veterans Benefits OpEx</b>		<b>86,127</b>	<b>0</b>	<b>86,127</b>	<b>82,070.87</b>	<b>.00</b>
<u>01054904 Disability OpEx</u>						
01054904 520000	Purchase of Servic	500	0	500	.00	.00
<b>TOTAL Disability OpEx</b>		<b>500</b>	<b>0</b>	<b>500</b>	<b>.00</b>	<b>.00</b>
<u>01054910 Comm on Disabilities WarArt</u>						
01054910 571080	ATM Art 7 Building	0	9,576	9,576	.00	9,576.42
<b>TOTAL Comm on Disabilities WarArt</b>		<b>0</b>	<b>9,576</b>	<b>9,576</b>	<b>.00</b>	<b>9,576.42</b>
<u>01061001 Library PEA</u>						
01061001 510010	S & W - Full Time	90,616	896	91,512	91,512.43	.00
01061001 510100	Longevity	125	0	125	.00	.00
<b>TOTAL Library PEA</b>		<b>90,741</b>	<b>896</b>	<b>91,637</b>	<b>91,512.43</b>	<b>.00</b>
<u>01054104 Council on Aging OpEx</u>						
01054104 520040	Utility - Telephon	3,180	0	3,180	2,474.42	.00
01054104 520080	R & M - Equipment	500	0	500	212.91	.00
01054104 520100	Advertising & Bind	50	0	50	50.00	.00
01054104 520110	Hospital & Medical	600	0	600	525.00	.00
01054104 540010	Automotive	100	0	100	-143.72	243.7%*
01054104 540140	Books Periodicals	1,750	0	1,750	287.10	83.6%
01054104 540150	Print Postage Stat	100	0	100	-144.00	244.0%*
01054104 540220	Office Supplies	2,000	0	2,000	1,180.00	106.6%*
01054104 570010	Car Allowance/Mile	5,500	0	5,500	1,223.14	77.8%
01054104 570020	Dues & Memberships	725	0	725	-754.30	204.0%*
01054104 570030	In State Travel	500	0	500	402.37	19.5%
<b>TOTAL Council on Aging OpEx</b>		<b>15,005</b>	<b>0</b>	<b>15,005</b>	<b>2,232.28</b>	<b>85.1%</b>
<u>01054301 Veterans Benefits PEA</u>						
01054301 510010	S & W - Full Time	12,821	0	12,821	12,821.00	.00
<b>TOTAL Veterans Benefits PEA</b>		<b>12,821</b>	<b>0</b>	<b>12,821</b>	<b>12,821.00</b>	<b>.00</b>
<u>01054304 Veterans Benefits OpEx</u>						
01054304 520040	Utility - Telephon	300	0	300	163.41	45.5%
01054304 520570	Regional Veterans	5,167	0	5,167	164.00	100.0%
01054304 540220	Office Supplies	200	0	200	164.00	18.0%
01054304 570010	Car Allowance/Mile	460	0	460	100.00	100.0%
01054304 570130	Veterans Benefits	80,000	0	80,000	3,728.72	95.3%
<b>TOTAL Veterans Benefits OpEx</b>		<b>86,127</b>	<b>0</b>	<b>86,127</b>	<b>4,056.13</b>	<b>95.3%</b>
<u>01054904 Disability OpEx</u>						
01054904 520000	Purchase of Servic	500	0	500	500.00	.0%
<b>TOTAL Disability OpEx</b>		<b>500</b>	<b>0</b>	<b>500</b>	<b>500.00</b>	<b>.0%</b>
<u>01054910 Comm on Disabilities WarArt</u>						
01054910 571080	ATM Art 7 Building	0	9,576	9,576	.00	100.0%
<b>TOTAL Comm on Disabilities WarArt</b>		<b>0</b>	<b>9,576</b>	<b>9,576</b>	<b>.00</b>	<b>100.0%</b>
<u>01061001 Library PEA</u>						
01061001 510010	S & W - Full Time	90,616	896	91,512	-27	100.0%*
01061001 510100	Longevity	125	0	125	125.00	.0%
<b>TOTAL Library PEA</b>		<b>90,741</b>	<b>896</b>	<b>91,637</b>	<b>124.73</b>	<b>99.9%</b>



[illegible]



01065004 520100 Advertising & Bind	500	0	500	114.71	.00	385.29	22.9%
01065004 520130 Professional Servi	3,000	0	3,000	13,179.91	.00	-10,179.91	439.3%*
01065004 520140 Rental of Equipmen	1,000	0	1,000	324.14	.00	675.86	32.4%
01065004 520150 R & M - Public Pro	7,000	0	7,000	12,151.14	.00	-5,151.14	173.6%*
01065004 520160 Removal Tree Trim,	12,000	0	12,000	12,000.00	.00	.00	100.0%
01065004 520220 Services-Not Class	2,000	0	2,000	272.64	.00	1,727.36	13.6%
01065004 540010 Automotive	4,000	0	4,000	3,744.78	.00	255.22	93.6%
01065004 540030 Building	200	0	200	210.09	.00	-10.09	105.0%*
01065004 540050 Sand, Stone & Grav	3,000	0	3,000	1,710.76	.00	1,289.24	57.0%
01065004 540070 Asphalt & Bit Mate	3,000	0	3,000	.00	.00	3,000.00	.0%
01065004 540080 Pipe Fittings	450	0	450	.00	.00	450.00	.0%
01065004 540100 Seed, Loam & Ferti	11,000	0	11,000	1,476.16	.00	9,523.84	13.4%
01065004 540120 Clothing & Uniform	2,725	0	2,725	1,772.80	.00	952.20	65.1%
01065004 540140 Books Periodicals	150	0	150	.00	.00	150.00	.0%
01065004 540150 Print Postage Stat	1,000	0	1,000	339.25	.00	660.75	33.9%
01065004 540170 Medical & Dental	350	0	350	.00	.00	350.00	.0%
01065004 540190 Custodial Supplies	500	0	500	2,748.51	.00	-2,248.51	549.7%*
01065004 540220 Office Supplies	1,000	0	1,000	576.33	.00	423.67	57.6%
01065004 540230 Supplies - Not Cla	5,500	0	5,500	5,901.78	.00	-401.78	107.3%*
01065004 540240 Small Tools & Misc	1,000	0	1,000	499.00	.00	501.00	49.9%
01065004 570010 Car Allowance/Mile	3,120	0	3,120	3,120.00	.00	.00	100.0%
01065004 570020 Dues & Memberships	485	0	485	455.00	.00	30.00	93.8%
01065004 570030 In State Travel	500	0	500	759.00	.00	-259.00	151.8%*
01065004 570080 Inspection Fees	509	0	509	499.00	.00	10.00	98.0%
01065004 570180 Other - Not Classi	800	0	800	320.00	.00	480.00	40.0%
<b>TOTAL Parks &amp; Recreation OpEx</b>	<b>83,939</b>	<b>0</b>	<b>83,939</b>	<b>80,291.87</b>	<b>.00</b>	<b>3,647.13</b>	<b>95.7%</b>
01065008 Parks & Recreation Equip							
01065008 580070 Electrical & Mecha	1,500	0	1,500	2,769.21	.00	-1,269.21	184.6%*
01065008 580140 Playground Equipme	1,000	52	1,052	1,052.26	.00	.10	100.0%
01065008 580150 Tennis Nets	300	0	300	.00	.00	300.00	.0%
01065008 580160 Leaf Blowers	750	0	750	.00	.00	750.00	.0%
01065008 580530 Trailer	4,300	0	4,300	.00	.00	4,300.00	.0%
<b>TOTAL Parks &amp; Recreation Equip</b>	<b>7,850</b>	<b>52</b>	<b>7,902</b>	<b>3,821.47</b>	<b>.00</b>	<b>4,080.89</b>	<b>48.4%</b>

<b><u>01065009 Parks &amp; Recreation SepAp</u></b>						
01065009 510090 Overtime - SHS Ath	600	0	600	1,004.00	.00	-404.00 167.3%*
01065009 520450 Custodial Cafe and	500	0	500	390.00	.00	110.00 78.0%
01065009 571170 High School Fields	25,000	0	25,000	23,431.32	.00	1,568.68 93.7%
01065009 571180 Other School Playf	10,000	0	10,000	9,109.78	.00	890.22 91.1%
01065009 580220 Fencing	5,000	0	5,000	1,618.00	.00	3,382.00 32.4%
<b>TOTAL Parks &amp; Recreation SepAp</b>	<b>41,100</b>	<b>0</b>	<b>41,100</b>	<b>35,553.10</b>	<b>.00</b>	<b>5,546.90 86.5%</b>
<b><u>01065010 Parks &amp; Recreation WarArt</u></b>						
01065010 520460 Counsel and Educat	72,000	0	72,000	72,000.00	.00	.00 100.0%
<b>TOTAL Parks &amp; Recreation WarArt</b>	<b>72,000</b>	<b>0</b>	<b>72,000</b>	<b>72,000.00</b>	<b>.00</b>	<b>.00 100.0%</b>
<b><u>01071009 Long Term Debt Principal SepAp</u></b>						
01071009 590010 Elementary School	515,000	0	515,000	515,000.00	.00	.00 100.0%
01071009 590020 CATV	360,000	0	360,000	360,000.00	.00	.00 100.0%
01071009 590090 Open Space Land Ac	170,000	0	170,000	170,000.00	.00	.00 100.0%
01071009 590100 High School Land A	130,000	0	130,000	130,000.00	.00	.00 100.0%
01071009 590120 Title V Loan	15,128	0	15,128	15,127.88	.00	.12 100.0%
01071009 590130 Assabet River Cons	22,974	0	22,974	22,973.84	.00	.16 100.0%
01071009 590140 New High School Co	3,075,000	0	3,075,000	3,075,000.00	.00	.00 100.0%
01071009 590160 Open Space Land Ac	110,000	0	110,000	110,000.00	.00	.00 100.0%
01071009 590170 Light Dept Upgrade	310,000	0	310,000	310,000.00	.00	.00 100.0%
01071009 590190 Oak Street Middle	370,000	0	370,000	370,000.00	.00	.00 100.0%
01071009 590200 Parker Road Pre Sc	85,000	0	85,000	85,000.00	.00	.00 100.0%
01071009 590220 Fire Facilities Pr	380,000	0	380,000	380,000.00	.00	.00 100.0%
01071009 590230 Water Systems Impr	125,000	0	125,000	125,000.00	.00	.00 100.0%
<b>TOTAL Long Term Debt Principal SepAp</b>	<b>5,668,102</b>	<b>0</b>	<b>5,668,102</b>	<b>5,668,101.72</b>	<b>.00</b>	<b>.28 100.0%</b>
<b><u>01075109 Long Term Debt Interest SepAp</u></b>						
01075109 590010 Elementary School	106,344	0	106,344	106,343.76	.00	.24 100.0%
01075109 590020 CATV	34,500	0	34,500	34,500.00	.00	.00 100.0%
01075109 590090 Open Space Land Ac	35,013	0	35,013	35,012.50	.00	.50 100.0%
01075109 590100 High School Land A	29,875	0	29,875	29,875.00	.00	.00 100.0%
01075109 590130 Assabet River Cons	2,568	0	2,568	2,567.21	.00	.79 100.0%
01075109 590140 New High School Co	1,312,234	0	1,312,234	1,312,233.33	.00	.33 100.0%
01075109 590160 Open Space Land Ac	38,417	0	38,417	38,416.67	.00	.00 100.0%
01075109 590170 Light Dept Upgrade	47,767	0	47,767	47,766.67	.00	.00 100.0%
01075109 590190 Oak Street Middle	216,173	0	216,173	216,172.50	.00	.50 100.0%

01075109 590200	Parker Road Pre Sc	30,019	0	30,019	30,018.75	.00	.25	100.0%
01075109 590220	Fire Facilities Pr	205,033	0	205,033	205,032.50	.00	.50	100.0%
01075109 590230	Water Systems Impr	31,563	0	31,563	31,562.50	.00	.50	100.0%
<b>TOTAL Long Term Debt Interest SepAp</b>		<b>2,089,505</b>	<b>0</b>	<b>2,089,505</b>	<b>2,089,501.39</b>	<b>.00</b>	<b>3.61</b>	<b>100.0%</b>
01075209 Short Term Debt Interest SepAp								
01075209 590080	Anticipation Inter	151,717	0	151,717	101,716.67	.00	50,000.33	67.0%
<b>TOTAL Short Term Debt Interest SepAp</b>		<b>151,717</b>	<b>0</b>	<b>151,717</b>	<b>101,716.67</b>	<b>.00</b>	<b>50,000.33</b>	<b>67.0%</b>
01080009 Cherry Sheet SepAp								
01080009 563900	Mosquito Control P	0	59,538	59,538	59,538.00	.00	.00	100.0%
01080009 564000	Air Pollution Cont	0	9,802	9,802	9,802.00	.00	.00	100.0%
01080009 564100	Regional Planning	0	7,623	7,623	7,622.71	.00	.00	100.0%
01080009 564600	RMV Surcharges	0	22,320	22,320	22,400.00	.00	-80.00	100.4%
01080009 566300	Regional Transit	0	95,756	95,756	95,756.00	.00	.00	100.0%
01080009 566400	Mass Bay Trans Aut	0	115,750	115,750	115,750.00	.00	.00	100.0%
01080009 569800	Special Education	0	18,451	18,451	4,855.00	.00	13,596.00	26.3%
01080009 569900	School Choice Asse	0	113,286	113,286	107,984.00	.00	5,302.00	95.3%
01080009 569940	Charter School Ass	0	1,321,511	1,321,511	1,321,539.00	.00	-28.00	100.0%*
<b>TOTAL Cherry Sheet SepAp</b>		<b>0</b>	<b>1,764,037</b>	<b>1,764,037</b>	<b>1,745,246.71</b>	<b>.00</b>	<b>18,790.00</b>	<b>98.9%</b>
01090010 Sys Wide School								
01090010 585240	School Budget	47,139,676	126,84947	266,52546	903,606.58	362,918.19	.00	100.0%
<b>TOTAL Sys Wide School</b>		<b>47,139,676</b>	<b>126,84947</b>	<b>266,52546</b>	<b>903,606.58</b>	<b>362,918.19</b>	<b>.00</b>	<b>100.0%</b>

ACCOUNTS FOR 1900 GENERAL FUND

19044001 Sewer PEA								
19044001 510010	S & W - Full Time	45,308	448	45,756	45,756.15	.00	-.63	100.0%*
<b>TOTAL Sewer PEA</b>		<b>45,308</b>	<b>448</b>	<b>45,756</b>	<b>45,756.15</b>	<b>.00</b>	<b>-.63</b>	<b>100.0%</b>
19044002 Sewer S&C								
19044002 510010	S & W - Full Time	19,379	183	19,563	20,594.63	.00	-1,032.07	105.3%*
<b>TOTAL Sewer S&amp;C</b>		<b>19,379</b>	<b>183</b>	<b>19,563</b>	<b>20,594.63</b>	<b>.00</b>	<b>-1,032.07</b>	<b>105.3%</b>

19044003 Sewer Other							
19044003 510010 S & W - Full Time	166,758	294	167,052	167,016.89	.00	35.35	100.0%
19044003 510030 S & W - Temporary	4,820	0	4,820	3,373.44	.00	1,446.56	70.0%
19044003 510090 Overtime	60,000	0	60,000	54,391.63	.00	5,608.37	90.7%
19044003 510100 Longevity	900	0	900	900.00	.00	.00	100.0%
19044003 510110 Work Incentive Pro	0	0	0	150.00	.00	-150.00	100.0%*
TOTAL Sewer Other	232,478	294	232,772	225,831.96	.00	6,940.28	97.0%
19044004 Sewer OpEx							
19044004 520010 Utility - Electric	165,000	0	165,000	138,982.53	.00	26,017.47	84.2%
19044004 520020 Utility - Natural	4,000	0	4,000	2,233.19	.00	1,766.81	55.8%
19044004 520040 Utility - Telephone	2,500	0	2,500	6,019.60	.00	-3,519.60	240.8%*
19044004 520080 R & M - Equipment	75,000	23,000	98,000	161,545.76	.00	-63,545.76	164.8%*
19044004 520090 R & M - Building	3,000	0	3,000	1,527.81	.00	1,472.19	50.9%
19044004 520130 Professional Servi	250	0	250	31,718.38	11,593.00	-43,061.38	*****%*
19044004 520140 Rental of Equipmen	500	0	500	14,280.67	.00	-13,780.67	2856.1%*
19044004 520150 R & M - Public Pro	1,000	0	1,000	.00	.00	1,000.00	.0%
19044004 520220 Services-Not Class	1,000	0	1,000	.00	.00	1,000.00	.0%
19044004 540010 Automotive	10,000	1,092	11,092	12,542.39	.00	-1,450.82	113.1%*
19044004 540020 Oil & Fuel	500	120	620	1,674.76	.00	-1,054.81	270.1%*
19044004 540030 Building	1,000	0	1,000	.00	.00	1,000.00	.0%
19044004 540050 Sand, Stone & Grav	500	0	500	.00	.00	500.00	.0%
19044004 540060 Salt & Chemicals	85,000	18,937	103,937	12,241.78	.00	91,694.91	11.8%
19044004 540070 Asphalt & Bit Mate	500	0	500	.00	.00	500.00	.0%
19044004 540080 Pipe Fittings	15,000	1,345	16,345	5,397.20	4,774.87	6,172.95	62.2%
19044004 540100 Seed, Loam & Ferti	250	0	250	.00	.00	250.00	.0%
19044004 540110 Public Safety	500	0	500	.00	.00	500.00	.0%
19044004 540120 Clothing & Uniform	1,500	0	1,500	2,446.66	.00	-946.66	163.1%*
19044004 540140 Books Periodicals	500	500	1,000	.00	.00	1,000.00	.0%
19044004 540150 Print Postage Stat	250	5,000	5,250	2,378.00	.00	2,872.00	45.3%
19044004 540170 Medical & Dental	250	0	250	.00	.00	250.00	.0%
19044004 540190 Custodial Supplies	5,000	0	5,000	4,344.68	.00	655.32	86.9%
19044004 540220 Office Supplies	500	0	500	.00	.00	500.00	.0%
19044004 540240 Small Tools & Misc	7,500	319	7,819	8,773.46	.00	-954.07	112.2%*
19044004 540330 Pump Parts & Maint	18,500	0	18,500	33,882.45	.00	-15,382.45	183.1%*
19044004 570020 Dues & Memberships	750	0	750	60.00	.00	690.00	8.0%
19044004 570030 In State Travel	750	0	750	150.00	.00	600.00	20.0%
19044004 570080 Inspection Fees	250	0	250	.00	.00	250.00	.0%

19044004 570090	Damage Claims Reim	75,000	14,075	89,075	.00	15,000.00	74,075.00	16.8%
19044004 570180	Other - Not Classi	2,000	0	2,000	1,190.51	.00	809.49	59.5%
<b>TOTAL Sewer OpEx</b>		<b>478,250</b>	<b>64,388</b>	<b>542,638</b>	<b>441,389.83</b>	<b>31,367.87</b>	<b>69,879.92</b>	<b>87.1%</b>
<hr/>								
19044008 Sewer Equip								
19044008 580070	Electrical & Mecha	110,000	12,194	122,194	4,280.00	80,000.00	37,913.82	69.0%
<b>TOTAL Sewer Equip</b>		<b>110,000</b>	<b>12,194</b>	<b>122,194</b>	<b>4,280.00</b>	<b>80,000.00</b>	<b>37,913.82</b>	<b>69.0%</b>
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19044009 Sewer SepAp								
19044009 569910	Upper Blackstone D	25,000	14,320	39,320	16,634.50	2,907.65	19,777.98	49.7%
19044009 569920	Westboro Treatment	3,014,820	0	3,014,820	2,521,229.39	.00	493,590.61	83.6%
<b>TOTAL Sewer SepAp</b>		<b>3,039,820</b>	<b>14,320</b>	<b>3,054,140</b>	<b>2,537,863.89</b>	<b>2,907.65</b>	<b>513,368.59</b>	<b>83.2%</b>
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19044010 Sewer WarArt								
19044010 571290	STM 5/10 I & I Bro	200,000	0	200,000	70,957.38	129,042.62	.00	100.0%
19044010 585010	General Sewer Cons	0	877,488	877,488	29,917.80	847,569.50	.54	100.0%
19044010 585030	Inflow and Infiltr	0	172,879	172,879	100,000.00	72,879.08	.00	100.0%
19044010 585490	STM Art 9 Study of	0	17,540	17,540	.00	17,539.86	.00	100.0%
19044010 585730	ATM Art 8 Upgrade	0	75,000	75,000	.00	75,000.00	.00	100.0%
19044010 585790	STM 10/05 Harvey &	0	87,654	87,654	.00	87,653.86	.00	100.0%
19044010 585891	ATM Art 16 Brownin	50,000	0	50,000	45,980.46	4,019.54	.00	100.0%
19044010 585892	ATM Art 18 Rt 20 S	0	750,000	750,000	.00	750,000.00	.00	100.0%
19044010 585950	ATM Article 30 Cen	0	83,480	83,480	.00	83,480.28	.00	100.0%
19044010 585963	ATM Art 8 Building	0	98,500	98,500	72,626.50	25,873.50	.00	100.0%
19044010 585964	ATM Art 32 Sewer	0	448,240	448,240	41,175.00	407,065.27	.00	100.0%
19044010 585992	ATM 09 Art 22 Jord	0	69,675	69,675	10,961.93	58,713.37	.00	100.0%
19044010 585993	ATM 09 Art 23 Sewe	0	87,834	87,834	87,833.65	.00	.00	100.0%
19044010 585996	ATM 09 Art 11 Inst	0	38,360	38,360	.00	38,360.43	.00	100.0%
19044010 585999	Art 17 ATM 5/10 In	0	0	0	18,118.14	.00	-18,118.14	100.0%*
<b>TOTAL Sewer WarArt</b>		<b>250,000</b>	<b>2,806,651</b>	<b>3,056,651</b>	<b>477,570.86</b>	<b>2,597,197.31</b>	<b>-18,117.60</b>	<b>100.6%</b>

## **SHREWSBURY CONTRIBUTORY RETIREMENT SYSTEM**

The Shrewsbury Contributory Retirement System is one of 106 state and municipal retirement systems in Massachusetts. The system is administered by a five member board consisting of one ex officio member, two elected members, one member appointed by the Board of Selectmen and one member appointed by the four previously mentioned board members. The current board members and term ending dates are:

Mary E. Thompson – Ex officio member  
Caryn Shea – Appointed member, December 2014  
David L'Ecuyer – Selectmen's appointee, June 2012  
Ralph Iaccarino – Elected member, December 2012  
Robert Tozeski – Elected member, December 2013

The Board, while operating independently, is bound by Massachusetts General Law Chapter 32. MGL Chapter 32 establishes benefits, contribution requirements and an accounting and fund structure for all municipal retirement systems in Massachusetts. Gail A. Sokolowski is the Executive Director of the retirement system.

## SHREWSBURY CONTRIBUTORY RETIREMENT SYSTEM

### ANNUAL STATEMENT FOR THE YEAR ENDING DECEMBER 31, 2011

#### ASSETS AND LIABILITIES

Cash & Cash Equivalents	2,887,659.19
Separately Managed Domestic Equities	19,118,021.42
Pooled Int'l Equities	2,901,336.58
Pooled Domestic Fixed Income Fund	7,540,066.47
PRIT Core Real Estate	1,661,320.02
PRIT Core Fund	32,161,046.77
Interest Due & Accrued	3.53
Accounts Payable	(379,899.52)
Accounts Receivable	203,240.15
<b>TOTAL ASSETS &amp; LIABILITIES</b>	<b>66,092,794.61</b>

#### FUNDS

Annuity Savings Fund	21,876,461.28
Annuity Reserve Fund	5,112,948.76
Spec Fund for Military Service	43,185.26
Pension Fund	6,757,335.55
Pension Reserve Fund	32,302,863.76
<b>TOTAL FUNDS</b>	<b>66,092,794.61</b>

#### RECEIPTS

Annuity Savings Fund:		
Members Deductions		2,069,551.22
Transfers from Other Systems		141,041.91
Make-up Payments & Redeposits		22,721.25
Investment Income Credited		53,738.45
Subtotal		2,287,052.83
Annuity Reserve Fund:		
Investment Income Credited		133,214.03
Subtotal		133,214.03
Pension Fund:		
Reimbursements from other systems		99,128.22
Received from Comm of MA - COLA		69,821.30
Pension Fund Appropriation		3,846,885.98
Subtotal		4,015,835.50
Spec Fund for Mil Serv:		
Contributions received from municipality		0.00
Investment Income Credited		86.20
Subtotal		86.20
Expense Fund:		
Investment Income Credited		504,944.60
Subtotal		504,944.60

Pension Reserve Fund:		
Pension Reserve Fund Approp.		0.00
Interest Not Refunded		35.93
Excess Investment Income		(465,604.60)
Fed Grant Reimbursement		47,690.87
	Subtotal	<u>(417,877.80)</u>
<b>TOTAL RECEIPTS</b>		<b><u><u>6,523,255.36</u></u></b>
<b>DISBURSEMENTS</b>		
Annuity Savings Fund:		
Refunds to members		190,796.46
Transfers to other systems		256,557.61
	Subtotal	<u>447,354.07</u>
Annuity Reserve Fund:		
Annuities Paid		767,784.60
Option B Refunds		0.00
	Subtotal	<u>767,784.60</u>
Pension Fund:		
Regular Payments		3,527,200.73
Survivorship Payments		129,565.07
Ordinary Disability Payments		27,801.73
Accidental Disability Payments		757,579.70
Accidental Death Payments		209,016.12
Section 101 Benefits		35,000.28
Reimbursements to other systems		159,952.94
	Subtotal	<u>4,846,116.57</u>
Expense Fund:		
Board Member Stipend		3,000.00
Salaries		44,671.76
Travel		1,980.23
Fiduciary Insurance		4,529.00
Service Contracts		12,110.00
Professional Services		0.00
Education & Training		1,980.00
Administrative Expenses		2,625.14
Furniture & Equipment		2,101.93
Management Fees		364,429.19
Custodial Fees		42,517.35
Consultant Fees		25,000.00
	Subtotal	<u>504,944.60</u>
<b>TOTAL DISBURSEMENTS</b>		<b><u><u>6,566,199.84</u></u></b>



## INVESTMENT INCOME

### Investment Income Received From:

Cash	1,806.95
Equities	275,757.69
Pooled Funds	1,075,880.19
Commission Recapture	1,595.39
Subtotal	<u>1,355,040.22</u>

### Plus:

Realized Gains	1,811,349.92
Interest Due & Accrued - Current Year	3.53
Unrealized Gains	4,971,877.87
Subtotal	<u>6,783,231.32</u>

### Less:

Realized Losses	1,191,458.41
Unrealized Losses	6,720,073.25
Interest Due & Accrued - Prior Year	361.20
Subtotal	<u>7,911,892.86</u>

**NET INVESTMENT INCOME            226,378.68**

### Income Required:

Annuity Savings Fund	53,738.45
Annuity Reserve Fund	133,214.03
Expense Fund	504,944.60
Military Service Fund	86.20

**TOTAL INCOME REQUIRED            691,983.28**

Net Investment Income	<b>226,378.68</b>
Less: Income Required	<u><b>691,983.28</b></u>

**EXCESS INCOME TO PENSION RESERVE FUND            (465,604.60)**

## 2011 MEMBERSHIP REPORT

	<b>Group 1*</b>	<b>Group 4 **</b>	<b>Total</b>
<b>Active Membership</b>	462	92	554
Retired Membership	163	79	242
Inactive Membership	129	1	130
<b>Total Membership</b>	<b>754</b>	<b>172</b>	<b>926</b>

\* Group 1 consists of members other than Police Officers, Fire Fighters and Linemen

\*\* Group 4 consists of Police Officers, Fire Fighters and Linemen